

2020 ADOPTED OPERATING & CAPITAL IMPROVEMENTS BUDGET



ADOPTED

NOVEMBER 25, 2019

1720 RIVERVIEW DRIVE, KALAMAZOO, MICHIGAN 49004

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Budget Overview

A budget serves many purposes. It is a communication device, a policy document, a resource allocation tool, and an accountability and management mechanism. For the Charter Township of Kalamazoo, the Adopted Budget grants spending authority to Township staff and serves as an annual financial management and spending plan, providing a means for allocating resources to meet the needs and desires of the residents. The budget balances Township revenues with community priorities and requirements as set by the Board of Trustees.

We take pride in our organization, our community, and ourselves. We endorse a set of fiscal policies that ensure the prudent management of Township resources by proactively planning for the Township's needs and establishing sound budgetary practices. We are committed to providing high quality and timely services to all residents in the community. We believe in maintaining a strong commitment to the community, the organization, and our profession. We believe in open and honest communication. We believe that the prudent management of the Township's resources demonstrates our respect to the citizens who have placed their trust in us.

Budget Policies & Procedures

This section describes the pertinent policies and procedures adopted by the Board of Trustees, and highlights the process, guidelines, and framework used to assemble the Township's annual operating budget.

Policy

The Township Manager submits a proposed budget to the Board of Trustees each year in October. The goal of the Board of Trustees and the Township Manager is for available funding to exceed ongoing appropriations, ensuring a balanced operating budget each fiscal year. The budget is balanced when the summation of the budgeted revenues and the beginning fund balances equal (or exceed) the budgeted expenditures. All funds are appropriated on an annual basis.

Budget Basis

The budgetary basis of accounting determines when expenditures are charged to budget appropriations and when revenues are credited to funds for budgeting purposes. A fund is a separate fiscal and accounting entity with a separate set of accounting records. The use of Fund Accounting is one of the basic requirements of Generally Accepted Accounting Principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund that a government uses. Governmental fund types and the agency funds use the **modified accrual basis of accounting**. Under this method, revenues are recognized when they become available and measurable. "Measurable" means the amount can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period.

Expenditures are recognized in the accounting period in which the fund liability is incurred. The accounting and reporting policies of the Township conform to GAAP applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) and the Michigan Department of Treasury.

Responsibility

The Township Manager and the Finance Director are responsible for preparing a budget in accordance with the guidelines established by the State of Michigan, GAAP, and Board of Trustees. The Township Manager and Finance Director use direction provided throughout the year by the Board of Trustees, as well as the understanding of the day-to-day operational needs of the Township to prepare a budget for presentation to the Board of Trustees.

Budget Preparation

The Township uses a “base budget” budgeting method. Each department requests an annual appropriation sufficient to fund current levels and other costs the department is responsible for managing. The budget base year is the prior years adopted budget, reducing it for previous one-time expenditures, increasing it for known future impacts (such as increased utility costs) and adding new proposed projects as determined necessary by key staff. The Township does not automatically increase the budget by a percentage.

Operating Budget

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the Township from fluctuating service levels and avoids crisis when one-time revenues are reduced or removed. Fund balances or contingency accounts should only be used for one-time expenditures. Ongoing maintenance costs shall be financed through recurring operating revenues rather than through a bond issuance. Fluctuating federal or state grants shall not be used to fund ongoing programs; instead, such revenue is to fund capital costs, equipment purchases, or public improvements.

Revenue Policies

A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source. The Finance Director reviews revenues in detail in accordance with the budget and cycling of receipts. The A mix of property tax, franchise fees, State shared revenue, and other user fees fund ongoing operations. The Finance Director prepares financial reports in a format adequate for public presentation and understanding of the Townships’ financial condition.

Contingency Planning

In the event of an emergency, such as a natural disaster or other unexpected major even, the Township Manager is authorized to incur expenses necessary to address immediate public health and safety concerns. The Finance Director is responsible for documenting all expenditures for potential cost recovery. Expenditures are prioritized based upon the immediate needs of the community versus individual wants or desires.

Capital Improvement

A Five-Year Capital Improvement Plan is prepared and updated each year. Although this plan may include unfunded projects that carry out the Township's strategic and general plans, it must also include a capital-spending plan that identifies projects that can be completed with known funding sources. When planning capital projects, the Township must estimate the project's impact on the Township's operating budget in the project construction year, along with the future impact on operating maintenance.

Budget Review & Adoption

During the budget review phase, the Township Manager and Finance Director analyze operating and capital requests and adjust the budget, as needed, to reflect updated revenue and expenditure projections. The Township Manager and Finance Director analyze operating and capital budget requests. Several scenarios are reviewed and re-adjustments are made as needed to reflect newer revenue and expenditure projections. The Township Manager and Finance Director meet with other Township staff beginning in August of each year to discuss changes in their department that would affect the next year's budget. A budget study session is held in October of each year to review the budget. This study session is open to the public and provides a forum for the Township to receive information and make recommendations regarding the budget year. These appropriations shall become a part of the Township budget after approval by the Board of Trustees at a November meeting. The budget is adopted at the fund level. The Township Manager is authorized to make transfers between account codes within each fund. Any unbudgeted changes in appropriated levels require Board authorization.

Budget Amendments

The Township Manager is authorized to make transfers between expenditure types within each fund's operating and capital expenditures. With the exception of inter-fund transfers approved in the Budget, Township Board approval is required for transfers between funds or increases to total appropriations. The Finance Director will prepare a staff report that explains the need for such transaction(s) and present it to the Board for approval.

Fund Balance Reserves

Designated reserves are established to provide resources for an intended future use. Saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring or unforeseen expenditures on the Township's annual operating budget.



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Monday - Friday
8:00 a.m. - 4:30 p.m.

TO: Board of Trustees

FROM: Dexter A. Mitchell, Township Manager
Nancy B. Desai, Director of Finance

SUBJECT: Fiscal Year 2020 Operating and Capital Improvements Budget Message

DATE: November 25, 2019

It is our privilege to present for your consideration the Draft Fiscal Year 2020 Annual Operating and Capital Improvements Budget. This document proposes a scope of work and financial plan for the Township of Kalamazoo to undertake during the fiscal year beginning January 1, 2020. The Board of Trustees, from the Township's inception to present day, have sought to ensure that the Township operations take an efficient, effective, and fiscally conservative approach to the provision of Township services. The proposed budget continues this tradition.

The Township has made great strides in setting a new vision for the future and crafting ambitious goals for improvement and revitalization. The preparation of the annual budget has presented special challenges. Limited resources require prioritization and good planning to ensure that resources are used efficiently and effectively for maximum benefit to the community.

Budget Highlights, Assumptions, and Priorities

The development of the Budget was based on two primary objectives – continued fulfillment of the Township's legal responsibilities to its residents as set forth by State law and advancement of efforts to realize the Board of Trustees' vision. The 2020 budget was prepared with a conservative budget approach analyzing a 10-year revenues and expenditures trend and making adjustments for one-time expenditures.

General Fund

The Township's two primary sources of revenue are: Property Taxes and State Revenue Sharing. The Township struggles to re-develop its brownfield properties and as a result is unable to capitalize on the property tax revenue for these sites. Assessed property values are on an upward trend. Residential assessed property values increased by 4.93% in 2016, 5.40% in 2017, 3.2% in 2018, and 8.2% in 2019. It is anticipated that the assessed property values will increase 9.1% in 2020. Assessed property values represent 50% of the market value for a property. The taxable value has increased year over year for prior years (0.09% in 2017, 2.1% in 2018, 2.4% in 2019), but in 2020 it is expected to decrease over the prior year and will be 2.1%. The Michigan Department of Treasury anticipates a 2.0% increase in the State Revenue Sharing allotment for the Township.

Revenues

The 2020 General Fund revenues are budgeted for a 3.0% increase over the 2019 budgeted revenues. The increase in budget primarily results from a projected increase in revenue from Property Taxes and State Shared funds.

Expenditures

Operating expenditures are budgeted for \$2,487,280 in the General Fund, a decrease of \$30,935 from the prior fiscal year budget.

- In 2019, the Township completed a wage study and implemented wage adjustments to take effect on January 1, 2020. In addition, a 1.6% COLA increase (non-union employees) was adopted by the Board to take effect on January 1st.
- The **Contingency** account has been decreased to \$250,000. Any wage adjustment increase resulting from the settlement of the Police union agreement will be decreased from the Contingency account and transferred to the Police Operating budget (207).
- **Capital Outlay** is a type of expenditure category that should be a part of a department needing to purchase equipment or software that meets the Township's capitalization threshold. Therefore, department 901 – Capital Outlay has been inactivated and is now established as an expenditure category as part of other departments.
- **Election** management is a function of the **Clerk** of the Township. The Election department (191) has been dissolved and expenditures related to elections will be accounted for in the Clerk's department (215).
- Purchased Services in the **Code Enforcement** department is increased by \$60,000 to provide for the cost of the demolition of condemned homes in the Township.
- Cost allocation of wages and benefits is streamlined so that salary and benefits are only allocated if a significant portion of an employee's cost can be attributed to another department. For example, Trustees attending the Planning/Zoning meetings do not need to allocate their time to that department but will be a part of compensation for the Legislative department.
- Engineering Services in the **Planning/Zoning (400)** department increased by \$35,000 to provide for consulting services for the Corridor Improvement Authority.

Other Funds

- The fund balance from 2019 in the **Police** and **Fire** operating funds will reduce the amount of operating transfers required for both funds in 2020.
- The **Recycling** fund continues to struggle to cover the cost of pickups. An adjustment in tax levy will be necessary for the winter 2020 taxes.
- The Township has entered into a 5-year agreement with the property maintenance company for the Township's **Golf Course**. As a result of the agreement, the Township has agreed to supplement the fund with an annual transfer up to \$15,000 to provide for the costs of maintenance fees and capital expenditures.
- The Township has allocated a \$150,000 for **Township Hall improvements** in 2020.
- The following funds were closed in 2019: **Road Improvement (850), SAW Grant (884), 911 Wireless (270), Radio Site Project (407)**.

As we anticipate the challenges of the State and local economy in the coming year, the Township strives to provide government services that promote a safe, healthy, accessible, and economically viable community in which to live, work, learn, and play. The 2020 budget was created with a fiscally conservative approach in reflecting its revenues and expenditures while ensuring that Township services were not compromised.



Dexter A. Mitchell, Manager
Charter Township of Kalamazoo



Nancy B. Desai
Director of Finance

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION RE: GENERAL FUND BUDGET AND
GENERAL APPROPRIATION ACT
FOR CALENDAR YEAR 2020**

November 25, 2019

WHEREAS, in accordance with the Charter Township Act of Michigan, a General Operations Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the **2020** fiscal year of the Township in the total amount of **\$9,053,359** for general township operations and police and fire protection; and,

WHEREAS, the voted authorized charter millage for ad valorem taxes, as reduced by law, is **8.9412** mills and the voted authorized charter millage for a special assessment for police protection is **1.4** mills; and

WHEREAS, such **8.9412** mills will raise the sum of approximately **\$ 3,986,928** and **1.4** mills will raise the sum of approximately **\$ 654,174** of said total budget; and,

WHEREAS, notice was published in the Kalamazoo Gazette of hearing upon said Budget and the levy of **8.9412** mills to support the proposed Budget scheduled for **November 25, 2019 commencing at 7:30 p.m** was published in the Kalamazoo Gazette on **November 14, 2019**, and the proposed budget has been on file with the Township Clerk from the time of publication of the notice until the present date and has been available at the hearing for public inspection; and

WHEREAS, the scheduled public hearing has been held in accordance with said notice and all persons were given an opportunity to be heard upon said Budget and levy; and

WHEREAS, as a result of the foregoing, it appears reasonable and proper to approve a General Operations Budget in the amount of **\$7,251,545** and to approve a levy of **8.9412** mills against the taxable real and personal property within the Township; and

NOW THEREFORE BE IT HEREBY RESOLVED:

1. That the General Operations Budget of the Charter Township of Kalamazoo for the **2020** fiscal year of the Township commencing on **January 1, 2020**, in the total amount of **\$ 9,053,359**, including **\$ 2,490,780** for general Township operations; police protection budget of **\$ 4,836,615**; Fire operations budget of **\$1,725,964** is adopted.

2. Said special assessment levies are hereby approved and confirmed as reasonable and proper.
3. That a general tax levy in the amount of **8.9412** mills against the taxable real and personal property within the Township be hereby approved and confirmed to be collected with the tax statements mailed to taxpayers in the Township in December of 2019.
4. That the submissions by the Township Clerk to the Township Supervisor of the foregoing millage levies, and the submission to the County Clerk of the same for delivery to the County Board of Commissioners be hereby approved and confirmed.

Motion was made by Clerk Miller and seconded by Treasurer Miller to adopt the foregoing resolution.

Upon roll call vote the following voted "Aye": Supervisor Donald D. Martin, Clerk Mark E. Miller, Treasurer Sherine Miller, Trustees Nicolette Leigh, Steven C. Leuty, Jennifer A. Strebs, Jeremy L. Hathcock

The following voted "Nay": None.

The following were absent: None.

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on November 25, 2019; the original of which resolution is on file in my office; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

Mark E. Miller, Clerk
Charter Township of Kalamazoo
Kalamazoo County, Michigan

Summary of Revenues, Expenses, and Fund Balance - All Funds

Fund No.	Fund	Estimated Fund			Total Available	Expenses	Transfer Out	Total Decreases	Estimated Fund
		Balance at 12/31/2019	Revenues	Transfer In					Balance at 12/31/2020
101	General	4,259,519	7,381,043	-	11,640,562	2,487,280	4,760,765	7,248,045	4,392,517
Special Revenue Funds									
206	Fire - Operating	205,706	43,000	1,477,258	1,725,964	1,725,964	-	1,725,964	(1)
207	Police - Operating	256,794	1,306,314	3,273,507	4,836,615	4,823,615	13,000	4,836,615	(0)
217	LiveScan/SOR	86,885	30,200	-	117,085	23,000	-	23,000	94,085
219	Street Lights	195,470	258,494	-	453,964	246,000	-	246,000	207,964
226	Recycling	(16,046)	503,346	-	487,300	500,000	-	500,000	(12,700)
265	Drug Law Enforcement	100,646	4,200	-	104,846	1,000	-	1,000	103,846
266	Law Enforcement Training	7,855	5,500	13,000	26,355	24,355	-	24,355	2,000
267	SWET	(150)	80,180	-	80,030	80,030	-	80,030	-
301	Road Bond Debt Service	195,669	1,257,207	-	1,452,876	1,133,050	-	1,133,050	319,826
Enterprise Fund									
584	Golf Course	12,775	5,000	10,000	27,775	15,000	-	15,000	12,775
Capital Improvement Funds									
402	Building Improvements	131,764	1,000	-	132,764	150,000	-	150,000	(17,236)
810	Police - Capital	590,508	300,777	-	891,285	346,000	-	346,000	545,285
811	Fire - Capital	1,736,623	502,939	-	2,239,562	391,500	-	391,500	1,848,062
812	Street Improvement	36,946	500	-	37,446	-	-	-	37,446
871	Water Improvement	260,707	4,500	-	265,207	17,000	-	17,000	248,207
883	Sewer Improvement	3,529,190	55,000	-	3,584,190	378,850	-	378,850	3,205,340
All Funds Total		\$ 11,590,860	\$11,739,200	\$ 4,773,765	\$28,103,825	\$12,342,644	\$ 4,773,765	\$ 17,116,409	\$ 10,987,415

General Fund Budget Summary

DEPT	DESCRIPTION	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
000	Total Operating Revenues	7,103,271	7,166,195	7,257,998	7,381,043	154,727	214,848
	Subtotal Operating Revenues	7,103,271	7,166,195	7,257,998	7,381,043	154,727	214,848
	Operating Expenses						
101	Legislative - Trustees	43,721	61,300	49,760	57,725	6,039	(3,575)
171	Supervisor	33,689	37,450	34,455	37,050	766	(400)
175	Township Manager	198,475	203,275	201,090	200,720	2,615	(2,555)
191	Election	53,132	33,450	33,085	-	(20,047)	(33,450)
200	General Services Administrative	373,424	367,865	344,745	364,330	(28,679)	(3,535)
209	Assessor	176,396	194,900	211,625	205,795	35,229	10,895
215	Clerk	98,254	93,950	92,872	168,065	(5,382)	74,115
223	Finance	223,172	247,200	240,245	244,185	17,073	(3,015)
253	Treasurer	39,769	37,375	37,907	37,800	(1,862)	425
265	Facilities & Ground Maintenance	258,385	274,340	276,940	291,710	18,555	17,370
276	Cemetery	29,561	31,575	37,460	34,965	7,899	3,390
310	Code Enforcement	91,304	83,750	65,140	148,310	(26,164)	64,560
400	Planning/Zoning	81,643	83,785	87,527	123,325	5,884	39,540
425	Disaster Response	16,915	10,000	10,000	10,000	(6,915)	-
446	Street Maintenance	17,502	300,000	180,000	300,000	162,498	-
751	Recreation	5,928	23,000	17,300	13,300	11,372	(9,700)
890	Contingency	-	435,000	20,000	250,000	20,000	(185,000)
	Subtotal Operating Expenses	1,741,267	2,518,215	1,940,151	2,487,280	198,881	(30,935)
	Net Operating Revenues/Expenses	5,362,004	4,647,980	5,317,847	4,893,763	(44,157)	245,783
	Operating Transfers In (Out):						
206	Fire Department	(1,642,260)	(1,702,060)	(1,702,060)	(1,477,258)	(59,800)	224,802
211	Recreation	-	9,702	9,702	-	9,702	(9,702)
207	Police Department	(3,480,636)	(3,408,586)	(3,535,827)	(3,273,507)	(55,191)	135,079
812	Street Improvements	-	-	162,450	-	162,450	-
884	SAW Grant	-	-	5,000	-	5,000	-
402	Building Improvements	(658,350)	-	-	-	658,350	-
584	Golf Course	-	-	-	(10,000)	-	(10,000)
615	Revolving	-	-	-	-	-	-
	Subtotal Operating Transfers Out	(5,781,246)	(5,100,944)	(5,060,735)	(4,760,765)	720,511	340,179
	Net Revenues/Expenditures	(419,242)	(452,964)	257,112	132,998	-	-
	Beginning General Fund Balance	4,421,649	4,002,407	4,002,407	4,259,519	-	-
	Ending General Fund Balance	\$ 4,002,407	\$ 3,549,443	\$ 4,259,519	\$ 4,392,517		

DEPARTMENT:

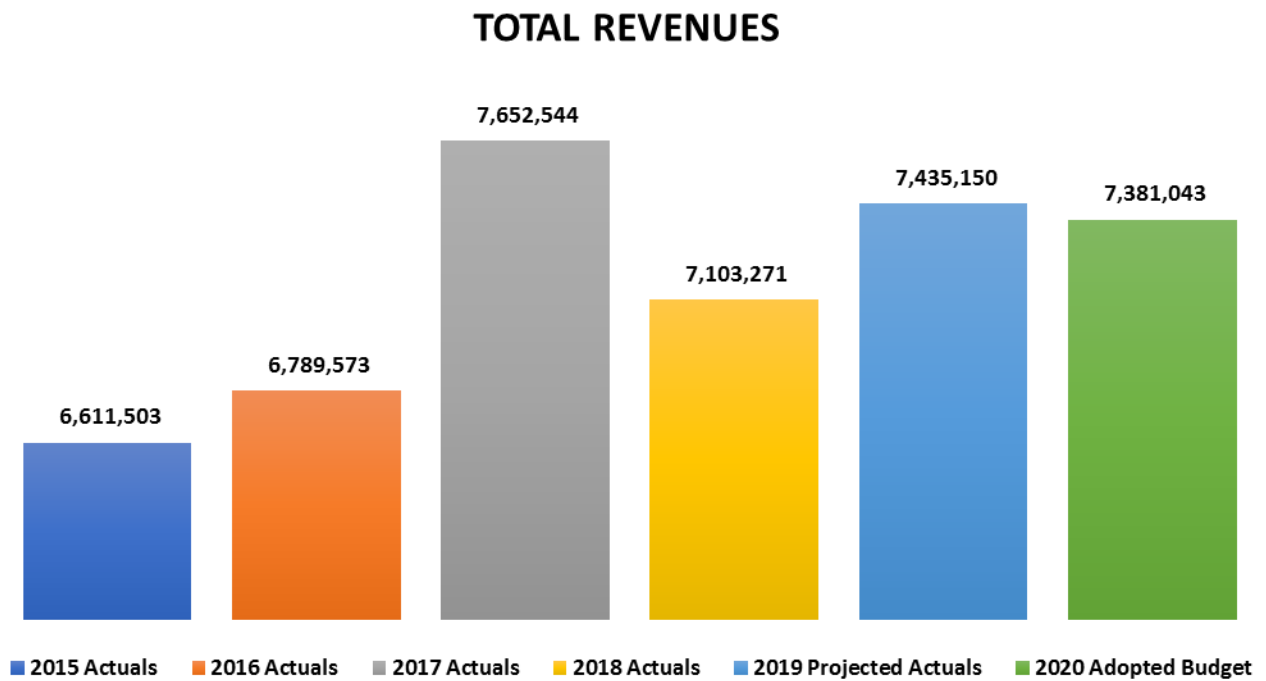
General Fund Revenues (101)

DESCRIPTION:

Funds received by the Township from various sources.

