



**AGENDA  
REGULAR MEETING**

**City Council of the Town of Colma  
Colma Community Center  
1520 Hillside Boulevard  
Colma, CA 94014**

**Wednesday, July 13, 2016  
CLOSED SESSION – 6:00 PM  
REGULAR SESSION – 7:00 PM**

**CLOSED SESSION – 6:00 PM**

**1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators**

Agency Negotiators:	Sean Rabé, City Manager Austis Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association Colma Communications/Records Association
Unrepresented Employees:	All

**PLEDGE OF ALLEGIANCE AND ROLL CALL – 7:00 PM**

**ADOPTION OF AGENDA**

**PRESENTATIONS**

- Introduction of New Facility Attendant Lucas Montalvo
- 80<sup>th</sup> Birthday Recognition for Mary Brodzin
- 95<sup>th</sup> Birthday Recognition for Dorothy Hillman
- Swearing in of New Administrative Services Director Brian Dossey

**PUBLIC COMMENTS**

Comments on the Consent Calendar and Non-Agenda Items will be heard at this time.  
Comments on Agenda Items will be heard when the item is called.

**CONSENT CALENDAR**

2. Motion to Accept the Minutes from the June 22, 2016 Regular Meeting.
3. Motion to Approve Report of Checks Paid for June 2016.

4. Motion to Adopt an Ordinance Amending Subchapter 3.04 of the Colma Municipal Code, Relating to Sewer Rates and Charges (second reading).
5. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2016.
6. Motion to Adopt a Resolution Adopting FY 2015-16 Budget Change and Directing Staff to Implement the Fleet Replacement Fund #61 in the Town Financial Records as of June 30, 2016.

## **PUBLIC HEARING**

### **7. 2016-2026 SOLID WASTE RATES**

*Consider:* Motion to Adopt a Resolution Permitting Allied Waste Services of North America, LLC, DBA Republic Services of Daly City, to Charge Specified Rates for the Collection and Processing of Recyclables and Organics, and the Collection and Disposal of Garbage in the Town of Colma.

### **8. APPROVAL OF ENGINEER'S REPORT FOR FY 2016-17**

*Consider:* Motion to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year 2016-2017, Directing the City Engineer to File a Copy of the Engineer's Report with the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll.

## **NEW BUSINESS**

### **9. LEAGUE OF CALIFORNIA CITIES CONFERENCE DELEGATE**

*Consider:* Motion Designating a Voting Delegate for the Annual League of California Cities Conference in October.

## **COUNCIL CALENDARING**

## **REPORTS**

Mayor/City Council

City Manager

## **ADJOURNMENT**

The City Council Meeting Agenda Packet and supporting documents are available for review at the Colma Town Hall, 1188 El Camino Real, Colma, CA during normal business hours (Mon – Fri 8am-5pm). Persons interested in obtaining an agenda via e-mail should call Caitlin Corley at 650-997-8300 or email a request to [ccorley@colma.ca.gov](mailto:ccorley@colma.ca.gov).

### Reasonable Accommodation

Upon request, this publication will be made available in appropriate alternative formats to persons with disabilities, as required by the Americans with Disabilities Act of 1990. Any person with a disability, who requires a modification or accommodation to view the agenda, should direct such a request to Brian Dossey, ADA Coordinator, at 650-997-8300 or [brian.dossey@colma.ca.gov](mailto:brian.dossey@colma.ca.gov). Please allow two business days for your request to be processed.

**1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators**

Agency Negotiators:	Sean Rabé, City Manager Austris Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association
Unrepresented Employees:	All

*There is no staff report for this item.*



## MINUTES REGULAR MEETING

City Council of the Town of Colma  
Colma Community Center  
1520 Hillside Boulevard  
Colma, CA 94014

Teleconference Location:  
490 D Street  
Colma, CA 94014

Wednesday, June 22, 2016  
7:00 p.m.

### CALL TO ORDER

Mayor Diana Colvin called the Regular Meeting of the City Council to order at 7:03 p.m.

Council Present – Mayor Diana Colvin, Council Members Raquel “Rae” Gonzalez and Joanne F. del Rosario were present. Vice Mayor Helen Fisicaro was present via teleconference. Council Member Joseph Silva was absent.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

### ADOPTION OF THE AGENDA

Mayor Colvin asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel “Rae” Gonzalez	✓				
Joseph Silva					✓
Joanne F. del Rosario	✓				
	4	0			

### PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:02 p.m. and seeing no one come forward to speak, she closed the public comment period.

### CONSENT CALENDAR

1. Motion to Accept the Minutes from the June 8, 2016 Regular Meeting.

2. Motion to Adopt a Resolution Establishing Salary for New Administrative Services Director Position; Removing Assistant City Manager Position, Recreation Services Director and Senior Projects Manager Positions; and Adopting a Salary Schedule.

**Action:** Council Member Gonzalez moved to approve the Consent Calendar items #1-2; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva					✓
Joanne F. del Rosario	✓				
	4	0			

## PUBLIC HEARING

### 3. 442-468 B STREET – TEALDI SUBDIVISION

City Attorney Christopher Diaz explained that because Mayor Colvin and Vice Mayor Fisicaro own property within 500 feet of the subject property, they would need to recuse themselves for this item. However, in order to create a quorum, one would need to be randomly selected to participate in the making of a governmental decision on this agenda item. City Attorney Diaz conducted a random drawing of numbers, and the drawing selected Vice Mayor Fisicaro to participate. Mayor Colvin turned the meeting over to Council Member del Rosario and stepped down from the dais.

Associate Planner Turhan Sonmez presented the staff report. Council Member del Rosario opened the public comment hearing at 7:12 p.m. Resident Ray Boudewyn made a comment. Council Member del Rosario closed the public hearing at 7:15. Council discussion followed. Applicant Dan Tealdi answered Council questions.

