



2019 OPERATING & CAPITAL IMPROVEMENTS BUDGET



ADOPTED
NOVEMBER 13, 2018

1720 RIVERVIEW DRIVE, KALAMAZOO, MICHIGAN 49004

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Budget Overview

A budget serves many purposes. It is the Charter Township of Kalamazoo's annual financing and spending plan, providing a means for allocating resources to meet the needs and desires of the residents of the Township. The budget balances Township revenues with community priorities and requirements as set by the Board of Trustees. The annual budget serves as a communication device, a policy document, a resource allocation tool, an accountability tool, and a management tool. The budget document provides the spending plan for the Charter Township of Kalamazoo.

We take pride in our organization, our community, and ourselves. We endorse a set of fiscal policies that ensure the prudent management of Township resources by proactively planning for the Township's needs and establishing sound budgetary practices. We are committed to providing high quality and timely services to all residents in the community. We believe in maintaining a strong commitment to the community, the organization, and our profession. We believe in open and honest communication. We believe that the prudent management of the Township's resources demonstrates our respect to the citizens who have placed their trust in us.

Budget Policies & Procedures

The Township Manager submits a proposed budget to the Board of Trustees each year in October. The goal of the Board of Trustees and the Township Manager is for available funding to exceed ongoing appropriations, ensuring a balanced operating budget each fiscal year. Fund balances from prior years may be appropriated to balance the budget. All funds are appropriated on an annual basis.

The budgetary basis of accounting determines when a government charges expenditure to a budget appropriation, or when it credits revenue to its funds for budgeting purposes. A fund is a separate fiscal and accounting entity with a separate set of accounting records. The use of Fund Accounting is one of the basic requirements of Generally Accepted Accounting Principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund that a government uses. Governmental fund types and the agency funds use the modified accrual basis of accounting. Under this method, revenues are recognized when they become available and measurable. "Measurable" means the amount can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred. The accounting and reporting policies of the Township conform to GAAP applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) and the Michigan Department of Treasury.

The Township Manager and the Finance Administrator are responsible for preparing a budget in accordance with the guidelines established by the State of Michigan, GAAP, and Board of Trustees. The Township Manager and Finance Administrator use direction provided throughout the year by the Board of Trustees, as well as the understanding of the day-to-day operational needs of the Township, to prepare a budget for presentation to the Board of Trustees.

The Township uses a “base budget” budgeting method. Each department requests an annual appropriation sufficient to fund current levels and other costs the department is responsible for managing. The budget base year is the prior years adopted budget, reducing it for previous one-time expenditures, increasing it for known future impacts (such as increased utility costs) and adding new proposed projects as determined necessary by key staff. The Township does not automatically increase the budget by a percentage.

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the Township from fluctuating service levels and avoids crisis when one-time revenues are reduced or removed. Fund balances or contingency accounts should only be used for one-time expenditures. Ongoing maintenance costs shall be financed through recurring operating revenues rather than through a bond issuance. Fluctuating federal or state grants shall not be used to fund ongoing programs; instead, such revenue is to fund capital costs, equipment purchases, or public improvements.

A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source. Unpredictable revenue sources, such as interest earnings, constitute only a small portion of the Township’s revenue stream. A healthy mix of property tax, franchise fees, State shared revenue, and other user fees fund ongoing operations. The Finance Administrator shall also prepare financial reports in a format adequate for public presentation and understanding of the Townships’ financial condition.

The Township Manager and Finance Administrator analyze operating and capital budget requests. Several scenarios are reviewed and readjustments are made as needed to reflect newer revenue and expenditure projections. The Township Manager and Finance Administrator meet with other Township staff beginning in August of each year to discuss changes in their department that would affect the next year’s budget. A budget study session is held in October of each year to review the budget. This study session is open to the public and provides a forum for the Township to receive information and make recommendations regarding the budget year. These appropriations shall become a part of the Township budget after approval by the Board of Trustees at a November meeting. The budget is adopted at the fund and department level. The Township Manager is authorized to make transfers between account codes and departments within each fund. Any unbudgeted changes in appropriated levels require Board authorization.



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Monday - Friday
8:00 a.m. - 4:30 p.m.

TO: Board of Trustees

FROM: Dexter A. Mitchell, Township Manager
Nancy B. Desai, Finance Administrator

SUBJECT: Proposed Fiscal Year 2019 Operating and Capital Improvements Budget Message

DATE: November 13, 2018

We are pleased to present the Fiscal Year 2019 annual Operating and Capital Improvements Budget. The annual budget is the Township's financing and spending plan, providing the formal ability for the Township to provide necessary services to its residents. The budget also serves as a communication, accountability, management, and resource allocation tool; it is the financial road map for the upcoming fiscal year. The Board of Trustees, from the Township's inception to present day, have sought to ensure that the Township operations take an efficient, effective, and fiscally conservative approach to the provision of Township services. The proposed budget continues this tradition.

The preparation of the annual budget has presented special challenges. The Township has made great strides in setting a new vision for the future and crafting ambitious goals for improvement and revitalization. Limited resources require prioritization and good planning to ensure that resources are used efficiently and effectively for maximum benefit to the community.

The Township's two primary sources of revenue are: Property Taxes and State Revenue Sharing. The Township struggles to re-develop its brownfield properties and as a result is unable to capitalize on the property tax revenue for these sites. Assessed property values are on an upward trend. Residential assessed property values increased by 4.93% in 2016, 5.40% in 2017, and 3.2% in 2018. It is anticipated that the assessed property values will increase 8.2% in 2019. Assessed property values represent 50% of the market value for a property. The taxable value increased .09% in 2017 and 2.1% in 2018. The Michigan Department of Treasury anticipates a 2.1% increase in the State Revenue Sharing allotment for the Township. This year's budget has been prepared assuming that the current state of the economy will generally stay flat or increase slightly in the coming fiscal year. All key changes are discussed below.

General Fund

Revenues:

The 2019 General Fund budgeted revenues are expected to increase slightly from the 2018 projected actuals for a total of \$7,154,495. The increase in budget primarily results from an increase in revenue from Property Taxes and State Shared funds. Areas of decline include Rental Application Fees and Cable TV Franchise fees. The Township receives the bulk of its Rental Application fees in the even fiscal years. As consumers choose alternate methods of viewing television such as satellite or internet, it is anticipated that the Cable TV Franchise fees revenue will continue to decline.

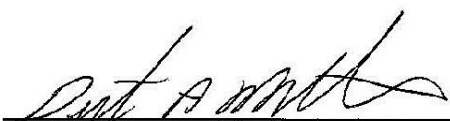
Expenditures:

Operating expenditures are budgeted for \$2,518,215 in the General Fund, an increase of \$240,725 from the prior fiscal year budget. The Contingency account has been increased to \$450,000 to provide for any increases in wages related to the settlement of the Police union agreement, any addition of positions in the Township, and any cost of living wage adjustment (COLA) established by the Board of Trustees. The departments with a decrease in budget for the 2019 fiscal year are: Legislative – Trustees, Election, Assessor, Code Enforcement, Planning/Zoning, and Capital Outlay. The Recreation department has an increase in budget due to the transfer of funds from the special revenue fund for Recreation. The Recreation fund has a balance of \$9,702 from prior years unspent grant funds. The remaining fund balance will be transferred to the General Fund Recreation department to be used for capital outlay purchases.

Other Funds

- The Special Revenue fund for Fire – Operating is budgeted to increase by 2.36%.
- The Fire Capital fund is expected to receive \$80,000 in grant revenue. The design/engineering phase for the Eastwood Station will commence.
- The Special Revenue fund for Police – Operating is budgeted to increase by 1.7% due to the consolidation of dispatch services, the dispatch budget has increased \$153,000.
- The Township has established a Building Improvements fund to provide for capital expenditures of Township Hall and the surrounding grounds.

As we anticipate the challenges of the State and local economy in the coming year, the Township strives to provide government services that promote a safe, healthy, accessible, and economically viable community in which to live, work, learn, and play. The 2019 budget was created with a fiscally conservative approach in reflecting its revenues and expenditures while ensuring that Township services were not compromised.


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Nancy B. Desai, Finance Administrator

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION RE: GENERAL FUND BUDGET AND
GENERAL APPROPRIATION ACT
FOR CALENDAR YEAR 2019**

November 13, 2018

WHEREAS, in accordance with the Charter Township Act of Michigan, a General Fund Function Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the **2019** calendar year of the Township in the total amount of **\$9,118,865** covering general township operations, police and fire protection, general fund capital expenditures; public works; and legislative activities; and,

WHEREAS, the voted authorized charter millage for ad valorem taxes, as reduced by law, is **8.9412** mills and the voted authorized charter millage for a special assessment for police protection is **1.4** mills; and

WHEREAS, such **8.9412** mills will raise the sum of approximately **\$ 3,859,323** and **1.4** mills will raise the sum of approximately **\$ 637,390** of said total budget; and,

WHEREAS, approximately **\$4,074,392** of said total budget will be collected through state shared revenues (provided they are not further reduced by the state legislature), PILOTs, fees, fines, licenses, interest, interfund transfers, and miscellaneous other revenues; and

WHEREAS, notice of said budget hearing scheduled for **November 13, 2018 commencing at 7:30 p.m.** was published in the Kalamazoo Gazette on **November 6, 2018**, which included a notice that the property tax millage rate proposed to be levied to support the proposed budget would be a subject of such budget hearing; and,

WHEREAS, the proposed budget has been on file with the Township Clerk from the time of publication of the notice until the present date and has been available at the hearing for public inspection; and

WHEREAS, the scheduled public hearing has been held in accordance with said notice and all persons were given an opportunity to be heard; and

WHEREAS it appears reasonable and proper to approve a general fund budget in the amount of **\$7,628,861** supported in part by non-earmarked funds available for such purpose of **\$474,366**; and

WHEREAS, the Township budgets its general fund expenditures on a function basis which is in accordance with its audited financial statements.

NOW THEREFORE BE IT HEREBY RESOLVED:

1. That the General Fund Budget of the Charter Township of Kalamazoo for the **2019** fiscal year of the Township in the total amount of **\$9,118,865** be hereby approved and confirmed as reasonable and proper.
2. That approximately **\$3,859,323** of said General Fund Budget be raised by the levy of a charter millage in the amount of **8.9412 mills** against the taxable value of the taxable real and personal property within the Township.
3. That the budget for the estimated costs and expenses of the **legislative operation** for the **2019** fiscal year in the amount of **\$61,300** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
4. That the budget for the estimated costs and expenses of the **general government** operation for the **2019** fiscal year in the amount of **\$2,041,630** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
5. That the budget for the estimated costs and expenses of the operation of **fire protection** for the **2019** fiscal year in the amount of **\$1,721,050** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
6. That the budget for the estimated costs and expenses of the operation of **police protection** for the **2019** fiscal year in the amount of **\$4,879,600** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
7. That the budget for the estimated costs and expenses of the operation of **public works** for the **2019** fiscal year in the amount of **\$300,000** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
8. That the budget for the estimated costs and expenses of the operation of **community and economic development** for the **2019** fiscal year in the amount of **\$82,285** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
9. That the budget for the estimated costs and expenses of the operation of **culture and recreation** for the **2019** fiscal year in the amount of **\$23,000** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
10. That the budget for the estimated costs and expenses of **capital outlay** for the **2019** fiscal year in the amount of **\$10,000** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
11. That the budget for the estimated costs and expenses of **debt service** for the **2019** fiscal year in the amount of **\$900,000** and interest of **\$198,750** be hereby confirmed and approved as reasonable and proper and as a part of the aforesaid general fund budget.
12. That the Township Treasurer be hereby directed to levy and collect the aforesaid **8.9412 mills** against the taxable real and personal property within the Township with the tax statements mailed in **December of 2018** and that any previous such action by the Treasurer be hereby confirmed.

13. That the submissions by the Township Clerk to the Township Supervisor of the foregoing millage levies, and the submission to the County Clerk of the same for delivery to the County Board of Commissioners be hereby approved and confirmed.

BE IT FURTHER HEREBY RESOLVED:

That the elected Township Clerk and the Township Treasurer, and/or their duly appointed deputies acting in the absence of such Clerk or Treasurer, be hereby authorized to make the following disbursements on behalf of the Township without further prior specific Board authority, provided said disbursements are clearly within budget appropriations and no controversy or disagreement exists with respect to the amount or recipient of such disbursements:

- A. The payment of bills that are subject to a penalty for late payment or a discount for early payment where such payment is necessary to take advantage of such discount or to avoid such penalty.
- B. The payment of re-occurring routine Township expenses regularly incurred in the operation of the Township such as, but not limited to, utility expenses, insurance premiums, publication costs, operating supplies, necessary operating repairs, established salaries and wages of Township employees and officials, and established per diem compensation for Township officials.
- C. Distribution of escrow funds, trust or agency funds, intra-governmental service funds, enterprise funds or special assessment funds in accordance with the purposes for which such funds have been received, and the statutory or local regulations governing the same.
- D. Purchases for the benefit of the Township costing less than \$ 5,000.00.

BE IT FURTHER HEREBY RESOLVED:

That Attachment A: Operating & Capital Improvement Budget by Function is incorporated by this reference as part of this resolution.

BE IT FURTHER HEREBY RESOLVED:

That the fiscal officer of the Township be authorized to amend the budget of the Township as necessary by transferring from the contingent unencumbered appropriations in such budget to specific expenditure appropriations up to a maximum amount of 25% per specific expenditure appropriation to avoid a budget deficit in any given specific fund appropriation.

BE IT FURTHER HEREBY RESOLVED:

That Township elected board members be approved to attend conferences, workshops, seminars, etc. sponsored by the Michigan Townships Association (MTA) without any further action by the Board, however any costs of attending such activities shall not exceed allocations established for such purposes without additional Board action.

BE IT FURTHER HEREBY RESOLVED:

That purchases made through state or county cooperative purchasing for the benefit of the Township be authorized to be accomplished without the necessity of advertisement for bids; and that the purchase price of police cars purchased through contract with the State of Michigan approved for purchase by the Board, need not be further approved by the Board of Trustees prior to such disbursements.

Motion was made by Treasurer Miller, supported by Supervisor Martin, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye": Supervisor Martin, Treasurer Miller, Clerk Miller, Trustees Hathcock, Leigh, Leuty, and Strebs.

The following voted "nay": none.

The Supervisor declared the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, Mark E. Miller, the duly elected and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **November 13, 2018** at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

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Summary of Revenues, Expenses, and Fund Balance - All Funds

Fund No.	Fund	Estimated Fund Balance at			Total Available	Expenses	Transfer Out	Total Decreases	Estimated Fund Balance at
		12/31/2018	Revenues	Transfer In					
101	General	3,650,045	7,144,793	9,702	10,804,540	2,518,215	5,110,646	7,628,861	3,175,679
					-			-	-
Special Revenue Funds									
					-			-	-
206	Fire - Operating	16,990	2,000	1,702,060	1,721,050	1,721,050	-	1,721,050	-
207	Police - Operating	56,404	1,302,375	3,520,821	4,879,600	4,866,600	13,000	4,879,600	(0)
211	Recreation	9,702	-	-	9,702	-	9,702	9,702	-
217	LiveScan/SOR	128,368	31,200	-	159,568	23,000	-	23,000	136,568
219	Street Lights	194,471	250,775	-	445,246	251,000	-	251,000	194,246
226	Recycling	39,237	473,245	-	512,482	469,240	-	469,240	43,242
265	Drug Law Enforcement	95,303	6,700	-	102,003	1,000	-	1,000	101,003
266	Law Enforcement Training	4,395	6,000	13,000	23,395	21,000	-	21,000	2,395
267	SWET	1	55,120	-	55,121	55,120	-	55,120	1
270	911 Wireless	111,735	500	-	112,235	-	112,235	112,235	-
301	Road Debt Service	39,394	1,149,941	-	1,189,335	1,099,300	-	1,099,300	90,035
407	Radio Site Project	15,000	-	-	15,000	7,200	-	7,200	7,800
Enterprise Fund									
584	Golf Course	141,767	10,400	-	152,167	17,000	-	17,000	135,167
Capital Improvement Funds									
402	Building Improvements	570,650	-	-	570,650	400,000	-	400,000	170,650
810	Police - Capital	710,854	280,100	-	990,954	309,800	-	309,800	681,154
811	Fire - Capital	1,216,972	568,955	-	1,785,927	390,500	-	390,500	1,395,427
812	Street Improvement	192,280	14,200	-	206,480	-	-	-	206,480
850	Road Improvement (Bond)	265,875	-	-	265,875	265,875	-	265,875	-
871	Water Improvement	260,948	16,700	-	277,648	27,000	-	27,000	250,648
883	Sewer Improvement	3,410,290	45,500	-	3,455,790	31,000	-	31,000	3,424,790
884	SAW Grant	5,000	582,000	-	587,000	582,000	-	582,000	5,000
All Funds Total		\$ 11,135,679	\$11,940,505	\$5,245,583	\$28,321,767	\$13,055,900	\$5,245,583	\$ 18,301,483	\$ 10,020,284

General Fund Budget Summary

DEPT	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
000	Operating Revenues	6,989,995	6,589,905	7,056,175	7,144,793	66,180	554,888
	Subtotal Operating Revenues	6,989,995	6,589,905	7,056,175	7,144,793	66,180	554,888
	Operating Expenses						
101	Legislative - Trustees	56,786	82,580	52,950	61,300	(3,836)	(21,280)
171	Supervisor	29,501	38,400	37,050	37,450	7,549	(950)
175	Township Manager	125,257	188,405	195,400	201,175	70,143	12,770
191	Election	27,380	60,425	53,525	33,450	26,145	(26,975)
200	General Services Administrative	708,903	358,300	346,591	369,065	(362,312)	10,765
209	Assessor	192,471	204,935	185,650	194,900	(6,821)	(10,035)
215	Clerk	24,155	86,875	91,950	91,150	67,795	4,275
223	Finance	-	231,225	217,419	234,200	217,419	2,975
253	Treasurer	30,830	36,490	38,475	35,375	7,645	(1,115)
265	Facilities & Ground Maintenance	266,501	265,720	268,900	269,540	2,399	3,820
276	Cemetery	27,952	26,335	28,425	31,575	473	5,240
310	Code Enforcement	65,099	90,450	79,230	83,750	14,131	(6,700)
400	Planning/Zoning	81,269	87,500	71,413	82,285	(9,856)	(5,215)
425	Emergency Preparedness	10,558	9,500	9,500	10,000	(1,058)	500
439	Other Public Safety	(959)	-	-	-	959	-
446	Street Maintenance	44,172	300,000	300,000	300,000	255,828	-
751	Recreation	9,927	13,150	8,250	23,000	(1,677)	9,850
890	Contingency	-	135,400	-	450,000	-	314,600
901	Capital Outlay - General	38,460	61,800	61,800	10,000	23,340	(51,800)
	Subtotal Operating Expenses	1,738,262	2,277,490	2,046,528	2,518,215	308,266	240,725
	Net Operating Revenues/Expenses	5,251,733	4,312,415	5,009,647	4,626,578	(242,086)	314,163
	Operating Transfers In (Out):						
206	Fire Department	(1,461,458)	(1,642,260)	(1,642,260)	(1,702,060)	(180,802)	(59,800)
211	Recreation	-	-	-	9,702	-	9,702
207	Police Department	(3,278,255)	(3,480,636)	(3,480,636)	(3,408,586)	(202,381)	72,050
402	Building Improvements	-	(658,350)	(658,350)	-	(658,350)	658,350
615	Revolving	662,549	-	-	-	(662,549)	-
	Subtotal Operating Transfers Out	(4,077,164)	(5,781,246)	(5,781,246)	(5,100,944)	(1,704,082)	680,302
	Net Revenues/Expenditures	1,174,569	(1,468,831)	(771,599)	(474,366)	(1,946,168)	994,465
	Beginning General Fund Balance	3,247,075	4,421,644	4,421,644	3,650,045	1,174,569	(771,599)
	Ending General Fund Balance	\$ 4,421,644	\$ 2,952,813	\$ 3,650,045	\$ 3,175,679	\$ (771,599)	\$ 222,866

DEPARTMENT:

General Fund Revenues (101)

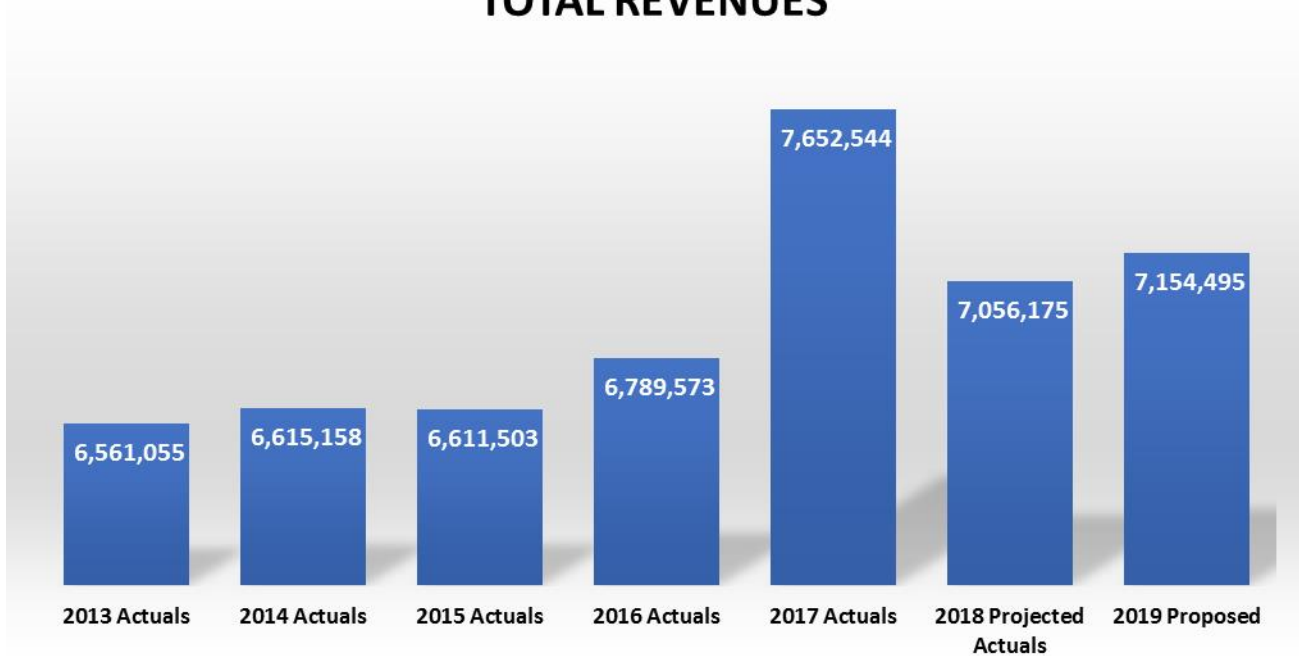
DESCRIPTION:

Funds received by the Township from various sources.

