**MINUTES**
**REGULAR MEETING**
City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014
**Wednesday, February 11, 2015**
**7:30 p.m.**

## CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:32 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, Interim City Attorney Christopher Diaz, Police Chief Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Police Commander Sherwin Lum, and Administrative Technician III Caitlin Corley were in attendance.

## ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---|---|---|---|---|---|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

## PRESENTATION

- Recreation Director Brian Dossey introduced New Facility Attendant David Andrews

## PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:36 p.m. Resident Esmerelda Harper made a comment on the Hillside Boulevard Improvement Project. The Mayor closed the public comment period at 7:39 p.m.

## CLOSED SESSION

Council entered a Closed Session at 7:39 p.m.

1.  In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

    Agency Designated Representative: Mayor Joanne del Rosario
    Unrepresented Employee: City Manager

    Council returned to the dais at 7:47 p.m.  The Mayor announced "The Council has reached an agreement on contract negotiations with City Manager Sean Rabé. The resolution approving the first amendment to the City Manager's contract and the amendment itself have been presented to the City Council and are available on the back table for public review. This item will be presented to the City Council as Consent Calendar number 8."

## CONSENT CALENDAR

2.  Motion to Accept the Minutes from the January 5, 2015 Special Meeting.

3.  Motion to Accept the Minutes from the January 8, 2015 Special Meeting.

4.  Motion to Accept the Minutes from the January 14, 2015 Regular Meeting.

5.  Motion to Approve Report of Checks Paid for January 2015.

6.  Motion to Adopt a Resolution Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act.

7.  Motion to Adopt a Resolution Amending Section 3.6 of the Colma Parking Code Relating to the Stopping, Standing or Parking of Vehicles on Hillside Boulevard Between Hoffman Street and Serramonte Boulevard.

8.  Motion to Adopt a Resolution Approving First Amendment to City Manager Contract.

9.  Motion to Adopt a Resolution Adding Subchapter 1.17 to the Colma Administrative Code, Relating to Social Media.

10. Motion to Adopt a Resolution Adopting Findings and a Statement of Overriding Considerations as a Responsible Agency Pursuant to the Requirements of the California Environmental Quality Act and Approving a Memorandum of Agreement Between the Town of Colma and the San Francisco Public Utilities Commission.

**Action:** Council Member Fisicaro moved to approve the Consent Calendar items #2-10; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---|---|---|---|---|---|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

## NEW BUSINESS

### 11.    MID-YEAR BUDGET REPORT

City Manager Sean Rabé presented the staff report.  Mayor del Rosario opened the public comment period at 8:07 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Vice Mayor Colvin moved to approve Mid-Year Budget Report; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------|--------|----|--------|------------------|--------|
|      | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

## OLD BUSINESS

### 12.    ADULT HOLIDAY PARTY

Director of Recreation Brian Dossey presented the staff report. Mayor del Rosario opened the public comment period at 8:22 p.m. Resident Dorothy Hillman spoke. The Mayor closed the public comment period at 8:23 p.m. Council discussion followed.

**Action:** Council Member Gonzalez made a motion giving direction to staff regarding the Adult Holiday Party in 2015; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------|--------|----|--------|------------------|--------|
|      | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

### 13.    APPROVAL OF TOWN HALL BUDGET THRESHOLD

City Manager Sean Rabé presented the staff report. Mayor del Rosario opened the public hearing at 8:42 p.m. Residents Ruby Paniagua and Pat Hatfield made comments. The Mayor closed the public comment period at 8:44 p.m. Council discussion followed.

**Action:** Council Member Silva moved to set the budget for the Town Hall Renovation Project at $13 million; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------|--------|----|--------|-----------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | | ✓ | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | | ✓ | | | |
| Joseph Silva | ✓ | | | | |
| | 3 | 2 | | | |

## PUBLIC HEARING

14. **REASONABLE ACCOMODATIONS IN HOUSING ORDINANCE AMENDMENT**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment hearing at 9:05 p.m. Resident Tom Taylor made a comment. The Mayor closed the public hearing at 9:07 p.m. Council discussion followed.

**Action:** Council Member Silva moved to Introduce an Ordinance Amending Section 5.15.060 of the Colma Municipal Code, Relating to Requests for Reasonable Accommodations in Housing, and to Waive a Further Reading of the Ordinance; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------|--------|----|--------|-----------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

## COUNCIL CALENDARING

There will be a Special City Council Meeting will be on Tuesday, February 17, 2015 at 6:00 p.m. at the Colma Community Center.

The next Regular City Council Meeting will be on Wednesday, March 11, 2015 at 7:30 p.m. at the Colma Community Center.

## REPORTS

Council Members reported on the events listed below:

Joanne F. del Rosario
    State of Our Cities, 1/29

Diana Colvin
    State of Our Cities, 1/29

Helen Fisicaro
    State of Our Cities, 1/29

Joseph Silva
    Council of Cities Dinner, hosted by the County, 1/30

City Manager Sean Rabé reported on the topics below:

- Welcome to our new City Attorney Christopher Diaz.
- The Police Department is currently recruiting for a new Police Officer.
- Sergeant Kevin Nishita has been nominated for a community service award by the Daly City Lions.
- Sean will be speaking at the Chamber of Commerce Major Employers Breakfast on February 19, 2015.
- Reminder: Town offices will be closed on February 12 and February 16, 2015

## ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 9:06 p.m. in memory of Tim O'Brien, brother of Town employee Jeanne O'Brien.

Respectfully submitted,

Caitlin Corley
Administrative Technician III