

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

Tuesday, December 13, 2016

6:30 p.m.

CALL TO ORDER

Mayor Colvin called the Special Meeting of the City Council to order at 6:37 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel “Rae” Gonzalez, Joseph Silva and Joanne F. del Rosario were all present.

INTRODUCTIONS

Mayor Colvin welcomed the audience and acknowledged local dignitaries and elected officials in attendance:

- Dennis Fisicaro, Former Mayor
- Mary Brodzin, Former Council Member
- Adrienne Tissier, San Mateo County Supervisor
- Frances Liston, Former City Manager
- Maureen O’Connor, President of the Colma Historical Association
- Richard Rochetta, Board Secretary of the Colma Historical Association
- Pat Hatfield, President Emerita of the Colma Historical Association
- Dorothy Hillman, Treasurer Emerita of the Colma Historical Association

Mayor Colvin introduced the following Town of Colma Staff members:

- Sean Rabé, City Manager
- Kirk Stratton, Police Chief
- Brian Dossey, Administrative Services Director
- Brad Donohue, Director of Planning and Public Works
- Michael Laughlin, City Planner
- Caitlin Corley, City Clerk

FAREWELL RECOGNITION FOR RETIRING COUNCIL MEMBER JOSEPH SILVA

Mayor Colvin and Council presented Council Member Silva with a proclamation, a gavel engraved with his 20 year term of service, a personalized Town of Colma cycling jersey and a donation made in his name to the AIDS/LifeCycle Ride to End Aids.

Assemblymember Phil Ting, Supervisor Adrienne Tissier, Mayor Pradeep Gupta of South San Francisco and Maureen O’Connor, President of the Colma Historical Association also made presentations.

Council Member Silva gave his thank you and farewell remarks.

ADOPTION OF THE RESOLUTION DECLARING RESULTS OF NOVEMBER 8, 2016 ELECTION

Mayor Colvin stated, "Because I am one of the persons who ran for re-election to the Council, I have asked the Vice Mayor to handle this portion of the agenda," and turned the meeting over to Vice Mayor Fiscaro.

Vice Mayor Fiscaro called on City Clerk Caitlin Corley to read the certified results of the election.

Action: Council Member del Rosario moved to Adopt a Resolution Declaring the Results of the General Municipal Election Held on November 8, 2016, and Such Other Matters as Provided By Law; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario	✓				
	5	0			

ADMINISTRATION OF OATHS OF OFFICE TO RE-ELECTED COUNCIL MEMBERS

Vice Mayor Fiscaro asked Kristina Perez, Representative on the San Mateo County LGBTQ Commission, to come to the podium and administer the Oath of Office to re-elected Council Member Raquel Gonzalez.

Vice Mayor Fiscaro asked Supervisor Adrienne Tissier to come to the podium and administer the Oath of Office to re-elected Council Member Diana Colvin.

Vice Mayor Fiscaro asked Chief Kirk Stratton to come to the podium and administer the Oath of Office to newly elected Council Member John Irish Goodwin.

Council Member Silva came down from the dais and Council Member Goodwin took his seat.

REMARKS BY OUT-GOING MAYOR

Mayor Colvin made remarks as the out-going Mayor. The City Council presented her with a gavel, proclamation, flowers and a donation to the Colma Historical Association in her honor.

NOMINATION AND APPOINTMENT OF MAYOR

Mayor Colvin called upon the Council to make nominations for Mayor. Council Member del Rosario nominated Helen Fiscaro for Mayor, and the nomination was seconded by Council Member Gonzalez. There were no other nominations, and Mayor Colvin closed the nominations for Mayor and called for a vote.

Action: Council Member del Rosario moved to select Helen Fiscaro as Mayor, and the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

ADMINISTRATION OF THE OATH OF OFFICE TO NEW MAYOR

Out-going Mayor Colvin called Supervisor Adrienne Tissier to the podium to administer the Oath of Office to the new Mayor. After receiving the Oath of Office, Mayor Fiscaro introduced her guests and gave her remarks as the in-coming Mayor.

NOMINATION AND APPOINTMENT OF VICE MAYOR

Mayor Fiscaro called upon the Council to make nominations for Vice Mayor. Council Member del Rosario nominated Raquel Gonzalez for Vice Mayor, and the nomination was seconded by Council Member Colvin. There were no other nominations, and Mayor Fiscaro closed the nominations for Mayor and called for a vote.

Action: Council Member del Rosario moved to select Helen Fiscaro as Mayor, and the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

ADMINISTRATION OF THE OATH OF OFFICE TO VICE MAYOR

Mayor del Rosario called City Manager Sean Rabé, to the podium to administer the Oath of Office to the new Vice Mayor. After receiving the Oath of Office, Vice Mayor Gonzalez introduced her guests and gave her remarks as the in-coming Vice Mayor.

PRESENTATIONS

Maureen O'Connor of the Colma Historical Association presented out-going Mayor Fiscaro with a certificate and flowers.

Mayor Fiscaro presented Supervisor Adrienne Tissier with a proclamation in honor of her many years of service.

SIGNING OF THE VALUES BASED CODE OF CONDUCT

Mayor Fiscaro gave each member of the Council a Values Based Code of Conduct and they each signed the pledge.

ADJOURNMENT

Mayor Fiscaro adjourned the Special Meeting at 7:56 p.m., and invited everyone to join the Council in the reception that followed.

Respectfully submitted,



Caitlin Corley
City Clerk