**Clifton Heights Borough Council**

**January 18, 2022 Council Meeting Minutes**

**Council Members Attending**: Mike Humphreys, Council President

Destiny Borrelli, Council Vice-President

Timothy O’Hara, Councilperson

Leona Papale, Councilperson

Harris Resnick, Councilperson

Bruce Fagioli, Councilperson

Karen Peterson, Councilperson

Suzanne Briddes, Councilperson

**Officials Attending**: Mark Campbell, Mayor

Tom Micozzie, Borough Manager

Timothy Rockenbach, Chief of Police

Nick DePompeo, Fire Chief

John Gould, Code Enforcement

John McBlain, Borough Solicitor

J.P. Kelly, Borough Engineer

Cynthia Leitzell, Borough Financial Advisor

**Call to Order and Pledge of Allegiance:**

Borough Council President Mike Humphreys presided over the meeting; called the meeting to order, led the Pledge of Allegiance and Mayor Campbell offered an opening prayer.

**Roll Call:**

President Humphreys took a roll call of Council members in attendance. Councilwoman Briddes was not present during roll call.

**Public Comment:**

No opening public comment.

**Meeting Minutes:**

A motion was made by Councilperson Peterson to accept the December 14, 2021 meeting minutes as presented; seconded by Councilperson O’Hara; and carried by a roll call vote of 5-2. (Resnick – yes, Borrelli – yes, Papale – yes, O’Hara – abstain, Humphreys – abstain, Peterson – yes, Fagioli - yes).

President Humphreys noted for the record that Councilperson Briddes has arrived.

A motion was made by Councilperson Peterson to accept the January 3, 2022 Reorganization meeting minutes as presented; seconded by Councilman Fagioli; and carried by a roll call vote of 8-0. (Resnick – yes, Borrelli – yes, Papale – yes, O’Hara – yes, Humphreys – yes, Peterson – yes, Fagioli – yes, Briddes).

**Financial Reports/Bills:**

Financial Advisor Leitzell presented the 2021 & 2022 reports and expenses. One for period end date 12/31/2021 and one for the current year. For 2021 we anticipate a reasonable surplus this year. Council kept the budget in line last year, they did an excellent job. Ninety-eight percent of the taxes for sewer and trash that was budgeted has been collected. The 2021 books look good for the 2021 audit.

A motion was made by Councilperson Resnick to accept the Financial Advisor report as presented; seconded by Councilperson Peterson; and carried by a roll call vote of 8-0 (Resnick – yes, Briddes - yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara - yes).

A motion was made by Councilperson Fagioli to pay the bills as presented; seconded by Vice President Borrelli; and carried unanimously by a roll call vote of 8-0. (O’Hara – yes, Peterson – yes, Fagioli – yes, Borrelli – yes, Humphreys – yes, Papale – yes, Briddes – yes, Resnick – yes).

**Police Report:**

Written reports provided to Council.

A motion was made by Councilperson Peterson to accept the Police Report as presented; seconded by Vice-President Borelli; and carried unanimously by a vote of 8-0.

**Fire Report:**

Written reports provided to Council.

A motion was made by Vice President Borrelli to accept the Fire Report as presented; seconded by Councilperson O’Hara; and carried unanimously by a vote of 8-0.

**Engineer’s Report**

Borough Engineer Kelly presented the report.

Borough Engineer Kelly reported the 2021 Road Program parking lot has been completed.

For 2022 council is encouraged to consider a scope of work for this year’s Road Program considering last year was not completed, there are additional liquid fuel funds to expand the scope should council agree. Borough Engineer Kelly can work-up a preliminary scope through Borough Manager Micozzie and keep council informed. Council is encouraged to do this sooner than later, so we do not have a repeat last year, and because of the supply chain issues.

Garchinsky Park project is complete. Borough Engineer Kelly is working to close out reports and will keep the Borough Manager informed as they proceed. The only outstanding item is the growth of the grass area, funds are held to have this completed once weather permits. It will then be seeded and mulched. Council asked who would lock & unlock the fence, Borough Manager Micozzie stated they did not plan to lock the park that they are looking into motion activated cameras to cut back on vandalism.

Councilperson Papale questioned an email she received regarding a CDBG grant, Borough Engineer Kelly said he would inform council when we are eligible for the grant.