**Action:** Council Member Gonzalez moved to Adopt a Resolution Granting a Tentative Subdivision Map for Creating Nine Single Family Residential Lots Located at 442-468 B Street Pursuant to CEQA Guideline 15332; the motion was seconded by Vice Mayor Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor				✓	
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva					✓
Joanne F. del Rosario	✓				
	3	0			

Mayor Colvin returned to the dais.

## **COUNCIL CALENDARING**

The next Regular City Council Meetings will be Wednesday, July 13, 2016 at 7:00 p.m. and Wednesday, July 27, 2016 at 7:00 p.m.

## **REPORTS**

City Manager Sean Rabé reported on the following topics:

- The Serra Center sign was removed for safety reasons. It should be replaced in the next several months.
- Ross Dress for Less should be open in Metro 280 in October.

## **ADJOURNMENT AND CLOSE IN MEMORY**

The meeting was adjourned by Mayor Colvin at 7:26 p.m. in memory of Erlinda Galeon, longtime community leader and Officer Michael Katherman, San Jose Police Officer killed in the line of duty.

Respectfully submitted,

Caitlin Corley  
City Clerk





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06/06/2016 1:12:19PM

FinalCheck List  
Town of Colma

Page: 1

Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43911	6/6/2016	00005	ABAG PLAN CORPORATION	ABGV24136-16C	4/30/2016	LEGAL SERVICES	16,775.10
43912	6/6/2016	00088	CITY OF HALF MOON BAY	05/27/16 CCC M	6/2/2016	05/27/16 COUNCIL OF CITIES	50.00
43913	6/6/2016	00116	DALY CITY/COLMA CHAMBER	06/2016-05/2017	6/1/2016	6/2016-05/2017 MEMBERSHIP	195.00
43914	6/6/2016	00140	FIRST NAT BANK OF NO CA	05/22/16 Morque	5/22/2016	CREDIT CARD CHARGE	3,328.16
				05/22/16 Gogan	5/22/2016	CREDIT CARD CHARGE	3,061.82
				05/22/16 Dossey	5/22/2016	CREDIT CARD CHARGE	2,071.68
				05/22/16 Tapia	5/22/2016	CREDIT CARD CHARGE	1,240.84
				05/22/16 Stratfor	5/22/2016	CREDIT CARD CHARGE	327.17
				05/22/16 Lum	5/22/2016	CREDIT CARD CHARGE	290.88
				05/22/16 Pfortent	5/22/2016	CREDIT CARD CHARGE	209.76
				05/22/16 Velasq	5/22/2016	CREDIT CARD CHARGE	149.30
				05/22/2016 Rab	5/22/2016	CREDIT CARD CHARGE	90.11
43915	6/6/2016	00236	LAURETTA PRINTING COMPAN	28309	5/26/2016	2" SEAL ON SUPPLIED FOLDE	10,769.72
				28325	5/31/2016	500 ENVELOPES CAP. BOND	522.00
43916	6/6/2016	00259	PADILLA, ANGELA	2000497.003	5/31/2016	05/31/16 DEPOSIT REFUND	206.63
43917	6/6/2016	00280	OFFICE DEPOT, INC.	1940342894	6/26/2016	8.5 X 11 COPY PAPER	50.00
43918	6/6/2016	00421	U.S. POSTAL SERVICE	Bulk Mail #1433	6/1/2016	#1433 BULK MAIL POSTAGE	12.34
43919	6/6/2016	00449	BANK OF AMERICA	05/24/2016	5/24/2016	CREDIT CARD CHARGE	200.00
43920	6/6/2016	01037	COMCAST CABLE	June 2016	5/26/2016	COMCAST CABLE TV	2,524.88
				05/25-06/24 Intel	5/20/2016	8155 20 022 0097051 Internet	12,875.28
				06/02/16-07/01/1	5/27/2016	INTERNET 1198 & 1199 EL CA	286.20
				05/25-06/24 427	5/20/2016	HIGH SPEED INTERNET 427 F	241.20
43921	6/6/2016	01340	NAVIA BENEFIT SOLUTIONS	10052087	5/31/2016	SECTION 125 PARTICIPANT F	236.20
43922	6/6/2016	01367	DUO DANCE ACADEMY	May 2016	6/2/2016	DANCE CLASSES	75.00
43923	6/6/2016	01643	AUSTRIA, HELEN	2000496.003	5/31/2016	05/31/16 DEPOSIT REFUND	420.00
43924	6/6/2016	01995	CELESTE, MIKE L.	16-0601	6/1/2016	CARDROOM BACKGROUND	300.00
43925	6/6/2016	02082	VINCE'S OFFICE SUPPLY, INC	May 2016	5/31/2016	OFFICE SUPPLIES	990.00
43926	6/6/2016	02144	DOMINIC A. DE LUCCA DBA	DI656	5/24/2016	TAE KWON DO	453.34
43927	6/6/2016	02179	HUB INTERNATIONAL OF CA	May 2016	6/1/2016	INSURANCE EVENTS	900.00
43928	6/6/2016	02605	GUERRERO, SAUL	May 26, 2016 Re	5/31/2016	MAY 26, 2016 REIMBURSE GA	128.04
43929	6/6/2016	02743	UTILITY TELEPHONE, INC	June 2016	6/1/2016	INTERNET ACCESS 128070	40.69
43930	6/6/2016	02799	WAVE	00935849	5/23/2016	RIMS INTERNET W/SSF	700.89
43931	6/6/2016	02857	DE LEON, DARCY	March 14-18, 20	5/31/2016	MARCH 14-18, 2016 CITY CLE	400.00
43932	6/6/2016	02896	GATCHALIAN, STEVEN	Replaces Ck #4:	2/2/2016	REPLACES LOST CHECK #43	101.83
							20.95

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b total for FIRST NATIONAL BANK OF DALY CITY: 49,475.29

22 checks in this report.