SERVICES PROVIDED:

General fund revenues are used to finance the operating and capital costs of the Township.



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>TAXES</u>							
403.00	OPERATING LEVY-C.T.	3,755,117	3,859,323	3,808,388	3,986,928	53,271	127,605
403.01	PMT IN LIEU OF TAX (PILOT)	15,617	15,600	17,965	17,000	2,348	1,400
404.00	ACT 198 - TWP IFT	20,239	19,500	15,737	15,000	(4,502)	(4,500)
412.00	DELINQUENT PERSONAL PROPERTY TAX	9,225	9,500	5,800	5,000	(3,425)	(4,500)
445.00	PENALTIES & INTEREST ON TAXES	9,080	3,500	6,087	7,500	(2,993)	4,000
575.00	STATE SHARED	2,274,916	2,272,580	2,306,544	2,351,988	31,628	79,408
651.00	TAX ADMIN FEE	209,824	226,190	228,580	234,227	18,756	8,037
	SUBTOTAL	6,294,018	6,406,193	6,389,101	6,617,643	95,083	211,450
<u>INTERGOVERNMENTAL</u>							
573.00	LOCAL COMMUNITY STABILIZATION SHARE	103,318	155,000	140,000	140,000	36,682	(15,000)
587.00	ELECTION REIMBURSEMENT	11,917	11,900	11,900	14,000	(17)	2,100
603.01	LOCAL GOVT REVENUE	754	1,000	21,075	500	20,321	(500)
654.00	WATER SURCHARGE FEES	120,059	105,000	122,000	120,000	1,941	15,000
671.00	METRO ACT PAYMENTS	-	11,700	11,416	11,500	11,416	(200)
	SUBTOTAL	236,048	284,600	306,391	286,000	70,343	1,400
<u>LICENSES & PERMITS</u>							
424.00	TRAILER FEES	3,220	2,500	2,500	2,500	(720)	-
451.00	CABLE TV FRANCHISE FEE 3%	184,744	172,000	172,000	160,000	(12,744)	(12,000)
473.00	RENTAL APPLICATION FEES	54,700	30,000	39,500	55,000	(15,200)	25,000
473.01	MM APPLICATION FEES	40,000	40,000	60,000	50,000	20,000	10,000
474.00	LICENSE FEES/SIGNS	2,290	2,000	2,630	2,500	340	500
576.00	LIQUOR LICENSES	8,800	100	8,300	8,000	(500)	7,900
630.00	LEASE PAYMENTS	33,289	32,600	34,720	35,000	1,431	2,400
	SUBTOTAL	327,043	279,200	319,650	313,000	(7,393)	33,800
<u>FINES & FORFEITURES</u>							
578.00	VIOLATION BUREAU	1,380	1,500	1,300	1,300	(80)	(200)
660.00	DISTRICT COURT FEES	22,305	25,000	21,000	25,000	(1,305)	-
	SUBTOTAL	23,685	26,500	22,300	26,300	(1,385)	(200)
<u>RENTAL & INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	52,667	45,000	75,000	30,000	22,333	(15,000)
	SUBTOTAL	52,667	45,000	75,000	30,000	22,333	(15,000)
<u>CHARGES FOR SERVICES</u>							
477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	14,390	10,000	26,850	10,000	12,460	-
626.00	PASSPORT FEE/FIRE REPORTS	28,693	25,000	27,850	25,000	(843)	-
626.01	COPY FEES-COMPUTER	-	-	30	50	30	50
629.00	TOWNSHIP SERVICE	2,424	2,500	4,340	2,500	1,916	-
629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	30,122	25,000	18,310	15,000	(11,812)	(10,000)
633.00	MONUMENT INSTALLATION	2,400	1,000	1,600	1,000	(800)	-
634.00	INTERNMENT FEES	17,350	10,000	12,000	10,000	(5,350)	-
643.00	SALE OF LOTS-CEMETERY	8,275	1,500	6,000	1,500	(2,275)	-
652.00	TAX COLLECTION FEES	42,204	30,000	30,000	30,000	(12,204)	-
660.01	FALSE ALARM	3,043	1,500	2,000	1,500	(1,043)	-
667.00	ROOM RENTAL - INCOME	10,850	6,500	8,625	6,000	(2,225)	(500)
	SUBTOTAL	159,751	113,000	137,605	102,550	(22,146)	(10,450)
<u>MISCELLANEOUS</u>							
602.00	WITNESS/JURY-GEN ONLY	-	-	50	50	50	50
603.00	MISCELLANEOUS REVENUE	2,720	1,500	7,500	1,500	4,780	-
658.00	FSA FORFEITURE	-	-	401	500	401	500
673.00	SALE OF TWP. ASSETS	2,886	500	-	-	(2,886)	(500)
675.00	PRIVATE CONTRIBUTIONS & DONATIONS	1,394	-	-	-	(1,394)	-
688.00	INS. PREMIUM REFUND	3,059	-	-	3,500	(3,059)	3,500
699.00	INTERFUND TRANSFERS IN	-	9,702	177,152	-	177,152	(9,702)
	SUBTOTAL	10,059	11,702	185,103	5,550	175,044	(6,152)
	TOTAL REVENUES - GENERAL FUND	7,103,271	7,166,195	7,435,150	7,381,043	331,879	214,848

DEPARTMENT:

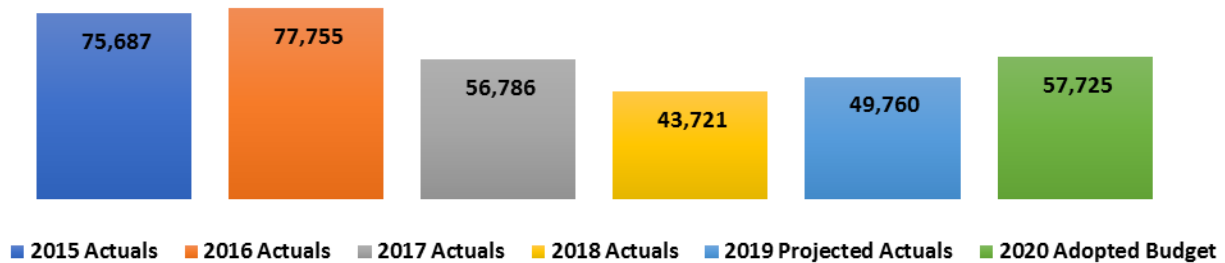
Board of Trustees (101)

DESCRIPTION:

The Board of Trustees consists of seven (7) elected trustees who serve four-year terms. Expenditures incurred by or directly applicable to trustees themselves or by a committee of the governing body are allocated in this department.

SERVICES PROVIDED:

The Trustees are members of the Township Board. They have an equal voice in legislature and administrative government decision making within the jurisdiction of the Township.

Expenditure History

DEPARTMENT
101 - BOARD OF TRUSTEES

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
711.00	INSURANCE OPT OUT	14,444	14,000	12,085	12,100	(2,359)	(1,900)
712.00	COMPENSATION - TRUSTEES	18,740	30,000	25,000	30,000	6,260	-
715.00	FICA	2,576	2,550	2,500	2,000	(76)	(550)
716.00	HEALTH INSURANCE	426	650	425	375	(1)	(275)
717.00	LIFE INS/STD/LTD	1,246	1,100	1,250	1,250	4	150
718.00	PENSION	1,932	3,000	2,500	3,000	568	-
TOTAL PERSONNEL SERVICES		39,364	51,300	43,760	48,725	4,396	(2,575)
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	985	4,000	3,000	3,000	2,015	(1,000)
862.00	TRAVEL - CONFERENCES	3,372	6,000	3,000	6,000	(372)	-
TOTAL MAINTENANCE & OPERATIONS		4,357	10,000	6,000	9,000	1,643	(1,000)
TOTAL DEPARTMENT BUDGET		43,721	61,300	49,760	57,725	6,039	(3,575)

DEPARTMENT:

Supervisor (171)

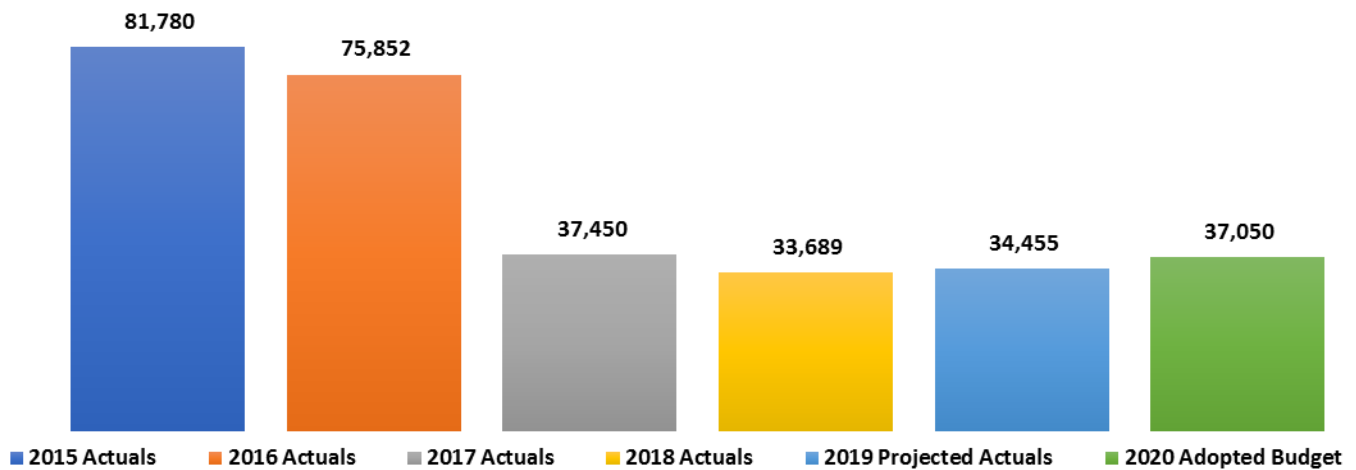
DESCRIPTION:

The Supervisor is an elected official to a four-year term. As a member of the Township Board, the Supervisor is the presiding officer and has an equal voice and vote in the proceedings of the Board.

SERVICES PROVIDED:

The Supervisor authenticates by his/her signature such instruments as the Board and the laws of the state of Michigan or the federal government may require.

Expenditure History



DEPARTMENT
171 - SUPERVISOR

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
715.00	FICA	795	1,150	795	790	-	(360)
716.00	HEALTH INSURANCE	15,618	16,000	16,000	15,950	382	(50)
717.00	LIFE INS/STD/LTD	298	300	310	310	12	10
718.00	PENSION	1,500	1,500	1,500	1,500	-	-
TOTAL PERSONNEL SERVICES		33,211	33,950	33,605	33,550	394	(400)
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	35	1,000	-	1,000	(35)	-
862.00	TRAVEL - CONFERENCES	443	2,500	850	2,500	407	-
TOTAL MAINTENANCE & OPERATIONS		478	3,500	850	3,500	372	-
TOTAL DEPARTMENT BUDGET		33,689	37,450	34,455	37,050	766	(400)

DEPARTMENT:

Township Manager (175)

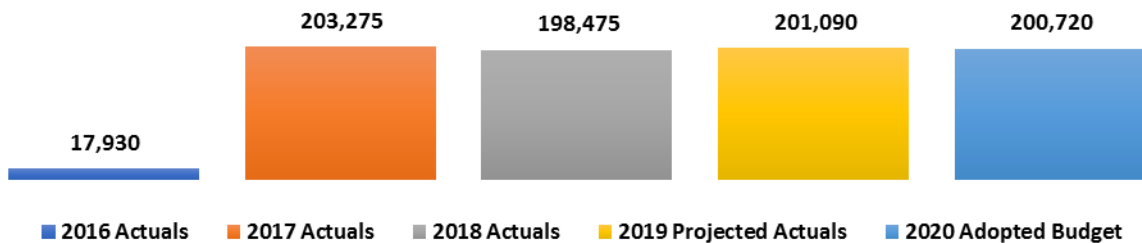
DESCRIPTION:

The Township Manager is appointed as the Chief Operating Officer of the Township, established in accordance with the Charter Township Act, State of Michigan, ACT 359 of 1947 as amended.

SERVICES PROVIDED:

The Township Manager is responsible to the Township Board for the efficient administration of all departments of Township government except the offices of the Supervisor, Clerk, and Treasurer. This department was created in fiscal year 2016.

Expenditure History



DEPARTMENT
175 - TOWNSHIP MANAGER

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	100,054	102,395	99,500	99,500	(554)	(2,895)
702.00	WAGES - SUPPORT STAFF	46,181	45,390	45,390	46,800	(791)	1,410
711.00	INSURANCE OPT OUT	5,142	5,100	5,400	5,410	258	310
715.00	FICA	11,232	11,000	11,000	9,625	(232)	(1,375)
716.00	HEALTH INSURANCE	13,471	13,100	14,900	14,515	1,429	1,415
717.00	LIFE INS/STD/LTD	2,616	2,500	2,650	2,650	34	150
718.00	PENSION	15,547	15,690	15,690	15,560	143	(130)
TOTAL PERSONNEL SERVICES		194,243	195,175	194,530	194,060	287	(1,115)
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	993	2,000	1,475	2,000	482	-
853.00	TELEPHONE	-	2,100	2,100	660	2,100	(1,440)
862.00	TRAVEL - CONFERENCES	3,239	2,500	2,600	2,500	(639)	-
862.01	TRAVEL - CONFERENCES - STAFF	-	1,500	385	1,500	385	-
TOTAL MAINTENANCE & OPERATIONS		4,232	8,100	6,560	6,660	2,328	(1,440)
TOTAL DEPARTMENT BUDGET		198,475	203,275	201,090	200,720	2,615	(2,555)

DEPARTMENT:

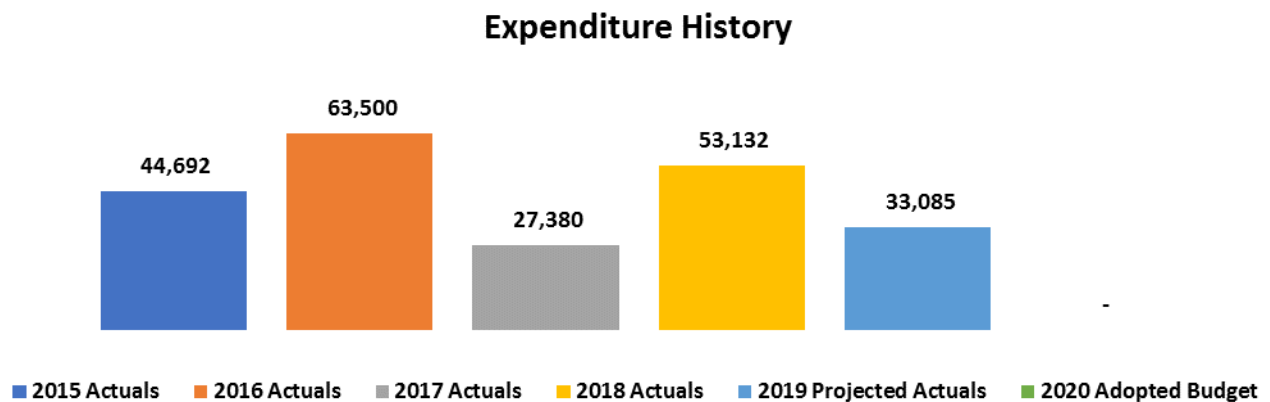
Election (191)

DESCRIPTION:

The Township Clerk is responsible for the proper conduct of all National, State, and Local elections.

SERVICES PROVIDED:

Voter Registration * Processing Registration Applications * Facilitates Local Registrations * Maintains Registration File * School District Registration * Conducts Elections Staffing * Maintain All Township Records * Trains Election Inspectors * Trains Counting Board * Verifies Petition Signatures * Recalls Petitions * Absent Voter Administration * Local Ballot Processing & Preparation



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
702.00	WAGES - SUPPORT STAFF	2,946	1,000	1,110	-	(1,836)	(1,000)
703.00	OVERTIME	3,524	1,500	1,720	-	(1,804)	(1,500)
712.00	ELECTION INSPECTORS	32,575	9,000	10,605	-	(21,970)	(9,000)
715.00	FICA	453	200	200	-	(253)	(200)
716.00	HEALTH INSURANCE	2,862	2,000	1,525	-	(1,337)	(2,000)
717.00	LIFE INS/STD/LTD	140	100	100	-	(40)	(100)
718.00	PENSION	772	300	350	-	(422)	(300)
TOTAL PERSONNEL SERVICES		43,272	14,100	15,610	-	(27,662)	(14,100)
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	1,352	2,000	1,100	-	(252)	(2,000)
747.00	SMALL TOOLS & EQUIPMENT	-	16,000	16,000	-	16,000	(16,000)
811.00	PURCHASED SERVICE	1,690	1,000	200	-	(1,490)	(1,000)
813.00	COUNTY ELECTION SERVICES	6,569	-	-	-	(6,569)	-
816.00	PURCHASED CLEANING SRVC	199	250	75	-	(124)	(250)
862.00	TRAVEL - CONFERENCES	50	100	100	-	50	(100)
903.00	NOTICES & PUBLICATIONS	-	-	-	-	-	-
TOTAL MAINTENANCE & OPERATIONS		9,860	19,350	17,475	-	7,615	(19,350)
TOTAL DEPARTMENT BUDGET		53,132	33,450	33,085	-	(20,047)	(33,450)

** For 2020, the Election department (191) merged with the Clerk department.

DEPARTMENT:

General Services – Administrative (200)

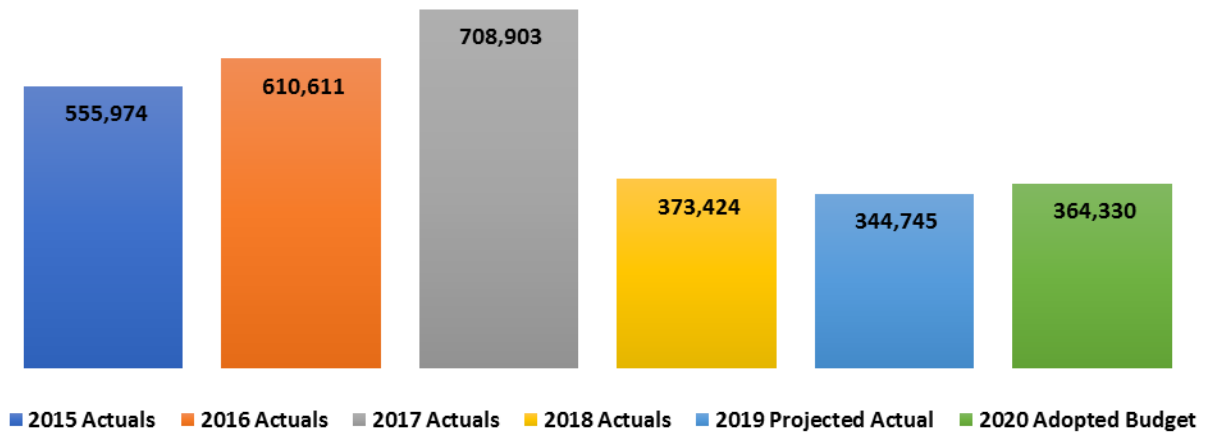
DESCRIPTION:

This department records many of the non-departmental costs of the general fund.