SERVICES PROVIDED:

General fund revenues are used to finance the operating and capital costs of the Township.

TOTAL REVENUES



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES							
101-000-403.00	OPERATING LEVY-C.T.	3,730,460	3,783,850	3,737,000	3,859,323	6,540	75,473
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	29,998	25,000	15,617	15,600	(14,381)	(9,400)
101-000-404.00	ACT 198 - TWP IFT	20,505	25,000	20,239	19,500	(266)	(5,500)
101-000-407.00	RESIDENT CHARGES	24,963	-	-	-	(24,963)	-
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	-	-	9,149	9,500	9,149	9,500
101-000-424.00	TRAILER FEES	3,449	3,000	2,500	2,500	(949)	(500)
101-000-445.00	PENALTIES & INTEREST ON TAXES	18,999	-	6,410	3,500	(12,589)	3,500
101-000-449.00	COUNTY EXPENSE OF SALE	(23,998)	-	-	-	23,998	-
101-000-451.00	CABLE TV FRANCHISE FEE 3%	194,727	180,000	180,000	172,000	(14,727)	(8,000)
101-000-473.00	RENTAL APPLICATION FEES	32,150	73,000	73,000	30,000	40,850	(43,000)
101-000-473.01	MM APPLICATION FEES	-	-	40,000	40,000	40,000	40,000
101-000-474.00	LICENSE FEES/SIGNS	2,370	2,500	2,000	2,000	(370)	(500)
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	11,805	10,000	13,800	10,000	1,995	-
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	156,361	-	155,000	155,000	(1,361)	155,000
101-000-575.00	STATE SHARED	2,218,497	2,000,000	2,224,769	2,272,580	6,272	272,580
101-000-576.00	LIQUOR LICENSES	8,935	8,200	100	100	(8,835)	(8,100)
101-000-578.00	VIOLATION BUREAU	1,575	1,500	1,500	1,500	(75)	-
101-000-587.00	ELECTION REIMBURSEMENT	-	-	11,917	11,900	11,917	11,900
101-000-602.00	WITNESS/JURY-GEN ONLY	-	-	-	-	-	-
101-000-603.00	MISCELLANEOUS REVENUE	14,607	-	700	1,500	(13,907)	1,500
101-000-603.01	LOCAL GOVT REVENUE	-	-	1,000	1,000	1,000	1,000
101-000-622.00	ZONING & VARIANCE FEES	-	-	-	-	-	-
101-000-626.00	PASSPORT FEE/FIRE REPORTS	30,096	25,000	25,000	25,000	(5,096)	-
101-000-626.01	COPY FEES-COMPUTER	-	-	-	-	-	-
101-000-629.00	TOWNSHIP SERVICE	51	100	2,500	2,500	2,449	2,400
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	-	-	30,000	25,000	30,000	25,000
101-000-630.00	LEASE PAYMENTS	32,320	32,640	32,640	32,600	320	(40)
101-000-633.00	MONUMENT INSTALLATION	1,000	600	2,200	1,000	1,200	400
101-000-634.00	INTERNMENT FEES	13,400	10,000	14,100	10,000	700	-
101-000-643.00	SALE OF LOTS-CEMETERY	(250)	1,500	8,250	1,500	8,500	-
101-000-645.00	SALE OF BOOKS & MAPS	-	-	-	-	-	-
101-000-651.00	TAX ADMIN FEE	225,637	217,515	219,270	226,190	(6,367)	8,675
101-000-652.00	COLLECTION FEES	16,483	28,000	42,204	30,000	25,721	2,000
101-000-654.00	WATER SURCHARGE FEES	118,579	100,000	105,000	105,000	(13,579)	5,000
101-000-660.00	DISTRICT COURT FEES	27,585	25,000	25,000	25,000	(2,585)	-
101-000-660.01	FALSE ALARM	350	500	3,041	1,500	2,691	1,000
101-000-664.00	INTEREST EARNED	56,253	30,500	35,000	45,000	(21,253)	14,500
101-000-667.00	ROOM RENTAL - INCOME	6,800	6,000	8,325	6,500	1,525	500
101-000-673.00	SALE OF TWP. ASSETS	-	500	2,886	500	2,886	-
101-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	11,107	-	3,000	-	(8,107)	-
101-000-681.00	GENERAL WAGE REIMBURSEMENTS/WORK COMP	-	-	-	-	-	-
101-000-688.00	INS. PREMIUM REFUND	5,796	-	3,059	-	(2,737)	-
101-000-699.00	INTERFUND TRANSFERS IN	662,549	-	-	9,702	(662,549)	9,702
101-000-910.00	DEBT SERVICE - PRINCIPAL	(615)	-	-	-	615	-
TOTAL REVENUES - GENERAL FUND		7,652,544	6,589,905	7,056,175	7,154,495	(596,369)	564,590

DEPARTMENT:

Board of Trustees (101)

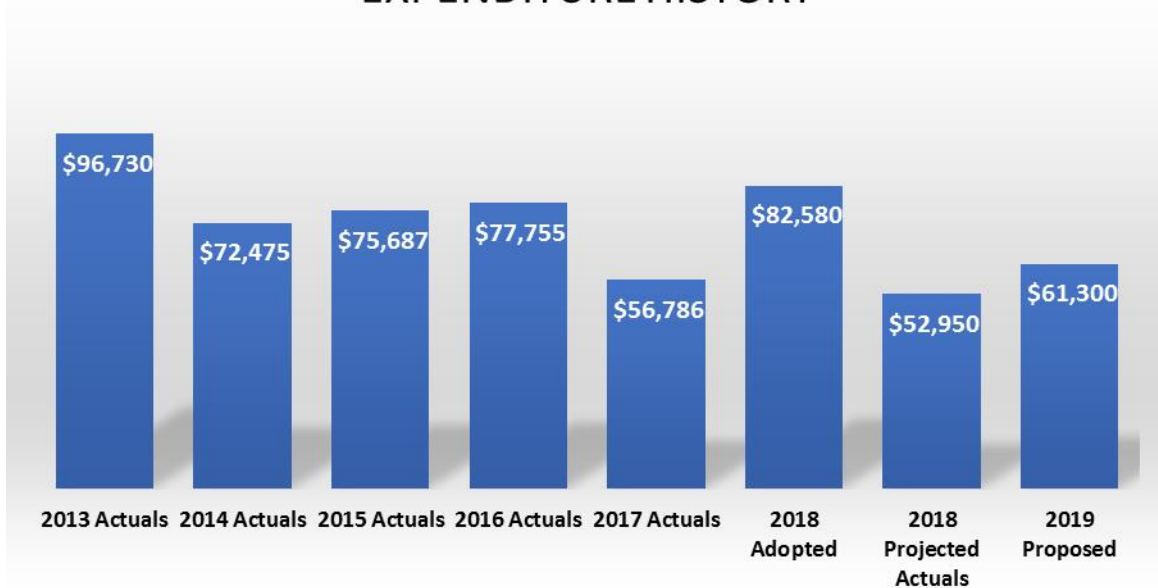
DESCRIPTION:

The Board of Trustees consists of seven (7) elected trustees who serve four-year terms. Expenditures incurred by or directly applicable to trustees themselves or by a committee of the governing body are allocated in this department.

SERVICES PROVIDED:

The Trustees are members of the Township Board. They have an equal voice in legislature and administrative government decision making within the jurisdiction of the Township.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 101-LEGISLATIVE							
101-101-711.00	INSURANCE OPT OUT	12,976	13,800	14,450	14,000	1,474	200
101-101-712.00	COMPENSATION - TRUSTEES	23,160	30,500	25,000	30,000	1,840	(500)
101-101-715.00	FICA	2,554	2,350	2,350	2,550	(204)	200
101-101-716.00	HEALTH INSURANCE	10,216	20,880	650	650	(9,566)	(20,230)
101-101-717.00	LIFE INS/STD/LTD	1,079	1,750	1,000	1,100	(79)	(650)
101-101-718.00	PENSION	2,310	2,800	2,500	3,000	190	200
101-101-732.00	DUES/SUBS/PUBL	-	4,000	1,000	4,000	1,000	-
101-101-862.00	TRAVEL - CONFERENCES	4,491	6,500	6,000	6,000	1,509	(500)
TOTAL EXPENDITURES - 101 - LEGISLATIVE		\$ 56,786	\$ 82,580	\$ 52,950	\$ 61,300	\$ (3,836)	\$ (21,280)

DEPARTMENT:

Supervisor (171)

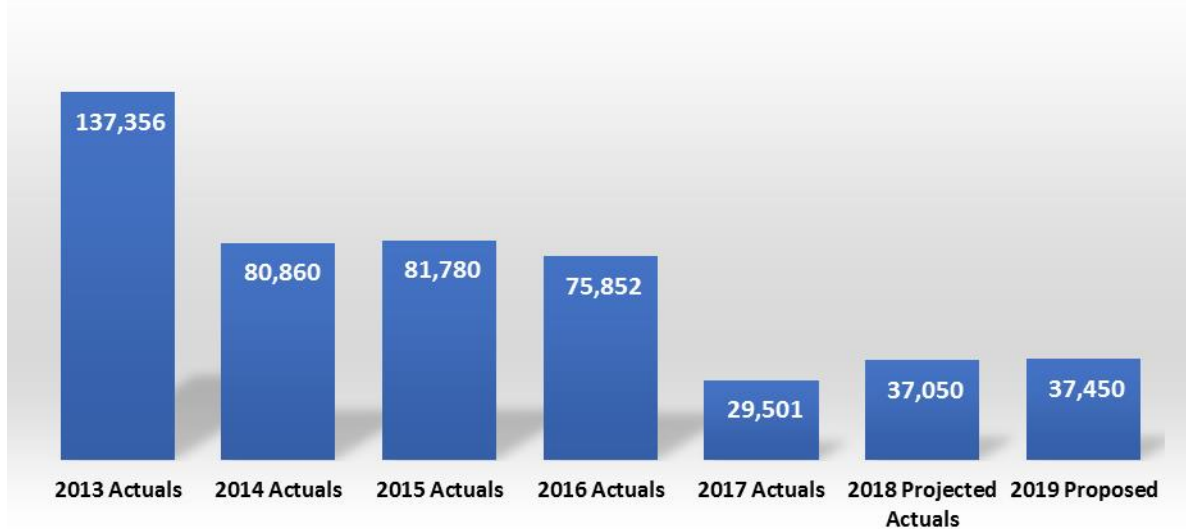
DESCRIPTION:

The Supervisor is an elected official to a four-year term. As a member of the Township Board, the Supervisor is the presiding officer and has an equal voice and vote in the proceedings of the Board.

SERVICES PROVIDED:

The Supervisor authenticates by his/her signature such instruments as the Board and the laws of the state of Michigan or the federal government may require.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 171-SUPERVISOR							
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
101-171-711.00	INSURANCE OPT OUT	899	-	-	-	(899)	-
101-171-715.00	FICA	996	1,200	1,150	1,150	154	(50)
101-171-716.00	HEALTH INSURANCE	9,814	16,700	15,600	16,000	5,786	(700)
101-171-717.00	LIFE INS/STD/LTD	280	500	300	300	20	(200)
101-171-718.00	PENSION	1,500	1,500	1,500	1,500	-	-
101-171-732.00	DUES/SUBS/PUBL	-	1,000	1,000	1,000	1,000	-
101-171-862.00	TRAVEL - CONFERENCES	1,012	2,500	2,500	2,500	1,488	-
TOTAL EXPENDITURES - 171 - SUPERVISOR		29,501	38,400	37,050	37,450	7,549	(950)

DEPARTMENT:

Township Manager (175)

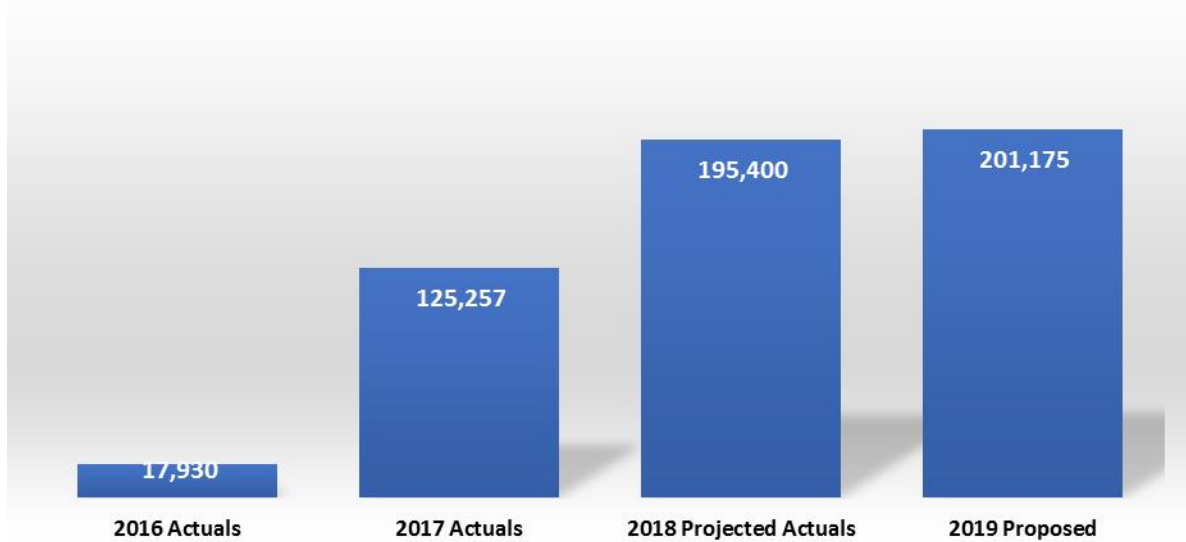
DESCRIPTION:

The Township Manager is appointed as the Chief Operating Officer of the Township, established in accordance with the Charter Township Act, State of Michigan, ACT 359 of 1947 as amended.

SERVICES PROVIDED:

The Township Manager is responsible to the Township Board for the efficient administration of all departments of Township government except the offices of the Supervisor, Clerk, and Treasurer. This department was created in fiscal year 2016.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 175-MANAGER							
101-175-701.00	WAGES - DEPARTMENT HEAD	96,500	99,395	99,395	102,395	2,895	3,000
101-175-702.00	WAGES -		44,500	44,500	45,390	44,500	890
101-175-711.00	INSURANCE OPT OUT	5,604	10,300	5,150	5,100	(454)	(5,200)
101-175-715.00	FICA	7,436	11,000	11,000	11,000	3,564	-
101-175-716.00	HEALTH INSURANCE		210	13,075	13,100	13,075	12,890
101-175-717.00	LIFE INS/STD/LTD	1,573	2,500	2,500	2,500	927	-
101-175-718.00	PENSION	9,650	15,000	15,280	15,690	5,630	690
101-175-732.00	DUES/SUBS/PUBL		2,000	1,000	2,000	1,000	-
101-175-862.00	TRAVEL - CONFERENCES	4,494	3,500	3,500	2,500	(994)	(1,000)
101-175-862.01	TRAVEL - CONFERENCES - STAFF	-	-	-	1,500	-	1,500
TOTAL EXPENDITURES - 175-MANAGER		125,257	188,405	195,400	201,175	70,143	12,770

DEPARTMENT:

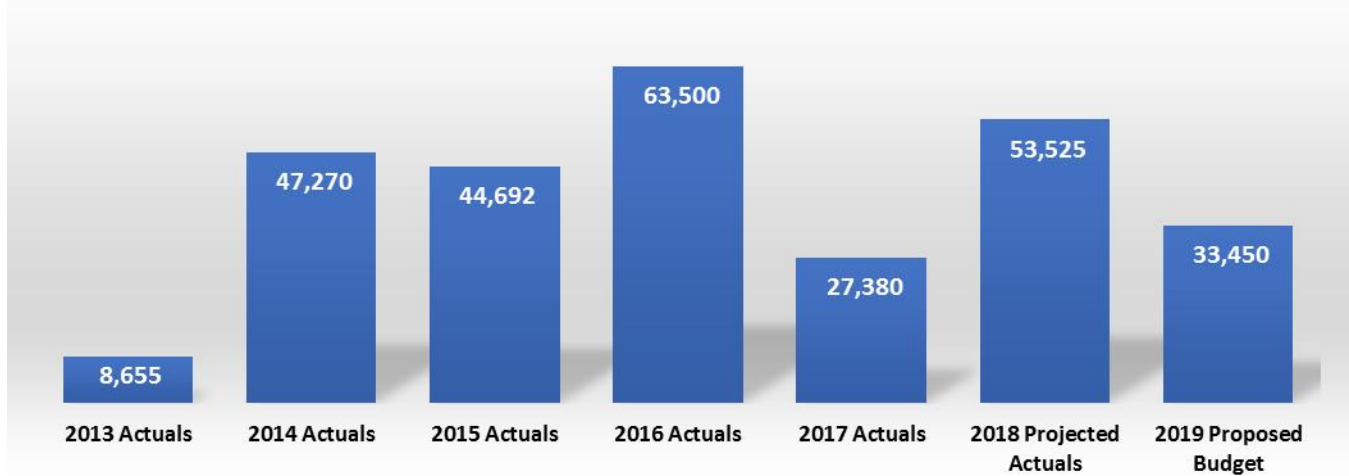
Election (191)

DESCRIPTION:

The Township Clerk is responsible for the proper conduct of all National, State, and Local elections.