A motion was made by Councilperson Resnick to approve the Engineer’s Report as presented; seconded by Councilperson Papale; and carried unanimously by a vote of 8-0.

**Solicitor’s Report:**

John McBlain presented the Solicitor’s Report.

Nothing additional to report.

A motion was made by Councilperson to accept the Solicitor’s Report as presented; seconded by Councilperson; and carried unanimously by a vote of 8-0.

**Community Development & Code Enforcement Report:**

John Gould submitted a written report to Council.

Additional item: since the workshop, John Gould has been working with management at 713 E Baltimore Ave Clifton Heights Plaza to address the punch list items including the sidewalks.

A motion was made by Councilperson Papale to accept the Code Enforcement report; seconded by Councilperson Fagioli; and carried unanimously by a vote of 8-0.

**Manager’s Report:**

Borough Manager Micozzie submitted a written report to Council.

Borough Manager Micozzie request council to authorize the purchase of Police vehicle 2021 Costars purchase program. Costars contract #013-116. 2021 Police Interceptor AWD utility, priced at $34,902 plus $149 municipal documentation fee totaling $35,051 from Fred Beans of West Chester. When these vehicles come in, we would move good/used vehicles from Police Department to the Code Enforcement Department. We were advised by Conti’s garage that the higher milage L&I vehicle was time to go. This was in the budget for mid-summer. This is a fair price, and due to supply chain, we should move quickly. Solicitor McBain agreed this was a fair price.

A motion was made by Councilperson Peterson to purchase a new police vehicle totaled at $35,051.00 as presented; seconded by Councilperson Resnick; and carried unanimously by a vote of 8-0. (Resnick – yes, Briddes - yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara - yes).

Borough Manager Micozzie request council to authorize the extension of snow removal contract for years 2022 & 2023 from A to U Services in the amount of $16,525.00. Contract prices has not changed from last year. It would lock in hourly rates. Borough Manager Micozzie is satisfied with their work performance. There was a discussion between Solicitor McBlain, Borough Manager Micozzie, Borough Engineer Kelly and council regarding contract dates. A recommendation was to extend contract from 2021-2022 & 2022-2023.

A motion was made by Vice-President Borrelli to approve the snow removal contract for 2022 and 2023 as presented; seconded by Councilperson O’Hara; and carried unanimously by a vote of 8-0. (Resnick – yes, Briddes - yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara - yes).

Councilperson Papale had a question for Borough Manager Micozzie regarding a trash issue. South side trash was picked up today (Tuesday 1/18/22) when it was schedule for the north side. Not all trash on the north side was picked up. Borough Manager Micozzie reached out to B&L Disposal Service today, Covata (dumping station) was shut down and sixteen workers out with COVID. B&L will have all north side trash picked up first thing (Wednesday) morning as well as picking up the south side. Borough Manager Micozzie will report back to council once he has a discussion with B&L (Lou).

There is also an issue with disposing trash at the dump, Marple is temporary closed.

**Mayor’s Report;**

Mayor Campbell will keep the Mayor’s Luncheon. It will be on a Tuesday in May 2022 (no date), at the Columbus Club scheduled for noon.

Mayor Campbell is starting something new called Meet the Mayor along with Chief Rockenbach and Council President Humphreys. Residents can come out to voice any concerns they have. This is schedule for Monday February 7, 2022 at Borough Hall from 7PM – 8PM.

Mayor Campbell would like to thank Chief Rockenbach and all his police officers along with the Fire Department for their professionalism overseeing the Burke Funeral.

Mayor Campbell, Chief Rockenbach & Borough Manager Micozzie are looking into part-time police officers. Once there is more information they will bring to council for approval.

Mayor Campbell mentioned Arby’s Restaurant will be starting renovations.

Mayor Campbell mentioned the E-Cycling & shredding event schedule for Saturday, January 22, 2022 from 10AM to 2PM.

Mayor Campbell announced that the Clifton Heights Calendars have been delivered, it you did not receive one stop in Borough Hall to pick one up. Please patronize these businesses, as these businesses paid for calendars.

Mayor Campbell announced Pal sign up for baseball/softball began 1/14/22, if you missed this event, go to their website: Cliftonheightspal.com for additional information.