SERVICES PROVIDED:

Provides proper accounting for expenses that cannot be attributed to any one department, and often shared by all departments.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
702.00	WAGES -	44,201	56,500	56,500	59,600	12,299	3,100
703.00	OVERTIME	237	300	350	500	113	200
711.00	INSURANCE OPT OUT	-	-	-	2,280	-	2,280
715.00	FICA	3,797	4,300	4,400	4,535	603	235
716.00	HEALTH INSURANCE	3,524	6,700	7,100	6,705	3,576	5
716.01	HEALTH INSURANCE - RETIREE	-	12,350	7,900	4,870	7,900	(7,480)
717.00	LIFE INS/STD/LTD	744	800	800	800	56	-
718.00	PENSION	3,144	3,800	4,275	4,240	1,131	440
TOTAL PERSONNEL SERVICES		55,647	84,750	81,325	83,530	25,678	(1,220)
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	12,036	13,000	10,000	10,000	(2,036)	(3,000)
730.00	POSTAGE	25,210	20,000	20,000	20,000	(5,210)	-
732.00	DUES/SUBS/PUBL	6,686	8,000	6,500	7,000	(186)	(1,000)
740.00	OPERATING SUPPLIES	8,696	5,000	5,000	6,000	(3,696)	1,000
742.00	SOFTWARE PROGRAMS/FEES	1,858	10,615	10,375	7,500	8,517	(3,115)
747.00	SMALL TOOLS & EQUIPMENT	575	-	-	500	(575)	500
810.00	COMPUTER SERVICE	15,900	20,000	26,445	20,000	10,545	-
811.00	PURCHASED SERVICE	19,518	22,900	25,000	25,200	5,482	2,300
814.00	PURCHASED MAINT. SERVICE	3,788	8,000	5,000	5,000	1,212	(3,000)
815.00	OTHER FEES	1,425	1,800	1,800	2,000	375	200
820.00	ENGINEERING SERVICES	2,940	3,500	-	2,500	(2,940)	(1,000)
826.00	LEGAL SERVICES-BD. MEET.	7,085	6,000	6,000	6,000	(1,085)	-
827.00	LEGAL SERVICE-GEN. TWP.	60,723	40,000	42,000	42,000	(18,723)	2,000
828.00	LEGAL SERVICES - LABOR	75	2,000	-	-	(75)	(2,000)
853.00	TELEPHONE	1,094	1,500	1,500	1,500	406	-
861.00	MILEAGE REIMB	-	100	100	100	100	-
862.00	TRAVEL - CONFERENCES	124	1,000	-	1,000	(124)	-
903.00	NOTICES AND PUBLICATIONS	13,391	10,000	5,500	10,000	(7,891)	-
912.00	INSURANCE/BOND-GENERAL	32,961	35,000	35,000	35,000	2,039	-
913.00	WORKER'S COMP.	11,267	10,200	10,200	10,200	(1,067)	-
921.00	UTILITIES - ELECTRIC	34,136	36,000	40,000	35,000	5,864	(1,000)
922.00	UTILITIES - CABLE/INTERNET	-	-	-	6,800	-	6,800
923.00	UTILITIES - NATURAL GAS	9,009	15,000	10,000	15,000	991	-
924.00	UTILITIES - WASTE/RECYCLE	-	-	-	3,500	-	3,500
927.00	UTILITIES - WATER	3,020	2,000	2,500	2,500	(520)	500
956.00	UNCLASSIFIED	32	500	500	500	468	-
960.00	TUITION/TRAINING	-	1,000	-	1,000	-	-
TOTAL MAINTENANCE & OPERATIONS		271,549	273,115	263,420	275,800	(8,129)	2,685
<u>CAPITAL OUTLAY</u>							
983.00	EQUIPMENT	46,228	10,000	-	5,000	(46,228)	(5,000)
TOTAL CAPITAL OUTLAY		46,228	10,000	-	5,000	(46,228)	(5,000)
TOTAL DEPARTMENT BUDGET		373,424	367,865	344,745	364,330	(28,679)	(3,535)

DEPARTMENT:

Assessor (209)

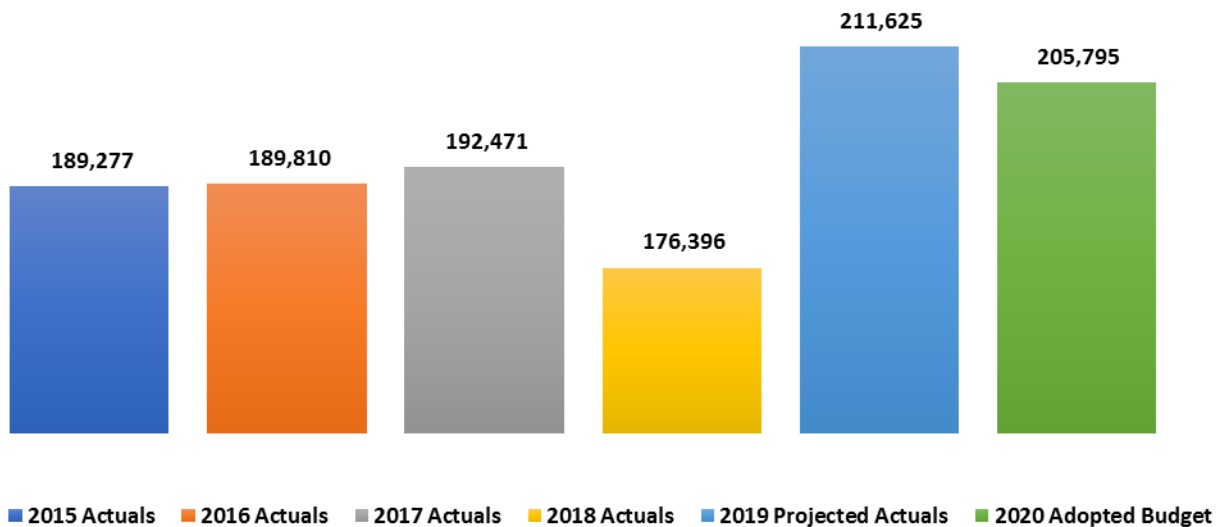
DESCRIPTION:

The Assessing department provides a complete equitable assessment roll for all real personal property located within Kalamazoo Charter Township.

SERVICES PROVIDED:

The Assessing department provides for current mapping, valuations, and legal descriptions for all properties within Kalamazoo Charter Township. The Assessor is responsible for all State and County assessment rolls and property exemptions.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	77,609	74,500	85,000	80,830	7,391	6,330
702.00	WAGES -	45,381	50,500	50,500	51,850	5,119	1,350
711.00	INSURANCE OPT OUT	4,795	4,500	5,100	5,110	305	610
712.00	COMPENSATION-BD. OF REVIEW	1,620	2,200	2,200	2,200	580	-
715.00	FICA	9,306	9,000	10,000	9,595	694	595
716.00	HEALTH INSURANCE	13,110	16,250	21,000	19,660	7,890	3,410
717.00	LIFE INS/STD/LTD	2,394	2,400	2,425	2,425	31	25
718.00	PENSION	14,855	15,000	17,000	15,325	2,145	325
TOTAL PERSONNEL SERVICES		169,070	174,350	193,225	186,995	24,155	12,645
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	194	500	500	500	306	-
732.00	DUES/SUBS/PUBL	318	500	500	500	182	-
740.00	OPERATING SUPPLIES/MAPS	-	1,000	1,500	1,500	1,500	500
742.00	SOFTWARE PROGRAMS	2,250	2,500	2,100	2,500	(150)	-
751.00	GAS & OIL	473	500	500	500	27	-
811.00	PURCHASED SERVICE	511	5,000	2,500	2,500	1,989	(2,500)
714.00	PURCHASED MAINT. SERVICE	470	1,000	1,000	1,000	530	-
827.00	LEGAL SERVICE	1,850	7,000	7,000	7,000	5,150	-
861.00	MILEAGE REIMB	-	100	100	100	100	-
862.00	TRAVEL - CONFERENCES	236	250	250	250	14	-
862.01	TRAVEL - CONFERENCES - STAFF	-	-	250	250	250	250
903.00	NOTICES	687	1,200	1,200	1,200	513	-
939.00	MAINT. - VEHICLE	-	500	500	500	500	-
960.00	TUITION/TRAINING	337	500	500	500	163	-
TOTAL MAINTENANCE & OPERATIONS		7,326	20,550	18,400	18,800	11,074	(1,750)
TOTAL DEPARTMENT BUDGET		176,396	194,900	211,625	205,795	35,229	10,895

DEPARTMENT:

Clerk (215)

DESCRIPTION:

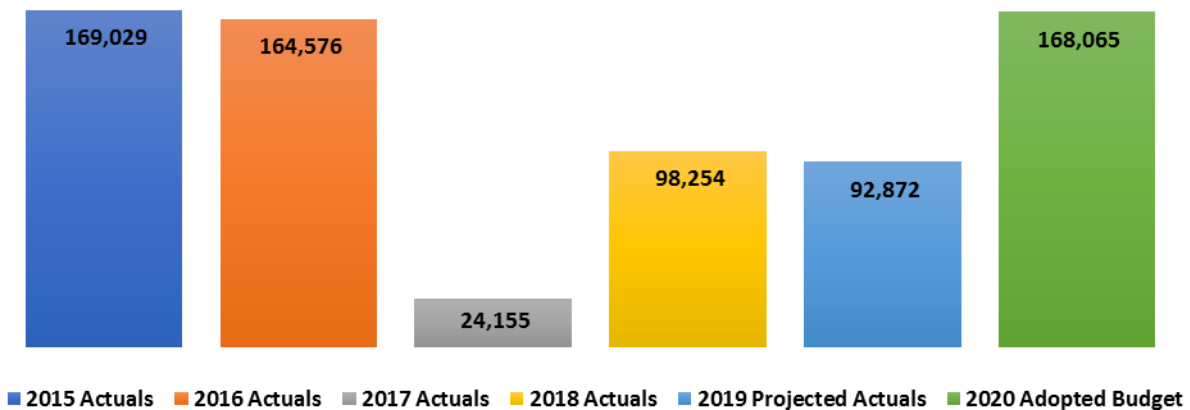
The Clerk is the secretary to the Township Board. The Clerk prepares and processes the meeting agenda, correspondence, petitions, notices, and other matters that come before the Board. The Clerk maintains Township records, burial and cemetery records, records Township Board meeting minutes, and manages payroll and accounts payable functions.

The Clerk maintains accurate records and the filing system of Township contracts, resolutions, ordinances, and other special proceedings or activities which can be readily produced upon request.

SERVICES PROVIDED:

Maintains All Township Records * Facilitates all Township elections * Provides cemetery information and keeps burial records * Provides general information (demographics and history) * Public & Media notices of meetings * Maintains the official records & minutes of each Board meeting * Prepares the agenda for the Township * Provides public access to records * Publication of Board synopsis * Implements business license ordinance

Expenditure History



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>PERSONNEL SERVICES</i>							
701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
702.00	WAGES -	50,210	48,750	48,172	56,425	(2,038)	7,675
703.00	OVERTIME	6,041	1,700	1,250	7,000	(4,791)	5,300
711.00	INSURANCE OPT OUT	7,316	7,500	7,700	7,700	384	200
712.00	ELECTION INSPECTORS	-	-	-	44,360	-	44,360
715.00	FICA	5,826	4,850	5,500	10,095	(326)	5,245
716.00	HEALTH INSURANCE	687	950	950	110	263	(840)
717.00	LIFE INS/STD/LTD	1,233	1,350	1,350	1,225	117	(125)
718.00	PENSION	8,231	7,350	7,400	7,500	(831)	150
<i>TOTAL PERSONNEL SERVICES</i>		94,544	87,450	87,322	149,415	(7,222)	61,965
<i>MAINTENANCE & OPERATIONS</i>							
727.00	OFFICE SUPPLIES	-	500	500	2,500	500	2,000
732.00	DUES/SUBS/PUBL	180	100	100	100	(80)	-
740.00	OPERATING SUPPLIES	-	1,000	950	-	950	(1,000)
747.00	SMALL TOOLS & EQUIPMENT	-	400	1,000	2,500	1,000	2,100
811.00	PURCHASED SERVICE	-	-	-	2,000	-	2,000
813.00	COUNTY ELECTION SERVICES	-	-	-	6,700	-	6,700
816.00	PURCHASED CLEANING SERVICE	-	-	-	250	-	250
862.00	TRAVEL - CONFERENCES	3,530	2,500	1,800	2,500	(1,730)	-
862.01	TRAVEL - CONFERENCES - STAFF	-	2,000	1,200	2,100	1,200	100
<i>TOTAL MAINTENANCE & OPERATIONS</i>		3,710	6,500	5,550	18,650	1,840	12,150
<i>TOTAL DEPARTMENT BUDGET</i>		98,254	93,950	92,872	168,065	(5,382)	74,115

DEPARTMENT:

Finance (223)

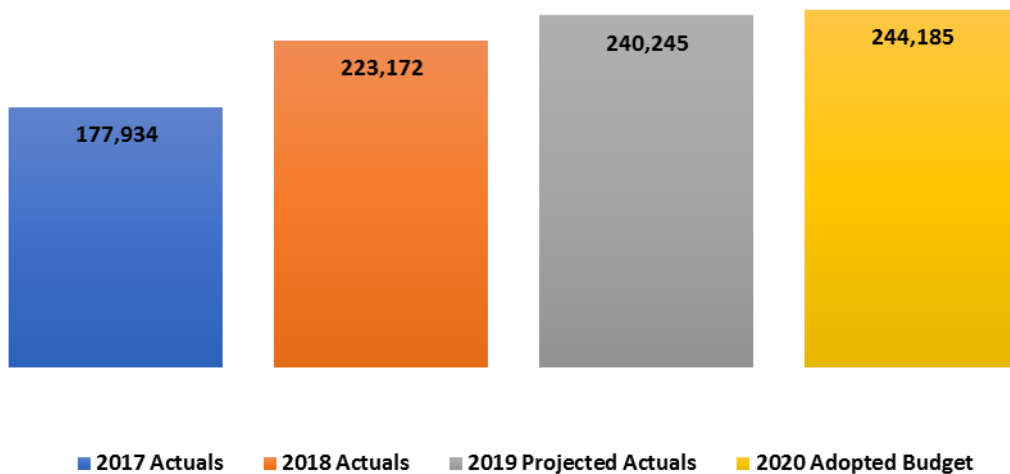
DESCRIPTION:

The Finance department plans, directs, and coordinates the fiscal affairs of the Township in accordance with specific objectives established by legal and professional standards.

SERVICES PROVIDED:

The Finance department provides for the maintenance of the Townships’ financial records, develops related systems, and provides management with information necessary for sound fiscal decisions. This includes appropriation control, cost and revenue accounting, accounts receivable, payroll, accounts payable and maintenance of the general ledger. It facilitates the annual Audit and prepares the annual Budget for the Township. This department was created in fiscal year 2017, therefore, expenditure history is unavailable.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	28,916	36,000	36,000	37,150	7,084	1,150
702.00	WAGES - SUPPORT STAFF	98,827	98,300	98,300	103,050	(527)	4,750
703.00	OVERTIME	335	500	500	500	165	-
715.00	FICA	8,505	9,800	8,800	9,400	295	(400)
716.00	HEALTH INSURANCE	32,579	32,000	35,750	34,215	3,171	2,215
717.00	LIFE INS/STD/LTD	1,781	2,000	2,000	1,870	219	(130)
718.00	PENSION	10,997	9,900	11,000	11,300	3	1,400
TOTAL PERSONNEL SERVICES		181,940	188,500	192,350	197,485	10,410	8,985
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	-	500	500	500	500	-
732.00	DUES/SUBS/PUBL	-	1,000	120	1,000	120	-
742.00	SOFTWARE PROGRAMS	12,289	10,500	10,500	14,000	(1,789)	3,500
817.00	ACCOUNTING SERVICES	15,540	15,000	10,700	10,000	(4,840)	(5,000)
817.01	AUDIT SERVICES	10,600	10,500	10,000	15,000	(600)	4,500
861.00	MILEAGE REIMB	66	200	225	200	159	-
862.00	TRAVEL - CONFERENCES	834	2,500	100	2,500	(734)	-
862.01	TRAVEL - CONFERENCES - STAFF		1,500	750	1,500	750	-
960.00	TUITION/TRAINING	1,903	2,000	-	2,000	(1,903)	-
TOTAL MAINTENANCE & OPERATIONS		41,232	43,700	32,895	46,700	(8,337)	3,000
<u>CAPITAL OUTLAY</u>							
982.00	SOFTWARE PROGRAMS	-	15,000	15,000	-	15,000	(15,000)
TOTAL CAPITAL OUTLAY		-	15,000	15,000	-	15,000	(15,000)
TOTAL DEPARTMENT BUDGET		223,172	247,200	240,245	244,185	17,073	(3,015)

DEPARTMENT:

Treasurer (253)

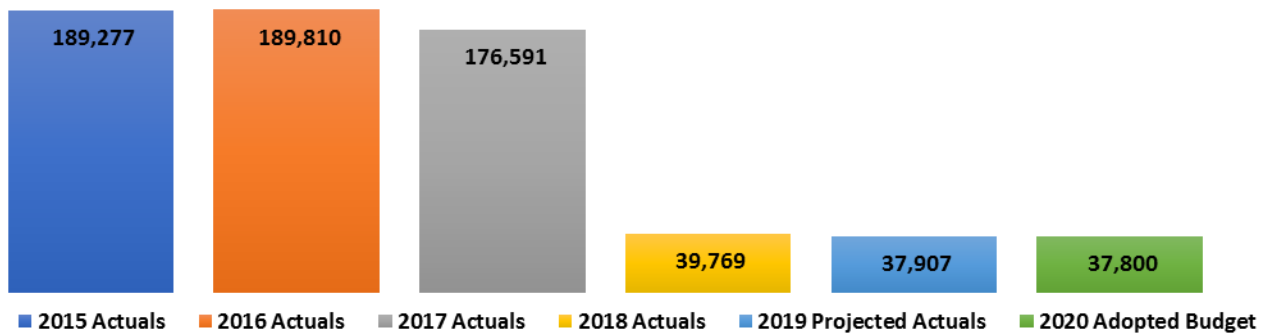
DESCRIPTION:

The Treasurer's Office ensures the convenient, timely, and accurate billing and collection of taxes and fees, receipt of all remittances to the Township, and investment of those funds in a prudent manner to maximize the financial resources available to meet the needs of the Township and its citizens.

SERVICES PROVIDED:

The Treasurer's office collects and distributes real and personal property taxes. It provides billing and collection services to multiple municipalities. The Treasurer invests public funds in a manner which provides maximum security of principal and preservation of capital. The secondary emphasis is providing adequate liquidity so the Township may meet its operating cash flow needs.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	15,000	15,000	15,000	15,000	-	-
702.00	WAGES - SUPPORT STAFF	1,040	1,040	1,040	1,040	-	-
703.00	OVERTIME	196	200	200	200	4	-
715.00	FICA	1,095	1,225	1,225	1,250	130	25
716.00	HEALTH INSURANCE	11,399	8,000	9,200	10,000	(2,199)	2,000
717.00	LIFE INS/STD/LTD	338	310	350	310	12	-
718.00	PENSION	1,608	1,600	1,700	1,600	92	-
	TOTAL PERSONNEL SERVICES	30,676	27,375	28,715	29,400	(1,961)	2,025
<u>MAINTENANCE & OPERATIONS</u>							
732.00	DUES/SUBS/PUBL	128	1,000	500	500	372	(500)
740.00	OPERATING SUPPLIES	40	500	-	500	(40)	-
742.00	SOFTWARE PROGRAMS	2,668	2,000	2,732	2,900	64	900
862.00	TRAVEL - CONFERENCES	6,257	3,500	3,610	2,500	(2,647)	(1,000)
862.01	TRAVEL - CONFERENCES - STAFF	-	3,000	2,350	2,000	2,350	(1,000)
	TOTAL MAINTENANCE & OPERATIONS	9,093	10,000	9,192	8,400	99	(1,600)
	TOTAL DEPARTMENT BUDGET	39,769	37,375	37,907	37,800	(1,862)	425

DEPARTMENT:

Facilities & Ground Maintenance (265)

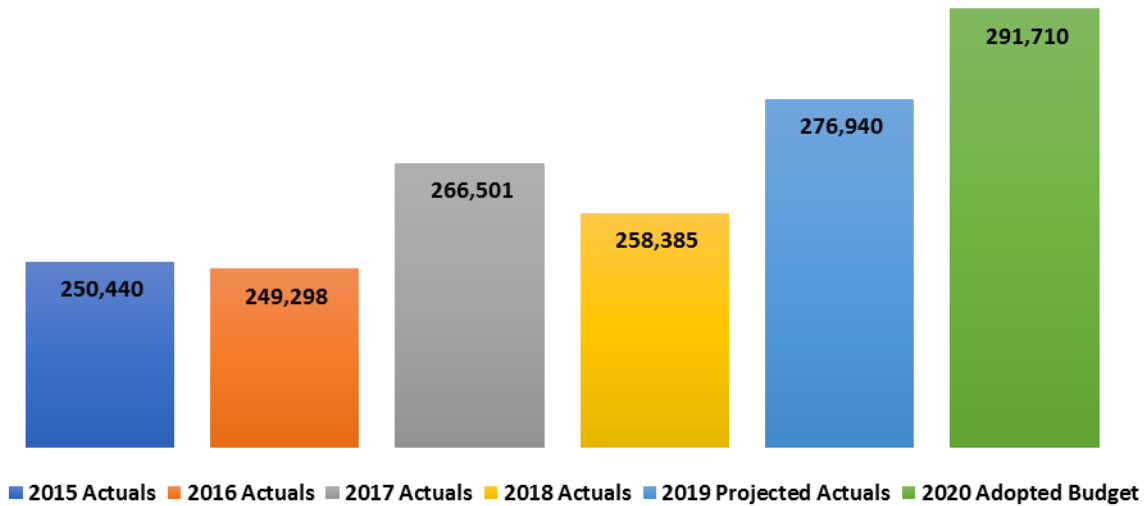
DESCRIPTION:

The Facilities & Ground Maintenance department is responsible for the maintenance of all Township facilities and grounds.