SERVICES PROVIDED:

Voter Registration * Processing Registration Applications * Facilitates Local Registrations * Maintains Registration File * School District Registration * Conducts Elections Staffing * Maintains All Township Records * Train Election Inspectors * Train Counting Board * verify Petition Signatures * Recall Petitions * Absent Voter Administration * Local Ballot Processing & Preparation

EXPENDITURE HISTORY

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 191-ELECTION							
101-191-702.00	WAGES -	1,067	3,260	3,260	1,000	2,193	(2,260)
101-191-703.00	OVERTIME	1,493	10,300	10,300	1,500	8,807	(8,800)
101-191-712.00	ELECTION INSPECTORS	8,515	23,500	23,500	9,000	14,985	(14,500)
101-191-715.00	FICA	171	1,050	1,050	200	879	(850)
101-191-716.00	HEALTH INSURANCE	1,909	3,915	3,915	2,000	2,006	(1,915)
101-191-717.00	LIFE INS/STD/LTD	82	300	100	100	18	(200)
101-191-718.00	PENSION	306	1,000	750	300	444	(700)
101-191-727.00	OFFICE SUPPLIES	13,749	6,900	2,000	2,000	(11,749)	(4,900)
101-191-747.00	SMALL TOOLS & EQUIPMENT	-	-	-	16,000	-	16,000
101-191-742.00	SOFTWARE PROGRAMS	-	-	-	-	-	-
101-191-811.00	PURCHASED SERVICE	-	4,000	2,500	1,000	2,500	(3,000)
101-191-813.00	COUNTY ELECTION SERVICES	-	5,500	5,500	-	5,500	(5,500)
101-191-816.00	PURCHASED CLEANING SERV.	88	250	250	250	162	-
101-191-862.00	TRAVEL - CONFERENCES	-	400	400	100	400	(300)
101-191-903.00	NOTICE & PUBL.	-	50	-	-	-	(50)
TOTAL EXPENDITURES - 191-ELECTION		27,380	60,425	53,525	33,450	26,145	(26,975)

DEPARTMENT:

General Services – Administrative (200)

DESCRIPTION:

This department records many of the non-departmental costs of the general fund.

SERVICES PROVIDED:

Provides proper accounting for expenses that cannot be attributed to any one department, and often shared by all departments.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 200-GENERAL SERVICES ADMIN							
101-200-702.00	WAGES -	248,440	51,000	42,162	56,500	(206,278)	5,500
101-200-703.00	OVERTIME	2,100	-	250	300	(1,850)	300
101-200-711.00	INSURANCE OPT OUT	14,944	-	(528)	-	(15,472)	-
101-200-715.00	FICA	19,234	3,900	3,225	4,300	(16,009)	400
101-200-716.00	HEALTH INSURANCE	64,319	18,900	27,050	6,700	(37,269)	(12,200)
101-200-716.01	HEALTH INSURANCE - RETIREE	-	-	-	19,700	-	19,700
101-200-717.00	LIFE INS/STD/LTD	4,108	800	2	-	(4,106)	(800)
101-200-718.00	PENSION	27,298	3,700	3,800	3,800	(23,498)	100
101-200-727.00	OFFICE SUPPLIES	14,655	13,000	13,000	13,000	(1,655)	-
101-200-730.00	POSTAGE	18,847	25,000	20,000	20,000	1,153	(5,000)
101-200-732.00	DUES/SUBS/PUBL	7,307	8,000	8,000	8,000	693	-
101-200-740.00	OPERATING SUPPLIES	7,538	4,500	7,000	7,000	(538)	2,500
101-200-742.00	SOFTWARE PROGRAMS/FEES	17,031	6,000	6,000	10,615	(11,031)	4,615
101-200-810.00	COMPUTER SERVICE	12,350	25,000	20,000	20,000	7,650	(5,000)
101-200-811.00	PURCHASED SERVICE	49,169	25,000	25,000	25,000	(24,169)	-
101-200-814.00	PURCHASED MAINT. SERVICE	8,298	10,000	5,000	8,000	(3,298)	(2,000)
101-200-815.00	OTHER FEES	448	-	800	650	352	650
101-200-817.00	ACCOUNTING SERVICE	19,665	-	-	-	(19,665)	-
101-200-817.01	AUDIT SERVICES	10,400	-	-	-	(10,400)	-
101-200-820.00	ENGINEERING SERVICES	3,026	6,000	4,500	5,000	1,474	(1,000)
101-200-826.00	LEGAL SERVICES-BD. MEET.	7,360	4,000	7,000	6,000	(360)	2,000
101-200-826.01	LEGAL - TELEPHONE	-	1,500	-	-	-	(1,500)
101-200-827.00	LEGAL SERVICE-GEN. TWP.	33,514	36,000	45,000	40,000	11,486	4,000
101-200-828.00	LEGAL SERVICES - LABOR	1,873	4,000	1,000	2,000	(873)	(2,000)
101-200-853.00	TELEPHONE	1,565	5,000	1,500	1,500	(65)	(3,500)
101-200-861.00	MILEAGE REIMB	267	-	-	100	(267)	100
101-200-862.00	TRAVEL - CONFERENCES	2,973	-	250	1,000	(2,723)	1,000
101-200-903.00	NOTICES AND PUBLICATIONS	5,412	10,000	10,000	10,000	4,588	-
101-200-912.00	INSURANCE/BOND-GENERAL	37,935	35,000	33,000	35,000	(4,935)	-
101-200-913.00	WORKER'S COMP.	10,190	13,000	10,280	10,200	90	(2,800)
101-200-914.00	VISION	-	-	200	200	200	200
101-200-921.00	UTILITIES - ELECTRIC	31,371	32,000	36,000	36,000	4,629	4,000
101-200-923.00	UTILITIES - FUEL	11,622	15,000	15,000	15,000	3,378	-
101-200-927.00	UTILITIES - WATER	3,913	2,000	2,000	2,000	(1,913)	-
101-200-956.00	UNCLASSIFIED	11,359	-	100	500	(11,259)	500
101-200-960.00	TUITION/TRAINING	372	-	-	1,000	(372)	1,000
TOTAL EXPENDITURES 200 - GENERAL SERVICES ADMIN		708,903	358,300	346,591	369,065	(362,312)	10,765

DEPARTMENT:

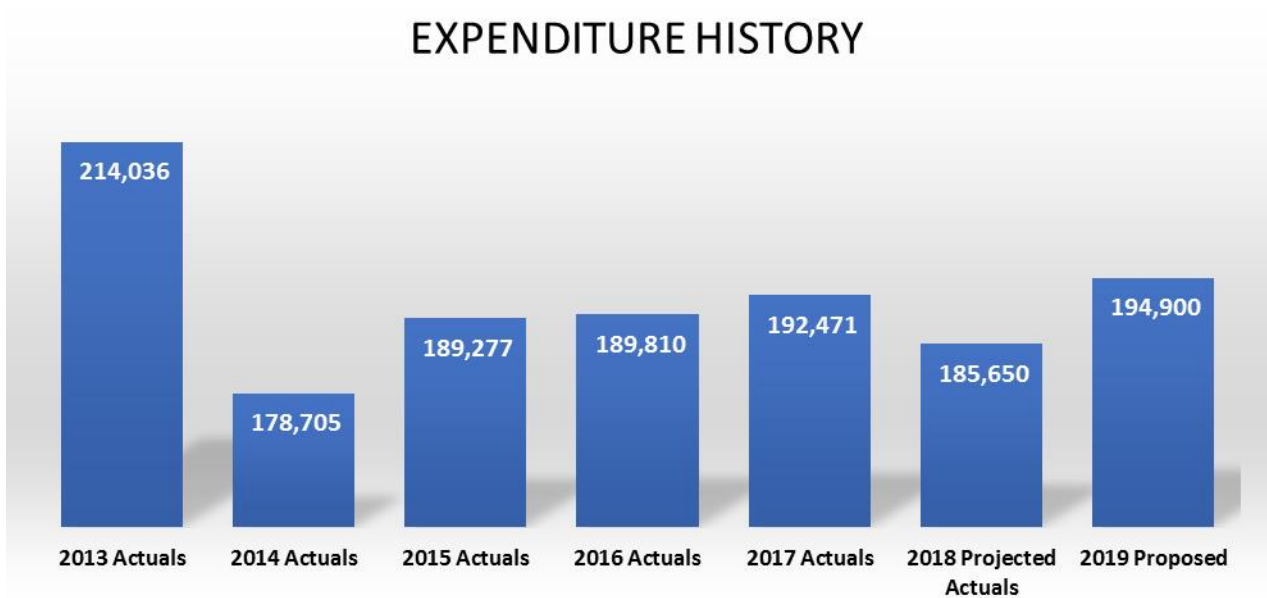
Assessor (209)

DESCRIPTION:

The Assessing department provides a complete equitable assessment roll for all real personal property located within Kalamazoo Charter Township.

SERVICES PROVIDED:

The Assessing department provides for current mapping, valuations, and legal descriptions for all properties within Kalamazoo Charter Township. The Assessor is responsible for all State and County assessment rolls and property exemptions.



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 209-ASSESSOR							
101-209-701.00	WAGES - DEPARTMENT HEAD	74,683	74,500	74,500	74,500	(183)	-
101-209-702.00	WAGES -	45,612	50,500	50,500	50,500	4,888	-
101-209-711.00	INSURANCE OPT OUT	5,160	4,600	4,600	4,500	(560)	(100)
101-209-712.00	COMPENSATION-BD. OF REVIEW	1,560	2,200	2,200	2,200	640	-
101-209-715.00	FICA	8,952	9,500	9,000	9,000	48	(500)
101-209-716.00	HEALTH INSURANCE	30,537	26,535	16,500	16,250	(14,037)	(10,285)
101-209-717.00	LIFE INS/STD/LTD	2,209	2,400	2,400	2,400	191	-
101-209-718.00	PENSION	14,283	15,000	15,000	15,000	717	-
101-209-727.00	OFFICE SUPPLIES	92	500	250	500	158	-
101-209-732.00	DUES/SUBS/PUBL	315	1,000	500	500	185	(500)
101-209-740.00	OPERATING SUPPLIES/MAPS	566	1,000	500	1,000	(66)	-
101-209-742.00	SOFTWARE PROGRAMS	-	1,000	2,250	2,500	2,250	1,500
101-209-751.00	GAS & OIL	374	450	450	500	76	50
101-209-811.00	PURCHASED SERVICE	-	5,000	1,000	5,000	1,000	-
101-209-814.00	PURCHASED MAINT. SERVICE	713	1,000	500	1,000	(213)	-
101-209-827.00	LEGAL SERVICE	5,770	7,000	3,500	7,000	(2,270)	-
101-209-861.00	MILEAGE REIMB	-	100	-	100	-	-
101-209-862.00	TRAVEL - CONFERENCES	-	200	250	250	250	50
101-209-862.01	TRAVEL - CONFERENCES - STAFF	-	-	-	-	-	-
101-209-903.00	NOTICES	1,107	1,200	1,000	1,200	(107)	-
101-209-939.00	MAINT. - VEHICLE	-	750	250	500	250	(250)
101-209-960.00	TUITION/TRAINING	538	500	500	500	(38)	-
TOTAL EXPENDITURES - 209-ASSESSOR		192,471	204,935	185,650	194,900	(6,821)	(10,035)

DEPARTMENT:

Clerk (215)

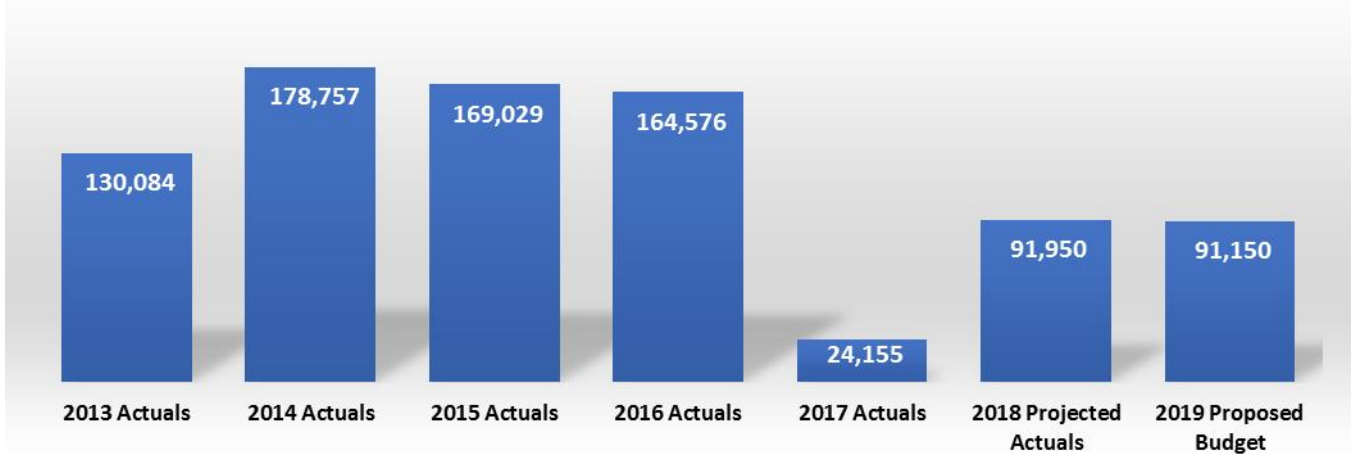
DESCRIPTION:

The Clerk is the secretary to the Township Board. The Clerk prepares and processes the meeting agenda, correspondence, petitions, notices, and other matters that come before the Board.

The Clerk maintains accurate records and the filing system of Township contracts, resolutions, ordinances, and other special proceedings or activities which can be readily produced upon request.

SERVICES PROVIDED: Public & Media notices of meetings * Maintains the official records & minutes of each Board meeting * Prepares the agenda for the Township * Provides public access to records * Publication of Board synopsis * Implements business license ordinance

Expenditure History



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 215-CLERK							
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
101-215-702.00	WAGES -	-	48,300	48,750	48,750	48,750	450
101-215-703.00	OVERTIME	-	1,650	3,500	1,700	3,500	50
101-215-711.00	INSURANCE OPT OUT	2,412	4,875	7,500	7,500	5,088	2,625
101-215-715.00	FICA	1,341	4,850	4,850	4,850	3,509	-
101-215-716.00	HEALTH INSURANCE	1,617	200	150	150	(1,467)	(50)
101-215-717.00	LIFE INS/STD/LTD	310	1,200	1,350	1,350	1,040	150
101-215-718.00	PENSION	1,500	7,300	7,350	7,350	5,850	50
101-215-732.00	DUES/SUBS/PUBL	-	1,000	-	-	-	(1,000)
101-215-862.00	TRAVEL - CONFERENCES	1,975	2,500	3,500	2,500	1,525	-
101-215-862.01	TRAVEL - CONFERENCES - STAFF	-	-	-	2,000	-	2,000
TOTAL EXPENDITURES - 215-CLERK		24,155	86,875	91,950	91,150	67,795	4,275

DEPARTMENT:

Finance (223)

DESCRIPTION:

The Finance department plans, directs, and coordinates the fiscal affairs of the Township in accordance with specific objectives established by legal and professional standards.

SERVICES PROVIDED:

The Finance department provides for the maintenance of the Townships' financial records, develops related systems, and provides management with information necessary for sound fiscal decisions. This includes appropriation control, cost and revenue accounting, accounts receivable, payroll, accounts payable and maintenance of the general ledger. It facilitates the annual Audit and prepares the annual Budget for the Township. This department was created in fiscal year 2017, therefore, expenditure history is unavailable.

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 223-FINANCE							
101-223-701.00	WAGES - DEPARTMENT HEAD	-	33,000	30,000	36,000	30,000	3,000
101-223-702.00	WAGES -	-	95,350	95,350	98,300	95,350	2,950
101-223-703.00	OVERTIME	-	-	500	500	500	500
101-223-715.00	FICA	-	9,825	9,590	9,800	9,590	(25)
101-223-716.00	HEALTH INSURANCE	-	31,250	31,250	32,000	31,250	750
101-223-717.00	LIFE INS/STD/LTD	-	1,700	1,900	2,000	1,900	300
101-223-718.00	PENSION	-	10,550	9,585	9,900	9,585	(650)
101-223-727.00	OFFICE SUPPLIES	-	500	-	500	-	-
101-223-732.00	DUES/SUBS/PUBL	-	1,000	-	1,000	-	-
101-223-742.00	SOFTWARE PROGRAMS	-	12,150	12,289	12,500	12,289	350
101-223-817.00	AUDIT/ACCOUNTING SERVICE	-	20,000	14,280	15,000	14,280	(5,000)
101-223-817.01	AUDIT SERVICES	-	10,400	10,600	10,500	10,600	100
101-223-861.00	MILEAGE REIMB	-	500	75	200	75	(300)
101-223-862.00	TRAVEL - CONFERENCES	-	4,000	1,000	2,500	1,000	(1,500)
101-223-862.01	TRAVEL - CONFERENCES - STAFF	-	-	-	1,500	-	1,500
101-223-960.00	TUITION/TRAINING	-	1,000	1,000	2,000	1,000	1,000
TOTAL EXPENDITURES - 223 - FINANCE		-	231,225	217,419	234,200	217,419	2,975

DEPARTMENT:

Treasurer (253)

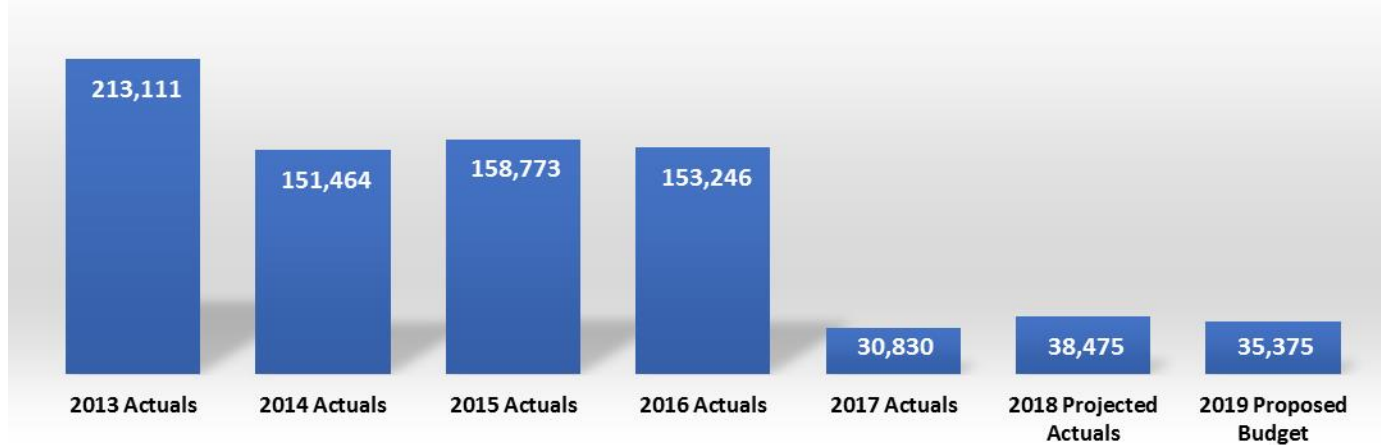
DESCRIPTION:

The Treasurer's Office ensures the convenient, timely, and accurate billing and collection of taxes and fees, receipt of all remittances to the Township, and investment of those funds in a prudent manner to maximize the financial resources available to meet the needs of the Township and its citizens.

SERVICES PROVIDED:

The Treasurer's office collects and distributes real and personal property taxes. It provides billing and collection services to multiple municipalities. The Treasurer invests public funds in a manner which provides maximum security of principal and preservation of capital. The secondary emphasis is providing adequate liquidity so the Township may meet its operating cash flow needs.

Expenditure History



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 253-TREASURER							
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
101-253-702.00	WAGES -	-	1,040	1,040	1,040	1,040	-
101-253-703.00	OVERTIME	-	-	200	200	200	200
101-253-711.00	INSURANCE OPT OUT	-	-	-	-	-	-
101-253-715.00	FICA	992	1,250	1,225	1,225	233	(25)
101-253-716.00	HEALTH INSURANCE	8,249	7,500	12,000	8,000	3,751	500
101-253-717.00	LIFE INS/STD/LTD	336	400	310	310	(26)	(90)
101-253-718.00	PENSION	1,500	1,600	1,600	1,600	100	-
101-253-732.00	DUES/SUBS/PUBL	-	1,000	100	1,000	100	-
101-253-740.00	OPERATING SUPPLIES	-	500	500	500	500	-
101-253-742.00	SOFTWARE PROGRAMS	-	1,700	-	-	-	(1,700)
101-253-862.00	TRAVEL - CONFERENCES	4,753	6,500	6,500	3,500	1,747	(3,000)
101-253-862.01	TRAVEL - CONFERENCES - STAFF	-	-	-	3,000	-	3,000
TOTAL EXPENDITURES - 253 - TREASURER		30,830	36,490	38,475	35,375	7,645	(1,115)

DEPARTMENT:

Facilities & Ground Maintenance (265)

DESCRIPTION:

The Facilities & Ground Maintenance department is responsible for the maintenance of all Township facilities and grounds.

