**BOROUGH OF CLIFTON HEIGHTS**

**DELAWARE COUNTY, PENNSYLVANIA**

**BOROUGH COUNCIL MEETING**

**Council Meeting**

**Agenda**

**February 15, 2022**

1. Call to Order and Pledge of Allegiance, Roll Call
2. Citizen Participation
3. Motion to approve the Minutes for the January 18,2022 Council Meeting
4. Reports of the Borough Officers

A. Financial Advisor’s Report

B. Police Chief’s Report

C. Engineer’s Report

* Liquid Fuel Tax Funds, **Resolution 2022-02**

The undersigned Municipality desires to take advantage of the Act approved June 1, 1945, P.P. 1242 and as provided in the Act approved May 18, 1945, P.L. 803 permitting Counties of the Commonwealth of Pennsylvania to right and expend moneys for the improvements and maintenance of State Highways and State-Aid Highways or Public Highway in any County of the Commonwealth.

D. Solicitor’s Report

* Act 537 Plan Update **Resolution 2022-03**

Section 5 of the Act of January 24, 1966, P.L.1535, No. 537, known as the “Pennsylvania Sewage Facilities Act”, as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of water and/or environmental health hazards with sewage wastes, and to revise said Plan whenever it is necessary to meet the sewage disposal needs of the municipality.

E. Community Development / Code Enforcement

F. Manager’s Report:

* The signing of the agreement between the Clifton Heights Borough Council and the Upper Darby School District.
* Authorization for 2022 Fee Schedule Changes, **Resolution 2022-04**

2022 Fee Schedule Increases: Real Estate Transfer Inspections, Rental License fees, Contractor’s License and Street Opening Permits.

* Authorization for Part Time Police Officer, **Resolution 2022-05**

Chief of Police supplies an option of benefits, hourly rates and life insurance as follows to process a Part Time Police Officer.

* Authorizing Borough Manager to hire Part Time Clerk,

**Resolution 2022-06**

Authorization for the Borough Manager to hire a Part Time Clerk for the filing and digital sewer and trash files. The part time clerk will report to the Borough Manager and be paid $16.00 per hour, limited to 15-20 hours per week.

* K.P.N. **Resolution 2022-07**

Authorization of the Keystone Network Purchasing (KPN) a national purchasing program for Municipal Governments.

* American Recovery Funding**, Resolution 2022-08**

Council of Clifton Heights, Pa. hereby accept and request SLFRF funding to be distributed for the stated purpose as permitted.

* Penndot assessment on N. Oak Ave between Baltimore Ave & Springfield Rd, **Resolution 2022-09**
* Request to the Civil Service Commission for an entry level Patrolman test, **Resolution 2022-10**
* Request for Appointment of Patrolman Ryan Cummings to Sergeant (currently acting and paid in rank).
* Zoning Board resignation acceptance of Christopher Kane and the appointment of a new member (Term expires December 2024).

1. Council Reports

1st Ward - Ms. Papale

                Mr. Resnick

2nd Ward - Mr. Fagioli

                Mr. Humphreys

3rd Ward - Mr. O’Hara

                Ms. Borrelli

4th Ward - Mrs. Briddes

                Ms. Peterson

1. Mayor’s Report
2. Old Business
3. New Business
4. Public Participation

Adjournment