SERVICES PROVIDED:

Maintains the Townships' non-potable water system which includes the operation and maintenance of water distribution on Township medians, streets, and right-of-ways; landscape maintenance; storm drain maintenance which includes the cleaning and flushing of storm drain systems; and the maintenance of the Township's administrative building.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>							
702.00	WAGES - SUPPORT STAFF	124,254	124,000	124,000	139,100	(254)	15,100
703.00	OVERTIME	837	2,000	2,000	2,000	1,163	-
715.00	FICA	9,193	9,700	9,000	9,580	(193)	(120)
716.00	HEALTH INSURANCE	39,947	50,000	50,000	48,375	10,053	(1,625)
716.01	HEALTH INSURANCE - RETIREE	-	4,800	4,200	4,500	4,200	(300)
717.00	LIFE INS/STD/LTD	2,048	2,700	2,700	3,015	652	315
718.00	PENSION	14,192	16,000	16,000	17,100	1,808	1,100
TOTAL PERSONNEL SERVICES		190,471	209,200	207,900	223,670	17,429	14,470
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	5,987	7,000	7,000	7,000	1,013	-
747.00	SMALL TOOLS & EQUIPMENT	2,189	2,500	2,500	4,000	311	1,500
748.00	PERSONAL EQUIP. - ALLOWANCE	2,103	1,500	1,500	2,000	(603)	500
751.00	GAS & OIL	3,204	3,000	4,000	3,000	796	-
811.00	PURCHASED SERVICE	10,591	10,000	15,000	8,000	4,409	(2,000)
853.00	TELEPHONE	240	640	540	540	300	(100)
931.00	MAINT. - BUILDING	30,958	21,000	20,000	25,000	(10,958)	4,000
932.00	MAINT. - GROUNDS	10,503	15,000	15,000	13,000	4,497	(2,000)
934.00	MAINT. - MACHINE	791	1,000	2,000	2,000	1,209	1,000
939.00	MAINT. - VEHICLE	1,348	3,000	1,500	3,000	152	-
945.00	RENTALS - EQUIPMENT		500	-	500	-	-
TOTAL MAINTENANCE & OPERATIONS		67,914	65,140	69,040	68,040	1,126	2,900
TOTAL DEPARTMENT BUDGET		258,385	274,340	276,940	291,710	18,555	17,370

DEPARTMENT:

Cemetery (276)

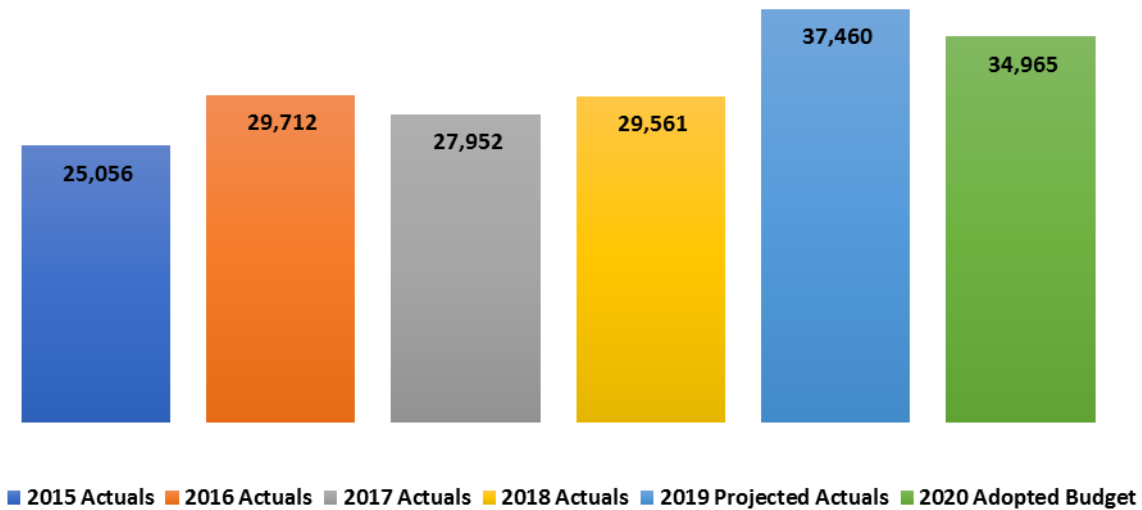
DESCRIPTION:

The Township owns and maintains one cemetery.

SERVICES PROVIDED:

The Township re-purchases and sells cemetery lots. The Township Clerk is the keeper of burial records.

EXPENDITURE HISTORY



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>PERSONNEL SERVICES</i>							
705.00	WAGES - MAINTENANCE	10,360	10,000	12,000	10,000	1,640	-
706.00	CEMETERY OVERTIME	932	450	450	500	(482)	50
715.00	FICA	789	825	810	765	21	(60)
716.00	HEALTH INSURANCE	4,277	4,000	4,100	4,050	(177)	50
717.00	LIFE INS/STD/LTD	186	300	200	250	14	(50)
718.00	PENSION	1,374	1,300	1,500	1,200	126	(100)
	TOTAL PERSONNEL SERVICES	17,918	16,875	19,060	16,765	1,142	(110)
<i>MAINTENANCE & OPERATIONS</i>							
740.00	OPERATING SUPPLIES	1,168	2,000	1,500	2,000	332	-
742.00	SOFTWARE PROGRAMS	-	2,200	2,150	2,200	2,150	-
811.00	PURCHASED SERVICE	4,377	3,000	8,500	6,950	4,123	3,950
924.00	UTILITIES - WASTE/RECYCLE	-	-	-	550	-	550
927.00	UTILITIES - WATER	735	2,000	750	1,000	15	(1,000)
931.00	REPAIRS - MAINT.	35	500	500	500	465	-
932.00	MAINT. - GROUNDS	2,034	2,500	2,500	2,500	466	-
945.00	RENTALS - EQUIPMENT	3,294	2,500	2,500	2,500	(794)	-
	TOTAL MAINTENANCE & OPERATIONS	11,643	14,700	18,400	18,200	6,757	3,500
	TOTAL DEPARTMENT BUDGET	29,561	31,575	37,460	34,965	7,899	3,390

DEPARTMENT:

Code Enforcement (310)

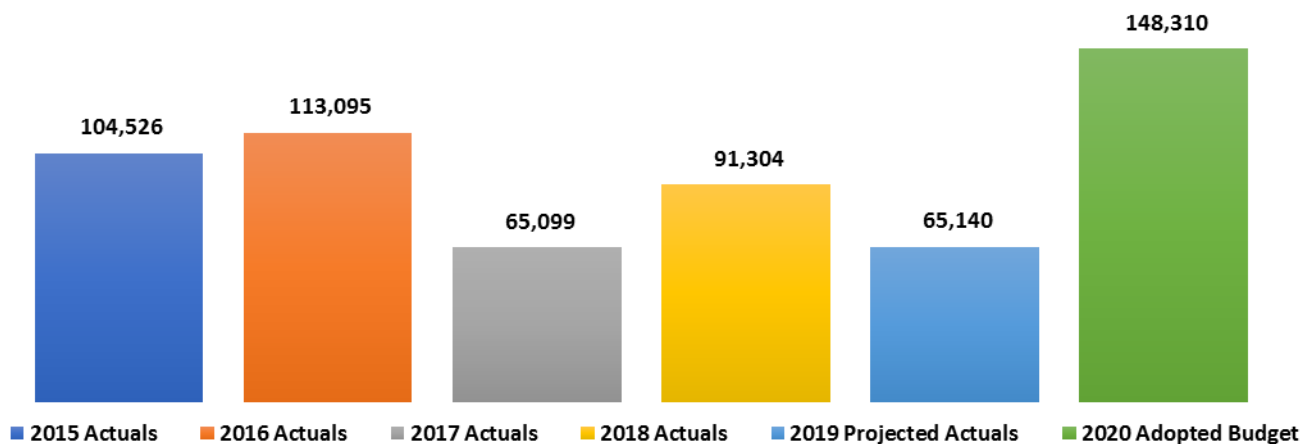
DESCRIPTION:

To fairly and objectively enforce the ordinances of the Township. To provide a safe and healthy environment of well-maintained properties that will sustain property values and preserve Kalamazoo Township as a desired place to reside and conduct business.

SERVICES PROVIDED:

Performs a variety of technical duties in support of the Township’s local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Township regulations to property owners, residents, businesses, the general public, and other Township departments and divisions.

Expenditure History



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 ACTIVITY THRU 09/30/2019	2019 PROJECTED ACTUALS	2020 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>PERSONNEL SERVICES</u>								
702.00	WAGES - SUPPORT STAFF	24,515	21,000	11,232	15,000	18,860	(9,515)	(2,140)
715.00	FICA	1,845	1,600	816	900	1,450	(945)	(150)
716.00	HEALTH INSURANCE	4,105	5,000	2,740	2,740	-	(1,365)	(5,000)
	TOTAL PERSONNEL SERVICES	30,465	27,600	14,787	18,640	20,310	(11,825)	(7,290)
<u>MAINTENANCE & OPERATIONS</u>								
740.00	OPERATING SUPPLIES	11	150	-	-	2,000	(11)	1,850
811.00	PURCHASED SERVICES	24,750	35,000	11,768	35,000	95,000	10,250	60,000
827.00	LEGAL SERVICE - GEN TWP	36,078	20,000	26,050	30,000	30,000	(6,078)	10,000
862.00	TRAVEL - CONFERENCES - STAFF	-	1,000	-	-	1,000	-	-
	TOTAL MAINTENANCE & OPERATIONS	60,839	56,150	37,818	65,000	128,000	4,161	71,850
	TOTAL DEPARTMENT BUDGET	91,304	83,750	52,605	83,640	148,310	(7,664)	64,560

Key Changes

101.310.811.00 – Purchased Services: Demolition of Condemned Homes - \$60,000

DEPARTMENT:

Planning/Zoning (400)

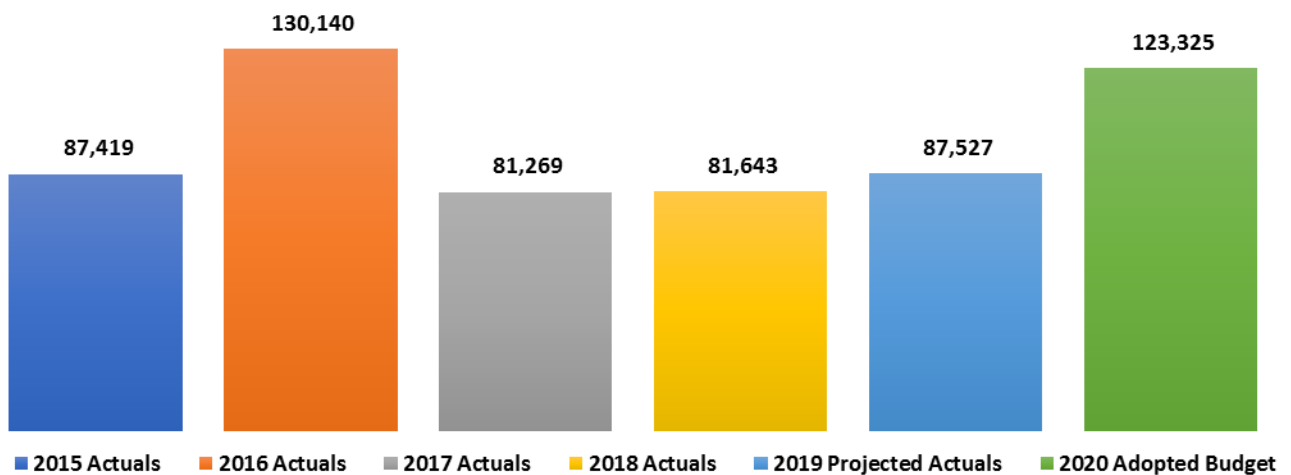
DESCRIPTION:

The Planning/Zoning department is responsible for guiding, directing, and reviewing land use development activities within Kalamazoo Township.

SERVICES PROVIDED:

The department assists petitioners with the process for applications including subdivisions, re-zoning requests, special use permits, variances, site plans, and other applicable requests that require zoning review and approval.

Expenditure History



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019	2019	2020	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
				ACTIVITY THRU 09/30/2019	PROJECTED ACTUALS	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>								
712.00	PLANNING/APPEALS BOARD	7,070	9,500	5,640	9,500	10,000	2,430	500
715.00	FICA	540	725	431	725	765	185	40
716.00	HEALTH INSURANCE	8	-	-	-	-	(8)	-
717.00	LIFE INS/STD/LTD	7	-	-	-	-	(7)	-
718.00	PENSION	153	150	108	150	-	(3)	(150)
TOTAL PERSONNEL SERVICES		7,778	10,375	6,179	10,375	10,765	2,597	390
<u>MAINTENANCE & OPERATIONS</u>								
727.00	OFFICE SUPPLIES	16	200	107	200	200	184	-
732.00	DUES/SUBS/PUBL	360	360	360	360	360	-	-
811.00	PURCHASED SERVICES	3,548	5,850	2,003	5,000	5,000	1,452	(850)
820.00	ENGINEERING SERVICES	536	2,500	2,071	2,500	37,500	1,964	35,000
821.00	PLANNING CONSULTANT	30,570	35,000	22,791	35,000	35,000	4,430	-
827.00	LEGAL SERVICE - GEN TWP	26,374	20,000	18,041	20,000	25,000	(6,374)	5,000
862.00	TRAVEL - CONFERENCES	1,755	1,000	-	1,000	1,000	(755)	-
903.00	NOTICES	10,706	8,500	5,903	8,500	8,500	(2,206)	-
TOTAL MAINTENANCE & OPERATIONS		73,865	73,410	51,276	72,560	112,560	(1,305)	39,150
TOTAL DEPARTMENT BUDGET		81,643	83,785	57,455	82,935	123,325	1,292	39,540

Key Changes

101.400.820 – Engineering Services: Engineering costs related to the Corridor Improvement Authority - \$35,000

DEPARTMENT:

Disaster Response (425)

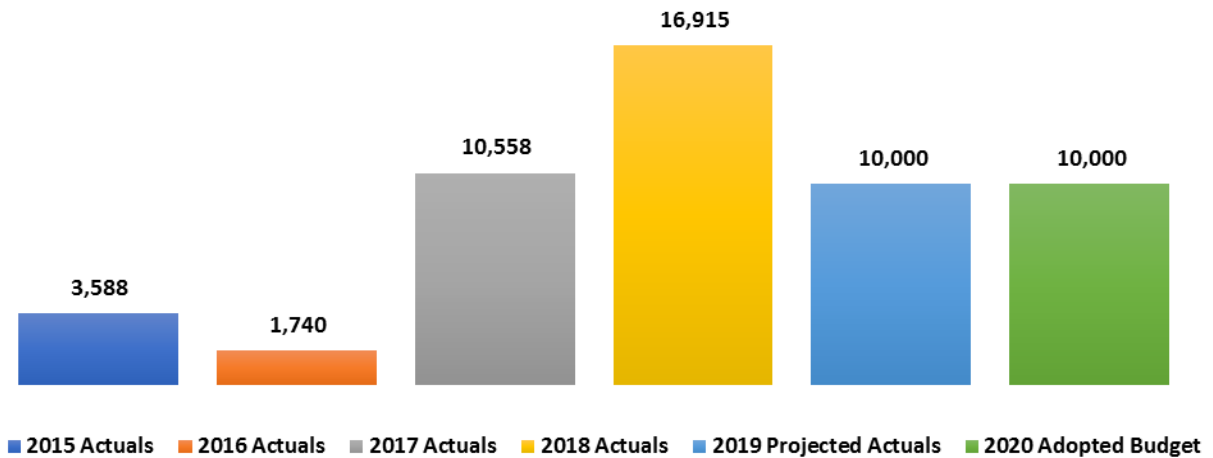
DESCRIPTION:

The Disaster Response department provides for costs related to an emergency within the Township.

SERVICES PROVIDED:

Provides for the purchase of supplies, equipment, contractual services needed for disaster relief.

Expenditure Summary



DEPARTMENT
425 - DISASTER RESPONSE

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>MAINTENANCE & OPERATIONS</i>							
740.00	DISASTER RELIEF	16,915	10,000	10,000	10,000	(6,915)	-
TOTAL MAINTENANCE & OPERATIONS		16,915	10,000	10,000	10,000	(6,915)	-
TOTAL DEPARTMENT BUDGET		16,915	10,000	10,000	10,000	(6,915)	-

DEPARTMENT:

Street Maintenance (446)

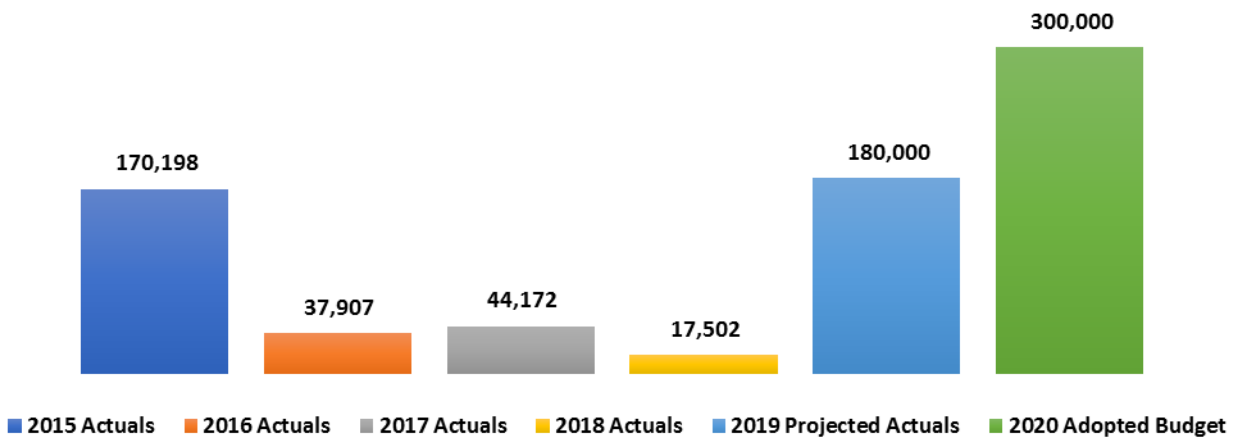
DESCRIPTION:

Non-capital expenditures related to the maintenance of Township streets.

SERVICES PROVIDED:

Maintains the Township’s street system, which includes signs, markings, sidewalks and traffic signals. Additionally, repairs pot-holes, implements non-capital minor resurfacing projects, street patching projects, and pavement rehabilitation projects.

Expenditure Summary



DEPARTMENT
446 - STREET MAINTENANCE

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<i>MAINTENANCE & OPERATIONS</i>							
969.00	ROADS-MATCHING FUNDS	14,612	250,000	175,000	250,000	160,388	-
969.01	SIDEWALKS	2,890	50,000	5,000	50,000	2,110	-
<i>TOTAL MAINTENANCE & OPERATIONS</i>		17,502	300,000	180,000	300,000	160,388	-
<i>TOTAL DEPARTMENT BUDGET</i>		17,502	300,000	180,000	300,000	160,388	-

DEPARTMENT:

Recreation (751)

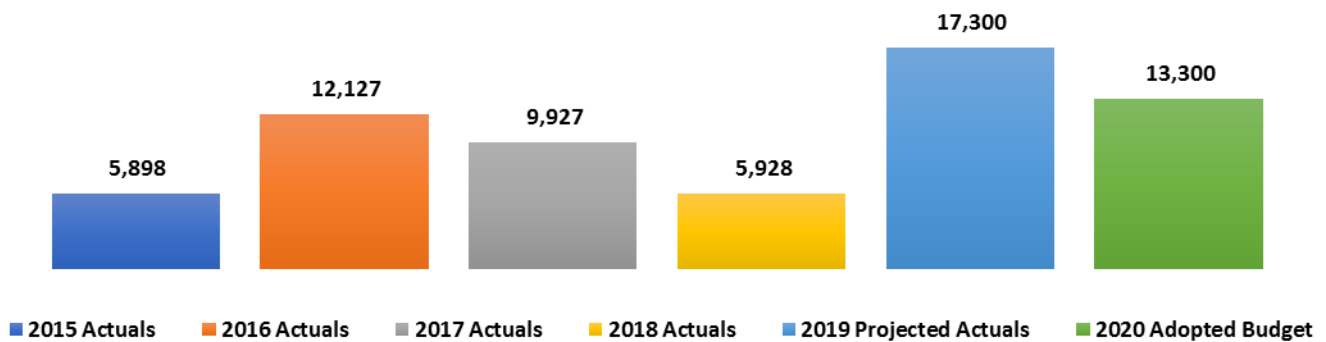
DESCRIPTION:

The Recreation department manages the protection of the natural and physical environment in the Township parks.

SERVICES PROVIDED:

The Recreation department maintains the park grounds of the Township.