SERVICES PROVIDED:

Maintains the Townships' non-potable water system which includes the operation and maintenance of water distribution on Township medians, streets, and right-of-ways; landscape maintenance; storm drain maintenance which includes the cleaning and flushing of storm drain systems; and the maintenance of the Township's administrative building.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 265-MAINTENANCE							
101-265-702.00	WAGES -	125,881	127,000	127,000	124,000	1,119	(3,000)
101-265-703.00	OVERTIME	664	2,000	1,500	2,000	836	-
101-265-715.00	FICA	8,650	9,700	9,700	9,700	1,050	-
101-265-716.00	HEALTH INSURANCE	53,451	48,720	48,720	50,000	(4,731)	1,280
101-265-717.00	LIFE INS/STD/LTD	2,260	2,700	2,700	2,700	440	-
101-265-718.00	PENSION	15,093	16,200	16,200	16,000	1,107	(200)
101-265-740.00	OPERATING SUPPLIES	7,352	7,000	7,000	7,000	(352)	-
101-265-747.00	SMALL TOOLS & EQUIPMENT	349	2,400	2,400	2,500	2,051	100
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	1,498	1,500	1,500	1,500	2	-
101-265-751.00	GAS & OIL	2,323	3,000	3,000	3,000	677	-
101-265-811.00	PURCHASED SERVICE	5,614	10,000	7,500	10,000	1,886	-
101-265-853.00	TELEPHONE	-	-	180	640	180	640
101-265-931.00	MAINT. - BUILDING	21,539	18,500	25,000	21,000	3,461	2,500
101-265-932.00	MAINT. - GROUNDS	15,460	13,000	13,000	15,000	(2,460)	2,000
101-265-934.00	MAINT. - MACHINE	457	1,000	1,000	1,000	543	-
101-265-939.00	MAINT. - VEHICLE	5,910	2,500	2,500	3,000	(3,410)	500
101-265-945.00	RENTALS - EQUIPMENT	-	500	-	500	-	-
TOTAL EXPENDITURES - 265-MAINTENANCE		266,501	265,720	268,900	269,540	2,399	3,820

DEPARTMENT:

Cemetery (276)

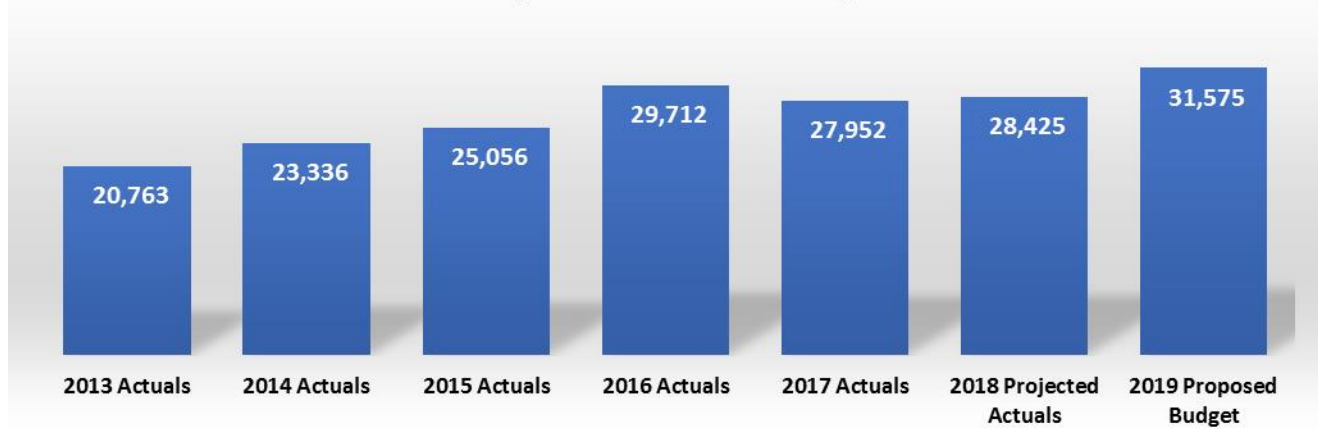
DESCRIPTION:

The Township owns and maintains one cemetery.

SERVICES PROVIDED:

The Township re-purchases and sells cemetery lots. The Township Clerk is the keeper of burial records.

Expenditure History



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 276-CEMETERY							
101-276-705.00	WAGES - MAINTENANCE	10,311	10,000	10,000	10,000	(311)	-
101-276-706.00	CEMETERY OVERTIME	524	750	750	450	226	(300)
101-276-715.00	FICA	728	825	825	825	97	-
101-276-716.00	HEALTH INSURANCE	5,069	2,610	4,000	4,000	(1,069)	1,390
101-276-717.00	LIFE INS/STD/LTD	177	100	250	300	73	200
101-276-718.00	PENSION	1,306	1,300	1,300	1,300	(6)	-
101-276-740.00	OPERATING SUPPLIES	-	750	1,800	2,000	1,800	1,250
101-276-742.00	SOFTWARE PROGRAMS	-	-	-	2,200	-	2,200
101-276-811.00	PURCHASED SERVICE	2,543	2,200	2,200	3,000	(343)	800
101-276-927.00	UTILITIES - WATER	2,053	2,300	1,800	2,000	(253)	(300)
101-276-931.00	REPAIRS - MAINT.	67	500	500	500	433	-
101-276-932.00	MAINT. - GROUNDS	2,440	2,500	2,500	2,500	60	-
101-276-945.00	RENTALS - EQUIPMENT	2,734	2,500	2,500	2,500	(234)	-
TOTAL EXPENDITURES - 276-CEMETERY		27,952	26,335	28,425	31,575	473	5,240

DEPARTMENT:

Code Enforcement (310)

DESCRIPTION:

To fairly and objectively enforce the ordinances of the Township. To provide a safe and healthy environment of well-maintained properties that will sustain property values and preserve Kalamazoo Township as a desired place to reside and conduct business.

SERVICES PROVIDED:

Performs a variety of technical duties in support of the Township’s local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Township regulations to property owners, residents, businesses, the general public, and other Township departments and divisions.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 310-ENFORCEMENT (ORD, UNSAFE BDG, RENTAL)							
101-310-702.00	WAGES -	22,544	22,500	20,000	21,000	(2,544)	(1,500)
101-310-703.00	HEARING OFFICER	-	750	-	-	-	(750)
101-310-715.00	FICA	1,634	1,850	1,530	1,600	(104)	(250)
101-310-716.00	HEALTH INSURANCE	10,933	7,200	7,550	5,000	(3,383)	(2,200)
101-310-740.00	OPERATING SUPPLIES	78	150	150	150	72	-
101-310-751.00	GAS & OIL	-	-	-	-	-	-
101-310-811.00	PURCHASED SERVICE	2,200	40,000	25,000	35,000	22,800	(5,000)
101-310-827.00	LEGAL SERVICE-GEN. TWP.	27,710	18,000	25,000	20,000	(2,710)	2,000
101-310-862.00	TRAVEL - CONFERENCES	-	-	-	1,000	-	1,000
TOTAL EXPENDITURES - 310 - ENFORCEMENT		65,099	90,450	79,230	83,750	14,131	(6,700)

DEPARTMENT:

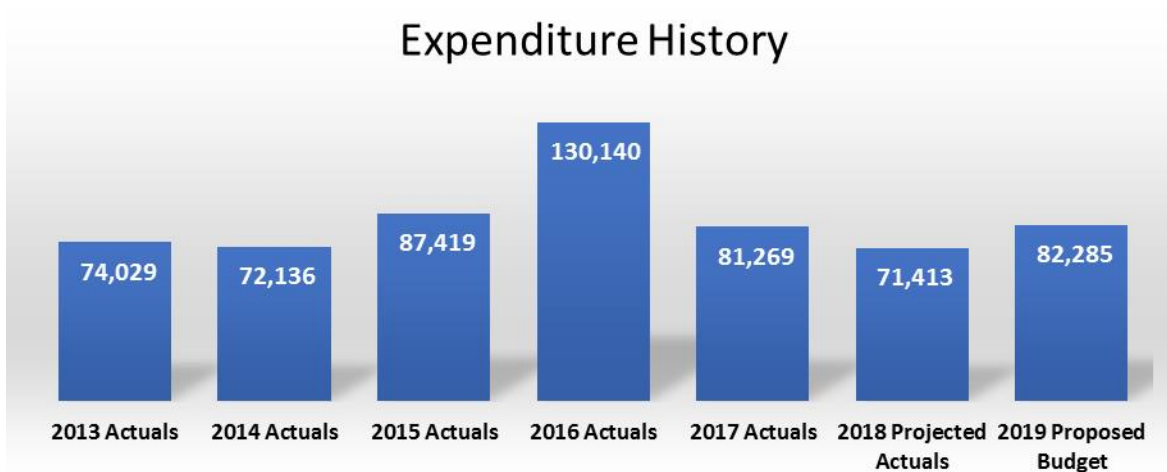
Planning/Zoning (400)

DESCRIPTION:

The Planning/Zoning department is responsible for guiding, directing, and reviewing land use development activities within Kalamazoo Township.

SERVICES PROVIDED:

The department assists petitioners with the process for applications including subdivisions, re-zoning requests, special use permits, variances, site plans, and other applicable requests that require zoning review and approval.



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 400-PLANNING/ZONING							
101-400-712.00	PLANNING/APPEALS BOARD	9,410	13,000	9,500	9,500	90	(3,500)
101-400-715.00	FICA	720	1,000	725	725	5	(275)
101-400-716.00	HEALTH INSURANCE	14	-	8	-	(6)	-
101-400-717.00	LIFE INS/STD/LTD	7	-	7	-	-	-
101-400-718.00	PENSION	162	150	150	150	(12)	-
101-400-727.00	OFFICE SUPPLIES	18	50	50	50	32	-
101-400-732.00	DUES/SUBS/PUBL	360	300	360	360	-	60
101-400-751.00	GAS & OIL	-	-	-	-	-	-
101-400-811.00	PURCHASED SERVICE	5,197	6,000	3,000	6,000	(2,197)	-
101-400-820.00	ENGINEERING SERVICES		1,000	1,000	1,000	1,000	-
101-400-821.00	PLANNING CONSULTANT	31,674	36,000	25,000	35,000	(6,674)	(1,000)
101-400-827.00	LEGAL SERVICES - GEN. TWP.	23,895	20,000	22,000	20,000	(1,895)	-
101-400-862.00	TRAVEL - CONFERENCES	55	500	1,113	1,000	1,058	500
101-400-903.00	NOTICES	8,701	8,500	8,500	8,500	(201)	-
101-400-939.00	MAINT. - VEHICLE	-	-	-	-	-	-
101-400-960.00	TUITION/TRAINING	1,056	1,000	-	-	(1,056)	(1,000)
TOTAL EXPENDITURES - 400-PLANNING/ZONING		81,269	87,500	71,413	82,285	(9,856)	(5,215)

DEPARTMENT:

Emergency Preparedness (425)

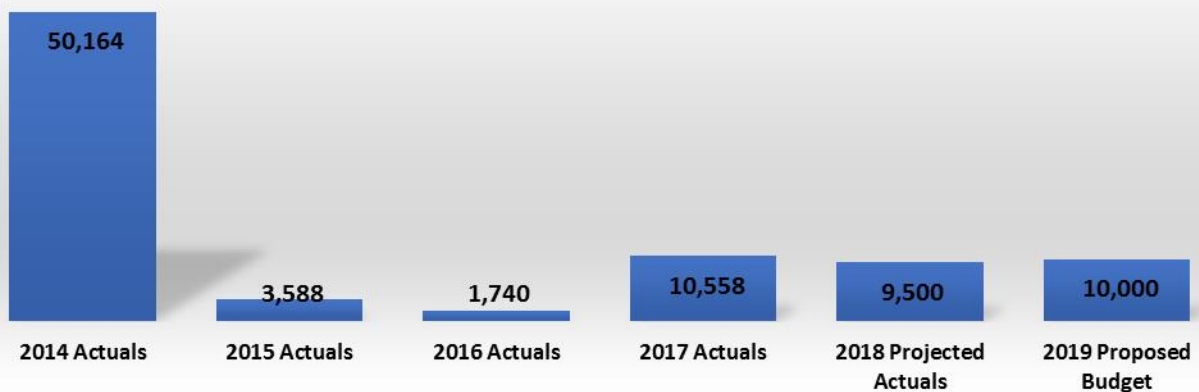
DESCRIPTION:

Supplies, equipment, and contractual services related to emergency preparedness.

SERVICES PROVIDED:

Provides for supplies, equipment, contractual services needed for disaster relief.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 425-EMERGENCY PREPAREDNESS							
101-425-740.00	DISASTER RELIEF	10,558	9,500	9,500	10,000	(1,058)	500
TOTAL EXPENDITURES - 425-EMERGENCY PREPAREDNESS		10,558	9,500	9,500	10,000	(1,058)	500

DEPARTMENT:

Street Maintenance (446)

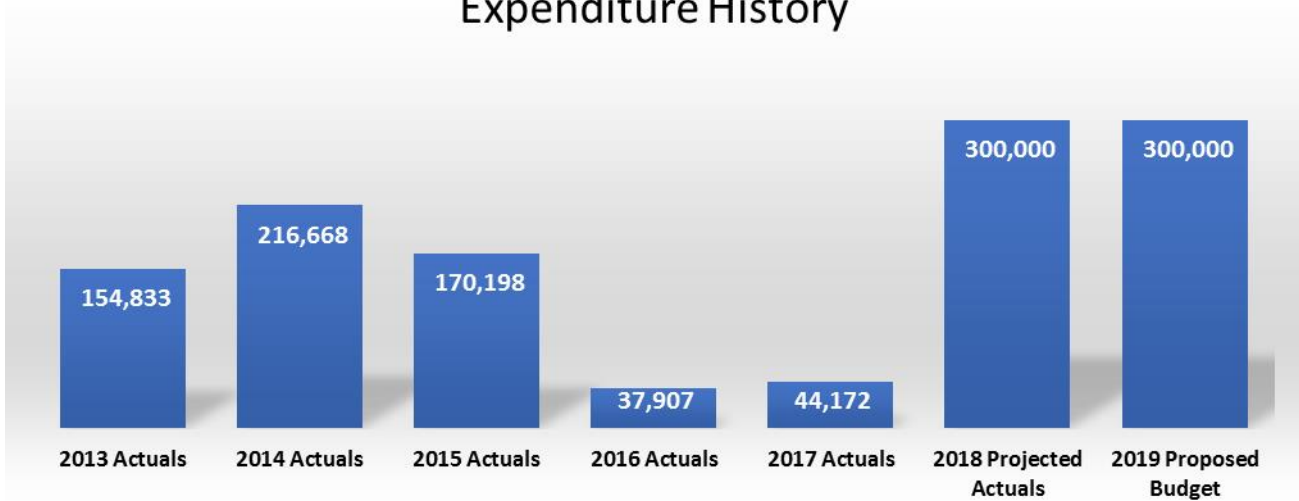
DESCRIPTION:

Non-capital expenditures related to the maintenance of Township streets.

SERVICES PROVIDED:

Maintains the Township’s street system, which includes signs, markings, sidewalks and traffic signals. Additionally, repairs pot-holes, implements non-capital minor resurfacing projects, street patching projects, and pavement rehabilitation projects.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 446-STREETS							
101-446-969.00	ROADS-MATCHING FUNDS	6,592	250,000	250,000	250,000	243,408	-
101-446-969.01	SIDEWALKS	37,580	50,000	50,000	50,000	12,420	-
TOTAL EXPENDITURES - 446-STREETS		44,172	300,000	300,000	300,000	255,828	-

DEPARTMENT:

Recreation (751)

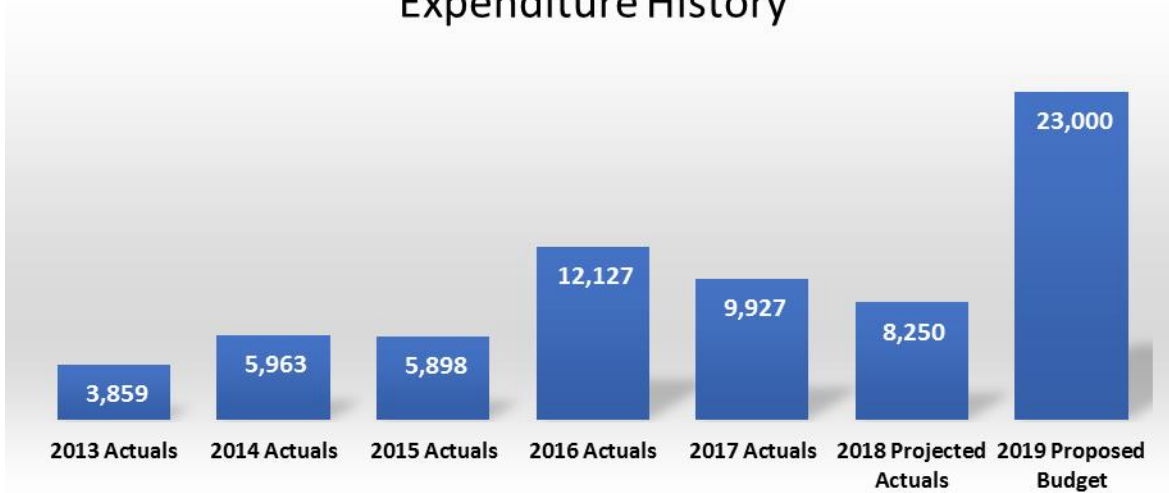
DESCRIPTION:

The Recreation department manages the protection of the natural and physical environment in the Township parks.

SERVICES PROVIDED:

The Recreation department maintains the park grounds of the Township.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 751-RECREATION							
101-751-740.00	OPERATING SUPPLIES	4,620	4,000	2,500	4,000	(2,120)	-
101-751-921.00	UTILITIES - ELECTRIC	2,024	2,000	2,000	2,000	(24)	-
101-751-927.00	UTILITIES - WATER	249	150	250	300	1	150
101-751-932.00	REPAIRS - MAINT. GROUNDS	3,034	5,000	3,500	5,000	466	-
101-751-970.00	CAPITAL OUTLAY		2,000	-	11,700	-	9,700
TOTAL EXPENDITURES - 751-RECREATION		9,927	13,150	8,250	23,000	(1,677)	9,850

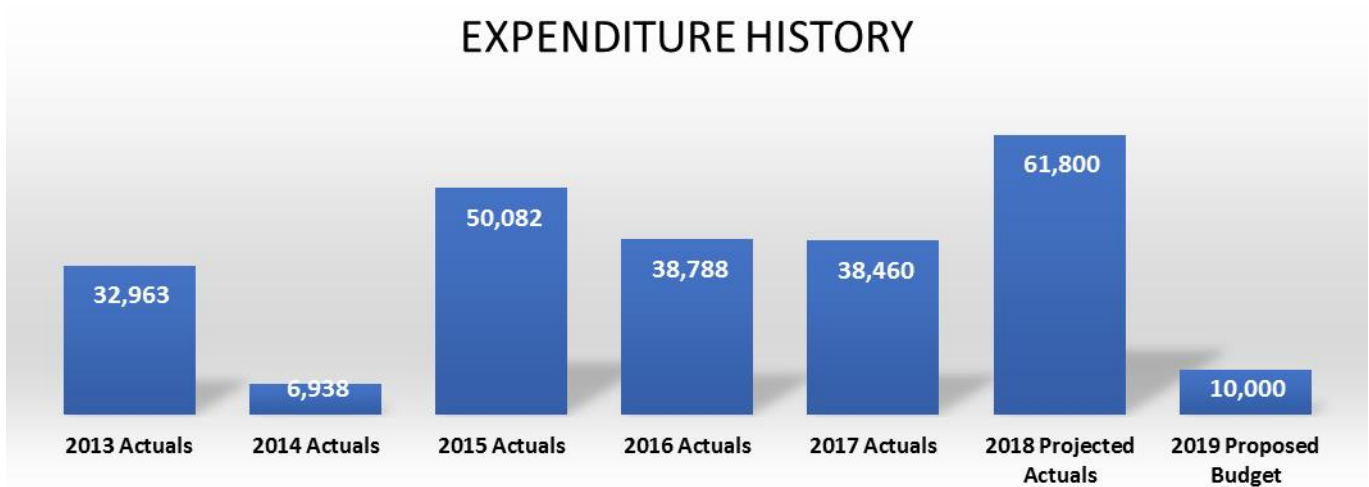
DEPARTMENT:

Capital Outlay (901)

DESCRIPTION:

Purchases of equipment or infrastructure exceeding an individual cost of \$2,000 and has a useful life of more than two years. An expenditure history is not applicable as items purchased differ from year to year.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 901-CAPITAL OUTLAY_GENERAL							
101-901-983.00	New Equipment - Gen. Govt	38,460	61,800	61,800	10,000	23,340	(51,800)
TOTAL EXPENDITURES - 901-CAPITAL OUTLAY - GENERAL		38,460	61,800	61,800	10,000	23,340	(51,800)

DEPARTMENT:

Contingency (890)

DESCRIPTION:

The Contingency account uses a portion of the available fund balance to allow for unbudgeted expenditures that are probable but cannot be reasonably estimated during the fiscal year so as to be included in the appropriate departmental budget.