Mayor Campbell announced the Planning Committee has a meeting schedule for February 8, 2022 at 7PM. Zoning Committee has a meeting schedule for February 9, 2022 at 7PM.

Note: meetings will only occur if there are it there are items to be reviewed.

Mayor Campbell announced the Borough Office will be closed Monday, February 21, 2022 in observance of Presidents Day.

Mayor Campbell announced he is looking into the purchase of a trash sweep vehicle.

**Committee/Ward Reports**

**Councilperson Papale**: Nothing to report. She would like to dedicate tonight’s minutes to Officer John Burke.

A motion was made by Councilperson Papale to put a page in the minutes in honor of Officer Burke, seconded by Councilperson Peterson; and carried unanimously by a vote of 8-0.

**Councilperson Resnick**: Nothing to report.

**President Humphreys:** Nothing to report.

**Councilperson Fagioli:** Councilperson Fagioli had asked Police Chief Rockenbach to patrol the area due to cars going through stop signs. Since then, he sees a difference in vehicles stopping at stop signs.

**Vice-President Borelli:** Nothing to report.

**Councilperson O’Hara:** Nothing to report.

**Councilperson Peterson:** Nothing to report.

**Councilperson Briddes**: Councilperson Briddes noted sees an improvement with the trash issue on N Springfield Rd.

**Old Business**

President Humphreys would like to entertain a motion to un-table a motion made at the Reorganization meeting so we can get a zoning committee together for the 2022 year.

Councilperson Papale states no motion is needed because we have not received resignation letter.

Borough Manager Micozzie stated since the meeting Mr. Blanche and Mr. Lombardo withdrew their names. The candidates on the list are Jennifer Trout, Skip Barnes, Bill Braun, Christopher Kane, and Michelle Hartel. Borough Manger Micozzie investigated the zoning terms on the candidates, he went back to the June 19, 2018 borough minutes and was able to provide terms for each candidate. Council discussed the terms and came to an agreement.

A motion was made by Councilperson Resnick by the plan in front of council, they accept and appoint Jennifer Trout 5-year term, Skip Barnes 4-year term, Bill Braun 3-year term, Christopher Kane 2-year term and Michelle Hartel 1-year term as presented; seconded by Councilperson

***In dedication to Officer John Burke***

Briddes; and carried unanimously by a vote of 8-0. (Resnick – yes, Briddes - yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara - yes).

President Humphreys request we keep this information in records so we know who is leaving at a certain time.

**New Business**

Councilperson Briddes asked if council could request an assessment from Penndot in the area of N. Oak Ave between Baltimore Ave & Springfield Rd. She stated a resident has concerns about multiple hit & runs in the last few months. Police have placed a speed motion device to help correct this problem. For a permanent resolution Penndot needs to assess the area and give us feedback to remedy the situation. There was a discussion regarding a study, cost and forms needed to proceed. Solicitor McBlain brought up the Sunshine Law stating the agenda would need to be amended before submitting a motion. It was decided council would wait to further discuss this issue until the next caucus meeting. No motion needed.

Councilperson Briddes asked if the borough was considering hiring helpers this year for the Spring/Summer season to monitor areas of trash. Borough Manager Micozzie stated he and Financial Advisor Leitzell had a previous discussion regarding community help. There is a plan to hire community help, it is included in the 2022 budget.

**Public Participation:**

Jane Brydon 324 Prospect – Wants to know more about the machine Mayor Mark Campbell was talking about. Council explained it was a street sweeper, it is like a vacuum to pick up street trash. Question was asked if we could rent one? Mayor Campbell advised he was looking into renting and/or buying.

Mary Dougherty 324 Prospect – Her question was regarding trash. Is there a way we could communicate with the schools to see if any programs exist that teaches younger children not to leave trash just any place. Mary then told a story about her mother. When Mary was five her mother gave her a piece of candy. When May handed the wrapper to her mother, she remembers her mother putting it in her handbag. She would like everyone to learn not to litter.

**Adjournment:**

A motion was made by Councilperson O’Hara to adjourn; seconded by Councilperson Peterson; and carried by a vote of 8-0.

Respectfully Submitted,

Christine M. Pontarelli

Clifton Heights Borough Secretary