Expenditure Summary



DEPARTMENT
751 - RECREATION

FUNDING SOURCE
101 - GENERAL FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	1,561	3,500	2,500	4,000	939	500
811.00	PURCHASED SERVICE	-	500	-	-	-	(500)
921.00	UTILITIES - ELECTRIC	1,227	1,300	2,000	2,000	773	700
924.00	UTILITIES - WASTE/RECYCLE	-	-	-	500	-	500
927.00	UTILITIES - WATER	281	1,000	300	300	19	(700)
932.00	REPAIRS - MAINT. GROUNDS	2,859	5,000	3,500	3,500	641	(1,500)
TOTAL MAINTENANCE & OPERATIONS		5,928	11,300	8,300	10,300	2,372	(1,000)
<u>CAPITAL OUTLAY</u>							
970.00	CAPITAL IMPROVEMENT	-	11,700	9,000	3,000	9,000	(8,700)
TOTAL CAPITAL OUTLAY		-	11,700	9,000	3,000	9,000	(8,700)
TOTAL DEPARTMENT BUDGET		5,928	23,000	17,300	13,300	11,372	(9,700)

DEPARTMENT:

Contingency (890)

DESCRIPTION:

The Contingency account uses a portion of the available fund balance to allow for unbudgeted expenditures that are probable but cannot be reasonably estimated during the fiscal year so as to be included in the appropriate departmental budget.

SERVICES PROVIDED:

To provide funds for unbudgeted expenses. A budget transfer for funds must be approved by the Board of Trustees.

DEPARTMENT
890 - CONTINGENCY

FUNDING SOURCE
101 - GENERAL FUND

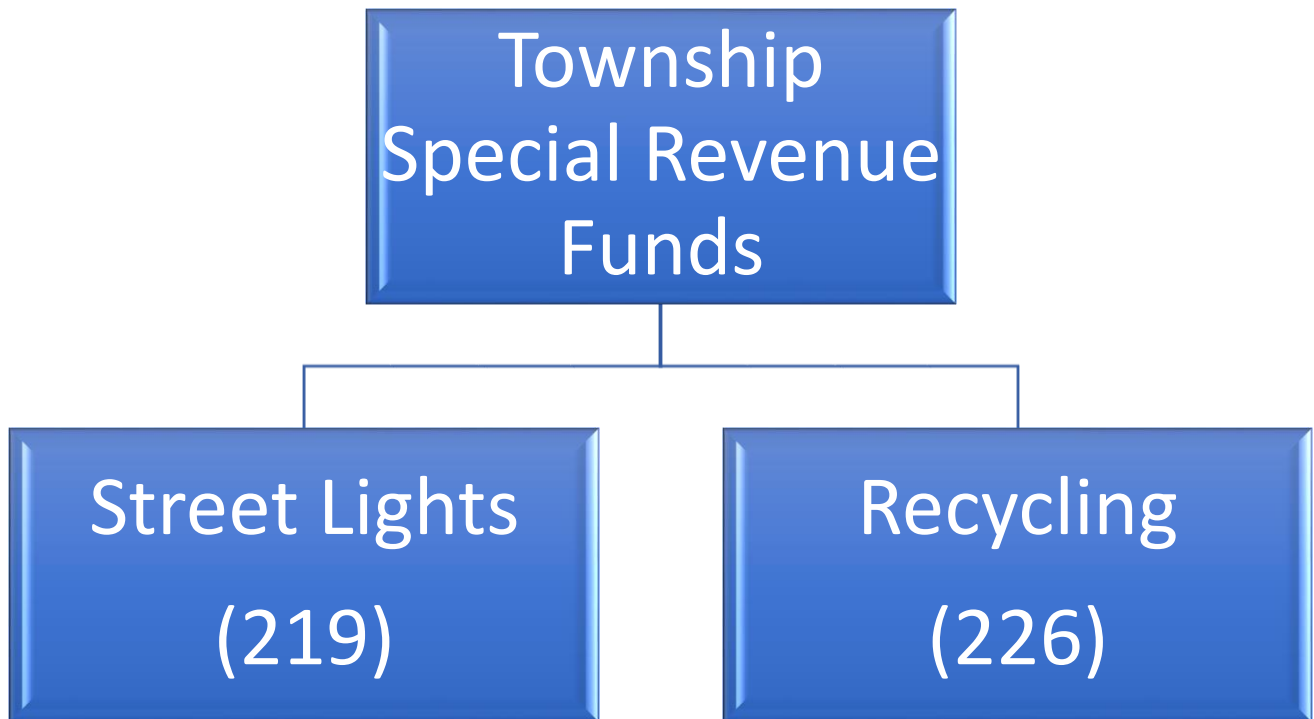
ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
<u>MAINTENANCE & OPERATIONS</u>							
955.00	CONTINGENT EXPENSES	-	435,000	20,000	250,000	20,000	(185,000)
TOTAL MAINTENANCE & OPERATIONS		-	435,000	20,000	250,000	20,000	(185,000)
TOTAL DEPARTMENT BUDGET		-	435,000	20,000	250,000	20,000	(185,000)

Budget Summary for All Other Funds

FUND	DESCRIPTION	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Special Revenue Funds - Revenues:							
206	Fire - Operating	1,657,977	1,704,060	1,745,171	1,520,258	87,194	(183,802)
207	Police - Operating	4,805,061	4,823,196	4,786,318	4,579,821	(18,743)	(243,375)
217	LiveScan/SOR	35,331	31,200	31,700	30,200	(3,631)	(1,000)
219	Street Lights	244,013	250,775	257,492	258,494	13,479	7,719
226	Recycling	447,235	473,245	477,827	503,346	30,592	30,101
265	Drug Law Enforcement	8,447	6,700	7,100	4,200	(1,347)	(2,500)
266	Law Enforcement Training	31,025	19,000	24,000	18,500	(7,025)	(500)
267	SWET	56,449	55,120	89,104	80,180	32,655	25,060
270	911 Wireless	47,906	500	-	-	(47,906)	(500)
301	Debt Service - Roads	1,113,690	1,149,941	1,225,126	1,257,207	111,436	107,266
407	Radio Site Project	10,000	-	-	-	(10,000)	-
Enterprise Funds - Revenues:							
584	Golf Course	10,192	30,400	20,101	15,000	9,909	(15,400)
Capital Funds - Revenues:							
402	Building Improvements	661,642	-	27,100	1,000	(634,542)	1,000
810	Police - Capital	281,257	280,100	332,633	300,777	51,376	20,677
811	Fire - Capital	482,580	568,955	614,848	502,939	132,268	(66,016)
812	Street Improvement	17,100	2,500	4,770	500	(12,330)	(2,000)
850	Road Improvements	1,039	-	146	-	(893)	-
871	Water Improvements	15,925	16,700	12,725	4,500	(3,200)	(12,200)
883	Sewer Improvements	70,183	45,500	122,106	55,000	51,923	9,500
884	SAW Grant	250,485	582,000	602,806	-	352,321	(582,000)
Subtotal All Other Funds - Revenue		10,247,537	10,039,892	10,381,072	9,131,922	133,536	(907,971)
Special Revenue Funds - Expenses:							
206	Fire - Operating	1,548,428	1,721,050	1,583,787	1,725,964	35,359	4,914
207	Police - Operating	4,604,757	4,879,600	4,629,028	4,836,615	24,271	(42,985)
217	LiveScan/SOR	83,844	23,000	17,500	23,000	(66,344)	-
219	Street Lights	247,235	251,000	256,000	246,000	8,765	(5,000)
226	Recycling	478,355	422,925	477,550	500,000	(805)	77,075
265	Drug Law Enforcement	396	1,000	1,000	1,000	604	-
266	Law Enforcement Training	23,110	24,000	30,488	24,355	7,378	355
267	SWET	56,449	55,120	86,680	80,030	30,231	24,910
270	911 Wireless	192,389	112,235	127,241	-	(65,148)	(112,235)
301	Debt Service - Roads	1,062,402	1,099,300	1,099,250	1,133,050	36,848	33,750
407	Radio Site Project	13,156	7,200	1,844	-	(11,312)	(7,200)
Enterprise Funds - Expenses:							
584	Golf Course	6,974	26,000	19,701	15,000	12,727	(11,000)
Capital Funds - Expenses:							
402	Building Improvements	121,978	400,000	435,000	150,000	313,022	(250,000)
810	Police - Capital	261,113	309,800	275,000	346,000	13,887	36,200
811	Fire - Capital	315,966	390,500	180,000	391,500	(135,966)	1,000
812	Street Improvement	-	-	162,450	-	162,450	-
850	Road Improvements	430,156	265,875	99,318	-	(330,838)	(265,875)
871	Water Improvements	19,869	27,000	16,412	17,000	(3,457)	(10,000)
883	Sewer Improvements	50,959	31,000	26,350	378,850	(24,609)	347,850
884	SAW Grant	250,485	582,000	607,806	-	357,321	(582,000)
Subtotal All Other Funds - Expenses		9,768,021	10,628,605	10,132,404	9,868,364	364,383	(760,241)
Net Revenues/Expenditures		479,516	(588,713)	248,668	(736,442)		
Beginning Fund Balance - All Other Funds		6,385,011	6,864,527	6,864,527	7,113,195		
Ending Fund Balance - All Other Funds		\$ 6,864,527	\$ 6,275,814	\$ 7,113,195	\$ 6,376,752		

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds for specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term proceeds of specific revenue sources established that one or more specific restricted or committed revenues should be the foundation for special revenue fund.



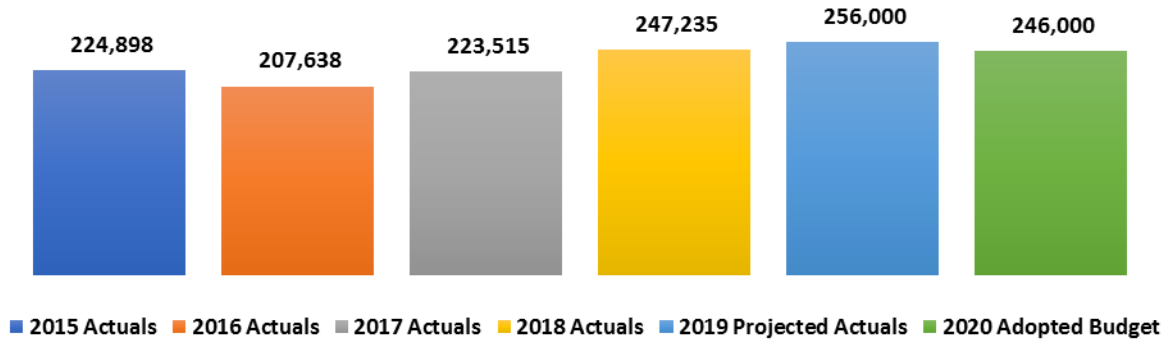
FUND:

Street Lights (219)

SERVICES PROVIDED:

A special assessment is raised in order to provide for the for the utility costs associated with Township street lights. In addition, the fund provides for the maintenance and installation of street lights on Township streets.

EXPENDITURE HISTORY



DEPARTMENT
000 - REVENUES
448 - STREET LIGHTS

FUNDING SOURCE
219 - STREET LIGHTS FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000							
<u>TAXES</u>							
412.00	DELINQUENT PERS PROP TAX	2	-	25	50	23	50
637.00	C.T. REVENUE	239,646	247,275	247,467	253,444	7,821	6,169
	SUBTOTAL	239,649	247,275	247,492	253,494	7,844	6,219
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	4,364	3,500	10,000	5,000	5,636	1,500
	SUBTOTAL	4,364	3,500	10,000	5,000	5,636	1,500
	TOTAL REVENUES	244,013	250,775	257,492	258,494	13,479	7,719
Dept 448-STREET LIGHTS							
<u>MAINTENANCE & OPERATIONS</u>							
921.00	UTILITIES - ELECTRIC	247,235	250,000	255,000	245,000	7,765	(5,000)
934.00	MAINT. - MACHINE	-	1,000	1,000	1,000	1,000	-
	TOTAL EXPENDITURES	247,235	251,000	256,000	246,000	8,765	(5,000)
	NET OF REVENUES/EXPENDITURES	(3,222)	(225)	1,492	12,494		
	BEGINNING FUND BALANCE	197,200	193,978	193,978	195,470		
	ENDING FUND BALANCE	193,978	193,753	195,470	207,964		

FUND:

Recycling (226)

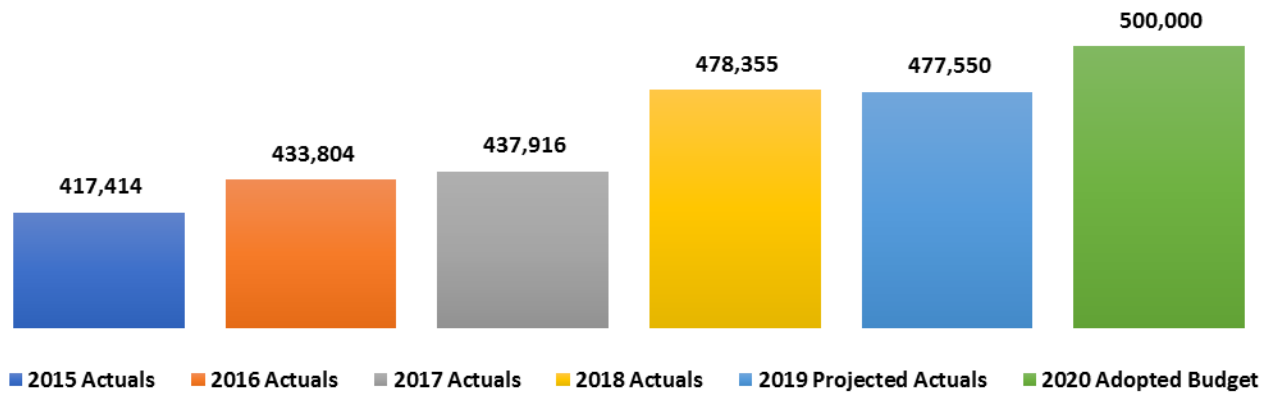
DESCRIPTION:

This is a special revenue fund used to account for a special assessment levy for specific residential properties for the purpose of providing garbage and rubbish collection authorized by a vote of the electors of the Township.

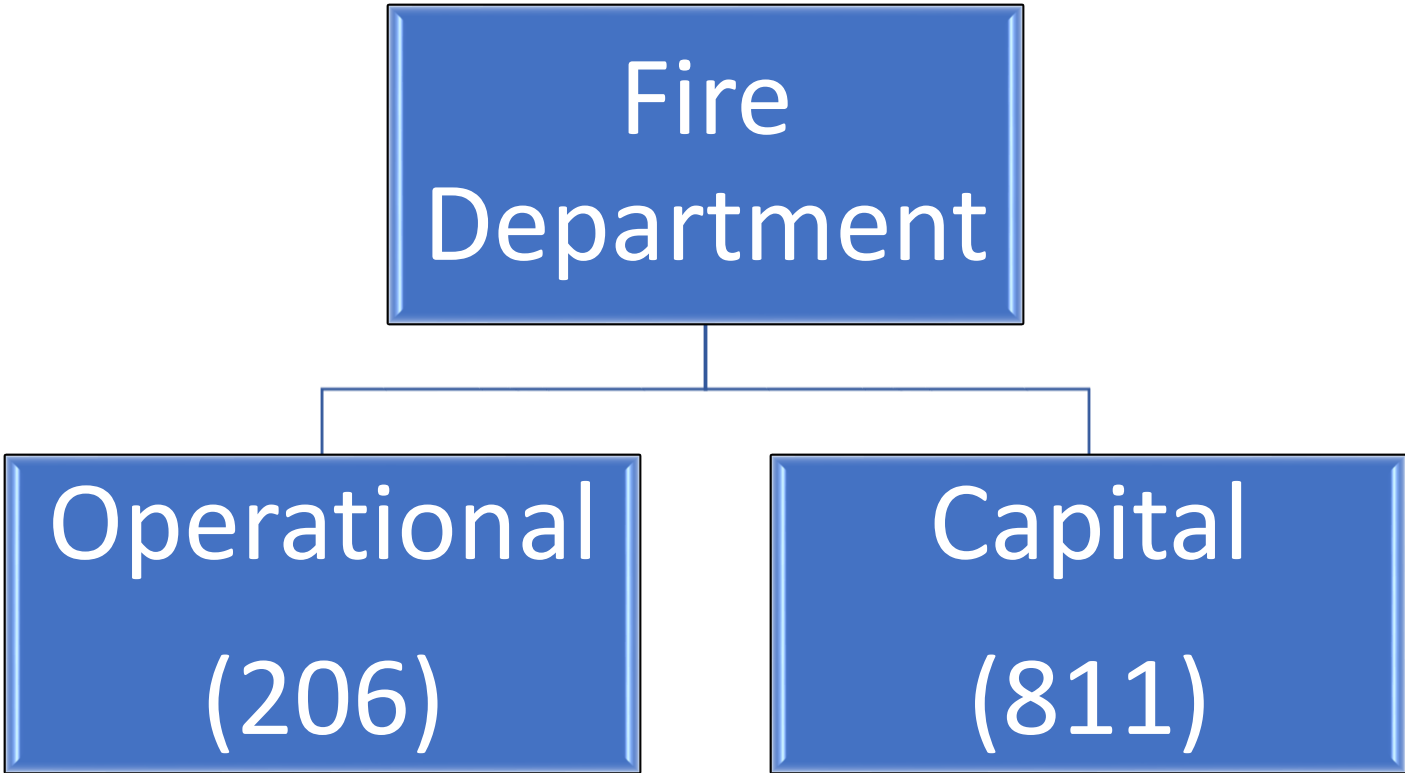
SERVICES PROVIDED:

The Township contracts with a waste management company to provide curbside collection of household recyclables every-other-week, special leaf/brush in the Spring and Fall, and bulk trash items three times per year. In addition, the Township contracts with Kalamazoo County's Household Hazardous Waste Center to allow township households to drop-off certain hazardous waste materials for safe disposal or recycling.

Expenditure History



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000							
<u>TAXES</u>							
672.00	SPECIAL ASSESSMENTS	444,540	470,745	469,827	498,346	25,287	27,601
	<i>SUBTOTAL</i>	444,540	470,745	469,827	498,346	25,287	27,601
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	2,695	2,500	8,000	5,000	5,305	2,500
	<i>SUBTOTAL</i>	2,695	2,500	8,000	5,000	5,305	2,500
	<i>TOTAL REVENUES</i>	447,235	473,245	477,827	503,346	30,592	30,101
Dept 527-RECYCLING							
<u>MAINTENANCE & OPERATIONS</u>							
811.00	SOLID WASTE	478,355	422,925	477,550	500,000	(805)	77,075
	<i>TOTAL EXPENDITURES</i>	478,355	422,925	477,550	500,000	(805)	77,075
	NET OF REVENUES/EXPENDITURES	(31,120)	50,320	277	3,346		
	BEGINNING FUND BALANCE	14,797	(16,323)	(16,323)	(16,046)		
	ENDING FUND BALANCE	(16,323)	33,997	(16,046)	(12,700)		



FUND:

Fire - Operational (206)

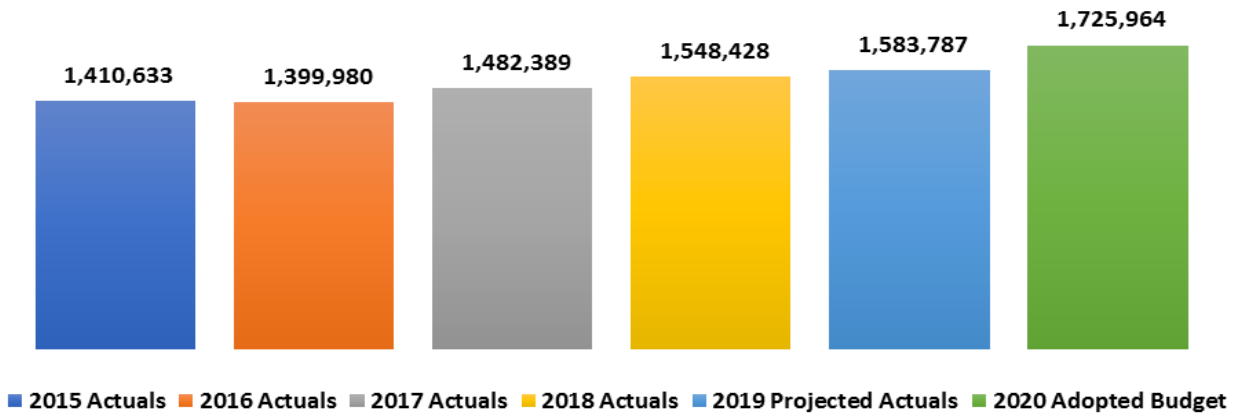
DESCRIPTION:

The Fire Fund is a type of Special Revenue fund used to account for revenues and expenses for the purpose of providing fire protection to the residents of the Township and neighboring municipalities.