SERVICES PROVIDED:

To provide funds for unbudgeted expenses. A budget transfer for funds must be approved by the Board of Trustees.

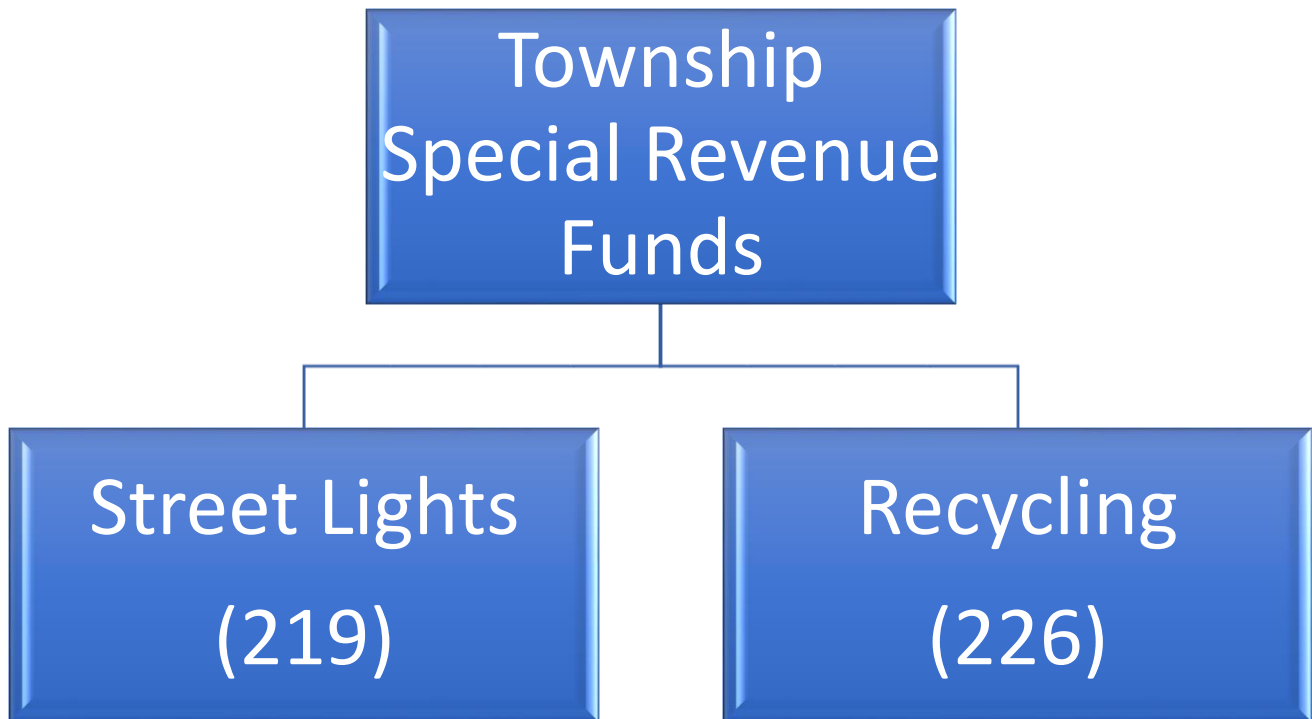
GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 890-CONTINGENCY							
101-890-955.00	Contingent	-	135,400	-	450,000	-	314,600
TOTAL EXPENDITURES - 890-CONTINGENCY		-	135,400	-	450,000	-	314,600

Budget Summary for All Other Funds

FUND	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Special Revenue Funds - Revenues:							
206	Fire - Operating	1,461,458	1,642,260	1,649,879	1,704,060	188,421	61,800
207	Police - Operating	4,500,048	4,741,945	4,787,376	4,823,196	287,328	81,251
217	LiveScan/SOR	33,929	29,000	31,100	31,200	(2,829)	2,200
219	Street Lights	220,677	216,260	243,271	250,775	22,594	34,515
226	Recycling	444,704	410,365	447,040	473,245	2,336	62,880
265	Drug Law Enforcement	9,593	5,500	8,808	6,700	(785)	1,200
266	Law Enforcement Training	19,871	19,000	19,000	19,000	(871)	-
267	SWET	56,614	55,310	58,195	55,120	1,581	(190)
270	911 Wireless	49,357	46,000	32,400	500	(16,957)	(45,500)
301	Debt Service - Roads	217,920	1,065,375	1,083,314	1,149,941	865,394	84,566
407	Radio Site Project	213,010	10,000	10,000	-	(203,010)	(10,000)
Enterprise Funds - Revenues:							
584	Golf Course	9,220	9,500	10,250	10,400	1,030	900
Capital Funds - Revenues:							
402	Building Improvements	-	-	-	-	-	-
615	Revolving	4,221	-	-	-	(4,221)	-
810	Police - Capital	273,785	242,555	273,123	280,100	(662)	37,545
811	Fire - Capital	424,952	416,760	475,278	568,955	50,326	152,195
812	Street Improvement	19,739	11,600	14,754	14,200	(4,985)	2,600
850	Road Improvements	-	-	750	-	750	-
871	Water Improvements	36,552	38,000	12,623	16,700	(23,929)	(21,300)
883	Sewer Improvements	87,189	73,000	46,623	45,500	(40,566)	(27,500)
884	SAW Grant	288,889	700,000	310,000	582,000	21,111	(118,000)
Subtotal All Other Funds - Revenue		8,371,728	9,732,430	9,513,783	10,031,592	1,142,055	299,162
Special Revenue Funds - Expenses:							
206	Fire - Operating	1,482,389	1,642,260	1,567,662	1,721,050	85,273	78,790
207	Police - Operating	4,563,219	4,741,945	4,630,172	4,879,600	66,953	137,655
217	LiveScan/SOR	49,888	27,500	23,930	23,000	(25,958)	(4,500)
219	Street Lights	223,515	251,000	246,000	251,000	22,485	-
226	Recycling	437,916	422,925	422,600	469,240	(15,316)	46,315
265	Drug Law Enforcement	-	1,000	-	1,000	-	-
266	Law Enforcement Training	22,092	24,000	21,033	21,000	(1,059)	(3,000)
267	SWET	57,928	55,310	55,620	55,120	(2,308)	(190)
270	911 Wireless	-	15,000	192,389	112,235	192,389	97,235
301	Debt Service - Roads	218,750	1,062,375	1,062,425	1,099,300	843,675	36,925
407	Radio Site Project	208,010	7,200	-	7,200	(208,010)	-
Enterprise Funds - Expenses:							
584	Golf Course	13,317	6,000	17,000	17,000	3,683	11,000
Capital Funds - Expenses:							
402	Building Improvements	-	-	87,700	400,000	87,700	400,000
615	Revolving	-	-	-	-	-	-
810	Police - Capital	166,854	340,800	75,000	309,800	(91,854)	(31,000)
811	Fire - Capital	138,139	448,000	393,467	390,500	255,328	(57,500)
812	Street Improvement	-	-	-	-	-	-
850	Road Improvements	2,910,415	289,900	263,164	265,875	(2,647,251)	(24,025)
871	Water Improvements	39,503	27,000	20,013	27,000	(19,490)	-
883	Sewer Improvements	30,453	28,000	50,543	31,000	20,090	3,000
884	SAW Grant	276,048	700,000	310,000	582,000	33,952	(118,000)
Subtotal All Other Funds - Expenses		10,838,436	10,090,215	9,438,718	10,662,920	(1,399,718)	572,705
Operating Transfers In (Out):							
101	General Fund	(662,549)	658,350	658,350	(9,702)	1,320,899	(668,052)
Subtotal Operating Transfers In (Out)		(662,549)	658,350	658,350	(9,702)	1,320,899	(668,052)
Net Revenues/Expenditures		(3,129,257)	300,565	733,414	(641,030)	3,862,671	(941,595)
Beginning Fund Balance - All Other Funds		9,881,477	6,752,220	6,752,220	7,485,634	(3,129,257)	733,414
Ending Fund Balance - All Other Funds		\$ 6,752,220	\$ 7,052,785	\$ 7,485,634	\$ 6,844,604	\$ 733,414	\$ (208,180)

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds for specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term proceeds of specific revenue sources established that one or more specific restricted or committed revenues should be the foundation for special revenue fund.



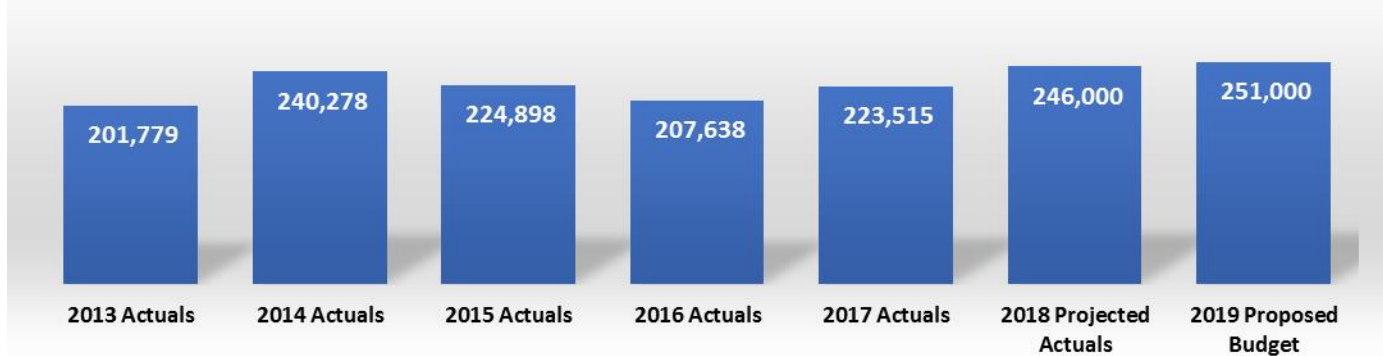
FUND:

Street Lights (219)

SERVICES PROVIDED:

A special assessment is raised in order to provide for the for the utility costs associated with Township street lights. In addition, the fund provides for the maintenance and installation of street lights on Township streets.

EXPENDITURE HISTORY



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 219 - STREET LIGHTS							
Dept 000							
219-000-637.00	C.T. REVENUE	218,873	215,060	240,271	247,275	21,398	32,215
219-000-664.00	INTEREST EARNED	1,804	1,200	3,000	3,500	1,196	2,300
TOTAL REVENUES - 219 - STREET LIGHTS		220,677	216,260	243,271	250,775	22,594	34,515
Dept 448-STREET LIGHTS							
219-448-921.00	UTILITIES - ELECTRIC	223,515	250,000	245,000	250,000	21,485	-
219-448-934.00	MAINT. - MACHINE		1,000	1,000	1,000	1,000	-
TOTAL EXPENDITURES - 448-STREET LIGHTS		223,515	251,000	246,000	251,000	22,485	-
NET OF REVENUES/EXPENDITURES - FUND 219		(2,838)	(34,740)	(2,729)	(225)		
BEGINNING FUND BALANCE		200,038	197,200	197,200	194,471		
ENDING FUND BALANCE - 219 STREET LIGHTS		197,200	162,460	194,471	194,246		

FUND:

Recycling (226)

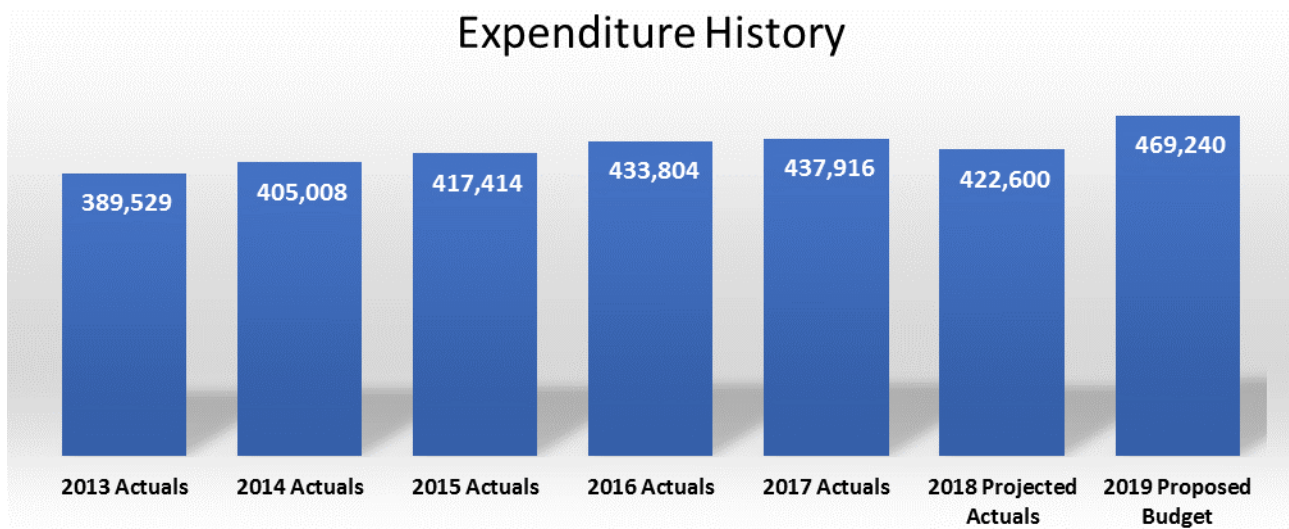
DESCRIPTION:

This is a special revenue fund used to account for a special assessment levy for specific residential properties for the purpose of providing garbage and rubbish collection authorized by a vote of the electors of the Township.

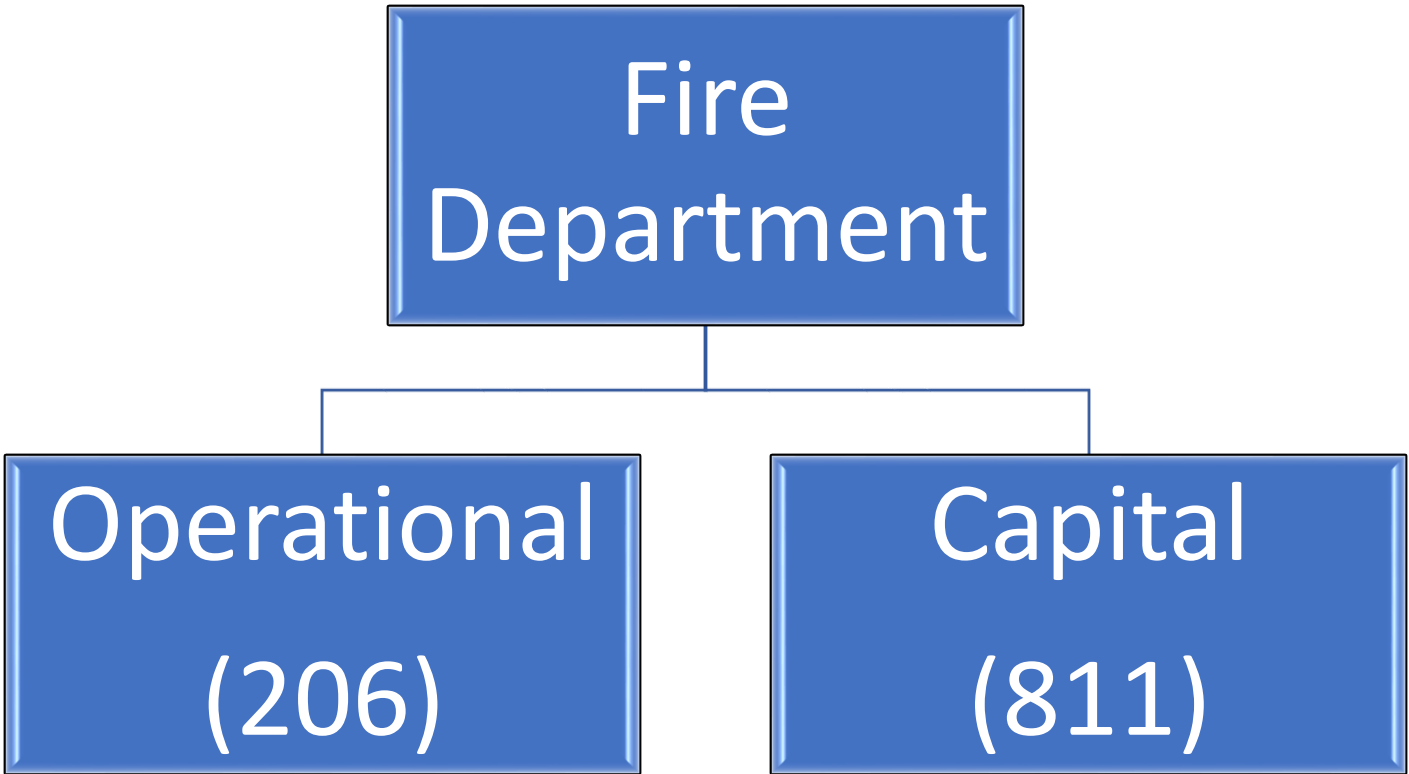
SERVICES PROVIDED:

The Township contracts with a waste management company to provide curbside collection of household recyclables every-other-week, special leaf/brush in the Spring and Fall, and bulk trash items three times per year. In addition, the Township contracts with Kalamazoo County's Household Hazardous Waste Center to allow township households to drop-off certain hazardous waste materials for safe disposal or recycling.

Expenditure History



GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 226 - RECYCLING							
Dept 000							
226-000-664.00	INTEREST EARNED	1,156	1,000	2,500	2,500	1,344	1,500
226-000-672.00	SPECIAL ASSESSMENTS	443,548	409,365	444,540	470,745	992	61,380
TOTAL REVENUES - 226 - RECYCLING		444,704	410,365	447,040	473,245	2,336	62,880
Dept 527-RECYCLING							
226-527-811.00	SOLID WASTE	437,916	422,925	422,600	469,240	(15,316)	46,315
TOTAL EXPENDITURES - 527-RECYCLING		437,916	422,925	422,600	469,240	(15,316)	46,315
NET OF REVENUES/EXPENDITURES - FUND 226		6,788	(12,560)	24,440	4,005		
BEGINNING FUND BALANCE		8,009	14,797	14,797	39,237		
ENDING FUND BALANCE - 226 - RECYCLING		14,797	2,237	39,237	43,242		



FUND:

Fire - Operational (206)

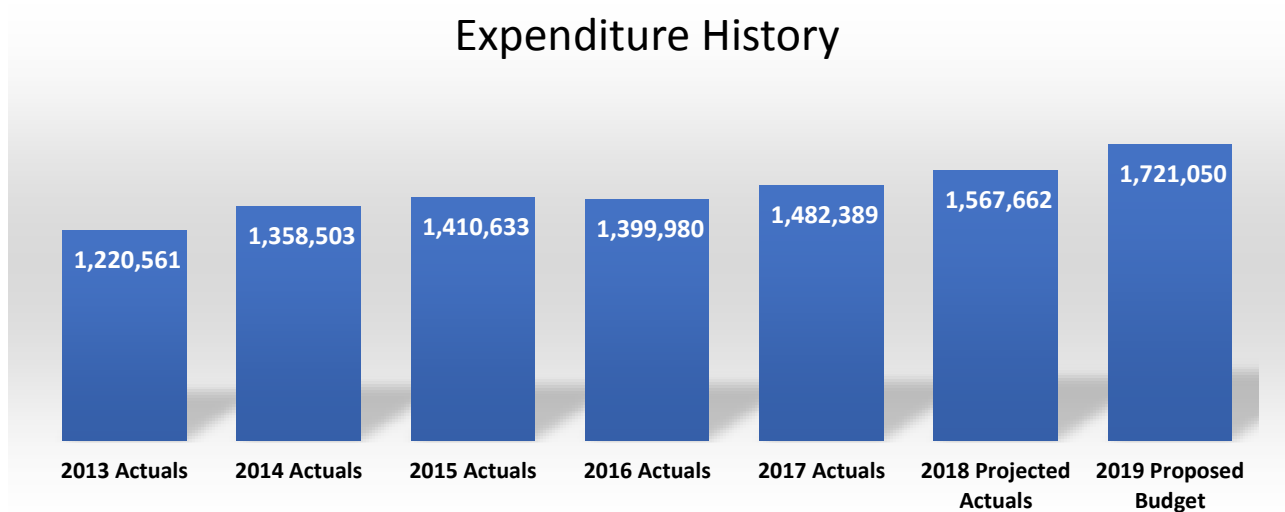
DESCRIPTION:

The Fire Fund is a type of Special Revenue fund used to account for a tax levy or special assessment levy for the purpose of providing fire protection authorized by a vote of the electors of the Township.