Grand Total All Checks:

49,475.29

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06/07/2016 9:26:56AM

Final Check List  
Town of Colma

Page: 1

## Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43933	6/6/2016	00093	CITY OF SOUTH SAN FRANCISCO 516467	5/25/2016	TRAFFIC SIGNAL MAINTENANCE	936.39	
			516466	5/25/2016	TRAFFIC SIGNAL MAINTENANCE	761.00	1,697.39
43934	6/6/2016	00307	PACIFIC GAS & ELECTRIC 0567147369-1	5/24/2016	0567147369-1 JSB S/O SERRA	114.73	114.73
43935	6/6/2016	01308	EEL RIVER FUELS, INC, 497273	5/31/2016	PW GAS PURCHASES	232.88	232.88
43936	6/6/2016	01370	VERIZON WIRELESS SERVICE 9765446036	5/15/2016	CELL PHONE SERVICE	1,276.31	1,276.31
43937	6/6/2016	01450	SAN MATEO LAWN MOWER 157872	5/7/2016	SPRAY	127.78	127.78
43938	6/6/2016	01687	UNITED SITE SERVICES OF 114-4051955	5/24/2016	STANDARD AND REGULAR SERVICE	128.01	128.01
43939	6/6/2016	02913	FARALLON COMPANY 1601-05	5/31/2016	PMT #5 WORK COMPLETED	68,400.00	68,400.00
b total for FIRST NATIONAL BANK OF DALY CITY:							71,977.10

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7 checks in this report.

Grand Total All Checks:

71,977.10

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06/08/2016 12:52:24PM

Final Check List  
Town of Colma

Page: 1

Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43940	6/10/2016	00068	COLMA PEACE OFFICER'S	6/10/2016	COLMA PEACE OFFICERS: P/	690.83	690.83
43941	6/10/2016	00631	P.E.R.S.	6/10/2016	PERS - BUYBACK: PAYMENT	24,516.65	
				6/10/2016	PERS MISC NON-TAX: PAYME	9,617.51	
				6/10/2016	PERS MISC NON-TAX: PAYME	610.44	34,744.60
43942	6/10/2016	01340	NAVIA BENEFIT SOLUTIONS	6/10/2016	FLEX 125 PLAN: PAYMENT	362.31	362.31
43943	6/10/2016	01360	VANTAGE TRANSFER AGENT	6/10/2016	ICMA CONTRIBUTION: PAYME	3,117.00	
				6/10/2016	ICMA CONTRIBUTION: PAYME	650.00	3,767.00
43944	6/10/2016	01375	NATIONWIDE RETIREMENT S	6/10/2016	NATIONWIDE: PAYMENT	6,325.00	
				6/10/2016	NATIONWIDE: PAYMENT	700.00	7,025.00
43945	6/10/2016	02377	CALIFORNIA STATE DISBURS	6/10/2016	WAGE GARNISHMENT: PAYM	553.84	553.84
93378	6/10/2016	00521	UNITED STATES TREASURY	6/10/2016	FEDERAL TAX: PAYMENT	908.40	908.40
93380	6/10/2016	00130	EMPLOYMENT DEVELOPMEN	6/10/2016	CALIFORNIA STATE TAX: PAY	8,066.24	8,066.24
93381	6/10/2016	00521	UNITED STATES TREASURY	6/10/2016	FEDERAL TAX: PAYMENT	44,367.77	44,367.77
b total for FIRST NATIONAL BANK OF DALY CITY:							100,485.99

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9 checks in this report.

Grand Total All Checks:

100,485.99

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06/13/2016 9:32:11AM

Final Check List  
Town of Colma

Page: 1

## Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43946	6/13/2016	00020	ASSOCIATED SERVICES INC June 2016	6/1/2016	SUPPLIES	96.00	96.00
43947	6/13/2016	00051	CALIFORNIA WATER SERVICE 05/26/2016	5/26/2016	WATER BILL	5,293.72	5,293.72
43948	6/13/2016	00057	CINTAS CORPORATION #2 May 2016	5/31/2016	CLEANING SERVICE	841.26	841.26
43949	6/13/2016	00112	DEPARTMENT OF JUSTICE 170001	6/3/2016	HR ACCOUNT #145931	113.00	113.00
43950	6/13/2016	00174	HOME DEPOT CREDIT SERVICE 05/30/2016	5/30/2016	MAY 2-25, 2016 PW PURCHASE	811.98	811.98
43951	6/13/2016	00181	IEDA 21158	6/1/2016	LABOR RELATIONS CONSULT	1,279.00	1,279.00
43952	6/13/2016	00254	METRO MOBILE COMMUNICATIONS 160607	6/1/2016	MAINTENANCE CONTRACT	602.00	602.00
43953	6/13/2016	00307	PACIFIC GAS & ELECTRIC 6991706865-7	6/2/2016	6991706865-7 1190 EL CAMINO	530.43	530.43
43954	6/13/2016	00362	COUNTY OF SAN MATEO C16-0125	6/6/2016	05/03/16 TIME MANAGEMENT	120.00	120.00
43955	6/13/2016	00364	SMC SHERIFF'S OFFICE CL04838	5/31/2016	LAB FEES	1,092.00	1,092.00
43956	6/13/2016	00414	TERMINEX INTERNATIONAL L355395483	6/10/2016	PEST CONTROL	429.00	
			355395484	6/10/2016	601 F St.	59.00	
			353723384	6/10/2016	1199 El Camino	50.00	538.00
43957	6/13/2016	00433	GRAINGER INC	6/7/2016	ELECTRIC TANKLESS WATER	321.96	321.96
43958	6/13/2016	00500	SMC CONTROLLERS OFFICE May 2016	6/3/2016	ALLOCATION OF PARKING PERMIT	1,094.50	1,094.50
43959	6/13/2016	01151	MARTINEZ, ALICIA 2000501.003	6/6/2016	06/06/16 DEPOSIT REFUND	300.00	300.00
43960	6/13/2016	01184	PENINSULA UNIFORMS & EQUIPMENT May 2016	5/31/2016	#124578 VELASQUEZ JACKET	102.21	102.21
43961	6/13/2016	01399	WESTLAKE TOUCHLESS CARMAY 2016	6/1/2016	PD CAR WASH	21.90	21.90
43962	6/13/2016	01552	FORTE PRESS CORPORATION 053187	5/26/2016	BUSINESS CARDS	815.80	
			53223	5/31/2016	500 BUSINESS CARDS OFC. I	201.12	1,016.92
43963	6/13/2016	01565	BAY CONTRACT MAINTENANCE 16996	5/27/2016	SAND & REFINISH COMMUNIT	5,000.00	5,000.00
43964	6/13/2016	01972	LORAL LANDSCAPING, INC 4253	5/31/2016	TREE WORK COMPLETED IN	25,849.47	25,849.47
43965	6/13/2016	02118	BAY AREA NEWS GROUP 0000975528	5/31/2016	MAY 24-31, 2016 SEWER RATE	494.86	494.86
43966	6/13/2016	02182	DALY CITY KUMON CENTER May 2016	6/6/2016	TUTORING	4,040.00	4,040.00
43967	6/13/2016	02216	RAMOS OIL CO. INC. 682533	5/31/2016	GASOLINE PURCHASES	1,145.83	
			647086	5/20/2016	GASOLINE PURCHASES	1,025.96	
			645487	5/10/2016	GASOLINE PURCHASES	906.63	
			667021	5/20/2016	RECREATION GASOLINE PURCHASE	30.77	3,109.19
43968	6/13/2016	02274	FRANK AND GROSSMAN LANI 150442	6/1/2016	LANDSCAPE MAINTENANCE	10,200.00	
			40446465	5/31/2016	PD 15-5 GAL. WHITE ROCK R	1,050.00	11,250.00
43969	6/13/2016	02337	TASER INTERNATIONAL, INC. SI1439922	5/27/2016	KIT, DATAPORT DOWNLOAD,	10,398.17	10,398.17
43970	6/13/2016	02386	VIBO MUSIC SCHOOL April 1-June 3, 2016	6/7/2016	MUSIC LESSONS	1,608.00	1,608.00
43971	6/13/2016	02424	DAQUIOAG, DESIREE 2000498.003	6/6/2016	06/06/16 DEPOSIT REFUND	50.00	50.00
43972	6/13/2016	02696	LIZARDO, YESENIA 2000502.003	6/6/2016	06/06/16 DEPOSIT REFUND	50.00	50.00

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## Bank : first FIRST NATIONAL BANK OF DALY (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43973	6/13/2016	02788	LUNA-SEVILLA, MARGARET-RMarch 26-May 26	6/8/2016	PALANGO CLASSES	350.00	350.00
43974	6/13/2016	02839	LAZARO, BARRY	6/6/2016	06/06/16 DEPOSIT REFUND	300.00	300.00
43975	6/13/2016	02864	MOBILE MODULAR MANAGEMENT	5/23/2016	24 X 60 HCD OFFICE RENTAL	657.27	
			1006683	5/17/2016	8 X 20 OFFICE HCD, RAMP RI	408.97	1,066.24
43976	6/13/2016	02917	BROWN, OLIVIA GRACE	2/23/2016	02/23/16 DEPOSIT REFUND: F	300.00	300.00
43977	6/13/2016	02939	MAYORGA, ALEJANDRA	6/6/2016	06/06/16 DEPOSIT REFUND	260.00	260.00
b total for FIRST NATIONAL BANK OF DALY CITY:							78,300.81

32 checks in this report.

Grand Total All Checks:

78,300.81

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06/15/2016 12:07:51PM

Final Check List  
Town of Colma

Page: 1

Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43978	6/13/2016	00414	TERMINEX INTERNATIONAL L355395483	6/10/2016	PEST CONTROL	429.00	488.00
			355395484	6/10/2016	601 F St.	59.00	488.00

b total for FIRST NATIONAL BANK OF DALY CITY:

Page: 1

1 checks in this report.

Grand Total All Checks:

488.00

## Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
43979	6/20/2016	00005	ABAG PLAN CORPORATION	5/31/2016	LEGAL SERVICES	2,818.40	2,818.40
43980	6/20/2016	00025	ALLIED HEATING & AIR COND	6/15/2016	REPLACE FAILED INDOOR FA	2,574.77	2,574.77
43981	6/20/2016	00064	COLMA FLORAL SHOP	6/15/2016	COLORFUL VASE ARRANGEM	54.50	54.50
43982	6/20/2016	00087	CITY OF DALY CITY	April 7-26 Flushii	APRIL 7-26, 2016 PREVENTIV	20,979.00	20,979.00
43983	6/20/2016	00112	DEPARTMENT OF JUSTICE	6/3/2016	PD ACCOUNT #140503	1,064.00	1,064.00
43984	6/20/2016	00288	HATFIELD, PATRICIA	6/13/2016	06/13/16 DEPOSIT REFUND	50.00	50.00
43985	6/20/2016	00307	PACIFIC GAS & ELECTRIC	6/3/2016	PG&E	5,179.32	5,179.32
43986	6/20/2016	00313	QUILL CORPORATION	6/3/2016	COPY PAPER LETTER	39.23	39.23
43987	6/20/2016	00412	TELECOMMUNICATIONS ENG	6/10/2016	Facilities Mgmt & Maintenance	1,328.00	1,328.00
43988	6/20/2016	00534	SMC INFORMATION SERVICE	6/9/2016	MICRO CHANNEL & LINES	1,255.50	1,255.50
43989	6/20/2016	00630	MAD SCIENCE OF THE BAY A	6/15/2016	06/15/16 SLIME TIME WORKS	265.00	265.00
43990	6/20/2016	00778	CASTILLO, ANA	6/13/2016	06/13/16 DEPOSIT REFUND	225.00	225.00
43991	6/20/2016	00779	CASTRO, ESTHER	6/13/2016	06/13/16 DEPOSIT REFUND	50.00	50.00
43992	6/20/2016	01037	COMCAST CABLE	8155 20 022 009	DISPATCH: REPLACED DAMA	101.02	101.02
43993	6/20/2016	01050	GOMEZ L., MARTHA	2000511.003	06/13/16 DEPOSIT REFUND	300.00	300.00
43994	6/20/2016	01276	GONZALEZ, RAE	2000512.003	06/13/16 WITHDRAWAL REFU	16.00	16.00
43995	6/20/2016	01549	BURNS, LORI	May & June Reir	MAY 6 & 11 AND JUNE 14, 201	51.62	51.62
43996	6/20/2016	01565	BAY CONTRACT MAINTENAN	June 2016	JANITORIAL SERVICES	7,881.25	7,881.25
43997	6/20/2016	01919	COLLICUTT ENERGY SERVICE	June 2016	REPLACE BLOCK HEATER & I	872.35	872.35
43998	6/20/2016	02132	WOLLMAN, JASON	June 7-9 Reimbu	JUNE 7-9, 2016 TRAINING MA	155.06	155.06
43999	6/20/2016	02499	GE CAPITAL INFORMATION T	6/7/2016	PD COPY MACHINE RENTAL	810.78	810.78
			96969857	6/3/2016	REC COPY MACHINE RENTAL	602.56	1,413.34
44000	6/20/2016	02510	REGIONAL GOVERNMENT SE	5/31/2016	CONTRACT FINANCE SERVIC	9,039.00	9,039.00
44001	6/20/2016	02533	CORONA, MARTIN	06/15/2016	06/15/16 ADVANCED DISABI	1,000.00	1,000.00
44002	6/20/2016	02558	DIAL GLASS AND WINDOW C	5/23/2016	DUAL GLAZED GLASS REPLA	5,021.00	5,021.00
44003	6/20/2016	02605	GUERRERO, SAUL	06/13/16 Reimbu	06/13/16 EMOTIONAL SURVIV	44.76	44.76
44004	6/20/2016	02623	BLOEBAUM, CYNTHIA	June 15, 2016	COOKING CLASSES	500.00	500.00
44005	6/20/2016	02793	DITO'S MOTORS	14109	2011 FORD CROWN VIC #5 R	493.93	493.93
44006	6/20/2016	02827	CORODATA SHREDDING, INC.	RS2804538	STORAGE, PICKUP/DELIVER	51.25	51.25
44007	6/20/2016	02877	GUERRERO, MARIA	2000510.003	06/13/16 DEPOSIT REFUND	300.00	300.00
44008	6/20/2016	02934	TETRA TECH, INC.	51059151	APRIL 23-JUNE 12, 2016 JURI	2,250.03	2,250.03
44009	6/20/2016	02940	TOWILL, INC.	05-662	MAY 2016 CITY HALL STAKIN	6,213.00	8,235.00
				05-661	MAY 2016 CITY HALL STAKIN	2,022.00	1,000.00
44010	6/20/2016	02941	STERNE SCHOOL	3798	JUNE 14-JULY 8, 2016 MADA	1,000.00	1,000.00

## Bank : first FIRST NATIONAL BANK OF DALY (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
44011	6/20/2016	02943	FERNANDO, LOLITA BATALLEIRefund 33904P	5/24/2016	REFUND 33904P FINGERPRIN	30.00	30.00
44012	6/20/2016	02946	VELASQUEZ, AMANDA	June 2-3, 2016 F 6/13/2016	JUNE 2-3, 2016 REIMBURSE M	127.19	127.19
44013	6/20/2016	02947	ABELLANA, ANGELIKA	06/15/16 BART T 6/16/2016	06/15/16 REIMBURSE BART T	72.00	72.00

b total for FIRST NATIONAL BANK OF DALY CITY:

74,837.52

35 checks in this report.

Grand Total All Checks:

74,837.52

Final Check List  
Town of Colma

apChkLst

06/22/2016 11:54:29AM

## Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
44014	6/24/2016	00047	C.L.E.A.	6/24/2016	CLEA: PAYMENT	318.50	318.50
44015	6/24/2016	00068	COLMA PEACE OFFICER'S	6/24/2016	COLMA PEACE OFFICERS: PAY	690.83	690.83
44016	6/24/2016	00282	CALIFORNIA PUBLIC EMPLOY	6/24/2016	JULY 2016 HEALTH PREMIUM	67,928.46	67,928.46
44017	6/24/2016	00631	P.E.R.S.	6/24/2016	PERS - BUYBACK: PAYMENT	24,580.23	24,580.23
				6/24/2016	PERS MISC NON-TAX: PAYME	9,615.00	34,195.23
				6/24/2016	FLEX 125 PLAN: PAYMENT	362.31	362.31
44018	6/24/2016	01340	NAVIA BENEFIT SOLUTIONS	6/24/2016	ICMA CONTRIBUTION: PAYME	3,117.00	3,117.00
44019	6/24/2016	01360	VANTAGE TRANSFER AGENT	6/24/2016	NATIONWIDE: PAYMENT	6,325.00	6,325.00
44020	6/24/2016	01375	NATIONWIDE RETIREMENT S	6/24/2016	LIFE INSURANCE: PAYMENT	360.70	360.70
44021	6/24/2016	02224	STANDARD INSURANCE COM	6/24/2016	WAGE GARNISHMENT: PAYM	553.84	553.84
44022	6/24/2016	02377	CALIFORNIA STATE DISBURS	6/24/2016	PORAC: PAYMENT	24.00	24.00
44023	6/24/2016	02944	PEACE OFFICERS RESEARCH	6/24/2016	PORAC LDF: PAYMENT	275.40	275.40
44024	6/24/2016	02945	PORAC LEGAL DEFENSE FUN	6/24/2016	CALIFORNIA STATE TAX: PAY	8,700.76	8,700.76
93382	6/24/2016	00130	EMPLOYMENT DEVELOPMEN	6/24/2016	FEDERAL TAX: PAYMENT	47,387.14	47,387.14
93383	6/24/2016	00521	UNITED STATES TREASURY				
b total for FIRST NATIONAL BANK OF DALY CITY:							170,239.17



06/22/2016

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06/22/2016

Final Check List  
Town of Colma

Page: 2

13 checks in this report.

Grand Total All Checks:

170,239.17

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Final Check List  
Town of Colma

Page: 1

Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93384	6/24/2016	00130	EMPLOYMENT DEVELOPMEN06242016 S	6/24/2016	STATE DI/SUII TAX: PAYMENT	1.83	1.83
93385	6/24/2016	00521	UNITED STATES TREASURY 06242016 S	6/24/2016	MEDICARE: PAYMENT	31.20	31.20
o total for FIRST NATIONAL BANK OF DALY CITY:							33.03

Page: 1

2 checks in this report.

Grand Total All Checks:

33.03

Bank : first FIRST NATIONAL BANK OF DALY

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
44025	6/29/2016	00004	AT&T	6/13/2016	C3A1210TS01 05/13/16-06/12/	1,458.10	1,458.10
44026	6/29/2016	00020	ASSOCIATED SERVICES INC	6/14/2016	SUPPLIES	12.50	12.50
44027	6/29/2016	00051	CALIFORNIA WATER SERVICE	6/13/2016	1727052702 JSB ACROSS FR	213.42	213.42
44028	6/29/2016	00071	CSG CONSULTANTS, INC.	04/30/16 - 05/27, 6/23/2016	CSG	95,989.79	95,989.79
44029	6/29/2016	00093	CITY OF SOUTH SAN FRANCISCO	6/13/2016	DISPATCH SERVICES	8,902.13	8,902.13
				6/8/2016	TRAFFIC SIGNAL MAINTENANCE	1,256.88	1,256.88
44030	6/29/2016	00149	FASTRAK INVOICE PROCESSING	6/21/2016	06/04/16 GG BRIDGE TOLL SA	7.25	7.25
44031	6/29/2016	00169	JENKINS, HEIDI	6/24/2016	PLANT MAINTENANCE	390.00	390.00
44032	6/29/2016	00215	FEDEX OFFICE AND PRINT	6/17/2016	SHIPPING FEES	30.58	30.58
44033	6/29/2016	00307	PACIFIC GAS & ELECTRIC	6/14/2016	0678090639-9 S/E CORNER H	56.50	56.50
				6/14/2016	9593452526-2 1500 HILLSIDE	26.96	26.96
				6/17/2016	2039987372-6 OPPOSITE 507	11.54	11.54
				6/17/2016	9956638930-2 NEXT TO 540 B	9.89	9.89
44034	6/29/2016	00364	SMC SHERIFF'S OFFICE	6/30/2016	LAB FEES	1,072.00	1,072.00
44035	6/29/2016	00411	TURBO DATA SYSTEMS	5/31/2016	CITATION PROCESSING	253.00	253.00
44036	6/29/2016	00539	FIREMASTER DEPT 1019	6/9/2016	06/02/16 RECHARGE, EXT DC	48.50	48.50
44037	6/29/2016	00563	PETTY CASH	6/24/2016	06/24/16 PETTY CASH REIMB	300.90	300.90
44038	6/29/2016	00619	LUM, SHERWIN	June 1-3, 2016	JUNE 1-3, 2016 POST MANAG	48.55	48.55
44039	6/29/2016	00623	ARAMARK	May 2016	UNIFORM SERVICE	512.95	512.95
44040	6/29/2016	00830	STAPLES ADVANTAGE	6/11/2016	100 PK CD-R SPINDLE	111.77	111.77
				6/23/2016	SEB REMAN TONER BRO TN-	87.72	87.72
				5/14/2016	DISHWASH LIQUID, LYSOL W	66.16	66.16
				6/7/2016	HIGH-SPEED INTERNET 601 I	106.20	106.20
44041	6/29/2016	01037	COMCAST CABLE	06/11-07/10 601	RECORDS MANAGEMENT	3,560.00	3,560.00
44042	6/29/2016	01076	API CONSULTING	16-05 Colma Re	06/20/16 DEPOSIT REFUND	300.00	300.00
44043	6/29/2016	01158	GARRETT, KATHLEEN	2000517.003	CITY ATTORNEY SERVICES	16,862.03	16,862.03
44044	6/29/2016	01183	BEST BEST & KRIEGER LLP	774084	CITY ATTORNEY SERVICES	405.00	405.00
				774085	06/23/16 GRATON RESORT W	20.00	20.00
44045	6/29/2016	01238	VEGA, MARTA	2000521.003	PW GAS PURCHASES	156.03	156.03
44046	6/29/2016	01308	EEL RIVER FUELS, INC.	June 1-15, 2016	TRAP SERVICE CHARGE	79.71	79.71
44047	6/29/2016	01569	DARLING INTERNATIONAL INC	600:2795510	06/27/16 DEPOSIT REFUND	300.00	300.00
44048	6/29/2016	01643	AUSTRIA, HELEN	2000522.003	JUNE 3-18, 2016 CARDROOM	2,710.00	2,710.00
44049	6/29/2016	01995	CELESTE, MIKE L.	16-0701	06/20/16 DEPOSIT REFUND	50.00	50.00
44050	6/29/2016	02060	HUERTA, MA. GRACIELA	2000515.003	JUNE 17, 2016 CIVILIAN RESF	27.54	27.54
44051	6/29/2016	02132	WOLLMAN, JASON	June 17, 2016 R			