SERVICES PROVIDED:

The Fire department safeguards the community through emergency and non-emergency response. Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

Expenditure History



DEPARTMENT
000 - REVENUES
336 - FIRE EXPENSES

FUNDING SOURCE
101 - GENERAL FUND
206 - FIRE FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
582.00	PARCHMENT CONTRACT	-	-	41,111	41,000	41,111	41,000
	SUBTOTAL	-	-	41,111	41,000	41,111	41,000
<u>CHARGES FOR SERVICES</u>							
682.00	FIRE RESPONSE	2,398	2,000	2,000	2,000	(398)	-
	SUBTOTAL	2,398	2,000	2,000	2,000	(398)	-
<u>MISCELLANEOUS</u>							
673.02	SALE OF FIRE ASSETS	13,319	-	-	-	(13,319)	-
699.00	INTERFUND TRANSFERS IN	1,642,260	1,702,060	1,702,060	1,477,258	59,800	(224,802)
	SUBTOTAL	1,655,579	1,702,060	1,702,060	1,477,258	46,481	(224,802)
	TOTAL REVENUES	1,657,977	1,704,060	1,745,171	1,520,258	87,194	(183,802)

DEPARTMENT
000 - REVENUES
336 - FIRE EXPENSES

FUNDING SOURCE
101 - GENERAL FUND
206 - FIRE FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 336 - FIRE EXPENSES							
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - CHIEF	91,448	90,500	92,350	98,259	902	7,759
702.00	WAGES -	342,887	358,000	358,000	377,360	15,113	19,360
702.02	WAGES - OUTSIDE	500	-	5,000	6,000	4,500	6,000
703.00	WAGES - OVERTIME	23,399	33,000	40,000	48,000	16,601	15,000
704.01	RESPONSE TIME - NW	21,320	35,000	25,000	40,000	3,680	5,000
704.02	RESPONSE TIME - EW	77,853	85,000	80,000	86,000	2,147	1,000
704.03	RESPONSE TIME - LW	16,157	17,000	17,000	19,000	843	2,000
704.04	RESPONSE TIME - WW	108,126	110,000	100,000	105,000	(8,126)	(5,000)
706.01	SIT TIME - NW	38,366	62,000	45,000	48,000	6,634	(14,000)
706.02	SIT TIME - EW	45,232	64,000	45,000	48,000	(232)	(16,000)
706.03	SIT TIME - LW	675	1,500	1,500	1,500	825	-
706.04	SIT TIME - WW	80,959	72,000	72,000	78,000	(8,959)	6,000
707.00	TRAINING	51,236	65,000	50,000	56,000	(1,236)	(9,000)
711.00	INSURANCE OPT OUT	8,570	8,500	10,820	10,820	2,250	2,320
715.00	FICA	44,387	46,500	46,500	45,000	2,113	(1,500)
716.00	HEALTH INSURANCE	93,022	83,220	75,000	87,225	(18,022)	4,005
716.01	HEALTH INSURANCE - RETIREE	-	4,780	4,500	4,500	4,500	(280)
717.00	LIFE INS/STD/LTD	7,884	7,400	8,100	8,500	216	1,100
718.00	PENSION	83,398	85,000	81,000	58,350	(2,398)	(26,650)
718.01	PENSION - VOLUNTEER	-	-	-	27,000	-	27,000
	SUBTOTAL	1,135,418	1,228,400	1,156,770	1,252,514	21,352	24,114

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 336 - FIRE EXPENSES							
<u>MAINTENANCE & OPERATIONS</u>							
723.00	INSURANCE - VOL. FIREMEN	5,427	5,500	5,427	5,500	-	-
727.00	OFFICE SUPPLIES	3,277	7,800	7,800	6,000	4,523	(1,800)
732.00	DUES/SUBS/PUBL	4,221	4,400	4,400	4,000	179	(400)
740.00	OPERATING SUPPLIES	25,851	21,000	18,500	21,000	(7,351)	-
742.00	SOFTWARE PROGRAMS	7,898	18,000	10,000	10,000	2,102	(8,000)
747.00	SMALL TOOLS & EQUIPMENT	21,057	45,000	28,000	35,000	6,943	(10,000)
748.00	PERSONAL EQUIPMENT ALLOWANCE	31,405	42,000	25,000	42,000	(6,405)	-
751.00	GAS & OIL	18,221	20,000	16,500	18,000	(1,721)	(2,000)
780.05	FIRE PREVENTION	79	1,000	500	1,000	421	-
811.00	PURCHASED & MAINT. SERVICE	39,140	36,000	36,000	27,500	(3,140)	(8,500)
827.00	LEGAL SERVICE	610	1,500	500	1,500	(110)	-
853.00	TELEPHONE	24,827	18,000	18,000	18,000	(6,827)	-
862.00	TRAVEL - CONFERENCES	2,894	6,000	6,000	6,000	3,106	-
903.00	NOTICE & PUBL.	-	-	-	-	-	-
912.00	INSURANCE - GENERAL	31,128	32,000	32,000	32,000	872	-
913.00	INSURANCE - WORKERS COMP	58,214	55,000	56,140	58,000	(2,074)	3,000
914.00	VISION - PHYSICALS	21,509	28,000	22,000	28,000	491	-
921.01	UTILITIES - ELECTRIC	6,547	6,500	6,500	6,500	(47)	-
921.02	UTILITIES - ELECTRIC	7,974	8,600	8,600	8,600	626	-
921.03	UTILITIES - ELECTRIC	1,746	2,500	2,500	2,500	754	-
921.04	UTILITIES - ELECTRIC	8,013	8,000	8,000	8,000	(13)	-
922.01	UTILITIES - CABLE/INTERNET	-	-	-	2,500	-	2,500
922.02	UTILITIES - CABLE/INTERNET	-	-	-	2,500	-	2,500
922.03	UTILITIES - CABLE/INTERNET	-	-	-	2,500	-	2,500
922.04	UTILITIES - CABLE/INTERNET	-	-	-	2,500	-	2,500
923.01	UTILITIES - NATURAL GAS	3,914	5,000	5,000	5,000	1,086	-
923.02	UTILITIES - NATURAL GAS	4,034	5,000	5,000	5,000	966	-
923.03	UTILITIES - NATURAL GAS	2,240	2,500	2,500	2,500	260	-
923.04	UTILITIES - NATURAL GAS	4,189	4,500	4,500	4,500	311	-
924.01	UTILITIES - WASTE/RECYCLE	-	-	-	625	-	625
924.02	UTILITIES - WASTE/RECYCLE	-	-	-	625	-	625
924.03	UTILITIES - WASTE/RECYCLE	-	-	-	625	-	625
924.04	UTILITIES - WASTE/RECYCLE	-	-	-	625	-	625
927.01	UTILITIES - WATER	538	500	500	600	(38)	100
927.02	UTILITIES - WATER	1,355	1,400	1,400	1,400	45	-
927.03	UTILITIES - WATER	352	350	350	450	(2)	100
927.04	UTILITIES - WATER	799	900	900	900	101	-
931.00	MAINT. - BUILDING	24,885	41,500	41,500	40,000	16,615	(1,500)
932.00	MAINT. - GROUNDS	1,773	5,000	5,000	4,000	3,227	(1,000)
933.00	MAINT. - RADIO	2,833	4,000	4,000	3,000	1,167	(1,000)
934.00	MAINT. - MACHINE	1,613	2,200	2,000	2,000	387	(200)
939.00	MAINT. - VEHICLE	39,679	46,000	36,000	45,000	(3,679)	(1,000)
960.00	TUITION/TRAINING	4,551	6,000	5,000	6,500	449	500
960.01	TUITION REIMBURSEMENT	215	1,000	1,000	1,000	785	-
SUBTOTAL		413,010	492,650	427,017	473,450	14,007	(19,200)
TOTAL EXPENDITURES		1,548,428	1,721,050	1,583,787	1,725,964	35,359	4,914
NET OF REVENUES/EXPENDITURES		109,549	(16,990)	161,384	(205,706)		
BEGINNING FUND BALANCE		(65,227)	44,322	44,322	205,706		
ENDING FUND BALANCE		44,322	27,332	205,706	(1)		

FUND:

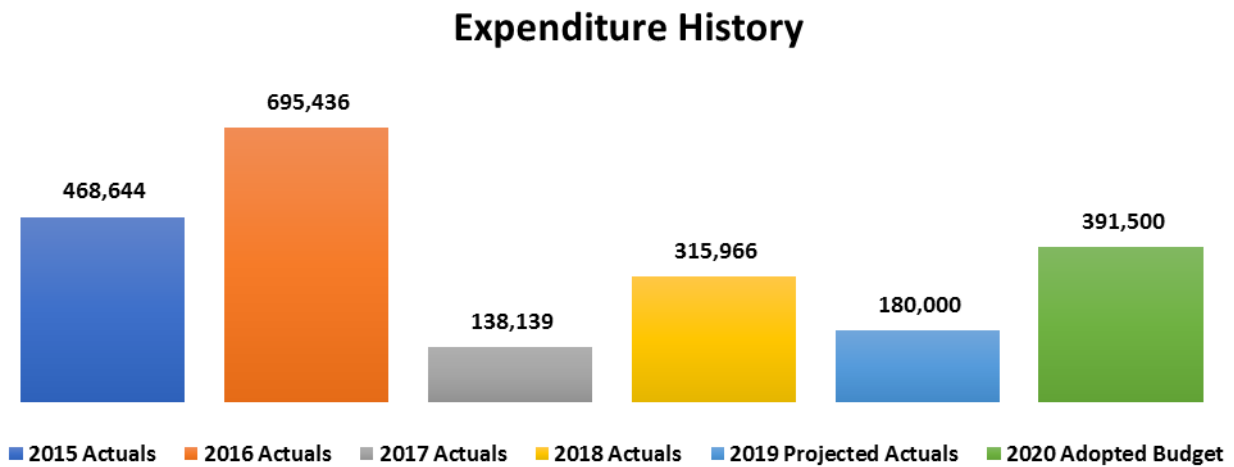
Fire – Capital (811)

DESCRIPTION:

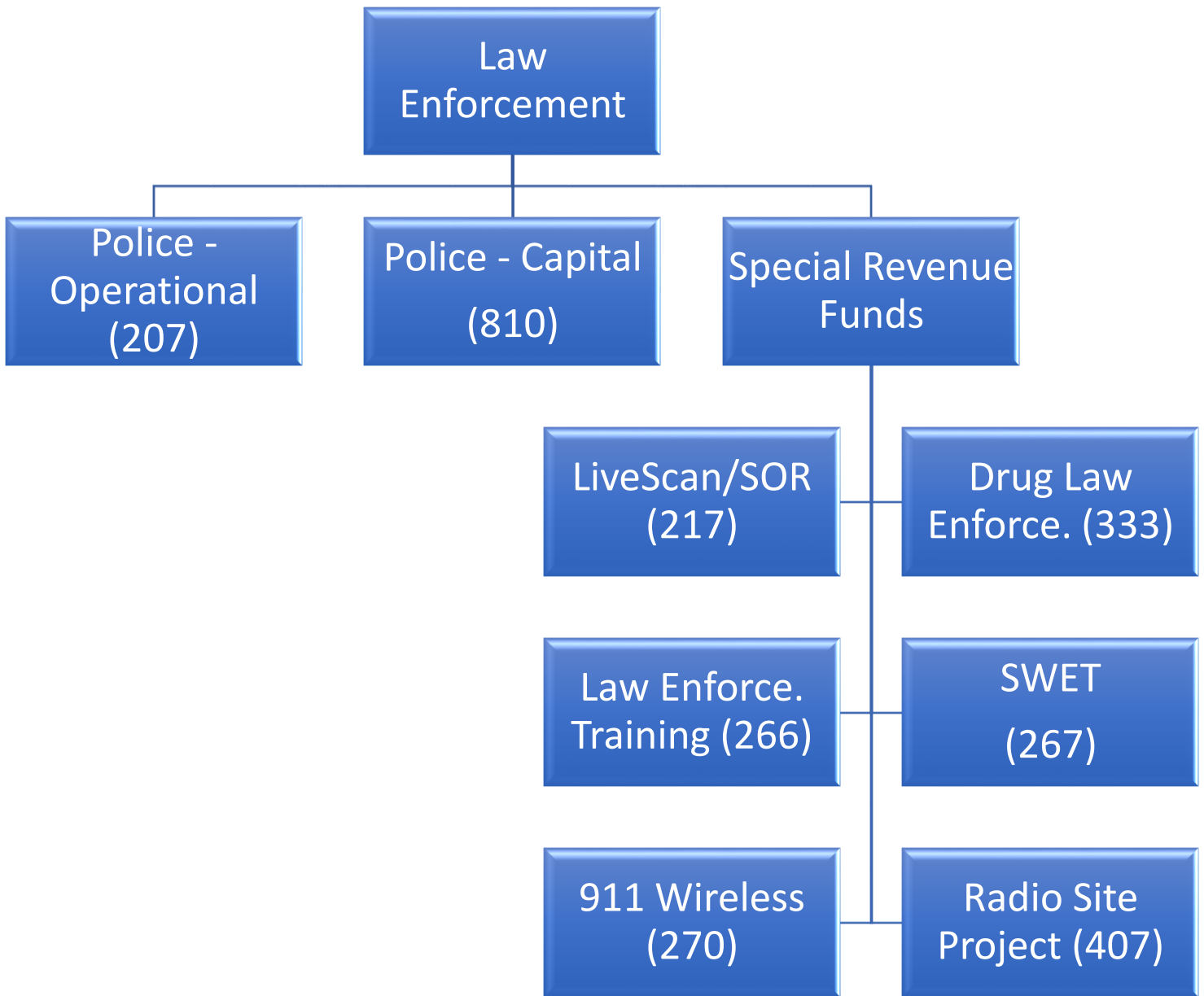
The Fire department safeguards the community through emergency and non-emergency response. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
404.00	ACT 198 - TWP IFT						
412.00	DELINQUEST PERS PROP TAX	4	-	50	-	46	
672.00	FIRE CAPITAL SPECIAL ASSESS	444,121	455,955	456,748	467,939	12,627	11,984
	SUBTOTAL	444,125	455,955	456,798	467,939	12,673	11,984
<u>RENTAL & INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	21,187	18,000	52,000	20,000	30,813	2,000
667.00	RENTAL INCOME	17,268	15,000	14,500	15,000	(2,768)	-
	SUBTOTAL	38,455	33,000	66,500	35,000	28,045	2,000
<u>MISCELLANEOUS</u>							
573.00	GRANT MONIES	-	80,000	73,650	-	73,650	(80,000)
983.00	SALE OF ASSETS	-	-	17,900	-	17,900	-
	SUBTOTAL	-	80,000	91,550	-	91,550	(80,000)
	TOTAL REVENUES	482,580	568,955	614,848	502,939	132,268	(66,016)
DEPT 440-CAPITAL IMPROVEMENT							
<u>CAPITAL OUTLAY</u>							
827.00	FIRE CAP IMPR LEGAL FEES	-	500	-	500	-	-
910.00	DEBT SERVICE - PRINCIPAL	64,261	-	-	-	(64,261)	-
915.00	DEBT SERVICE - INTEREST	1,800	-	-	-	(1,800)	-
975.01	BUILDINGS - EASTWOOD STATION	-	85,000	-	50,000	-	(35,000)
983.00	FIRE EQUIPMENT	-	25,000	125,000	50,000	125,000	25,000
983.04	ENGINE REPLACEMENT	-	185,000	-	185,000	-	-
983.00	STAFF VEHICLES	112,380	45,000	45,000	45,000	(67,380)	-
983.06	STATION UPGRADES & EQUIP	133,705	50,000	5,000	60,000	(128,705)	10,000
983.08	MAINT - 1219 WOODROW	2,031	-	3,000	500	969	500
983.10	MAINT - 1220 NASSAU	1,789	-	2,000	500	211	500
	SUBTOTAL	315,966	390,500	180,000	391,500	(135,966)	1,000
	TOTAL EXPENDITURES	315,966	390,500	180,000	391,500	(135,966)	1,000
	NET OF REVENUES/EXPENDITURES	166,614	178,455	434,848	111,439		
	BEGINNING FUND BALANCE	1,135,161	1,301,775	1,301,775	1,736,623		
	ENDING FUND BALANCE	1,301,775	1,480,230	1,736,623	1,848,062		



FUND:

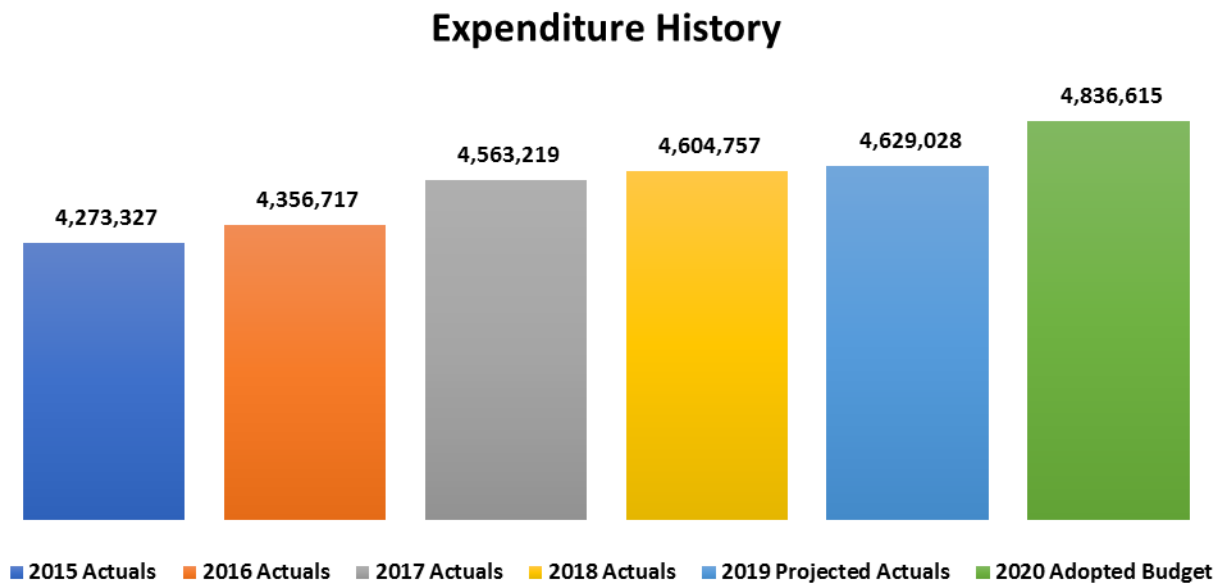
Police – Operational (207)

DESCRIPTION:

The Police Fund is used to account for a tax levy or special assessment levy for the purpose of providing police protection authorized by a vote of the electors of the Township.

SERVICES PROVIDED:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. The Police Department safeguards the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.



ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 PROPOSED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
412.00	DELINQUEST PERSONAL PROPERTY TAX	6	-	50	-	44	-
430.00	POLICE OPERATING-SA	620,893	637,390	638,517	654,174	17,624	16,784
	SUBTOTAL	620,899	637,390	638,567	654,174	17,668	16,784
<u>CHARGES FOR SERVICES</u>							
582.00	PARCHMENT CONTRACT	313,412	317,935	317,935	342,390	4,523	24,455
582.01	PARCHMENT SPECIAL EVENT	17,502	5,000	10,000	10,000	(7,502)	5,000
583.00	KPS - SCH RESOURCE OFFICER	95,992	79,950	79,950	84,900	(16,042)	4,950
584.00	KCMHSAS/BORGESS CONTRACT	80,491	107,000	107,000	112,350	26,509	5,350
680.07	TOWER SITE - RAVINE ROAD	-	16,000	18,000	18,000	18,000	2,000
681.01	POLICE OT WAGE REIMBURSEMENTS	26,087	45,000	45,000	45,000	18,913	-
682.00	CHARGES FOR SERVICES	3,074	3,500	2,500	3,000	(574)	(500)
	SUBTOTAL	536,558	574,385	580,385	615,640	43,827	41,255
<u>INTERGOVERNMENTAL</u>							
678.00	ANNUAL PSAP FOR OP COSTS	9,000	-	-	-	(9,000)	-
680.00	POLICE GRANTS	-	-	-	-	-	-
680.01	BYRNE MEMORIAL	-	14,000	-	14,000	-	-
680.02	HIDTA	334	1,500	-	-	(334)	(1,500)
680.03	OHSP OVERTIME	11,767	10,000	10,000	10,000	(1,767)	-
680.05	ACT 302	-	-	-	-	-	-
680.06	STATE 911 FUNDS	1,838	-	2,053	2,000	215	2,000
680.65	ATPA - SCAR OFFICER	41,142	55,000	5,000	-	(36,142)	(55,000)
681.65	ATPA - SCAR CLERICAL MATCH	-	-	-	-	-	-
	SUBTOTAL	64,081	80,500	17,053	26,000	(47,028)	(54,500)
<u>FINES & FORFEITURES</u>							
658.00	FSA FORFEITURE	-	-	1,743	-	1,743	-
685.00	BOND FEES	620	1,000	700	500	80	(500)
683.00	OWI REIMBURSEMENT	2,422	3,500	3,000	3,000	578	(500)
	SUBTOTAL	3,042	4,500	5,443	3,500	2,401	(1,000)
<u>MISCELLANEOUS</u>							
673.01	SALE OF POLICE ASSETS	25,300	1,000	1,500	1,500	(23,800)	500
681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	8,784	4,000	5,000	5,000	(3,784)	1,000
684.00	MISC. REVENUE	761	600	700	500	(61)	(100)
699.00	INTERFUND TRANSFERS IN	3,545,636	3,520,821	3,537,670	3,273,507	(7,966)	(247,314)
	SUBTOTAL	3,580,481	3,526,421	3,544,870	3,280,507	(35,611)	(245,914)
	TOTAL REVENUES	4,805,061	4,823,196	4,786,318	4,579,821	(18,743)	(243,375)

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 301 - POLICE OPERATING							
<u>PERSONNEL SERVICES</u>							
701.00	WAGES - DEPARTMENT HEAD	95,379	99,820	99,820	105,270	4,441	5,450
702.00	WAGES -	1,954,336	2,079,280	2,050,000	2,058,705	95,664	(20,575)
702.01	DISPATCHER WAGES	146,660	-	-	-	(146,660)	-
703.00	OVERTIME	101,054	99,000	99,000	100,000	(2,054)	1,000
703.01	OUTSIDE OVERTIME	131,093	100,000	100,000	100,000	(31,093)	-
704.00	CLERICAL WAGES	180,602	197,000	197,000	193,200	16,398	(3,800)
704.01	CLERICAL WAGES - SVC OFFICERS	40,109	55,635	50,000	52,300	9,891	(3,335)
705.00	CLERICAL WAGES - OT	2,330	6,000	5,000	4,000	2,670	(2,000)
706.00	CROSSING GUARDS	30,143	31,000	31,000	37,840	857	6,840
707.00	OFFICER IN CHARGE	2,176	3,000	3,000	3,000	824	-
708.00	HOLIDAY PAY	39,810	43,000	40,000	43,000	190	-
709.00	LONGEVITY PAY	52,230	43,380	43,380	36,750	(8,850)	(6,630)
710.00	SICK PAY	29,243	14,000	14,000	15,000	(15,243)	1,000
710.01	VACATION PAY	25,767	35,000	35,000	35,000	9,233	-
711.00	INSURANCE OPT OUT	57,240	56,000	54,000	48,950	(3,240)	(7,050)
712.65	CLERICAL WAGES - SCAR	-	9,000	-	-	-	(9,000)
715.00	FICA	219,835	215,000	191,000	185,000	(28,835)	(30,000)
716.00	HEALTH INSURANCE	434,954	381,000	332,250	410,000	(102,704)	29,000
716.01	HEALTH INSURANCE - RETIREE	-	101,000	125,000	123,000	125,000	22,000
717.00	LIFE INS/STD/LTD	46,248	44,000	38,700	50,000	(7,548)	6,000
718.00	CLERICAL PENSION	15,643	15,500	15,500	22,500	(143)	7,000
718.01	FOP PENSION	396,150	426,890	319,350	378,900	(76,800)	(47,990)
	SUBTOTAL	4,001,002	4,054,505	3,843,000	4,002,415	(158,002)	(52,090)
<u>MAINTENANCE & OPERATIONS</u>							
727.00	OFFICE SUPPLIES	5,980	5,000	5,000	5,000	(980)	-
732.00	DUES/SUBS/PUBL	1,745	1,600	1,600	1,600	(145)	-
740.00	OPERATING SUPPLIES	3,262	9,000	5,000	7,000	1,738	(2,000)
742.00	SOFTWARE PROGRAMS	20,283	6,000	3,000	10,000	(17,283)	4,000
747.00	SMALL TOOLS & EQUIPMENT	6,539	8,500	8,500	8,500	1,961	-
748.00	UNIFORMS/PERSONAL EQUIPMENT	32,880	29,000	29,000	30,000	(3,880)	1,000
749.00	UNIFORM CLEANING	4,572	4,000	4,000	4,000	(572)	-
751.00	GAS & OIL	54,228	52,000	50,000	50,000	(4,228)	(2,000)
780.00	CRIME PREVENTION	-	1,000	-	1,000	-	-
782.00	INVESTIGATIVE OPERATIONS	2,635	6,000	4,500	5,000	1,865	(1,000)
810.00	COMPUTER SERVICE	2,616	5,000	15,000	20,000	12,384	15,000
811.00	PURCHASED SERVICE	8,869	8,000	7,000	7,000	(1,869)	(1,000)
811.05	PURCHASED SERVICE - CONSOL DISPATCH	128,845	365,000	364,778	365,000	235,933	-
812.00	EMPLOYMENT TESTING	12,973	10,000	11,500	10,000	(1,473)	-
812.01	BACKGROUND INVESTIGATION	1,419	2,000	1,000	2,000	(419)	-
814.00	PURCHASED MAINT. SERVICE	3,278	600	-	1,000	(3,278)	400
827.00	LEGAL	29,438	35,000	35,000	35,000	5,562	-
853.00	TELEPHONE	21,531	16,000	13,000	18,000	(8,531)	2,000
853.01	LEIN BILLING	2,400	2,100	2,100	2,000	(300)	(100)
853.02	RADIO TOWER T1 LINE	4,241	5,000	5,000	4,500	759	(500)
862.00	TRAVEL - CONFERENCES	2,218	3,000	3,000	3,000	782	-
903.00	NOTICES	-	600	800	600	800	-
912.00	INSURANCE - GENERAL	35,962	40,000	28,490	40,000	(7,472)	-
913.00	WORKER'S COMP.	118,240	110,000	96,465	100,000	(21,775)	(10,000)
914.00	VISION & PHYSICALS	7,392	6,000	6,000	22,000	(1,392)	16,000
921.00	RAVINE TOWER SITE - ELECTRIC	3,433	3,100	-	-	(3,433)	(3,100)
931.65	TOWER RENT - RAVINE ROAD	18,000	18,000	18,000	18,000	-	-
933.00	MAINT. - RADIO	2,335	8,000	4,000	4,500	1,665	(3,500)
934.00	MAINT. - MACHINE	2,719	5,800	4,500	4,500	1,781	(1,300)
939.00	MAINT. - VEHICLE	39,084	33,000	33,000	35,000	(6,084)	2,000
945.00	RENTALS - EQUIPMENT	-	1,000	1,000	1,000	1,000	-
956.00	MISC. EXPENSE	1,742	1,000	1,000	1,000	(742)	-
960.00	TUITION/TRAINING	5,790	-	-	-	(5,790)	-
960.01	TUITION REIMBURSEMENT	6,106	11,795	11,795	5,000	5,689	(6,795)
999.00	INTERFUND TRANSFERS OUT	13,000	13,000	13,000	13,000	-	-
	SUBTOTAL	603,755	825,095	786,028	834,200	182,273	9,105
	TOTAL EXPENDITURES	4,604,757	4,879,600	4,629,028	4,836,615	24,271	(42,985)
	NET OF REVENUES/EXPENDITURES	200,304	(56,404)	157,290	(256,794)		
	BEGINNING FUND BALANCE	(100,800)	99,504	99,504	256,794		
	ENDING FUND BALANCE	99,504	43,100	256,794	(0)		

FUND:

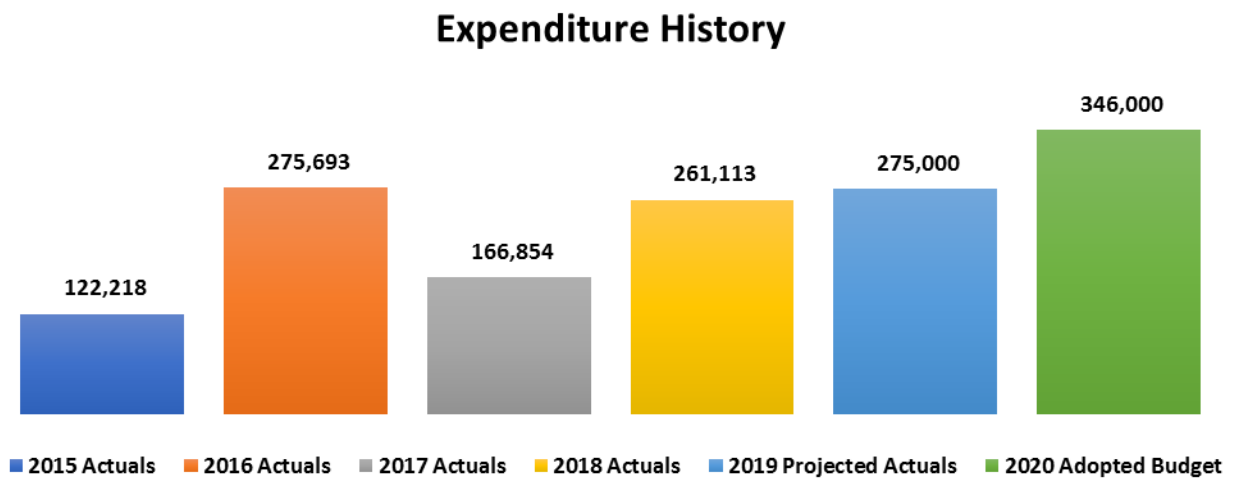
Police – Capital (810)

DESCRIPTION:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.



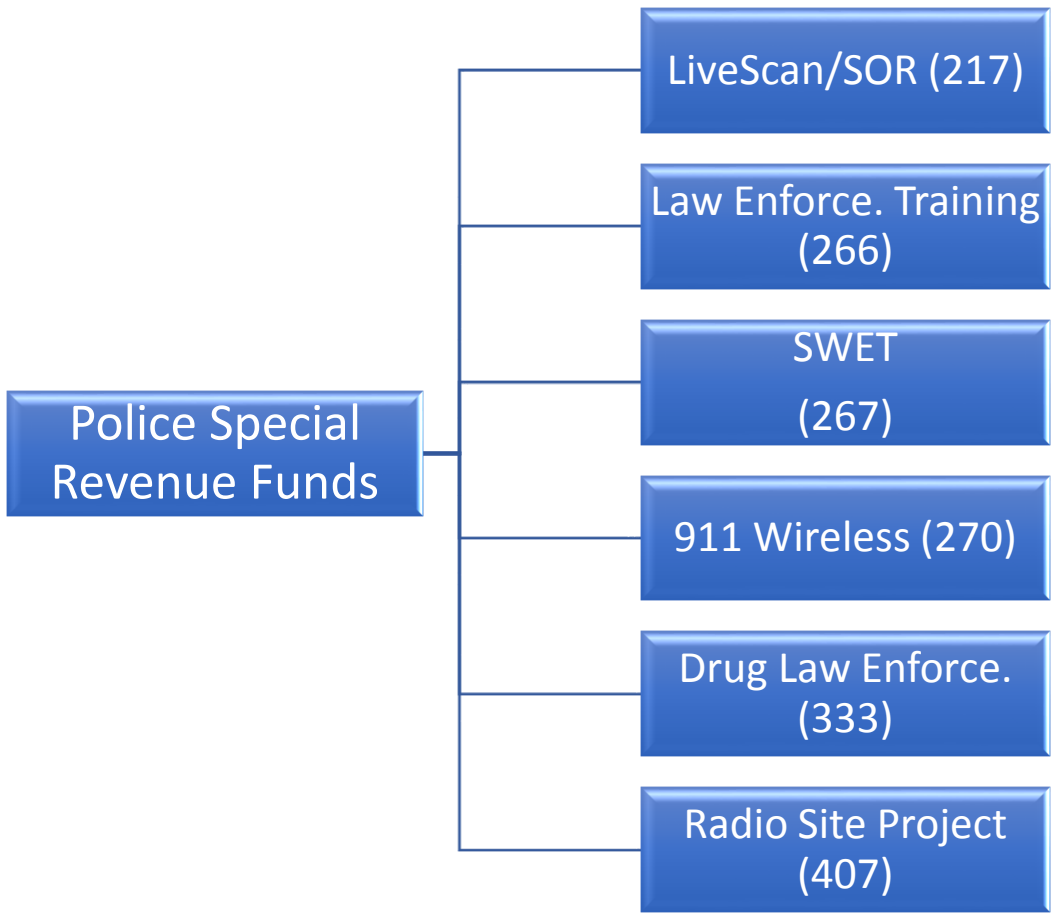
ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
412.00	DELINQUENT PERSONAL PROP TAX	3	-	25	50	22	50
672.00	POLICE CAPITAL SPECIAL ASSESSM	266,429	273,600	274,013	280,727	7,584	7,127
	SUBTOTAL	266,432	273,600	274,038	280,777	7,606	7,177
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	9,525	6,500	19,500	10,000	9,975	3,500
	SUBTOTAL	9,525	6,500	19,500	10,000	9,975	3,500
<u>MISCELLANEOUS</u>							
573.00	GRANT MONIES	5,000	-	-	-	(5,000)	-
603.00	MISC INCOME	300	-	-	-	(300)	-
673.01	SALE OF POLICE ASSETS	-	-	39,095	10,000	39,095	10,000
	SUBTOTAL	5,300	-	39,095	10,000	33,795	10,000
	TOTAL REVENUES	281,257	280,100	332,633	300,777	51,376	20,677
DEPT 440 - CAPITAL IMPROVEMENTS							
<u>CAPITAL OUTLAY</u>							
827.00	POLICE CAP IMPR LEGAL FEES	-	-	-	-	-	-
983.00	NEW EQUIPMENT	261,113	309,800	275,000	346,000	13,887	36,200
	TOTAL EXPENDITURES	261,113	309,800	275,000	346,000	13,887	36,200
	NET OF REVENUES/EXPENDITURES	20,144	(29,700)	57,633	(45,223)		
	BEGINNING FUND BALANCE	512,731	532,875	532,875	590,508		
	ENDING FUND BALANCE	532,875	503,175	590,508	545,285		

FUND:

Police – Special Revenue Funds

DESCRIPTION:

These funds are to be used for the Police department and are set aside for a specific reason. These funds may be segregated because they are enabled by legislation at the Federal, State, or Local level to be used for a detailed purpose. These funds may also be set aside by the Board of Trustees of the Township to be used for a desired outcome.



FUND:

LiveScan/SOR (217)

DESCRIPTION:

This fund is used for the maintenance associated with the fingerprinting equipment in the police department.

SERVICES PROVIDED:

The police department fingerprints job applicants and those requiring clearance for certain activities as provided in statute. The department forwards the fees collected, less a small portion for local reimbursement, to the state and federal governments. State statute requires certain sex offenders to enroll on a registry and to verify information on a scheduled basis. They are required to pay fees to the state in support of this registry, a small portion of which is remitted to the Township.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
217 - LIVESCAN/SOR FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>CHARGES FOR SERVICES</u>							
580.00	LIVESCAN REVENUE	29,270	26,000	26,000	25,000	(3,270)	(1,000)
580.01	SOR REVENUE	4,100	4,000	4,000	4,000	(100)	-
	SUBTOTAL	33,370	30,000	30,000	29,000	(3,370)	(1,000)
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	1,961	1,200	1,700	1,200	(261)	-
	SUBTOTAL	1,961	1,200	1,700	1,200	(261)	-
	TOTAL REVENUES	35,331	31,200	31,700	30,200	(3,631)	(1,000)
DEPT 301 - POLICE OPERATING							
<u>MAINTENANCE & OPERATIONS</u>							
956.00	LIVESCAN EXPENSE	14,914	20,000	15,000	20,000	86	-
956.01	SOR EXPENSE	3,000	3,000	2,500	3,000	(500)	-
983.00	NEW EQUIPMENT - GEN. GOVT	930	-	-	-	(930)	-
999.00	INTERFUND TRANSFER OUT	65,000	-	-	-	(65,000)	-
	TOTAL EXPENDITURES	83,844	23,000	17,500	23,000	(66,344)	-
	NET OF REVENUES/EXPENDITURES	(48,513)	8,200	14,200	7,200		
	BEGINNING FUND BALANCE	121,198	72,685	72,685	86,885		
	ENDING FUND BALANCE	72,685	80,885	86,885	94,085		

FUND:

Drug Law Enforcement (265)

DESCRIPTION:

The Drug Law Enforcement Fund is used in any local unit of government that has budgetary authority over an agency that may seize property involved in the violation of controlled substances statutes, 1985 PA 135. Authorized expenditures include expense of seizure, forfeiture, and sale of property. The balance remaining must be used to enhance law enforcement efforts.

DEPARTMENT
000 - REVENUES
333 - DRUG LAW ENFORCEMENT

FUNDING SOURCE
265 - DRUG LAW ENFORMENT

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>FINES & FOREITURES</u>							
655.00	DRUG FORFEITURE	7,109	500	5,000	2,500	(2,109)	2,000
655.01	PENDING DRUG FORFEITURE	-	5,000	-	-	-	(5,000)
	SUBTOTAL	7,109	5,500	5,000	2,500	(2,109)	(3,000)
<u>INVESTMENT INCOME</u>							
664.00	INTEREST EARNED	1,338	1,200	2,100	1,700	762	500
	SUBTOTAL	1,338	1,200	2,100	1,700	762	500
	TOTAL REVENUES	8,447	6,700	7,100	4,200	(1,347)	(2,500)
DEPT 333-DRUG LAW ENFORCEMENT							
<u>MAINTENANCE & OPERATIONS</u>							
956.00	MISC. FORFEITURE EXPENSES	396	1,000	1,000	1,000	604	-
	TOTAL EXPENDITURES	396	1,000	1,000	1,000	604	-
	NET OF REVENUES/EXPENDITURES	8,051	5,700	6,100	3,200	(1,951)	(2,500)
	BEGINNING FUND BALANCE	86,495	94,546	94,546	100,646		
	ENDING FUND BALANCE	94,546	100,246	100,646	103,846		

FUND:

Law Enforcement Training (266)

DESCRIPTION:

PA 302 of 1982 as amended provides funds from the Michigan Justice Training Commission to supplement, but not supplant, local police training appropriations. Funds provided have a 2-year expenditure cycle and are accounted for to the state.

SERVICES PROVIDED:

Police Officer training.

DEPARTMENT

000 - REVENUES**320 - STATE TRAINING MONEY**

FUNDING SOURCE

207 - POLICE OPERATING**266 - LAW ENFORCEMENT TRAINING**

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
577.00	PA 302 FUNDS	5,639	6,000	5,500	5,500	(139)	(500)
	SUBTOTAL	5,639	6,000	5,500	5,500	(139)	(500)
<u>MISCELLANEOUS</u>							
675.00	PRIVATE CONTRIB & DONATIONS	4,000	-	5,500	-	1,500	-
690.00	OTHER POLICE GRANTS	8,386	-	-	-	(8,386)	-
699.00	INTERFUND TRANSFERS IN	13,000	13,000	13,000	13,000	-	-
	SUBTOTAL	25,386	13,000	18,500	13,000	(6,886)	-
	TOTAL REVENUES	31,025	19,000	24,000	18,500	(7,025)	(500)
DEPT 320-STATE TRAINING MONEY							
<u>MAINTENANCE & OPERATIONS</u>							
960.00	TUITION/TRAINING - POLICE	23,077	21,000	21,000	24,355	(2,077)	3,355
960.01	TUITION/TRAINING - DISPATCH	33	3,000	9,488	-	9,455	(3,000)
	TOTAL EXPENDITURES	23,110	24,000	30,488	24,355	7,378	355
	NET REVENUES/EXPENDITURES	7,915	(5,000)	(6,488)	(5,855)		
	BEGINNING FUND BALANCE	6,428	14,343	14,343	7,855		
	ENDING FUND BALANCE	14,343	9,343	7,855	2,000		

FUND:

SWET (267)

DESCRIPTION:

The Southwest Enforcement Team (SWET) is a multijurisdictional cooperative effort designed to fight drug problems in eight counties, with teams made up of police officers, a prosecutor, and administrative staff.

SERVICES PROVIDED:

This fund provides for the assistance of one administrative staff member to provide clerical services to SWET. The cost of the administrative staff member is reimbursed by State grants and SWET.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
267 - SWET

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
574.00	STATE GRANTS	56,449	55,120	89,104	80,180	32,655	25,060
TOTAL REVENUES		56,449	55,120	89,104	80,180	32,655	25,060
DEPT 301-POLICE							
<u>PERSONNEL</u>							
702.00	WAGES -	39,037	40,000	70,000	63,500	30,963	23,500
715.00	FICA	2,829	3,000	4,800	4,725	1,971	1,725
716.00	HEALTH INSURANCE	13,828	11,000	11,050	10,950	(2,778)	(50)
717.00	LIFE INS/STD/LTD	688	750	680	680	(8)	(70)
853.00	TELEPHONE	-	320	-	-	-	(320)
913.00	WORKER'S COMP.	67	50	150	175	83	125
SUBTOTAL		56,449	55,120	86,680	80,030	30,231	24,910
TOTAL EXPENDITURES		56,449	55,120	86,680	80,030	30,231	24,910
NET OF REVENUES/EXPENDITURES		-	-	2,424	150		
BEGINNING FUND BALANCE		(2,574)	(2,574)	(2,574)	(150)		
ENDING FUND BALANCE		(2,574)	(2,574)	(150)	-		

FUND:

911 Wireless (270)

DESCRIPTION:

The Township has received a portion of the state surcharge on 911 accessible devices. By statute, expenditure of these funds is restricted for receipting, processing, and dispatching of 911 calls.