SERVICES PROVIDED:

The Fire department safeguards the community through emergency and non-emergency response. Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

Expenditure History



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 206 - FIRE							
Dept 000 - REVENUES							
206-000-673.02	SALE OF FIRE ASSETS	-	-	5,119	-	5,119	-
206-000-681.00	FIRE WAGE REIMBURSEMENTS/WORK COMP	-	-	-	-	-	-
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	-	-	2,500	2,000	2,500	2,000
206-000-699.00	INTERFUND TRANSFERS IN	1,461,458	1,642,260	1,642,260	1,702,060	180,802	59,800
TOTAL REVENUES - 206 - FIRE		1,461,458	1,642,260	1,649,879	1,704,060	188,421	61,800
Dept 336-FIRE							
206-336-701.00	WAGES - CHIEF	90,542	90,500	90,500	90,500	(42)	-
206-336-702.00	WAGES -	213,803	211,000	211,000	213,000	(2,803)	2,000
206-336-703.00	WAGES - CAREER FIREFIGHTERS	129,487	160,000	160,000	178,000	30,513	18,000
206-336-704.01	RESPONSE TIME - NW	25,171	33,000	33,000	35,000	7,829	2,000
206-336-704.02	RESPONSE TIME - EW	70,390	80,000	80,000	85,000	9,610	5,000
206-336-704.03	RESPONSE TIME - LW	10,642	10,000	10,000	17,000	(642)	7,000
206-336-704.04	RESPONSE TIME - WW	112,488	104,000	104,000	110,000	(8,488)	6,000
206-336-706.01	SIT TIME - NW	48,262	62,000	62,000	62,000	13,738	-
206-336-706.02	SIT TIME - EW	53,175	64,000	64,000	64,000	10,825	-
206-336-706.03	SIT TIME - LW	-	1,500	1,500	1,500	1,500	-
206-336-706.04	SIT TIME - WW	72,681	70,000	70,000	72,000	(2,681)	2,000
206-336-707.00	TRAINING	43,754	62,000	62,000	65,000	18,246	3,000
206-336-711.00	INSURANCE OPT OUT	5,604	4,715	8,570	8,500	2,966	3,785
206-336-715.00	FICA	39,467	44,300	44,300	46,500	4,833	2,200
206-336-716.00	HEALTH INSURANCE	96,881	87,870	87,870	83,220	(9,011)	(4,650)
206-336-716.01	HEALTH INSURANCE - RETIREE	-	-	-	4,780	-	4,780
206-336-717.00	LIFE INS/STD/LTD	7,462	7,400	7,400	7,400	(62)	-
206-336-718.00	PENSION	80,077	76,500	76,500	85,000	(3,577)	8,500
206-336-723.00	INSURANCE - VOL. FIREMEN	5,307	5,300	5,427	5,500	120	200
206-336-727.00	OFFICE SUPPLIES	1,482	4,000	4,000	7,800	2,518	3,800
206-336-732.00	DUES/SUBS/PUBL	3,742	3,900	3,900	4,400	158	500
206-336-740.00	OPERATING SUPPLIES	18,772	21,000	21,000	21,000	2,228	-
206-336-742.00	SOFTWARE PROGRAMS	3,554	4,000	5,000	18,000	1,446	14,000
206-336-747.00	SMALL TOOLS & EQUIPMENT	45,183	45,000	20,000	45,000	(25,183)	-
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	26,474	42,000	28,000	42,000	1,526	-
206-336-751.00	GAS & OIL	12,641	20,000	15,000	20,000	2,359	-

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Dept 336-FIRE							
206-336-780.05	FIRE PREVENTION	624	1,000	250	1,000	(374)	-
206-336-811.00	PURCHASED & MAINT. SERVICE	33,592	34,000	34,000	36,000	408	2,000
206-336-827.00	LEGAL SERVICE	-	1,500	1,500	1,500	1,500	-
206-336-853.00	TELEPHONE	15,931	15,000	15,000	18,000	(931)	3,000
206-336-862.00	TRAVEL - CONFERENCES	1,506	4,000	2,500	6,000	994	2,000
206-336-903.00	NOTICE & PUBL.	711	-	-	-	(711)	-
206-336-912.00	INSURANCE - GENERAL	31,207	32,000	31,150	32,000	(57)	-
206-336-913.00	INSURANCE - WORKERS COMP	52,648	72,000	53,120	55,000	472	(17,000)
206-336-914.00	VISION - PHYSICALS	26,104	28,000	25,000	28,000	(1,104)	-
206-336-921.01	UTILITIES - ELECTRIC	5,495	6,300	6,300	6,500	805	200
206-336-921.02	UTILITIES - ELECTRIC	8,415	8,600	8,600	8,600	185	-
206-336-921.03	UTILITIES - ELECTRIC	1,574	2,500	2,500	2,500	926	-
206-336-921.04	UTILITIES - ELECTRIC	6,656	8,600	7,800	8,000	1,144	(600)
206-336-923.01	UTILITIES - NATURAL GAS	2,289	5,000	5,000	5,000	2,711	-
206-336-923.02	UTILITIES - NATURAL GAS	4,853	5,000	5,000	5,000	147	-
206-336-923.03	UTILITIES - NATURAL GAS	2,135	3,000	2,025	2,500	(110)	(500)
206-336-923.04	UTILITIES - NATURAL GAS	3,258	5,000	3,800	4,500	542	(500)
206-336-927.01	UTILITIES - WATER	551	500	500	500	(51)	-
206-336-927.02	UTILITIES - WATER	1,098	1,400	1,400	1,400	302	-
206-336-927.03	UTILITIES - WATER	290	375	375	350	85	(25)
206-336-927.04	UTILITIES - WATER	1,002	1,000	875	900	(127)	(100)
206-336-931.00	MAINT. - BUILDING	18,061	35,000	35,000	43,500	16,939	8,500
206-336-932.00	MAINT. - GROUNDS	2,421	2,800	2,800	3,000	379	200
206-336-933.00	MAINT. - RADIO	4,102	4,000	1,000	4,000	(3,102)	-
206-336-934.00	MAINT. - MACHINE	1,177	2,200	2,200	2,200	1,023	-
206-336-939.00	MAINT. - VEHICLE	37,011	42,000	42,000	46,000	4,989	4,000
206-336-960.00	TUITION/TRAINING	2,637	6,000	2,500	6,000	(137)	-
206-336-960.01	TUITION/TRAINING		1,500	500	1,000	500	(500)
TOTAL EXPENDITURES - 336-FIRE		1,482,389	1,642,260	1,567,662	1,721,050	85,273	78,790
NET OF REVENUES/EXPENDITURES - FIRE		(20,931)	-	82,217	(16,990)		
BEGINNING FUND BALANCE		(44,296)	(65,227)	(65,227)	16,990		
ENDING FUND BALANCE		(65,227)	(65,227)	16,990	-		

FUND:

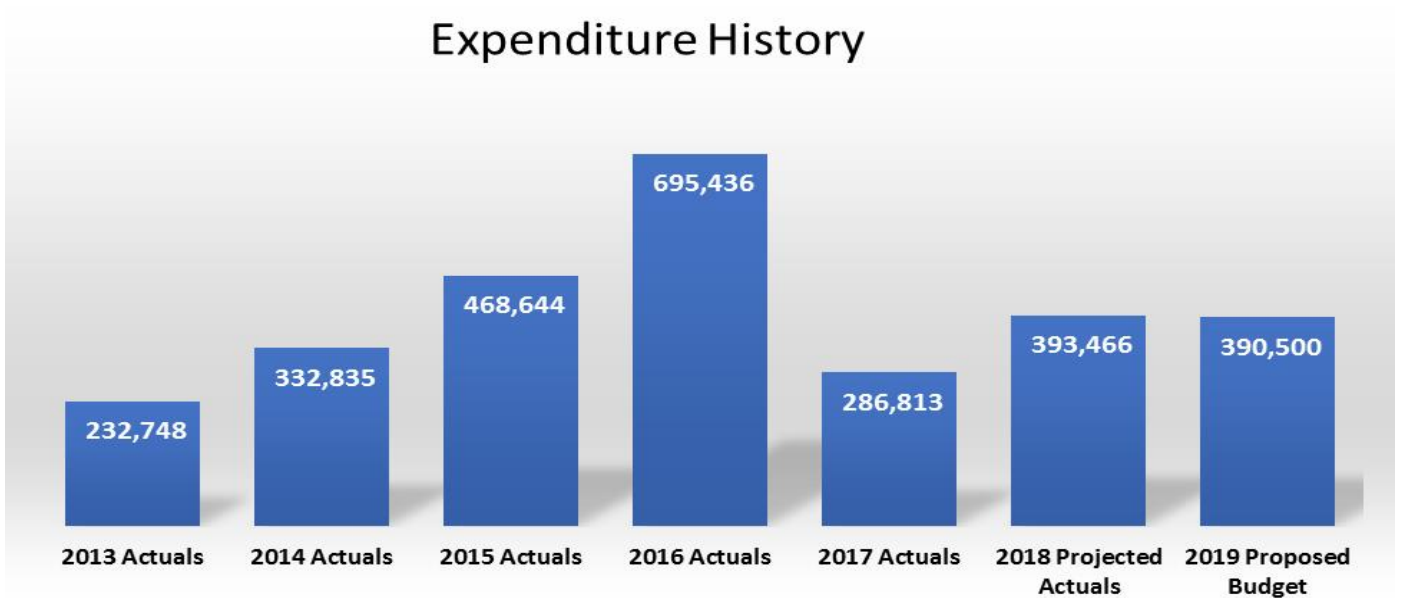
Fire – Capital (811)

DESCRIPTION:

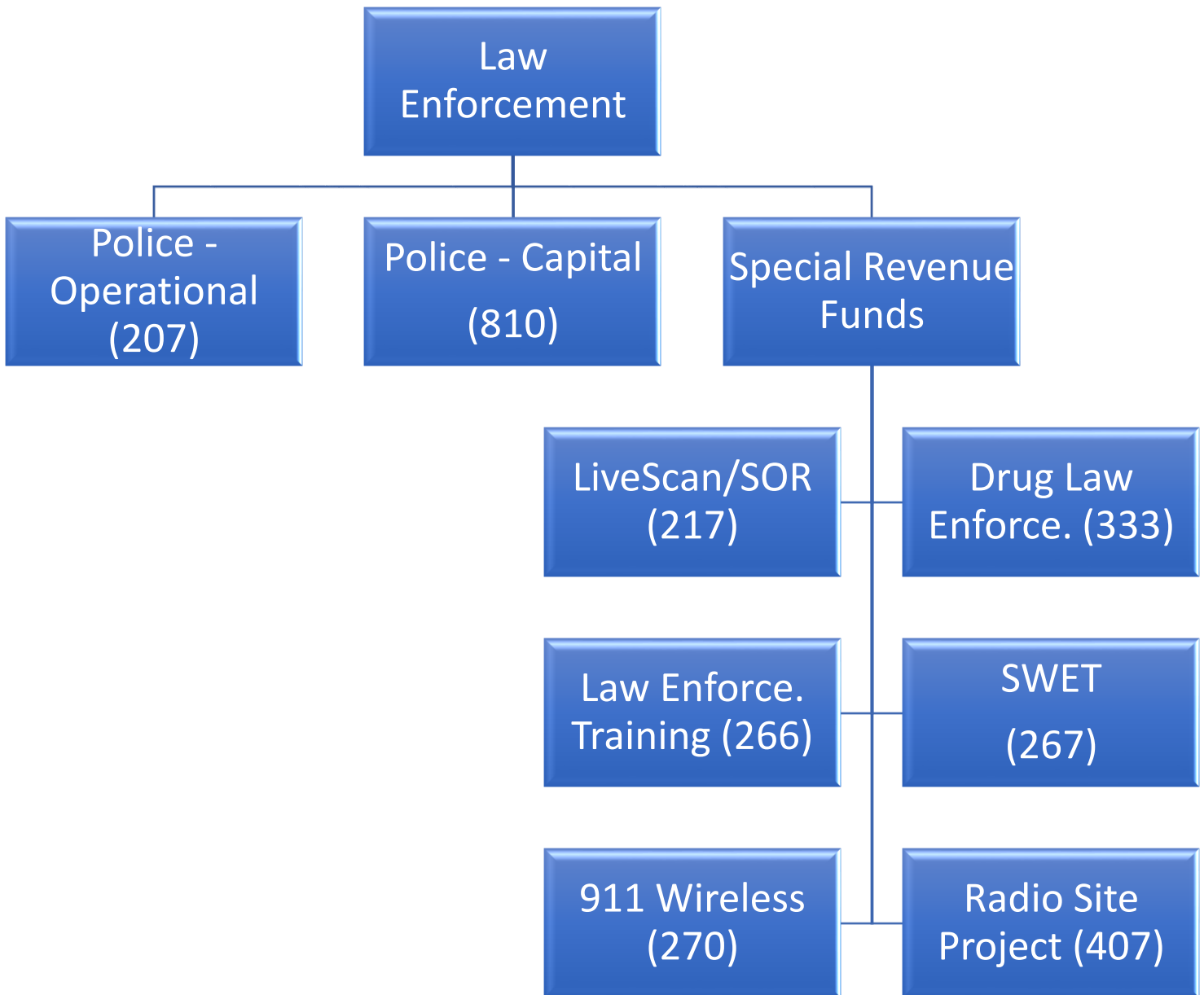
The Fire department safeguards the community through emergency and non-emergency response. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 811 - FIRE CAPITAL IMPROVEMENT							
Dept 000							
811-000-573.00	GRANT MONIES	96,470	-	-	80,000	(96,470)	80,000
811-000-664.00	INTEREST EARNED	7,949	3,500	15,000	18,000	7,051	14,500
811-000-667.00	1219 WOODROW/1220 NASSAU RENTAL INCOME	18,171	15,000	15,000	15,000	(3,171)	-
811-000-672.00	FIRE CAPITAL SPECIAL ASSESMEN	438,203	398,260	445,278	455,955	7,075	57,695
811-000-910.00	PRICIPLE PAYMENTS	(130,543)	-	-	-	130,543	-
811-000-915.00	INTEREST ON LONG TERM DEBT	(5,298)	-	-	-	5,298	-
811-000-983.00	SALE OF ASSETS	-	-	-	-	-	-
TOTAL REVENUES - 811 - FIRE CAPITAL IMPROVEMENT		424,952	416,760	475,278	568,955	50,326	152,195
Dept 440-CAPTIAL IMPROVEMENT							
811-440-820.00	FIRE CAP IMPR ENGINEERING FEES					-	-
811-440-827.00	FIRE CAP IMPR LEGAL FEES	688	500		500	(688)	-
811-440-910.00	DEBT SERVICE - PRINCIPAL	-	-	64,261	-	64,261	-
811-440-915.00	DEBT SERVICE - INTEREST	-	-	1,800	-	1,800	-
811-440-975.01	BUILDINGS - EASTWOOD STATION	-	-	-	85,000	-	85,000
811-440-983.00	FIRE EQUIPMENT	40,688	60,000	10,000	25,000	(30,688)	(35,000)
811-440-983.03	ENGINE 812 PAYMENT	1				(1)	-
811-440-983.04	ENGINE REPLACEMENT		70,000	-	185,000	-	115,000
811-440-983.05	STAFF VEHICLES	35,964	90,000	90,906	45,000	54,942	(45,000)
811-440-983.06	STATION UPGRADES & EQUIP	57,150	226,500	226,500	50,000	169,350	(176,500)
811-440-983.08	MAINT - 1219 WOODROW	1,940	500	-	-	(1,940)	(500)
811-440-983.10	MAINT - 1220 NASSAU	1,708	500	-	-	(1,708)	(500)
TOTAL EXPENDITURES - 811 - FIRE CAPITAL IMPROVEMENT		138,139	448,000	393,467	390,500	255,328	(57,500)
NET OF REVENUES/EXPENDITURES - FUND 811		286,813	(31,240)	81,811	178,455		
BEGINNING FUND BALANCE		848,348	1,135,161	1,135,161	1,216,972		
ENDING FUND BALANCE		1,135,161	1,103,921	1,216,972	1,395,427		



FUND:

Police – Operational (207)

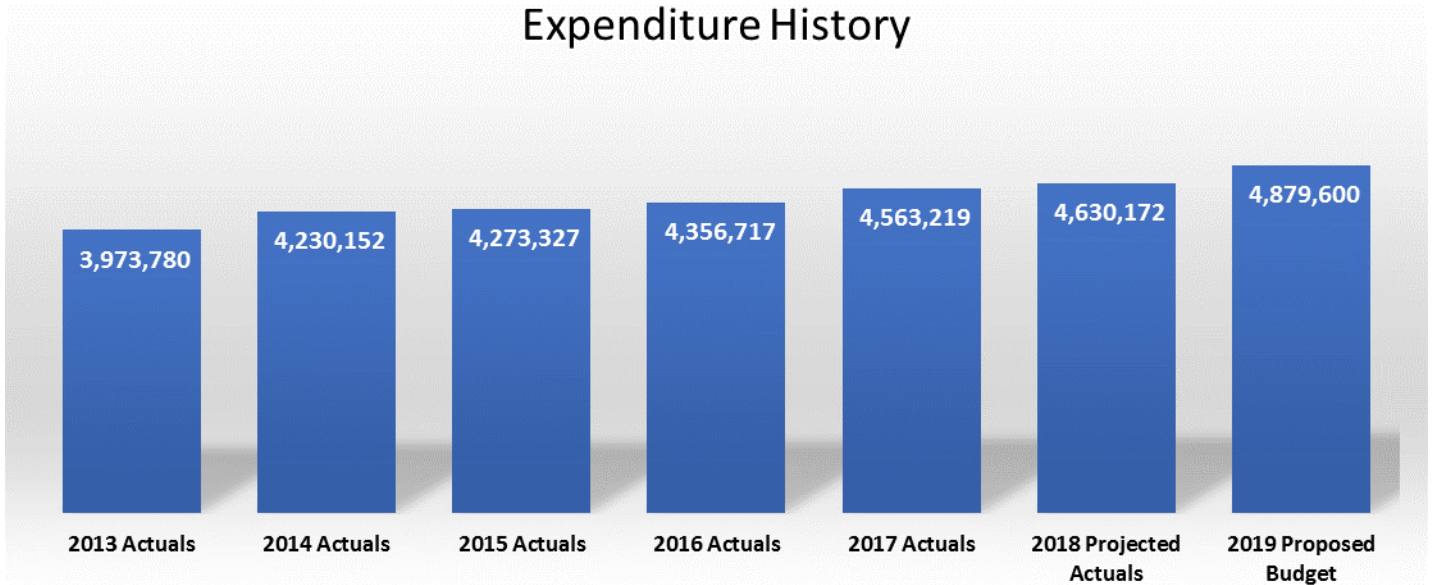
DESCRIPTION:

The Police Fund is used to account for a tax levy or special assessment levy for the purpose of providing police protection authorized by a vote of the electors of the Township.

SERVICES PROVIDED:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. The Police Department safeguards the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.

