

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, July 27, 2016**

Presentation – 5:00 p.m.  
Closed Session – 6:00 p.m.  
Regular Session – 7:00 p.m.

**CALL TO ORDER – 5:00 PM**

Mayor Diana Colvin called the Regular Meeting of the City Council to order at 5:17 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fiscaro, Council Members Raquel “Rae” Gonzalez and Joseph Silva were present. Council Member Joanne F. del Rosario was absent.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, and City Clerk Caitlin Corley were in attendance.

**PRESENTATION**

- Council presented Police Chief Stratton with a proclamation in honor of the hard work and bravery of our Police Department and all law enforcement officers.

There was a break for coffee and cake. Council Member del Rosario arrived at 6:00 p.m. Council entered the Closed Session.

**CLOSED SESSION – 6:00 PM**

1. **In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators**

Agency Negotiators: Sean Rabé, City Manager  
Austris Rungis, IEDA  
Employee Organizations: Colma Peace Officers Association  
Colma Communications/Records Association  
Unrepresented Employees: All

**ADOPTION OF THE AGENDA – 7:00 PM**

The Regular Session of the meeting resumed at 7:18 p.m. Mayor Colvin asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member Gonzalez moved to adopt the agenda; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

**REPORT FROM CLOSED SESSION – 7:00 PM**

Mayor Colvin stated, "No action was taken at the Closed Session this evening."

**PUBLIC COMMENTS**

Mayor Colvin opened the public comment period at 7:20 p.m. and seeing no one come forward to speak, she closed the public comment period.

**CONSENT CALENDAR**

2. Motion to Accept the Minutes from the July 13, 2016 Regular Meeting.
3. Motion to Adopt a Resolution Awarding Construction Contract to Concord Iron Works, Inc. and Authorizing the City Manager to Execute the Agreement for the Fabrication and Installation of the Structural Steel Frame for the Colma Town Hall Renovation and Addition Project Pursuant to CEQA Guidelines 15303, 15331 and 15332.
4. Motion to Adopt a Resolution Authorizing the City Manager to Execute a Second Amendment to the Contract with Ratcliff for Design and Construction Services in the Amount of \$253,340 for the Town Hall Renovation Project, Pending Receipt of Backup Documentation.
5. Motion to Adopt a Resolution Authorizing the City Manager to Execute an Agreement with US Bank for Purchase Card Services (CAL-Card).

**Action:** Vice Mayor Fisicaro moved to approve the Consent Calendar items #2-5; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

**NEW BUSINESS**

**6. FOUNDATION, UTILITY AND MASS GRADING WORK FOR TOWN HALL PROJECT**

Director of Public Works Brad Donohue presented the staff report. Mayor Colvin opened the public comment period at 7:23 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Fiscaro moved to adopt a Adopt Resolution Confirming Rejection of all Bids Received for Town Hall Renovation Project and Electing, by a Four-Fifths Vote of the Council, to Perform the Foundation, Mass Grading and Utility Work on the Project by Force Account, All Pursuant to CEQA Guidelines 15303, 15331 and 15332; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

**7. GRAND JURY RESPONSE**

City manager Sean Rabé presented the staff report. Mayor Colvin opened the public comment period at 7:32 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Fiscaro made a motion Approving the Town's Response to the 2015/16 Grand Jury Report Re: Body Worn Cameras for Police Officers; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

**COUNCIL CALENDARING**

The Regular Meeting of Wednesday, August 10, 2016 will be cancelled. The next Regular Council Meeting will be Wednesday, August 24, 2016.

## REPORTS

City Manager Sean Rabé reported on the following topics:

- Due to the fire at the Millbrae Community Center, the Town has offered the City of Millbrae the use of our Community Center at the nonprofit rate for the duration of this fiscal year.

## ADJOURNMENT

The meeting was adjourned by Mayor Colvin at 7:40 p.m. and closed in memory of Edward Taylor, owner of Val's restaurant, and Charlie Srabian, former owner of the 76 station in Colma.

Respectfully submitted,



Caitlin Corley  
City Clerk