



## **Swim Lesson Instructor**

Work Location:	Clear Creek Recreation Center in Idaho Springs
Work Days:	Varies, includes evenings and weekends
Classification:	Part-time
Hourly Rate:	\$15.00 - \$16.50/hour

Swim Lesson Instructors are responsible for teaching students water safety and swimming instruction as based on the Clear Creek Swim Lesson curriculum.

### **ESSENTIAL DUTIES**

- Provides swim instruction as described in the Clear Creek Swim Lesson curriculum.
- Evaluates students' progress.
- Completes required paperwork in a timely manner.
- Maintains regular communication with parents/guardians regarding swim lesson activities and the progression of their child(ren)'s swim skills.
- Ensures that all lesson equipment is properly maintained and stored in an organized manner.
- Attends all scheduled and required in-service training sessions.
- Reports any and all complaints, accidents, and incidents to the lifeguard on duty, Head Lifeguard, and the Director of Programming and Communications in a timely manner, providing documentation as directed.
- Works in partnership with Head Lifeguards and lifeguard(s) on duty, to ensure that all aquatic facility policies, rules, and regulations are adhered to.
- Effectively recognizes and responds to emergency situations.
- Responds to patron complaints and concerns in a professional manner.
- Works in cooperation with all staff, across all departments.
- Maintains required certifications.
- Other duties as assigned.

### **SPAN OF SUPERVISION**

- Reports to the Director of Programming and Communications

### **SKILLS & QUALIFICATIONS**

- Must be 17 years of age or older.

- Must possess current American Red Cross CPR and AED (or a willingness to obtain upon hire).
- Must be able to satisfactorily pass swim assessment (basic knowledge of freestyle, backstroke, and breaststroke required).
- Must possess problem solving and critical thinking skills for identifying and resolving challenges to effective instruction.
- Must possess excellent communication and public relation skills.
- Must have the ability to work independently and as a member of a team.

### **EXPERIENCE**

- Previous experience as a certified lifeguard, youth sports instructor/coach, camp counselor, or as a childcare professional preferred.

### **PHYSICAL & MENTAL REQUIREMENTS**

- Must be able to work as a member of a team.
- Requires alertness, precision, memory, concentration, judgment, reasoning, patience, problem solving, imagination, creativity, and innovation.
- Must be able to react efficiently and appropriately to potential mentally and physically stressful situations.
- Hearing must be adequate to hear noise up to 25 yards away.
- Required to safely lift a minimum of 50 pounds.
- Vision must be 20/20 or correctable.