SERVICES PROVIDED:

The fund balance will be used to offset the cost of the Township portion of the new consolidated dispatch center.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
270 - 911 WIRELESS

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
580.00	EMRS PHONE FUNDS	45,631	-	-	-	(45,631)	-
664.00	INTEREST EARNED	2,275	500	-	-	(2,275)	(500)
	TOTAL REVENUES	47,906	500	-	-	(47,906)	(500)
DEPT 301-POLICE							
<u>MAINTENANCE & OPERATIONS</u>							
850.00	CONSOLIDATED DISPATCH	182,389	-	-	-	(182,389)	-
999.00	OPERATING TRANSFER OUT	10,000	112,235	127,241	-	117,241	(112,235)
	TOTAL EXPENDITURES	192,389	112,235	127,241	-	(65,148)	(112,235)
	NET OF REVENUES/EXPENDITURES	(144,483)	(111,735)	(127,241)	-		
	BEGINNING FUND BALANCE	271,724	127,241	127,241	0		
	ENDING FUND BALANCE	127,241	15,506	0	0		

**** This fund was closed in 2019.**

FUND:

Radio Site Project (407)

DESCRIPTION:

This fund was created to receive and expend funds for the establishment and maintenance of two Michigan Public Safety Communications Systems radio and data sites. The cost of this equipment is shared between the County of Kalamazoo, City of Kalamazoo, and the Township.

SERVICES PROVIDED:

Equipment for additional coverage and connectivity to the Michigan Public Safety communications systems.

DEPARTMENT
000 - REVENUES
301 - POLICE OPERATING

FUNDING SOURCE
407 - RADIO SITE PROJECT

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>MISCELLANEOUS</u>							
699.00	INTERFUND TRANSFERS IN	10,000	-	-	-	(10,000)	-
	TOTAL REVENUES	10,000	-	-	-	(10,000)	-
DEPT 301-POLICE							
<u>MAINTENANCE & OPERATIONS</u>							
811.00	PURCHASED SERVICE	13,156	-	-	-	(13,156)	-
983.00	EXPENSES	-	7,200	-	-	-	(7,200)
999.00	OPERATING TRANSFER OUT	-	-	1,844	-	1,844	-
	TOTAL EXPENDITURES	13,156	7,200	1,844	-	(11,312)	(7,200)
	NET OF REVENUES/EXPENDITURES	(3,156)	(7,200)	(1,844)	-		
	BEGINNING FUND BALANCE	5,000	1,844	1,844	-		
	ENDING FUND BALANCE	1,844	(5,356)	-	-		

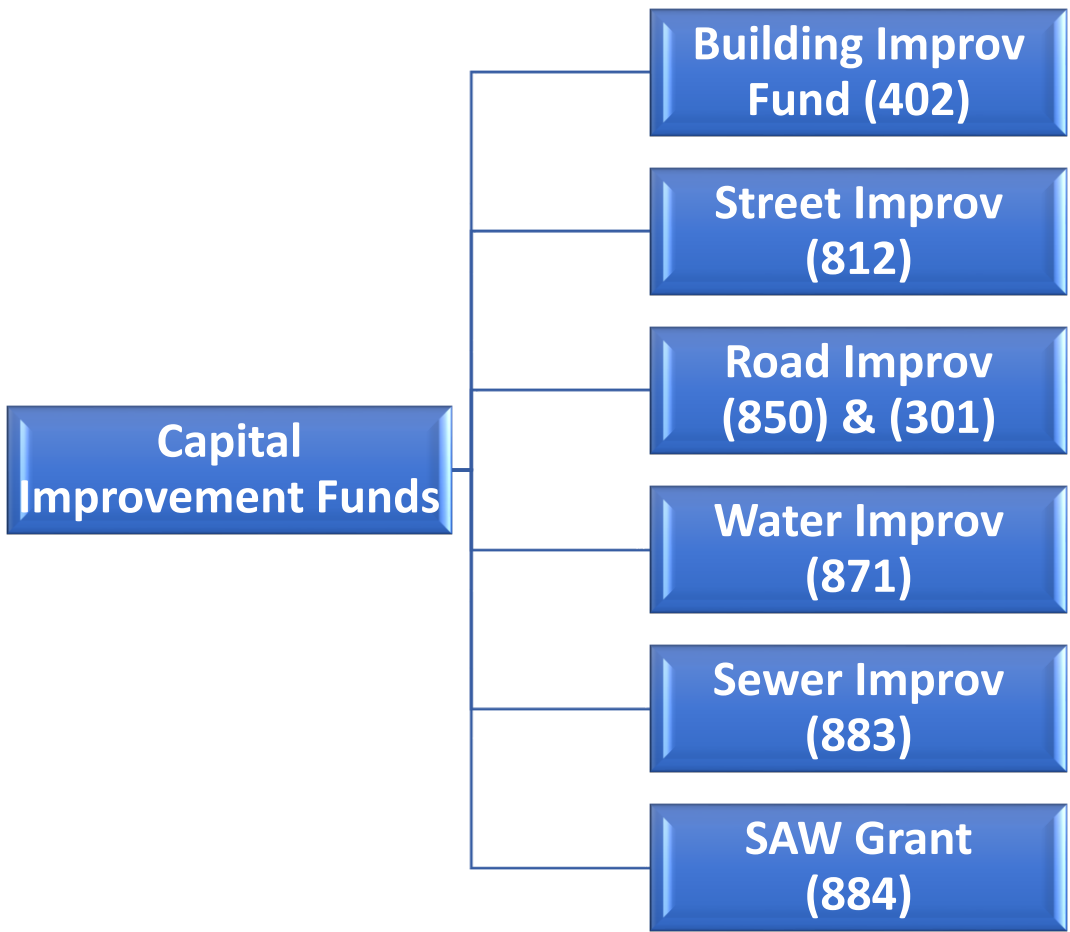
**** This fund was closed in 2019.**

CATEGORY:

Capital Improvement Funds

DESCRIPTION:

A Capital Improvement is a major expenditure of Township funds for the improvement of Township infrastructure. The Township compiles a 5-year Capital Improvement Program established by the Board of Trustees upon recommendations by the Township’s department heads. The Capital Improvement Program (CIP) is designed to anticipate capital improvement projects and schedule them over a period so that they may be constructed in the most efficient and cost-effective method possible.



FUND:

Building Improvement (402)

DESCRIPTION:

A building improvement is the addition of a permanent structural change or the restoration of some aspect of a property that will either enhance the property's overall value, increase its useful life, or adapt it to new uses.

SERVICES PROVIDED:

The Building Improvement Fund establishes multi-year expenditures of major capital projects related to the Township Hall and surrounding grounds.

DEPARTMENT

FUNDING SOURCE

000 - REVENUES**402 - TWP BUILDING IMPROVEMENT****265 - BUILDING MAINTENANCE**

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES							
<u>MISCELLANEOUS</u>							
603.00	UNCLASSIFIED	-	-	13,100	-		
664.00	INTEREST EARNED	3,292	-	14,000	1,000	10,708	1,000
699.00	OPERATING TRANSERS IN	658,350	-	-	-	(658,350)	-
	TOTAL REVENUES	661,642	-	27,100	1,000	(647,642)	1,000
Dept 265- BUILDING MAINTENANCE							
<u>CAPITAL OUTLAY</u>							
974.00	LAND IMPROVEMENTS	78,350	-	-			
975.00	BUILDINGS IMPROVEMENTS	43,628	400,000	435,000	150,000	391,372	(250,000)
	TOTAL EXPENDITURES	121,978	400,000	435,000	150,000	391,372	(250,000)
	NET OF REVENUES/EXPENDITURES	539,664	(400,000)	(407,900)	(149,000)		
	BEGINNING FUND BALANCE	-	539,664	539,664	131,764		
	ENDING FUND BALANCE	539,664	139,664	131,764	(17,236)		

FUND:

Street Improvement (812)

SERVICES PROVIDED:

The Street Improvement Fund provides for the construction, maintenance, or improvement of Township streets.

DEPARTMENT
000 - REVENUES
446 - STREETSFUNDING SOURCE
812 - STREET IMPROVEMENT

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
Dept 000 - REVENUES							
<u>TAXES</u>							
669.00	INTEREST ON SPEC. ASSESS.	237	-	-	-	(237)	-
672.00	SPECIAL ASSESSMENTS	2,301	-	276	-	(2,025)	-
	SUBTOTAL	2,538	-	276	-	(2,262)	-
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	2,834	2,500	4,494	500	1,660	(2,000)
671.00	METRO ACT PAYMENTS	11,728	-	-	-	(11,728)	-
	SUBTOTAL	14,562	2,500	4,494	500	(10,068)	(2,000)
	TOTAL REVENUES	17,100	2,500	4,770	500	(12,330)	(2,000)
446 - STREETS							
<u>CAPITAL OUTLAY</u>							
969.00	STREETS & ROADS	-	-	-	-	-	-
999.00	INTERFUND TRANSFERS OUT	-	-	162,450	-	162,450	-
	TOTAL EXPENDITURES	-	-	162,450	-	162,450	-
	NET OF REVENUES/EXPENDITURES	17,100	2,500	(157,680)	500		
	BEGINNING FUND BALANCE	177,526	194,626	194,626	36,946		
	ENDING FUND BALANCE	194,626	197,126	36,946	37,446		

FUND:

Road Debt Service (301)

Road Improvement (850)

SERVICES PROVIDED:

This fund is used to collect the voter approved tax assessment for the issuance of a road improvements bond and pay the associated debt.

DEPARTMENT
000 - REVENUES
906 - DEBT SERVICE

FUNDING SOURCE
301 - ROAD BOND DEBT SERVICE

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
403.00	OPERATING LEVY-C.T.	1,060,491	1,141,941	1,147,499	1,184,207	87,008	42,266
403.01	PMT IN LIEU OF TAX (PILOT)	4,388	4,000	5,027	5,000	639	1,000
404.00	DELINQUENT TAX REVENUE	2,428	500	2,800	1,000	372	500
	SUBTOTAL	1,067,307	1,146,441	1,155,326	1,190,207	88,019	43,766
<u>INTERGOVERNMENTAL</u>							
573.00	LOCAL COMM STABILIZATION SHARE	29,391	-	67,000	65,000	37,609	65,000
	SUBTOTAL	29,391	-	67,000	65,000	37,609	65,000
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	2,938	3,500	2,800	2,000	(138)	(1,500)
699.00	INTERFUND TRANSFERS IN	14,054	-	-	-	(14,054)	-
	SUBTOTAL	16,992	3,500	2,800	2,000	(14,192)	(1,500)
	TOTAL REVENUES	1,113,690	1,149,941	1,225,126	1,257,207	111,436	107,266
DEPT 906-DEBT SERVICE							
<u>MAINTENANCE & OPERATIONS</u>							
910.00	DEBT SERVICE - PRINCIPAL	850,000	900,000	900,000	950,000	50,000	50,000
915.00	DEBT SERVICE - INTEREST	211,875	198,750	198,750	182,500	(13,125)	(16,250)
996.00	PAYING AGENT/BANK FEES	527	550	500	550	(27)	-
	TOTAL EXPENDITURES	1,062,402	1,099,300	1,099,250	1,133,050	36,848	33,750
	NET OF REVENUES/EXPENDITURES	51,288	50,641	125,876	124,157		
	BEGINNING FUND BALANCE	18,505	69,793	69,793	195,669		
	ENDING FUND BALANCE	69,793	120,434	195,669	319,826		

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<i>INVESTMENT EARNINGS</i>							
664.00	INTEREST EARNED	1,039	-	146	-	(893)	-
	TOTAL REVENUES	1,039	-	146	-	(893)	-
DEPT 906 - ROAD IMPROVEMENT							
<i>CAPITAL IMPROVEMENTS</i>							
815.00	OTHER FEES	129	75	-	-	(129)	(75)
820.00	ENGINEERING SERVICES		-	-	-	-	-
970.00	CAPITAL IMPROVEMENT	415,973	265,800	99,308	-	(316,665)	(265,800)
999.00	INTERFUND TRANSFERS OUT	14,054	-	10	-	(14,044)	-
	TOTAL EXPENDITURES	430,156	265,875	99,318	-	(330,838)	(265,875)
	NET OF REVENUES/EXPENDITURES	(429,117)	(265,875)	(99,172)	-		
	BEGINNING FUND BALANCE	528,289	99,172	99,172	0		
	ENDING FUND BALANCE	99,172	(166,703)	0	0		

**** All bond proceeds were spent in 2019.**

FUND:

Water Improvement (871)

SERVICES PROVIDED:

Used for the construction of new water lines due to new development.

DEPARTMENT
000 - REVENUES
441 - WATER IMPROVEMENT

FUNDING SOURCE
871 - WATER IMPROVEMENT

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
669.00	INTEREST ON SPEC. ASSESS.	1,106	-	795	-	(311)	-
672.00	SPECIAL ASSESSMENTS	5,508	3,700	3,430	-	(2,078)	(3,700)
	SUBTOTAL	6,614	3,700	4,225	-	(2,389)	(3,700)
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	3,911	3,000	8,500	4,500	4,589	1,500
	SUBTOTAL	3,911	3,000	8,500	4,500	4,589	1,500
<u>CHARGES FOR SERVICES</u>							
677.00	WATER CONNECTION FEE	5,400	10,000	-	-	(5,400)	(10,000)
	SUBTOTAL	5,400	10,000	-	-	(5,400)	(10,000)
	TOTAL REVENUES	15,925	16,700	12,725	4,500	(3,200)	(12,200)
441 - WATER IMPROVEMENT							
<u>CAPITAL OUTLAY</u>							
732.00	DUES/SUBS/PUBL	17,500	16,500	13,750	16,500	(3,750)	-
820.00	ENGINEERING FEES	356	500	75	500	(281)	-
973.00	CONSTRUCTION COSTS	2,013	10,000	2,587	-	574	(10,000)
	TOTAL EXPENDITURES	19,869	27,000	16,412	17,000	(3,457)	(10,000)
	NET OF REVENUES/EXPENDITURES	(3,944)	(10,300)	(3,687)	(12,500)		
	BEGINNING FUND BALANCE	268,338	264,394	264,394	260,707		
	ENDING FUND BALANCE	264,394	254,094	260,707	248,207		

FUND:

Sewer Improvement Fund (883)

SERVICES PROVIDED:

Maintenance and capital improvements for the Township's sewer system.

DEPARTMENT
000 - REVENUES
520 - SEWER IMPROVEMENTFUNDING SOURCE
883 - SEWER IMPROVEMENTS

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>TAXES</u>							
669.00	INTEREST ON SPEC. ASSESS.	2,641	500	806	-	(1,835)	(500)
672.00	SPECIAL ASSESSMENTS	7,595	10,000	3,800	-	(3,795)	(10,000)
	SUBTOTAL	10,236	10,500	4,606	-	(5,630)	(10,500)
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	50,947	35,000	110,000	55,000	59,053	20,000
	SUBTOTAL	50,947	35,000	110,000	55,000	59,053	20,000
<u>CHARGES FOR SERVICES</u>							
679.00	SEWER CONNECTION FEE	9,000	-	7,500	-	(1,500)	-
	SUBTOTAL	9,000	-	7,500	-	(1,500)	-
	TOTAL REVENUES	70,183	45,500	122,106	55,000	51,923	9,500
520 - SEWER IMPROVEMENT							
<u>CAPITAL OUTLAY</u>							
732.00	DUES/SUBS/PUBL	14,500	13,500	11,250	11,250	(3,250)	(2,250)
820.00	ENGINEERING FEES	2,558	1,500	5,310	54,500	2,752	53,000
827.00	LEGAL	-	-	100	100	100	100
921.00	UTILITIES - ELECTRIC	366	400	250	400	(116)	-
930.00	MAINTENANCE - SEWER	-	600	75	600	75	-
973.00	CONSTRUCTION COSTS	33,535	15,000	9,365	312,000	(24,170)	297,000
	TOTAL EXPENDITURES	50,959	31,000	26,350	378,850	(24,609)	347,850
	NET OF REVENUES/EXPENDITURES	19,224	14,500	95,756	(323,850)		
	BEGINNING FUND BALANCE	3,414,210	3,433,434	3,433,434	3,529,190		
	ENDING FUND BALANCE	3,433,434	3,447,934	3,529,190	3,205,340		

FUND:

SAW Grant (884)

DESCRIPTION:

The Stormwater, Asset Management, and Wastewater (SAW) Grant Program. Grant funds shall be expended only to cover costs for the development of an Asset Management Plan, Stormwater Management Plan, innovative wastewater or stormwater technology, construction costs for disadvantaged communities, or for planning, design, and user charge development.

SERVICES PROVIDED:

A majority of the grant funds will be spent on the cleaning and mapping of Township stormwater and wastewater lines. Funds will also be used to prepare an Asset Management Plan and a condition assessment of the Township's stormwater and wastewater lines.

DEPARTMENT
000 - REVENUES
520 - SEWER IMPROVEMENT

FUNDING SOURCE
884 - SAW GRANT

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>INTERGOVERNMENTAL</u>							
574.00	STATE SAW GRANT	250,485	582,000	602,806	-	352,321	(582,000)
	TOTAL REVENUES	250,485	582,000	602,806	-	352,321	(582,000)
520 - SEWER IMPROVEMENT							
<u>CAPITAL OUTLAY</u>							
820.00	SAW ENGINEERING FEES	250,485	582,000	602,806	-	352,321	(582,000)
999.00	INTERFUND TRANSFER OUT	-	-	5,000	-	5,000	-
	TOTAL EXPENDITURES	250,485	582,000	607,806	-	357,321	(582,000)
	NET OF REVENUES/EXPENDITURES	-	-	(5,000)	-		
	BEGINNING FUND BALANCE	5,000	5,000	5,000	-		
	ENDING FUND BALANCE	5,000	5,000	-	-		

****The SAW Program and Grant funding concludes in 2019.**

Enterprise Funds

FUND:

Golf Course (584)

DESCRIPTION:

The Township owns a 9-hole golf course – Grand Prairie. The Township receives structured percentage of the green fees and applies the fees towards the maintenance and improvement of the course.

DEPARTMENT

000 - REVENUES

698 - GOLF COURSE

FUNDING SOURCE

101 - GENERAL FUND

584 - GOLF COURSE FUND

ACCT. NO	ACCOUNT TITLE	2018 ACTUALS	2019 AMENDED BUDGET	2019 PROJECTED ACTUALS	2020 ADOPTED BUDGET	\$ CHANGE FROM PY ACTUALS	\$ CHANGE FROM PY BUDGET
DEPT 000 - REVENUES							
<u>LICENSES & PERMITS</u>							
607.00	LEASE FEES	10,000	10,000	101	5,000	(9,899)	(5,000)
	SUBTOTAL	10,000	10,000	101	5,000	(9,899)	(5,000)
<u>INVESTMENT EARNINGS</u>							
664.00	INTEREST EARNED	192	400	-	-	(192)	(400)
	SUBTOTAL	192	400	-	-	(192)	(400)
<u>MISCELLANEOUS</u>							
699.00	OPERATING TRANSFER IN	-	20,000	20,000	10,000	20,000	(10,000)
	SUBTOTAL	-	20,000	20,000	10,000	20,000	(10,000)
	TOTAL REVENUES	10,192	30,400	20,101	15,000	9,909	(15,400)
DEPT 698 - GOLF COURSE							
<u>MAINTENANCE & OPERATIONS</u>							
740.00	OPERATING SUPPLIES	-	-	20	-	20	-
747.00	SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-
814.00	PURCHASED MAINT. SERVICE	3,318	4,000	-	7,500	(3,318)	3,500
904.00	ADVERTISEMENTS	-	-	-	-	-	-
912.00	INSURANCE - GENERAL	-	-	-	-	-	-
931.00	REPAIRS - MAINT. - BUILDING	1,775	-	-	-	(1,775)	-
932.00	REPAIRS - MAINT. - GROUNDS	1,881	2,000	1,600	-	(281)	(2,000)
934.00	REPAIRS & MAINT. - MACHINE	-	20,000	18,081	-	18,081	(20,000)
968.00	DEPRECIATION	-	-	-	-	-	-
	SUBTOTAL	6,974	26,000	19,701	7,500	12,727	(18,500)
<u>CAPITAL OUTLAY</u>							
970.00	CAPITAL IMPROVEMENT	-	-	-	3,750	-	3,750
983.00	NEW EQUIPMENT	-	-	-	3,750	-	3,750
	SUBTOTAL	-	-	-	7,500	-	7,500
	TOTAL EXPENDITURES	6,974	26,000	19,701	15,000	12,727	(11,000)
	NET OF REVENUES/EXPENDITURES	3,218	4,400	400	-		
	BEGINNING FUND BALANCE	9,157	12,375	12,375	12,775		
	ENDING FUND BALANCE	12,375	16,775	12,775	12,775		