

ADDENDUM NO.1

TOWN OF COLMA

REQUEST FOR PROPOSAL

El Camino Real Bicycle and Pedestrian Improvement Project Project Approval and Environmental Document (PA&ED)

NOTICE TO ALL PROPOSERS

This Addendum shall be considered part of the Request for Proposal (RFP) dated May 20, 2024, for the above-mentioned project. The original RFP Document remains in full force and effect, except as modified by this Addendum, which is hereby made part of RFP Documents.

PROPOSERS MUST SIGN THE ADDENDUM AND SUBMIT IT IN THEIR PROPOSALS WITH "FORM A - ADDENDUM ACKNOWLEDGMENT" IN ATTACHMENT (B) OF THE RFP Document.

Except as described below, the original RFP document remains unchanged. The RFP documents are modified and/or clarified, as follows:

- Section I – General Information, Instructions to Proposers: The interview date with the highest ranked Proposers has been rescheduled tentatively to **June 25, 2024**. The language of this Section will be as follows:

The anticipated Consultant selection schedule is described in the Tentative Project Schedule below:

EVENT	ESTIMATED DATE
RFP Release Date	May 20, 2024
Pre-Proposal Meeting (non-mandatory) – 3:00 P.M.	May 28, 2024
Deadline to Submit Written Questions	June 3, 2024
Proposal Submission Due – 2:00 P.M.	June 11, 2024
Interviews with Highest Ranked Proposers	June 20, 2024 June 25, 2024
Consultant Selection	June 28, 2024
City Council Award Contract	July 10, 2024
Anticipated Contract Start Date	August 1, 2024
Project Completion Date	Fourteen (14) months, No later than September 30, 2025

- Section II – Scope of Work

- Field Surveying and Mapping: Utility pothole surveys for sub-surface utilities are no longer required in the PA&ED phase. The language of this section will be as follows:

The Consultant shall be responsible for data collection, base mapping and surveying necessary for preliminary engineering, cost estimates, right-of-way impacts, and level of environmental clearance. The consultant will perform:

- a. Topographical and boundary survey
- b. Existing Utility Mapping
- ~~c. Utility pothole survey for sub-surface utilities~~
- d. Surveying related to right-of-way, boundary, and utility relocation services
- e. Encroachment Permits
- f. Permitting from outside agencies

- Environmental Document:

Environmental permits identified for this project are for informational purposes and to facilitate coordination with regulatory agencies. These permits will be formally required to proceed with during the design phase (PS&E). The language of this section will be as follows:

~~The Consultant is responsible for securing all~~ Environmental permits **are** required for the project in compliance with the requirements of the environmental documents and regulatory agencies. It is anticipated that the project will require the following permits and approvals **during the PS&E phase**:

- National Pollutant Discharge Elimination System (NPDES) Statewide Storm Water Construction General Permit.
- State Historic Preservation Office (SHPO) Section 106 Concurrence
- San Francisco Bay Regional Water Quality Control Board 401 Water Quality Certification permit
- U.S. Army Corps of Engineers Section 404 Permit
- California Department of Fish and Wildlife Incidental Take Permit
- Town of Colma Encroachment Permit and Tree Removal Permit
- City of South San Francisco Encroachment Permit and Tree Removal Permit
- CalTrans Encroachment Permit to perform certain studies, if needed

- Section V – Proposal Evaluation and Selection Process, Evaluation Criteria: The evaluation criteria have been revised to allocate a **20%** weight to Qualifications & Experience and a **15%** weight to Schedule of Work. The language of this Section will be as follows:

The Evaluation Criteria Summary and their respective weights are as follows:

No.	Evaluation Criteria	Rating (0-5)	Weight	Score*
1	Completeness of Response to RFP	N/A	Pass/Fail	Pass/Fail
2	Declaration of Non-Collusion	N/A	Pass/Fail	Pass/Fail
3	Qualifications & Experience		25% 20%	
4	Organization & Approach		20%	
5	Scope of Services to be Provided		15%	
6	Schedule of Work		10% 15%	
7	References		5%	
8	Oral Interview and Presentation		25%	
Total:			100%	

Addendum No. 1, issued on **June 4, 2024**

ADDENDUM ACKNOWLEDGEMENT

Proposer acknowledges receipt of this addendum, which shall be attached to the proposal.

PROPOSER'S REPRESENTATIVE

DATE

END OF DOCUMENT