**Clifton Heights Borough Council**

**November 15, 2022 Council Meeting Minutes**

**Council Members Attending**: Mike Humphreys, Council President

Destiny Borrelli, Vice-President

Timothy O’Hara, Councilperson

Leona Papale, Councilperson

Harris Resnick, Councilperson

Bruce Fagioli, Councilperson

Karen Peterson, Councilperson

Suzanne Briddes, Councilperson

**Officials Attending**: Mark Campbell, Mayor

Tom Micozzie, Borough Manager

Timothy Rockenbach, Chief of Police

Nick DePompeo, Fire Chief

John Gould, Code Enforcement

John McBlain, Borough Solicitor

J.P. Kelly, Borough Engineer

Cynthia Leitzell, Borough Financial Advisor

**Call to Order and Pledge of Allegiance:**

Borough Council President Mike Humphreys presided over the meeting; called the meeting to order, led the Pledge of Allegiance and Mayor Campbell offered an opening prayer.

President Humphreys made an executive decision to change the order of the agenda for the ceremonial swearing in of Clifton Heights Police Officer Tustin from part-time to full-time. And ceremonial swearing in of Maria Almiron to part-time Clifton Heights Police Officer.

**Roll Call:**

President Humphreys took a roll call of Council members in attendance. All council members present.

**Public Comment:**

**Meeting Minutes:**

A motion was made by Councilperson Fagioli to accept the November 15, 2022 meeting minutes as presented; seconded by Councilperson Papale; and carried by a roll call vote of 8-0. (Resnick – yes, Briddes – yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson 0 yes, O’Hara – yes).

**Financial Reports/Bills:**

Written reports provided to Council.

Cindy Leitzell stated highlights, our collections for sewer, trash and the taxes have been outstanding for the year. We generally budget 96% of what we bill, we have collected 102% of what the budget is meaning we have collected 98% of the assessments. It looks like the general fund will break even. The expenditures have been managed well. Our revenue is coming in well, our building permits and rental fees are way above budget.

A motion was made by Councilperson Resnick to pay the bills and accept the Financial Advisor report as presented; seconded by Councilperson Peterson; and carried by a roll call vote of 8-0. (Resnick – yes, Briddes – yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson - yes, O’Hara – yes).

**Police Report:**

Written reports provided to Council.

A motion was made by Councilperson Briddes to accept the Police Report as presented; seconded by Councilperson O’Hara; and carried unanimously by a vote of 8-0.

**Fire Report:**

Written reports provided to Council.

A motion was made by Councilperson Fagioli to accept the Fire Report as presented; seconded by Vice-President Borrelli; and carried unanimously by a vote of 8-0.

**Engineer’s Report**

Written reports provided to Council.

A motion was made by Councilperson O’Hara to accept the Engineer Report as presented; seconded by Councilperson Peterson; and carried unanimously by a vote of 8-0.

**Solicitor’s Report:**

John McBlain presented the Solicitor’s Report.

A motion was made by Councilperson Briddes to accept the Solicitor’s Report as presented; seconded by Councilperson Papale; and carried unanimously by a vote of 8-0.

**Community Development & Code Enforcement Report:**

John Gould submitted a written report to Council.

A motion was made by Councilperson Papale to accept the Community Development & Code Enforcement report as presented; seconded by Councilperson Fagioli; and carried unanimously by a vote of 8-0.

**Manager’s Report:**

Borough Manager Micozzie submitted a written report to Council.

Action items:

A motion was made by Vice-President Borrelli to approve Resolution 2022-18 to appoint Andrew Tustin as a full time Police Officer in the Borough of Clifton Heights as presented; seconded by Councilperson Peterson; and carried by a roll call vote of 8-0. (Resnick – yes, Briddes – yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara – yes).

A motion was made by Councilperson Papale to approve Resolution 2022-19, to adopt an American Rescue Plan Act of 2021 or “ARPA” process to appropriate ARPA funding to aid local recovery and authorize payments to essential eligible workers as presented; seconded by Councilperson Resnick; and carried by a roll call vote of 8-0. (Resnick – yes, Briddes – yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara – yes).

A motion was made by Councilperson O’Hara to accept the 2023 Budget as presented; seconded by Councilperson Fagioli; and carried by a roll call vote of 8-0. (Resnick – yes, Briddes – yes, Papale – yes, Humphreys – yes, Borrelli – yes, Fagioli – yes, Peterson – yes, O’Hara – yes).

**Committee/Ward Reports**

**Councilperson Papale**:

**Councilperson Resnick**:

**President Humphreys:**

**Councilperson Fagioli:**

**Vice-President Borelli**

**Councilperson O’Hara**:

**Councilperson Briddes**:

**Councilperson Peterson:**

**Mayor’s Report;**

Mayor Campbell announced the following:

**Old Business:** None

**New Business:**  None

**Public Participation:**

**Adjournment @ PM:**

A motion was made by Councilperson Peterson to adjourn; seconded by Vice-President Borrelli; and carried by a vote of 8-0.

Respectfully Submitted,

Christine M. Pontarelli

Clifton Heights Borough Secretary