

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, May 11, 2016
7:00 p.m.

CALL TO ORDER

Mayor Diana Colvin called the Regular Meeting of the City Council to order at 7:09 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel “Rae” Gonzalez, Joseph Silva and Joanne F. del Rosario were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Colvin asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel “Rae” Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

PRESENTATION

The Mayor presented a proclamation in honor of National Foster Care Month.

The Mayor presented the National Mayor’s Challenge for Water Conservation Raffle winner.

Rommel Medina and Maureen O’Connor presented the Colma Citizens’ Advisory Committee Scholarship Awardees.

There was a brief break from 7:25 p.m. to 7:45 p.m. for coffee and cake.

PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:48 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the April 27, 2016 Regular Meeting.
2. Motion to Approve Report of Checks Paid for April 2016.
3. Motion to Adopt a Resolution Consenting to the Inclusion of Properties within the Town’s Jurisdiction in CSCDA Open Pace.
4. Motion to Receive and File the Third Quarter Financial Report (January 2016– March 2016) and Direct Staff to Post a Copy to the Town Website.

Action: Council Member del Rosario moved to approve the Consent Calendar items #1-4; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

NEW BUSINESS

5. REJECTION OF BIDS FOR TOWN HALL RENOVATION PROJECT

Director of Public Works Brad Donohue presented the staff report. Mayor Colvin opened the public comment period at 7:53 p.m. and seeing no one come forward, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Fiscaro made a motion Rejecting All Bids for the Town Hall Renovation Project and Directing Staff to Rebid the Project; the motion was seconded be Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

PUBLIC HEARING

6. SIGN REGULATION ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor Colvin opened the public hearing at 8:19 p.m. Residents Tom Taylor and Maureen O’ Connor made a comment. The Mayor closed the public hearing at 8:21 p.m. Council discussion followed.

Action: Council Member Silva moved to Introduce an Ordinance Amending Subchapter 4.07 of the Colma Municipal Code, Relating to Sign Regulations, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

7. BUSINESS REGISTRATION CHANGES

City Planner Michael Laughlin presented the staff report. Mayor Colvin opened the public hearing at 8:30 p.m. and seeing no one come forward, she closed the public hearing. Council discussion followed.

Action: Council Member Silva moved to Introduce an Ordinance Amending Colma Municipal Code Chapter 4.01 Related to Business Registrations Pursuant to CEQA Guideline 15061(b)(3), and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

8. GARDEN EQUIPMENT LIMITATION

City Planner Michael Laughlin presented the staff report. Mayor Colvin opened the public hearing at 8:34 p.m. and seeing no one come forward, she closed the public hearing. Council discussion followed. Council Member Gonzalez asked that the start time for Saturday, Sunday and Holidays be changed from 9:00 a.m. to 10:00 a.m.

Action: Council Member Silva moved to Introduce an Ordinance Adding Colma Municipal Code Section 2.05.030 Related to Gardening Equipment Noise Limitations Pursuant to CEQA Guideline 15061(b)(3), with the requested change, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				

Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

COUNCIL CALENDARING

The next Regular City Council Meetings will be Wednesday, May 25, 2016 at 7:00 p.m. and Wednesday, June 8, 2016 at 7:00 p.m.

REPORTS

Diana Colvin

Jefferson Elementary Students of the Year Ceremony, 5/6

Helen Fiscaro

Spring for Youth Banquet, 5/5

Joseph Silva

Council of Cities Dinner, hosted by San Mateo County, 4/29

City Manager Sean Rabé reported on the following topics:

- Staff will be putting notice about the new PACE programs in the Livewire Newsletter.
- Sergeant Pfothenauer graduated from Crisis Intervention Training.
- Bike to Work Day will be held on Thursday, May 12th.
- Town Clean Up Day will be held on Saturday, May 14th.
- The Livewire Volunteer Luncheon will be held on Monday, May 16th.

ADJOURNMENT

The meeting was adjourned by Mayor Colvin at 8:51 p.m.

Respectfully submitted,

Caitlin Corley
City Clerk