



TOWN OF COLMA RECYCLING PERMIT REQUIREMENTS

Effective July 1, 2012, individuals or organizations (non-franchised¹) that collect and transport recyclable material in Colma are required to obtain a Recycling Permit from the Town of Colma. Permit applications and additional information is available at www.colma.ca.gov and from the Planning Department. Recycling Permits are available by submitting the permit application, paying a Recycling Permit fee and by submitting a business registration application and fee to the Town of Colma.

Recycling Permit Fees and Business Registration Requirements

The annual Recycling Permit fee is \$225; the annual business registration is \$25, payable to the *Town of Colma*.

Quarterly Reporting Requirements

Recyclers are required to complete reporting on the amount of recyclables collected each quarter in Colma. Please see the quarterly reporting template on the Colma website or see sample reports at the Town Planning Department. Note: the quarterly reports are due 45 days after the close of each quarterly reporting period. The quarterly reporting periods are based on a calendar year². Send quarterly reports to recycle@colma.ca.gov or mail to the Sustainability Coordinator, Town of Colma, 1190 El Camino Real, Colma, CA 94014.

Compliance with New Requirements

Persons or firms who do not obtain a permit and continue to collect and transport recyclables in Colma are guilty of a misdemeanor as detailed in Colma's Municipal Code, Section 1.05.010.

Additional Information

More information about the Recycler's Permit program is available at www.colma.ca.gov and the Town's Planning Department. Information is also available by calling the Town Sustainability Coordinator at 650.787.8888 or by emailing recycle@colma.ca.gov.

¹ Non-franchised haulers are haulers that do not have a franchise agreement with the Town of Colma. There are three franchised haulers in Colma: Allied, Recology and South San Francisco Scavenger

² Reporting periods based on a calendar year, the reporting periods are 1st Quarter: January 1 -March 31, 2nd Quarter: April 1-June 30, 3rd Quarter: July 1-Sept 30, 4th Quarter: October 1-December 31