## Bank : first FIRST NATIONAL BANK OF DALY (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
44052	6/29/2016	02274	FRANK AND GROSSMAN LANI40446504 40446505 40446507	6/15/2016	CREEKSIDE VILLAS & CLARK	1,330.00	
				6/15/2016	05/26/16 REMOVE EXISTING I	360.00	
				6/15/2016	05/31/16 INSTALL KANGAROC	200.00	
44053	6/29/2016	02342	FLORES, NELSY	6/27/2016	06/27/16 DEPOSIT REFUND	50.00	1,890.00
44054	6/29/2016	02352	GUTIERREZ, IMELDA	6/20/2016	06/20/16 DEPOSIT REFUND	300.00	50.00
44055	6/29/2016	02392	MIG-TRA	6/27/2016	MAY 2016 COLMA VETS/MERI	300.00	300.00
44056	6/29/2016	02583	CRIME SCENE CLEANERS, IN63522	6/25/2016	CAR #6 CLEAN & DISINFECT,	23,614.58	23,614.58
44057	6/29/2016	02637	Z.A.P. MANUFACTURING INC. 45153	6/14/2016	10 R8-3A 12 X12 SIGN H.I.P. S	70.00	70.00
44058	6/29/2016	02714	MARCHETTI, DAWN	6/21/2016	MAY 16-20, 2016 MEAL REIME	290.55	290.55
44059	6/29/2016	02788	LUNA-SEVILLA, MARGARET-RMay 27 Z	6/28/2016	MAY 16-20, 2016 MEAL REIME	66.52	66.52
44060	6/29/2016	02817	MORQUECHO, CYNTHIA	6/27/2016	ZUMBA CLASSES	384.00	384.00
44061	6/29/2016	02827	CORODATA SHREDDING, INC.DN1126625	5/31/2016	06/27/16 DEPOSIT REFUND	200.00	200.00
44062	6/29/2016	02840	TONG-ROBINSON, SHARON	6/23/2016	SHREDDING SERVICE PD	39.00	39.00
44063	6/29/2016	02886	READY REFRESH BY NESTLE06F0034299321	6/23/2016	CLASSES	100.00	100.00
44064	6/29/2016	02896	GATCHALIAN, STEVEN	6/20/2016	BOTTLED WATER SERVICE	21.19	21.19
44065	6/29/2016	02948	JUMPIN' GIRAFFE PARTY REN06/13/16 Big Jun	6/22/2016	06/15/16 REIMBURSE BART T	36.00	36.00
44066	6/29/2016	02949	WELLS FARGO VENDOR FINA97058881	6/7/2016	06/13/16 BIG JUMPER	200.00	200.00
44067	6/29/2016	02950	BERKOVATZ, ANTHONY	6/20/2016	ADMIN COPY MACHINE RENT	1,365.74	1,365.74
				6/25/16 Vest Re	06/25/16 BPS TACTICAL PATR	449.75	449.75
b total for FIRST NATIONAL BANK OF DALY CITY:						164,520.93	

43 checks in this report.

Grand Total All Checks:

164,520.93

**ORDINANCE NO. \_\_\_\_**  
**OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**ORDINANCE AMENDING SUBCHAPTER 3.04 OF THE  
 COLMA MUNICIPAL CODE, RELATING TO SEWER RATES AND CHARGES**

The City Council of the Town of Colma does ordain as follows:

- (a) The Town of Colma contracts with the City of South San Francisco and the North San Mateo County Sanitation District to provide sewer service to properties in the Town. The Town pays for the cost of these services through an annual sewer service charge for each property that utilizes the sewer system. The amount charged is based on costs billed to the Town by the City of South San Francisco and the North San Mateo County Sanitation District. Both entities have given the Town notice of rate increases for these services.
- (b) The Town has timely sent notice to all property owners of a proposed increase in sewer service fees in accordance with the provisions of section 6 of Article XIII-D of the California Constitution, and has timely posted a Notice of Public Hearing on the Town's three official bulletin boards.
- (c) A public hearing on the proposed rate increase was held on June 8, 2016.
- (d) Less than a majority of the affected property owners filed protests against the proposed increase in sewer service fees.
- (e) The City Council finds that the proposed rates do not exceed the cost of the services provided.

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**ARTICLE 1. CMC SECTION 3.04.160 AND TABLE 3.04.160 AMENDED.**

Section 3.04.160 and Table 3.04.160 are hereby amended to read as follows:

**3.04.160 Fees for Sewer Service Provided Through City of South San Francisco Sewer System.**

(a) *Definitions.* As used in this section, the following terms shall have the respective meanings shown:

(1) "Charge" means the amount of the payment required for sewer service provided to a parcel or facility; the charge is determined by multiplying the rate times the number of units of service that are specified in this ordinance.