Expenditure History



GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 207 - POLICE - REVENUES							
207-000-430.00	POLICE OPERATING-SA	612,507	557,565	622,512	637,390	10,005	79,825
207-000-582.00	PARCHMENT CONTRACT	307,801	322,650	317,000	317,935	9,199	(4,715)
207-000-582.01	PARCHMENT SPECIAL EVENT	-	6,000	6,000	5,000	6,000	(1,000)
207-000-583.00	KPS - SCH RESOURCE OFFICER	55,589	70,944	90,000	79,950	34,411	9,006
207-000-584.00	KCMHSAS/BORGESS CONTRACT	-	103,000	103,000	107,000	103,000	4,000
207-000-673.01	SALE OF POLICE ASSETS	-	500	25,300	1,000	25,300	500
207-000-678.00	ANNUAL PSAP FOR OP COSTS	11,034	9,000	9,000	-	(2,034)	(9,000)
207-000-680.00	POLICE GRANTS	5,222	-	-	-	(5,222)	-
207-000-680.01	BYRNE MEMORIAL	28,000	14,000	14,000	14,000	(14,000)	-
207-000-680.02	HIDTA	3,384	1,500	1,500	1,500	(1,884)	-
207-000-680.03	OHSP OVERTIME	16,188	8,000	8,425	10,000	(7,763)	2,000
207-000-680.05	ACT 302	2,970	-	-	-	(2,970)	-
207-000-680.06	STATE 911 FUNDS	2,162	2,000	1,838	-	(324)	(2,000)
207-000-680.07	TOWER SITE - RAVINE ROAD	11,000	16,000	-	16,000	(11,000)	-
207-000-680.65	ATPA - SCAR OFFICER	-	55,000	43,610	55,000	43,610	-
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	15,986	4,000	6,500	4,000	(9,486)	-
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	131,602	74,000	50,000	45,000	(81,602)	(29,000)
207-000-681.65	ATPA - SCAR CLERICAL MATCH	10,308	9,000	-	-	(10,308)	(9,000)
207-000-682.00	CHARGES FOR SERVICES	3,501	3,700	3,500	3,500	(1)	(200)
207-000-683.00	OWI REIMBURSEMENT	3,427	3,500	3,500	3,500	73	-
207-000-684.00	MISC. REVENUE	575	500	575	600	-	100
207-000-685.00	BOND FEES	537	450	480	1,000	(57)	550
207-000-699.00	INTERFUND TRANSFERS IN	3,278,255	3,480,636	3,480,636	3,520,821	202,381	40,185
TOTAL REVENUES - 207 - POLICE		4,500,048	4,741,945	4,787,376	4,823,196	287,328	81,251

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 207 - POLICE EXPENSES							
207-301-701.00	WAGES - DEPARTMENT HEAD	126,082	104,500	96,910	99,820	(29,172)	(4,680)
207-301-702.00	WAGES -	2,023,073	2,107,075	2,107,075	2,107,075	84,002	-
207-301-702.01	DISPATCHER WAGES	172,930	212,000	212,000	-	39,070	(212,000)
207-301-703.00	OVERTIME	79,746	99,000	99,000	99,000	19,254	-
207-301-703.01	OUTSIDE OVERTIME	135,068	80,000	120,000	100,000	(15,068)	20,000
207-301-704.00	CLERICAL WAGES	168,365	197,000	180,000	197,000	11,635	-
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	41,299	52,420	36,500	55,635	(4,799)	3,215
207-301-705.00	CLERICAL WAGES - OT	2,398	6,000	2,500	6,000	102	-
207-301-706.00	CROSSING GUARDS	30,476	31,000	31,000	31,000	524	-
207-301-707.00	OFFICER IN CHARGE	2,305	3,000	3,000	3,000	695	-
207-301-708.00	HOLIDAY PAY	42,378	40,000	40,000	43,000	(2,378)	3,000
207-301-709.00	LONGEVITY PAY	54,800	48,790	48,790	43,380	(6,010)	(5,410)
207-301-710.00	SICK PAY	11,453	14,000	20,000	14,000	8,547	-
207-301-710.01	VACATION PAY	-	15,000	15,000	15,000	15,000	-
207-301-711.00	INSURANCE OPT OUT	54,455	55,200	55,200	56,000	745	800
207-301-712.65	CLERICAL WAGES - SCAR	7,679	9,000	-	9,000	(7,679)	-
207-301-715.00	FICA	214,464	235,540	235,540	215,000	21,076	(20,540)
207-301-716.00	HEALTH INSURANCE	518,490	482,000	482,000	381,000	(36,490)	(101,000)
207-301-716.01	HEALTH INSURANCE - RETIREE	-	-	-	101,000	-	101,000
207-301-717.00	LIFE INS/STD/LTD	44,042	44,000	44,000	44,000	(42)	-
207-301-718.00	CLERICAL PENSION	13,843	15,320	15,150	15,500	1,307	180
207-301-718.01	FOP PENSION	409,055	424,150	355,000	426,890	(54,055)	2,740
207-301-727.00	OFFICE SUPPLIES	4,108	5,000	4,500	5,000	392	-
207-301-732.00	DUES/SUBS/PUBL	699	1,600	1,000	1,600	301	-
207-301-740.00	OPERATING SUPPLIES	3,500	6,000	4,000	9,000	500	3,000
207-301-742.00	SOFTWARE PROGRAMS	2,180	4,400	12,000	6,000	9,820	1,600
207-301-747.00	SMALL TOOLS & EQUIPMENT	12,384	6,500	6,500	6,500	(5,884)	-
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	26,854	31,000	25,000	31,000	(1,854)	-
207-301-749.00	UNIFORM CLEANING	3,409	4,000	4,000	4,000	591	-
207-301-751.00	GAS & OIL	47,653	50,000	52,000	52,000	4,347	2,000
207-301-782.00	INVESTIGATIVE OPERATIONS	1,772	6,000	3,000	6,000	1,228	-
207-301-810.00	COMPUTER SERVICE	9,563	5,000	5,000	5,000	(4,563)	-
207-301-811.00	PURCHASED SERVICE	1,992	7,500	9,000	8,000	7,008	500
207-301-811.05	PURCHASED SERVICE - CONSOL DISPATCH	-	-	-	365,000	-	365,000
207-301-812.00	EMPLOYMENT TESTING	8,597	4,000	12,000	10,000	3,403	6,000
207-301-812.01	BACKGROUND INVESTIGATION	1,088	2,000	1,000	2,000	(88)	-
207-301-814.00	PURCHASED MAINT. SERVICE	485	600	-	600	(485)	-
207-301-827.00	LEGAL	21,013	35,000	35,000	35,000	13,987	-
207-301-853.00	TELEPHONE	16,012	15,000	15,000	16,000	(1,012)	1,000
207-301-853.01	LEIN BILLING	860	2,100	2,100	2,100	1,240	-
207-301-853.02	RADIO TOWER T1 LINE	3,896	12,000	5,000	5,000	1,104	(7,000)
207-301-862.00	TRAVEL - CONFERENCES	1,573	2,500	2,500	3,000	927	500
207-301-903.00	NOTICES	1,460	600	-	600	(1,460)	-
207-301-912.00	INSURANCE - GENERAL	40,180	42,200	36,000	40,000	(4,180)	(2,200)
207-301-913.00	WORKER'S COMP.	106,995	128,150	107,907	110,000	912	(18,150)
207-301-914.00	VISION & PHYSICALS	5,896	6,000	6,000	6,000	104	-
207-301-921.00	RAVINE TOWER SITE - ELECTRIC	3,033	3,000	3,000	3,100	(33)	100

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 207 - POLICE EXPENSES							
207-301-931.65	TOWER RENT - RAVINE ROAD	18,000	18,000	18,000	18,000	-	-
207-301-933.00	MAINT. - RADIO	5,081	8,000	2,500	8,000	(2,581)	-
207-301-934.00	MAINT. - MACHINE	4,221	5,800	5,000	5,800	779	-
207-301-939.00	MAINT. - VEHICLE	38,991	33,000	33,000	33,000	(5,991)	-
207-301-945.00	RENTALS - EQUIPMENT	-	1,000	-	1,000	-	-
207-301-956.00	MISC. EXPENSE	3,474	3,000	1,000	1,000	(2,474)	(2,000)
207-301-960.00	TUITION/TRAINING	13,000	-	1,500	-	(11,500)	-
207-301-960.01	TUITION/TRAINING	2,211	4,000	6,000	4,000	3,789	-
207-301-999.00	INTERFUND TRANSFERS OUT	-	13,000	13,000	13,000	13,000	-
TOTAL EXPENDITURES - 301-POLICE		4,563,219	4,741,945	4,630,172	4,879,600	66,953	137,655
NET OF REVENUES/EXPENDITURES- FUND 207		(63,171)	-	157,204	(56,404)		
BEGINNING FUND BALANCE		(37,629)	(100,800)	(100,800)	56,404		
ENDING FUND BALANCE		(100,800)	(100,800)	56,404	(0)		

FUND:

Police – Capital (810)

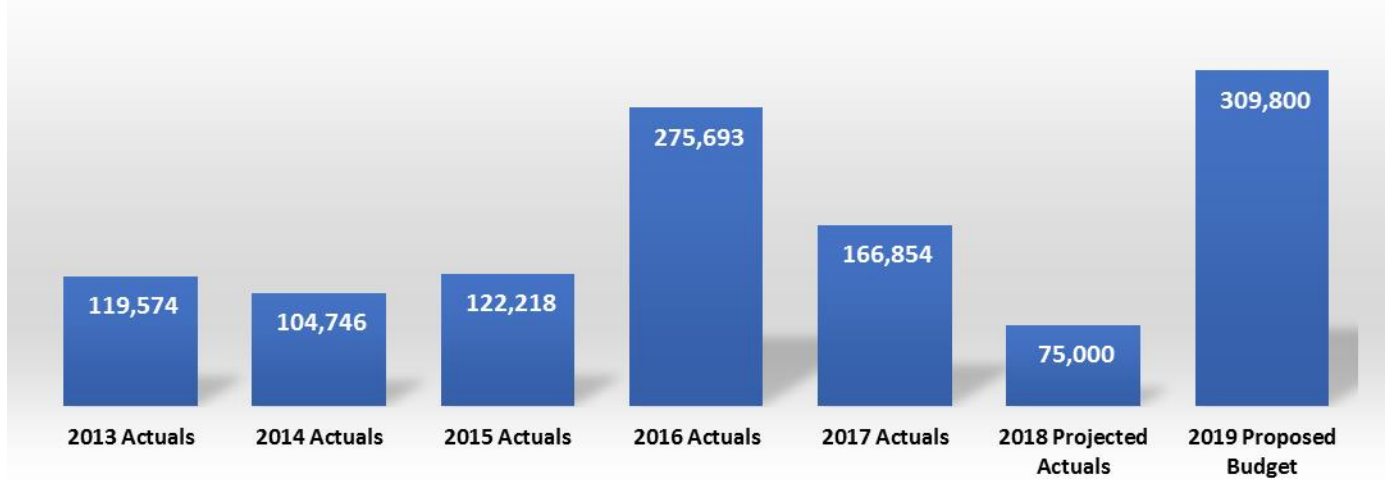
DESCRIPTION:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.

Expenditure History



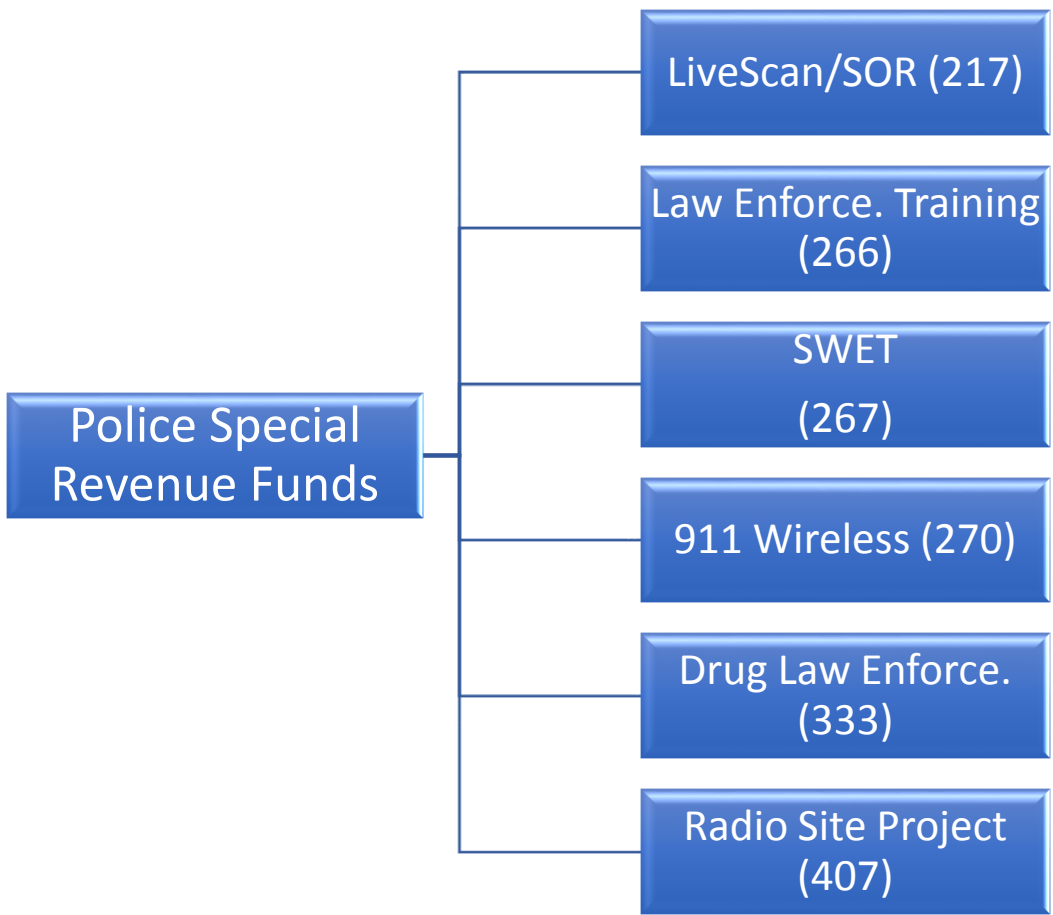
GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 810 - POLICE CAPITAL IMPROVEMENT							
Dept 000							
810-000-573.00	GRANT MONIES	1,645	-	-	-	(1,645)	-
810-000-664.00	INTEREST EARNED	3,904	1,600	6,000	6,500	2,096	4,900
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	262,836	238,955	267,123	273,600	4,287	34,645
810-000-673.01	SALE OF POLICE ASSETS	5,400	2,000	-	-	(5,400)	(2,000)
TOTAL REVENUES - 810 - POLICE CAPITAL IMPROVEMENT		273,785	242,555	273,123	280,100	(662)	37,545
Dept 440-CAPTIAL IMPROVEMENT							
810-440-820.00	POLICE CAP IMPR ENGINEERING FE	-	-	-	-	-	-
810-440-827.00	POLICE CAP IMPR LEGAL FEES	688	-	-	-	(688)	-
810-440-983.00	NEW EQUIPMENT	166,166	340,800	75,000	309,800	(91,166)	(31,000)
TOTAL EXPENDITURES - 440-CAPTIAL IMPROVEMENT		166,854	340,800	75,000	309,800	(91,854)	(31,000)
NET OF REVENUES/EXPENDITURES - FUND 810		106,931	(98,245)	198,123	(29,700)		
BEGINNING FUND BALANCE		405,800	512,731	512,731	710,854		
FUND BALANCE ADJUSTMENTS		-	-	-	-		
ENDING FUND BALANCE		512,731	414,486	710,854	681,154		

FUND:

Police – Special Revenue Funds

DESCRIPTION:

These funds are to be used for the Police department and are set aside for a specific reason. These funds may be segregated because they are enabled by legislation at the Federal, State, or Local level to be used for a detailed purpose. These funds may also be set aside by the Board of Trustees of the Township to be used for a desired outcome.



FUND:

LiveScan/SOR (217)

DESCRIPTION:

This fund is used for the maintenance associated with the fingerprinting equipment in the police department.

SERVICES PROVIDED:

The police department fingerprints job applicants and those requiring clearance for certain activities as provided in statute. The department forwards the fees collected, less a small portion for local reimbursement, to the state and federal governments. State statute requires certain sex offenders to enroll on a registry and to verify information on a scheduled basis. They are required to pay fees to the state in support of this registry, a small portion of which is remitted to the Township.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 217 - LIVESCAN/SOR							
Dept 000							
217-000-580.00	LIVESCAN REVENUE	29,879	25,000	26,000	26,000	(3,879)	1,000
217-000-580.01	SOR REVENUE	4,050	4,000	4,000	4,000	(50)	-
217-000-664.00	INTEREST EARNED			1,100	1,200	1,100	1,200
TOTAL REVENUES - 217 - LIVESCAN/SOR		33,929	29,000	31,100	31,200	(2,829)	2,200
Dept 301-POLICE							
217-301-956.00	LIVESCAN EXPENSE	47,728	20,000	20,000	20,000	(27,728)	-
217-301-956.01	SOR EXPENSE	2,160	7,500	3,000	3,000	840	(4,500)
217-301-983.00	NEW EQUIPMENT - GEN. GOVT	-	-	930	-	930	-
TOTAL EXPENDITURES - 217- LIVESCAN/SOR		49,888	27,500	23,930	23,000	(25,958)	(4,500)
NET OF REVENUES/EXPENDITURES - FUND 217		(15,959)	1,500	7,170	8,200		
BEGINNING FUND BALANCE		137,157	121,198	121,198	128,368		
ENDING FUND BALANCE - 217 - LIVESCAN/SOR		121,198	122,698	128,368	136,568		

FUND:

Drug Law Enforcement (265)

DESCRIPTION:

The Drug Law Enforcement Fund is used in any local unit of government that has budgetary authority over an agency that may seize property involved in the violation of controlled substances statutes, 1985 PA 135. Authorized expenditures include expense of seizure, forfeiture, and sale of property. The balance remaining must be used to enhance law enforcement efforts.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 265 - DRUG LAW ENFORCEMENT							
Dept 000							
265-000-655.00	DRUG FORFEITURE	(750)	500	6,808	500	7,558	-
265-000-655.01	PENDING DRUG FORFEITURE	10,343	5,000	1,000	5,000	(9,343)	-
265-000-664.00	INTEREST EARNED	-	-	1,000	1,200	1,000	1,200
TOTAL REVENUES - 265 - DRUG LAW ENFORCE		9,593	5,500	8,808	6,700	(785)	1,200
Dept 333-DRUG LAW ENFORCEMENT							
265-333-956.00	MISC. FORFEITURE EXPENSES	-	1,000	-	1,000	-	-
TOTAL EXPENDITURES - 265 - DRUG LAW ENFORCEMENT		-	1,000	-	1,000	-	-
NET OF REVENUES/EXPENDITURES - FUND 265		9,593	4,500	8,808	5,700		
BEGINNING FUND BALANCE		76,902	86,495	86,495	95,303		
ENDING FUND BALANCE - 265 - DRUG LAW ENFORCEMENT		86,495	90,995	95,303	101,003		

FUND:

Law Enforcement Training (266)

DESCRIPTION:

PA 302 of 1982 as amended provides funds from the Michigan Justice Training Commission to supplement, but not supplant, local police training appropriations. Funds provided have a 2-year expenditure cycle and are accounted for to the state.

SERVICES PROVIDED:

Police Officer training.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 266 - LAW ENFORCEMENT TRAINING							
Dept 000							
266-000-000.00	BUDGET AMENDMENTS						
266-000-577.00	PA 302 FUNDS	2,621	6,000	6,000	6,000	3,379	-
266-000-675.00	PRIVATE CONTRIBUTIONS & DONATIONS	4,250	-	-	-	(4,250)	-
266-000-699.00	INTERFUND TRANSFERS IN	13,000	13,000	13,000	13,000	-	-
TOTAL REVENUES - 266 - LAW ENFORCE TRAINING		19,871	19,000	19,000	19,000	(871)	-
Dept 320-STATE TRAINING MONEY							
266-320-960.00	TUITION/TRAINING	17,750	21,000	21,000	21,000	3,250	-
266-320-960.01	TUITION/TRAINING - DISPATCH	4,342	3,000	33	-	(4,309)	(3,000)
TOTAL EXPENDITURES - 266 - LAW ENFORCE TRAINING		22,092	24,000	21,033	21,000	(1,059)	(3,000)
NET OF REVENUES/EXPENDITURES - FUND 266		(2,221)	(5,000)	(2,033)	(2,000)		
BEGINNING FUND BALANCE		8,649	6,428	6,428	4,395		
ENDING FUND BALANCE - 266 LAW ENFORCE TRAINING		6,428	1,428	4,395	2,395		

FUND:

SWET (267)

DESCRIPTION:

The Southwest Enforcement Team (SWET) is a multijurisdictional cooperative effort designed to fight drug problems in eight counties, with teams made up of police officers, a prosecutor, and administrative staff.

SERVICES PROVIDED:

This fund provides for the assistance of one administrative staff member to provide clerical services to SWET. The cost of the administrative staff member is reimbursed by State grants and SWET.

