



**Notice of and Agenda for Special Meeting  
of the Town of Colma City Council**

**Colma Community Center  
1520 Hillside Boulevard  
Colma, California**

**Tuesday, December 13, 2016  
6:30 P.M.**

**NOTICE IS HEREBY GIVEN** that the City Council of the Town of Colma will hold a Special Meeting at the above time and place for the purpose of transacting the following business:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE & ROLL CALL**
- 3. WELCOME AND INTRODUCTION OF SPECIAL GUESTS**
- 4. FAREWELL RECOGNITION FOR RETIRING COUNCIL MEMBER JOSEPH SILVA**
- 5. ADOPTION OF RESOLUTION DECLARING RESULTS OF NOVEMBER 8, 2016 ELECTION**  
*Consider:* Motion to Adopt a Resolution Declaring the Results of the General Municipal Election Held on November 8, 2016, and Such Other Matters as Provided By Law.
- 6. ADMINISTRATION OF OATHS OF OFFICE TO NEWLY AND RE-ELECTED COUNCIL MEMBERS**
- 7. MAYOR DIANA COLVIN MAKES REMARKS AS OUTGOING MAYOR**
- 8. PRESENTATIONS TO OUTGOING MAYOR DIANA COLVIN**
- 9. NOMINATION AND SELECTION OF MAYOR; REMARKS AND INTRODUCTION OF SPECIAL GUESTS**
- 10. NOMINATION AND SELECTION OF VICE MAYOR; REMARKS AND INTRODUCTION OF SPECIAL GUESTS**
- 11. OTHER PRESENTATIONS**
- 12. SIGNING OF THE VALUE BASED CODE OF CONDUCT**
- 13. ADJOURNMENT AND RECEPTION**

Dated: December 9, 2016  
Posted: December 9, 2016

  
Caitlin Corley, City Clerk





# STAFF REPORT

TO: Mayor and Members of the City Council  
FROM: Caitlin Corley, City Clerk  
VIA: Sean Rabé, City Manager  
MEETING DATE: December 13, 2016  
SUBJECT: Declaration of Election Results

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## RECOMMENDATION

Staff recommends that the City Council adopt the following resolution:

RESOLUTION DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD  
ON NOVEMBER 8, 2016, AND SUCH OTHER MATTERS AS PROVIDED BY LAW

## EXECUTIVE SUMMARY

The attached resolution (and exhibit to the resolution) is required by state law to declare the results of the election.

## FISCAL IMPACT

This action has no fiscal impact.

## BACKGROUND

According to state law, the city elections official has 28 days to canvass the returns and count the votes (*Election Code* sec 10262). Subsequently thereafter, the elections official shall prepare a certified statement of the results of the election and submit it to the governing body within 30 days of the election (*Elections Code* 15372). In Colma's case, the City Clerk is the city elections official, and the Town has contracted with the County to physically count the votes. The County has provided the certified statement of the results of the election to the Town.

The Council is then required to meet at its usual place of meeting no later than the next regularly scheduled city council meeting (or at a special meeting called for this purpose) to declare the results and to install the newly elected officers (*Election Code* sec 10262).

State law further states that at the meeting at which the declaration of the election results for a general municipal election is made the installation of elected officials shall occur. The City Council must also choose one of its members as Mayor, and one of its members as Mayor Pro Tempore/Vice-Mayor (*Government Code* 36801)].

## **ANALYSIS**

The election was held on November 8, 2016. The law sets forth a specific procedure (as outlined above) for declaring the results of the election. In accordance with the law, the County Elections Officer has conducted a canvass of the votes and has certified the results to the Colma City Council (Exhibit A to proposed Resolution). The city council must now adopt a resolution officially declaring the results of the election. (Elections Code § 10260-10265) The proposed resolution meets the requirements of law.

## **CONCLUSION**

Staff recommends the Council approve the attached resolution declaring the results of the November 8, 2016 election.

## **ATTACHMENTS**

- A. Resolution

**RESOLUTION NO. 2016-##  
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION DECLARING THE RESULTS OF THE  
GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2016,  
AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

The City Council of the Town of Colma, California, does resolve:

**1. Background.**

- (a) A General Municipal Election was held and conducted in the Town of Colma, County of San Mateo, California, on Tuesday, November 8, 2016, as required by law.
- (b) Notice of Election was given in time, form and manner as provided by law; candidates were nominated to fill the vacancy or vacancies as provided by law; voting precincts were properly established; election officers were appointed; and in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form, and manner as required by the provisions of the laws of the State of California relating to general law cities; and
- (c) The San Mateo County Elections Official has canvassed the returns of the election and has certified the results to the City Council of the Town of Colma, which results are received, attached and made a part hereof as Exhibit A.

**2. Declaration of Results.**

The City Council declares and determines that:

- (a) Number of Ballots. The whole number of ballots cast in the precinct, the whole number of absent voter ballots cast in the City, the whole number of provisional ballots cast in the City, and the total number of ballots cast in the City is set forth in the Certificate of Election from the San Mateo County Elections Officer, which is attached hereto as Exhibit A and made a part hereof.

- (b) Election of Three Council Members.

- (1) The names of the persons for the vacant offices of members of the City Council are as follows:

RAQUEL "RAE" GONZALEZ  
JOHN IRISH GOODWIN  
DIANA ISABEL COLVIN  
LAURA WALSH  
BARRY B. LAZARO

- (2) The number of votes given at each precinct and the number of votes given in the city to each of the above named persons for the respective offices for which the

persons were candidates are listed in Exhibit A attached. The City Council does declare and determine that the following persons were each elected as Member of the Town of Colma City Council for the full term of four years:

RAQUEL "RAE" GONZALEZ  
JOHN IRISH GOODWIN  
DIANA ISABEL COLVIN

**3. Orders.**

(a) The City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated. The City Clerk or some other duly authorized person shall administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

(b) The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions, and upon entry thereof, this Resolution shall constitute the official record of the results of said election.

**Certification of Adoption**

I certify that the foregoing Resolution No. 2016-\_\_ was duly adopted at a special meeting of the City Council of the Town of Colma held on December 14, 2016, by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Diana Colvin, Mayor					
Helen Fisicaro					
Raquel "Rae" Gonzalez					
Joanne F. del Rosario					
Joseph Silva					
<i>Voting Tally</i>					

Dated \_\_\_\_\_

\_\_\_\_\_  
Diana Colvin, Mayor

Attest: \_\_\_\_\_  
Caitlin Corley, City Clerk

Attachment: Exhibit A - Official Results of November 8, 2016 Election, Certified by County Elections Officer

## CERTIFICATE OF THE CHIEF ELECTIONS OFFICER

In the Matter of the CANVASS OF VOTES CAST )  
at the PRESIDENTIAL GENERAL ELECTION )  
held on November 8, 2016 )

I, **MARK CHURCH**, Chief Elections Officer of the County of San Mateo,  
State of California hereby certify;

**THAT** an election was held within the boundaries of the TOWN OF  
COLMA on Tuesday, November 8, 2016 for the purpose of electing three (3)  
Members to the City Council for four (4) year terms; and I caused to have  
processed and recorded the votes from the canvass of all ballots cast at said  
election within the boundaries of the TOWN OF COLMA.

**I HEREBY FURTHER CERTIFY** that the record of votes cast at said  
election is set forth in Exhibit "A" attached hereto and incorporated herein by  
reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 5<sup>th</sup> day of  
December, 2016, and file this date with the City Clerk of the TOWN OF COLMA.



**MARK CHURCH**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder



## EXHIBIT A



19	TOWN OF COLMA MEMBERS, CITY COUNCIL														
	Registration	Ballots Cast	Turnout (%)		TOWN OF COLMA Vote for 3 LAURA WALSH	DIANA ISABEL COLVIN	JOHN IRISH GOODWIN	RAQUEL "RAE" GONZALEZ	BARRY B. LAZARO						
5301	685	530	77.4		191	207	246	287	137						
Early Voting Totals	685	12	1.8		6	3	9	6	3						
Absentee Totals	685	340	49.6		127	147	157	194	101						
Election Day Totals	685	178	26.0		58	57	80	87	33						
Grand Totals	685	530	77.4		191	207	246	287	137						