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 267 - SWET							
Dept 000							
267-000-574.00	STATE GRANTS	56,614	55,310	58,195	55,120	1,581	(190)
267-000-699.00	INTERFUND TRANSFERS IN					-	-
TOTAL REVENUES - 267 - SWET		56,614	55,310	58,195	55,120	1,581	(190)
Dept 301-POLICE							
267-301-702.00	WAGES -	41,909	40,000	40,000	40,000	(1,909)	-
267-301-703.00	OVERTIME	-	-	-	-	-	-
267-301-715.00	FICA	2,934	3,060	3,000	3,000	66	(60)
267-301-716.00	HEALTH INSURANCE	12,340	11,500	11,500	11,000	(840)	(500)
267-301-717.00	LIFE INS/STD/LTD	745	750	750	750	5	-
267-301-853.00	TELEPHONE			320	320	320	320
267-301-913.00	WORKER'S COMP.			50	50	50	50
TOTAL EXPENDITURES - 267 - SWET		57,928	55,310	55,620	55,120	(2,308)	(190)
NET OF REVENUES/EXPENDITURES- FUND 267		(1,314)	-	2,575	-		
BEGINNING FUND BALANCE		(1,260)	(2,574)	(2,574)	1		
ENDING FUND BALANCE - 267 - SWET		(2,574)	(2,574)	1	1		

FUND:

911 Wireless (270)

DESCRIPTION:

The Township receives a portion of the state surcharge on 911 accessible devices. By statute, expenditure of these funds is restricted for receipting, processing, and dispatching of 911 calls.

SERVICES PROVIDED:

The fund balance will be used to offset the cost of the Township portion of the new consolidated dispatch center.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 270 - 911 WIRELESS							
Dept 000							
270-000-580.00	EMRS PHONE FUNDS	47,811	45,000	30,000	-	(17,811)	(45,000)
270-000-664.00	INTEREST EARNED	1,546	1,000	2,400	500	854	(500)
TOTAL REVENUES - 270 - 911 WIRELESS		49,357	46,000	32,400	500	(16,957)	(45,500)
Dept 301-POLICE							
270-301-850.00	CONSOLIDATED DISPATCH	-	5,000	182,389	-	182,389	(5,000)
270-301-999.00	OPERATING TRANSFER OUT	-	10,000	10,000	112,235	10,000	102,235
TOTAL EXPENDITURES - 270 - 911 WIRELESS		-	15,000	192,389	112,235	192,389	97,235
NET OF REVENUES/EXPENDITURES - FUND 270		49,357	31,000	(159,989)	(111,735)		
BEGINNING FUND BALANCE		222,367	271,724	271,724	111,735		
ENDING FUND BALANCE - 270 - 911 WIRELESS		271,724	302,724	111,735	-		

FUND:

Radio Site Project (407)

DESCRIPTION:

This fund was created to receive and expend funds for the establishment and maintenance of two Michigan Public Safety Communications Systems radio and data sites. The cost of this equipment is shared between the County of Kalamazoo, City of Kalamazoo, and the Township.

SERVICES PROVIDED:

Equipment for additional coverage and connectivity to the Michigan Public Safety communications systems.

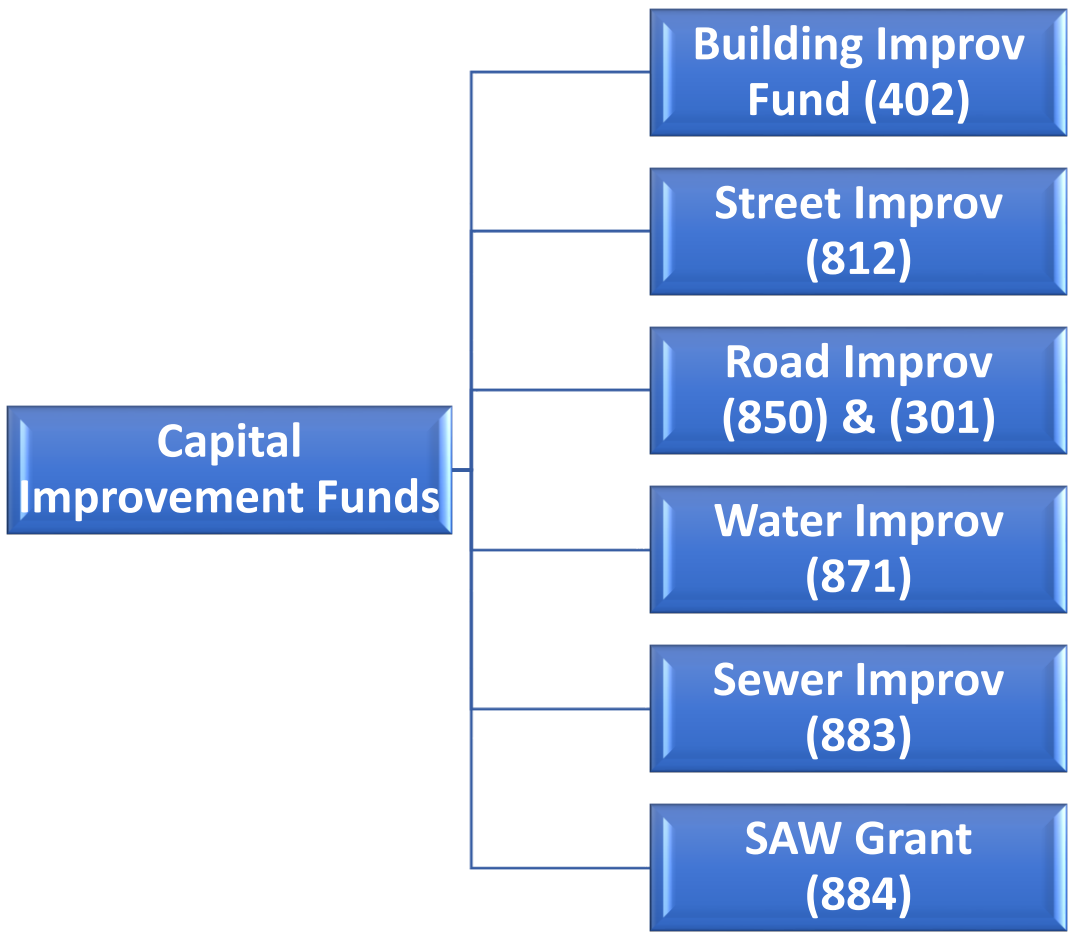
GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 407 - RADIO SITE PROJECT							
Dept 000							
407-000-582.00	LOCAL REVENUE	213,010	-	-	-	(213,010)	-
407-000-699.00	INTERFUND TRANSFERS IN	-	10,000	10,000	-	10,000	(10,000)
TOTAL REVENUES - 407 - RADIO SITE PROJECT		213,010	10,000	10,000	-	(203,010)	(10,000)
Dept 301-POLICE							
407-301-900.00	PRINCIPLE	203,473	-	-	-	(203,473)	-
407-301-915.00	INTEREST	4,537	-	-	-	(4,537)	-
407-301-983.00	EXPENSES		7,200	-	7,200	-	-
TOTAL EXPENDITURES - 407 - RADIO SITE PROJECT		208,010	7,200	-	7,200	(208,010)	-
NET OF REVENUES/EXPENDITURES - FUND 407		5,000	2,800	10,000	(7,200)		
BEGINNING FUND BALANCE		-	5,000	5,000	15,000		
ENDING FUND BALANCE - 407 - RADIO SITE PROJECT		5,000	7,800	15,000	7,800		

FUND:

Capital Improvement Funds

DESCRIPTION:

A Capital Improvement is a major expenditure of Township funds for the improvement of Township infrastructure. The Township compiles a 5-year Capital Improvement Program established by the Board of Trustees upon recommendations by the Township’s department heads. The Capital Improvement Program (CIP) is designed to anticipate capital improvement projects and schedule them over a period so that they may be constructed in the most efficient and cost-effective method possible.



FUND:

Building Improvement (402)

DESCRIPTION:

A building improvement is the addition of a permanent structural change or the restoration of some aspect of a property that will either enhance the property's overall value, increase its useful life, or adapt it to new uses.

SERVICES PROVIDED:

The Building Improvement Fund establishes multi-year expenditures of major capital projects related to the Township Hall and surrounding grounds.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 402 - TWP BUILDING IMPROV							
Dept 000 - REVENUES							
402-000-664.00	INTEREST EARNED	-		-	-	-	-
402-000-699.00	OPERATING TRANSERS IN	-	658,350	658,350	-	658,350	(658,350)
TOTAL REVENUES - 402 - BUILDING IMPROVEMENT		-	658,350	658,350	-	658,350	(658,350)
Dept 265- BUILDING MAINTENANCE							
402-265-974.00	LAND IMPROVEMENTS			78,350			
402-265-975.00	BUILDINGS IMPROVEMENTS	-	-	9,350	400,000	9,350	400,000
TOTAL EXPENDITURES - 402 - BUILDING IMPROVEMENT		-	-	87,700	400,000	9,350	400,000
NET OF REVENUES/EXPENDITURES - FUND 402		-	658,350	570,650	(400,000)		
BEGINNING FUND BALANCE		-	-	-	570,650		
ENDING FUND BALANCE - 402 - BUILDING IMPROVEMENT		-	658,350	570,650	170,650		

FUND:

Street Improvement (812)

SERVICES PROVIDED:

The Street Improvement Fund provides for the construction, maintenance, or improvement of Township streets.

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 812 - STREET IMPROVEMENT							
Dept 000							
812-000-664.00	INTEREST EARNED			2,000	2,500	2,000	2,500
812-000-669.00	INTEREST ON SPEC. ASSESS.	557	100	76	-	(481)	(100)
812-000-671.00	METRO ACT PAYMENTS	11,807	10,000	11,728	11,700	(79)	1,700
812-000-674.00	STREET RECONSTRUCTION	7,375	1,500	950	-	(6,425)	(1,500)
TOTAL REVENUES - 812 - STREET IMPROV		19,739	11,600	14,754	14,200	(4,985)	2,600
Dept 446-STREETS							
812-446-969.00	STREETS & ROADS	-	-	-	-	-	-
TOTAL EXPENDITURES - 812 - STREET IMPROV		-	-	-	-	-	-
NET OF REVENUES/EXPENDITURES - FUND 812		19,739	11,600	14,754	14,200		
BEGINNING FUND BALANCE		157,787	177,526	177,526	192,280		
ENDING FUND BALANCE - 812 - STREET IMPROV		177,526	189,126	192,280	206,480		

FUND:

Road Debt Service (301)

Road Improvement (850)

SERVICES PROVIDED:

This fund is used to collect the voter approved tax assessment for the issuance of a road improvements bond and pay the associated debt.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)							
Dept 000							
301-000-403.00	OPERATING LEVY-C.T.	212,940	1,062,375	1,060,491	1,141,941	847,551	79,566
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	-	-	4,388	4,000	4,388	4,000
301-000-404.00	DELINQUENT TAX REVENUE	457	-	2,421	500	1,964	500
301-000-664.00	INTEREST EARNED	4,523	3,000	3,000	3,500	(1,523)	500
301-000-699.00	INTERFUND TRANSFERS IN	-	-	13,014	-	13,014	-
TOTAL REVENUES - 301 - ROAD DEBT SERVICE		217,920	1,065,375	1,083,314	1,149,941	865,394	84,566
Dept 906-DEBT SERVICE							
301-906-910.00	DEBT SERVICE - PRINCIPAL	-	850,000	850,000	900,000	850,000	50,000
301-906-915.00	DEBT SERVICE - INTEREST	218,250	211,875	211,875	198,750	(6,375)	(13,125)
301-906-996.00	PAYING AGENT/BANK FEES	500	500	550	550	50	50
TOTAL EXPENDITURES - 301 - ROAD DEBT SERVICE		218,750	1,062,375	1,062,425	1,099,300	843,675	36,925
NET OF REVENUES/EXPENDITURES - FUND 301		(830)	3,000	20,889	50,641		
BEGINNING FUND BALANCE		19,335	18,505	18,505	39,394		
ENDING FUND BALANCE - 301 - ROAD DEBT SERV		18,505	21,505	39,394	90,035		

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 850 - ROAD IMPROVEMENT							
Dept 000							
850-000-664.00	INTEREST EARNED	-	-	750	-	750	-
TOTAL REVENUES - 850 - ROAD IMPROV		-	-	750	-		
Dept 906 - ROAD IMPROVEMENT							
850-906-815.00	OTHER FEES	154	-	150	75	(4)	75
850-906-820.00	ENGINEERING SERVICES	36,234	-	-	-	(36,234)	-
850-906-970.00	CAPITAL IMPROVEMENT	2,874,027	289,900	250,000	265,800	(2,624,027)	(24,100)
850-906-999.00	INTERFUND TRANSFERS OUT	-	-	13,014	-		
TOTAL EXPENDITURES - 850 - ROAD IMPROV		2,910,415	289,900	263,164	265,875	(2,660,265)	(24,025)
NET OF REVENUES/EXPENDITURES - FUND 850		(2,910,415)	(289,900)	(262,414)	(265,875)		
BEGINNING FUND BALANCE		3,438,704	528,289	528,289	265,875		
ENDING FUND BALANCE - FUND 850 - ROAD IMPROV		528,289	238,389	265,875	-		

FUND:

Water Improvement (871)

SERVICES PROVIDED:

Used for the construction of new water lines due to new development.

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 871 - WATER IMPROVEMENT							
Dept 000 - REVENUES							
871-000-664.00	INTEREST EARNED	1,753	1,000	2,500	3,000	747	2,000
871-000-669.00	INTEREST ON SPEC. ASSESS.	898	-	437	-	(461)	-
871-000-672.00	SPECIAL ASSESSMENTS	3,801	2,000	4,285	3,700	484	1,700
871-000-677.00	WATER CONNECTION FEE	30,100	35,000	5,400	10,000	(24,700)	(25,000)
TOTAL REVENUES - 871 - WATER IMPROVEMENT		36,552	38,000	12,623	16,700	(23,929)	(21,300)
Dept 441-WATER IMPROVEMENT							
871-441-732.00	DUES/SUBS/PUBL	16,500	16,500	17,500	16,500	1,000	-
871-441-820.00	ENGINEERING FEES	387	500	500	500	113	-
871-441-973.00	CONSTRUCTION COSTS	22,616	10,000	2,013	10,000	(20,603)	-
TOTAL EXPENDITURES - 441-WATER IMPROVEMENT		39,503	27,000	20,013	27,000	(19,490)	-
NET OF REVENUES/EXPENDITURES - FUND 871		(2,951)	11,000	(7,390)	(10,300)		
BEGINNING FUND BALANCE		271,289	268,338	268,338	260,948		
ENDING FUND BALANCE - 441 - WATER IMPROVEMENT		268,338	279,338	260,948	250,648		

FUND:

Sewer Improvement Fund (883)

SERVICES PROVIDED:

Maintenance and capital improvements for the Township's sewer system.

GL NUMBER	DESCRIPTION	2017	2018	2018	2019	\$ CHANGE	\$ CHANGE
		ACTUALS	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET	FROM PY ACTUALS	FROM PY BUDGET
Fund 883 - SEWER IMPROVEMENT							
Dept 000 - REVENUES							
883-000-664.00	INTEREST EARNED	21,746	13,000	35,000	35,000	13,254	22,000
883-000-669.00	INTEREST ON SPEC. ASSESS.	2,549	-	458	500	(2,091)	500
883-000-672.00	SPECIAL ASSESSMENTS	37,759	60,000	11,165	10,000	(26,594)	(50,000)
883-000-679.00	CONNECTION FEES	25,135				(25,135)	-
TOTAL REVENUES - 883 - SEWER IMPROV		87,189	73,000	46,623	45,500	(40,566)	(27,500)
Dept 520-SEWER IMPROVEMENT							
883-520-732.00	DUES/SUBS/PUBL	13,500	13,500	14,500	13,500	1,000	-
883-520-820.00	ENGINEERING FEES	1,325	500	3,500	1,500	2,175	1,000
883-520-921.00	UTILITIES - ELECTRIC		400	400	400	400	-
883-520-930.00	MAINTENANCE - SEWER	1,874	600	600	600	(1,274)	-
883-520-973.00	CONSTRUCTION COSTS	13,754	13,000	31,543	15,000	17,789	2,000
883-520-973.02	SEWER IMPROVEMENTS	-	-	-	-	-	-
TOTAL EXPENDITURES - 883 - SEWER IMPROV		30,453	28,000	50,543	31,000	20,090	3,000
NET OF REVENUES/EXPENDITURES - FUND 883		56,736	45,000	(3,920)	14,500		
BEGINNING FUND BALANCE		3,357,474	3,414,210	3,414,210	3,410,290		
ENDING FUND BALANCE - 883 - SEWER IMPROV		3,414,210	3,459,210	3,410,290	3,424,790		

FUND:

SAW Grant (884)

DESCRIPTION:

The Stormwater, Asset Management, and Wastewater (SAW) Grant Program. Grant funds shall be expended only to cover costs for the development of an Asset Management Plan, Stormwater Management Plan, innovative wastewater or stormwater technology, construction costs for disadvantaged communities, or for planning, design, and user charge development.

SERVICES PROVIDED:

A majority of the grant funds will be spent on the cleaning and mapping of Township stormwater and wastewater lines. Funds will also be used to prepare an Asset Management Plan and a condition assessment of the Township's stormwater and wastewater lines.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 884 - SAW GRANT							
Dept 000 - REVENUES							
884-000-574.00	SAW STATE GRANT	288,889	700,000	310,000	582,000	21,111	(118,000)
TOTAL REVENUES - 884 - SAW GRANT		288,889	700,000	310,000	582,000	21,111	(118,000)
Dept 520-SEWER IMPROVEMENT							
884-520-811.00	ADMINISTRATION					-	-
884-520-820.00	SAW ENGINEERING FEES	276,048	700,000	310,000	582,000	33,952	(118,000)
884-520-973.00	SEWER CONSTRUCTION					-	-
TOTAL EXPENDITURES - 520 - SAW GRANT		276,048	700,000	310,000	582,000	33,952	(118,000)
NET OF REVENUES/EXPENDITURES - FUND 884		12,841	-	-	-		
BEGINNING FUND BALANCE		(7,841)	5,000	5,000	5,000		
ENDING FUND BALANCE - 520 - SAW GRANT		5,000	5,000	5,000	5,000		

FUND:

Golf Course (584)

DESCRIPTION:

The Township owns a 9-hole golf course – Grand Prairie. The Township receives 50% of the green fees and applies the fees towards the maintenance and improvement of the course.

GL NUMBER	DESCRIPTION	2017 ACTUALS	2018 AMENDED BUDGET	2018 PROJECTED ACTUALS	2019 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Fund 584 - GOLF COURSE							
Dept 000 - REVENUES							
584-000-607.00	LEASE FEES	9,220	9,500	10,000	10,000	780	500
584-000-664.00	INTEREST EARNED	-	-	250	400	250	400
TOTAL REVENUES - 584 - GOLF COURSE		9,220	9,500	10,250	10,400	1,030	900
Dept 698 - GOLF COURSE							
584-698-740.00	OPERATING SUPPLIES	-	-	-	-	-	-
584-698-747.00	SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-
584-698-814.00	PURCHASED MAINT. SERVICE	395	4,000	4,000	4,000	3,605	-
584-698-904.00	ADVERTISEMENTS	-	-	-	-	-	-
584-698-912.00	INSURANCE - GENERAL	-	-	-	-	-	-
584-698-931.00	REPAIRS - MAINT. - BUILDING	-	-	-	-	-	-
584-698-932.00	REPAIRS - MAINT. - GROUNDS	2,000	2,000	2,000	2,000	-	-
584-698-934.00	REPAIRS & MAINT. - MACHINE	-	-	-	-	-	-
584-698-968.00	DEPRECIATION	10,922	-	11,000	11,000	78	11,000
584-698-970.00	CAPITAL IMPROVEMENT	-	-	-	-	-	-
584-698-983.00	NEW EQUIPMENT	-	-	-	-	-	-
TOTAL EXPENDITURES - 698-GOLF COURSE		13,317	6,000	17,000	17,000	3,683	11,000
NET OF REVENUES/EXPENDITURES - FUND 584		(4,097)	3,500	(6,750)	(6,600)		
BEGINNING FUND BALANCE		152,614	148,517	148,517	141,767		
ENDING FUND BALANCE		148,517	152,017	141,767	135,167		