Early Voting Totals 19		TOWN OF COLMA MEMBERS, CITY COUNCIL														
		Registration	Ballots Cast	Turnout (%)		TOWN OF COLMA Vote for 3 LAURA WALSH	DIANA ISABEL COLVIN	JOHN IRISH GOODWIN	RAQUEL "RAE" GONZALEZ	BARRY B. LAZARO						
14TH CONGRESSIONAL DISTRICT	685	12	1.8		6	3	9	6	3							
11TH SENATE DISTRICT	685	12	1.8		6	3	9	6	3							
19TH ASSEMBLY DISTRICT	685	12	1.8		6	3	9	6	3							
5TH SUPERVISORIAL DISTRICT	685	12	1.8		6	3	9	6	3							
BOARD OF EQUALIZATION - DISTRICT	685	12	1.8		6	3	9	6	3							
COUNTY OF SAN MATEO	685	12	1.8		6	3	9	6	3							
JEFFERSON ELEMENTARY SCHOOL	685	12	1.8		4	2	6	4	2							
JEFFERSON UNION HIGH SCHOOL	685	12	1.8		4	2	6	4	2							
SAN MATEO COUNTY HARBOR	685	12	1.8		6	3	9	6	3							
SOUTH SAN FRANCISCO UNIFIED	685	12	1.8		2	1	3	2	1							
STATEWIDE DISTRICT	685	12	1.8		6	3	9	6	3							
TOWN OF COLMA	685	12	1.8		6	3	9	6	3							
Early Voting Totals	685	12	1.8		6	3	9	6	3							

Absentee Totals 19	TOWN OF COLMA MEMBERS, CITY COUNCIL														
	Registration	Ballots Cast	Turnout (%)		TOWN OF COLMA Vote for 3 LAURA WALSH	DIANA ISABEL COLVIN	JOHN IRISH GOODWIN	RAQUEL "RAE" GONZALEZ	BARRY B. LAZARO						
14TH CONGRESSIONAL DISTRICT	685	340	49.6		127	147	157	194	101						
11TH SENATE DISTRICT	685	340	49.6		127	147	157	194	101						
19TH ASSEMBLY DISTRICT	685	340	49.6		127	147	157	194	101						
5TH SUPERVISORIAL DISTRICT	685	340	49.6		127	147	157	194	101						
BOARD OF EQUALIZATION - DISTRICT	685	340	49.6		127	147	157	194	101						
COUNTY OF SAN MATEO	685	340	49.6		127	147	157	194	101						
JEFFERSON ELEMENTARY SCHOOL	685	340	49.6		97	130	126	173	94						
JEFFERSON UNION HIGH SCHOOL	685	340	49.6		97	130	126	173	94						
SAN MATEO COUNTY HARBOR	685	340	49.6		127	147	157	194	101						
SOUTH SAN FRANCISCO UNIFIED	685	340	49.6		30	17	31	21	7						
STATEWIDE DISTRICT	685	340	49.6		127	147	157	194	101						
TOWN OF COLMA	685	340	49.6		127	147	157	194	101						
<b>Absentee Totals</b>	685	340	49.6		127	147	157	194	101						

Grand Totals 19		TOWN OF COLMA MEMBERS, CITY COUNCIL														
		Registration	Ballots Cast	Turnout (%)		TOWN OF COLMA Vote for 3 LAURA WALSH	DIANA ISABEL COLVIN	JOHN IRISH GOODWIN	RAQUEL "RAE" GONZALEZ	BARRY B. LAZARO						
14TH CONGRESSIONAL DISTRICT	685	530	77.4		191	207	246	287	137							
11TH SENATE DISTRICT	685	530	77.4		191	207	246	287	137							
19TH ASSEMBLY DISTRICT	685	530	77.4		191	207	246	287	137							
5TH SUPERVISORIAL DISTRICT	685	530	77.4		191	207	246	287	137							
BOARD OF EQUALIZATION - DISTRICT	685	530	77.4		191	207	246	287	137							
COUNTY OF SAN MATEO	685	530	77.4		191	207	246	287	137							
JEFFERSON ELEMENTARY SCHOOL	685	530	77.4		151	184	197	255	129							
JEFFERSON UNION HIGH SCHOOL	685	530	77.4		151	184	197	255	129							
SAN MATEO COUNTY HARBOR	685	530	77.4		191	207	246	287	137							
SOUTH SAN FRANCISCO UNIFIED	685	530	77.4		40	23	49	32	8							
STATEWIDE DISTRICT	685	530	77.4		191	207	246	287	137							
TOWN OF COLMA	685	530	77.4		191	207	246	287	137							
<b>Early Voting Totals</b>	685	12	1.8		6	3	9	6	3							
<b>Absentee Totals</b>	685	340	49.6		127	147	157	194	101							
<b>Election Day Totals</b>	685	178	26.0		58	57	80	87	33							
<b>Grand Totals</b>	685	530	77.4		191	207	246	287	137							