(2) "Institutional" class of users means schools, colleges, rest homes, hospitals, clubs, lodges and similar uses.

(3) "Light commercial" class of users means bars (without dining facilities), car washes, department and retail stores, hotels, motels (without dining facilities), laundromats, professional and business offices, banks, savings and loan associations, warehouses, auto rentals (without repair shops), newspapers, commercial printing shops, freight and drayage

services, barbershops, shoe repair shops, camera shops, plating shops, wood and furniture fabricators, heating and appliance stores, drug stores, auto supply stores, general contractors' offices, public administration offices, health services, legal services, dry cleaners, metal fabricators, lumber companies, laundry services, sheet metal shops, and similar uses with wastewater strengths less than or approximately equivalent to residential strength.

(4) "Moderate commercial" class of users means auto/gas service stations, auto steam cleaners, auto rentals (with repair shops), bakeries, beauty and hair salons, commercial laundries, mortuaries, lodges (with dining facilities), radiator repair shops, markets (with garbage disposals), ice cream parlors, candy manufacturers, food preparation and caterers, sandwich shops, drive-in theaters, creameries, roofers, chemical preparations, machine shops, photo/film processors, rug, carpet, upholstery cleaners, foundries, ceramics studios, oil services, transmission services, sanitation services, furriers, drum and barrel cleaners, and similar classes of uses with wastewater strengths significantly greater than residential strength. A user in this class will be reclassified to the light commercial use classification if it adequately demonstrates to the city engineer it is discharging only segregated or wastewater equivalent in strength to residential wastewater.

(5) "Monitored and industrial" class of users means manufacturers, processors, producers, laundries, photo finishers, painting services, packagers and similar uses whose wastewater are monitored by the city.

(6) "Rate" means the cost per unit of sewer service.

(7) "Residential" class of users means the classification of discharger and the parcel of real property or portion thereof on which the discharger is situated, including single-family dwelling, multifamily dwelling (duplex, flat, apartment and similar types of uses), trailer courts and similar types of uses.

(8) "Septage Waste Haulers" means commercial businesses, which haul to and dispose of septage waste at the City of South San Francisco's Water Quality Control Plant.

(b) *Sewer Service Charges.* Sewer service charges shall be paid to Town of Colma for any connection to and use of the sewerage works of the City of South San Francisco in an amount determined as set forth in this section. The rates used to determine the charge each year shall be the maximum amounts established in this section, unless the City Council, by resolution, establishes sewer service rates for the upcoming fiscal year at a lesser amount than shown in this section.

(c) *Rates for all Properties for Fiscal Year 2016-2017.* From and after the effective date of this Ordinance through fiscal year 2016-2017, all users in each class connected to the sewerage works of the City of South San Francisco shall pay annual sewer service charges to the Town of Colma calculated in the manner set forth in paragraph (e) of this section, using the rates set forth in Table 3.04.160 of this subchapter.

(d) *Pass-through Rates for all Properties for Fiscal Years 2017-2018 through 2020-2021.* All users in each class connected to the sewerage works of the City of South San Francisco shall pay annual sewer service charges to the Town of Colma calculated in the manner set forth in paragraph (e) of this section, using the rates hereafter adopted by the City of South San



Francisco, provided, however, that the Town shall give written notice of any applicable rate increase to each property on whom the increased rate is to be imposed not less than thirty days prior to the effective date of such rate increase. In no event shall the rates for sewer service imposed by the Town of Colma pursuant to this section exceed the rates in effect for the prior fiscal year by more than 10%.

(e) *Calculation of Sewer Service Charges for all User Classes.*

(1) Sewer service charges imposed on users within the residential class are calculated by multiplying the number of dwelling units on the assessor's parcel by the annual rate per dwelling unit. The dwelling unit rate for single residential assumes an average annual effluent flow of 84 CCF. The multiple residential and trailer unit rate assumes an average annual effluent flow of 75 CCF.

(2) The annual rate set forth in Table 3.04.160 shall be applied to institutional, commercial and non-monitored industrial classes unless the volume charge exceeds the minimum charge, in which event the volume charge shall be applied. The minimum charge shall be applied to monitored industrial classes unless the volume charge or surcharge for suspended solids or surcharge for chemical oxygen demand, or any combination thereof, exceeds the minimum charge, in which event the applicable charge shall be computed by adding the volume charge, surcharge for suspended solids and surcharge for chemical oxygen demand.

(3) Sewer service charges imposed on users within the institutional, light commercial, and moderate commercial classes are calculated by: (a) measuring the annual water use at the parcel and multiplying this number by the flow rate shown in Table 3.04.160 or (b) measuring the annual sewer flow from the parcel and multiplying this number by the effluent rate shown in Table 3.04.160 for restaurant, institutional, or commercial users.

(4) Sewer service charges imposed on users within the industrial and monitored classes are calculated by measuring the annual amount of wastewater flow, chemical oxygen demand and solids discharged from the parcel and multiplying these numbers by the respective rates shown in Table 3.04.160. Separate sewer rates are calculated for each component and then added for the total sewer service charge for the parcel.

(5) Sewer service charges imposed on septage waste haulers are calculated by multiplying the gallons of flow discharged by the septage waste hauler by the rate shown in Table 3.04.160.

**Table 3.04.160: Sewer Service Rates for Sewer Service Provided By  
City of South San Francisco by Fiscal Year (FY 2016-2017)**

Customer Class	Basis for Rate	FY 2016-2017
	Calculation (Unit)	\$/Unit/Year
<i>Single unit residential</i>	dwelling	\$575
<i>Multi-unit residential</i>	dwelling	516
<i>Trailers</i>	Each trailer unit	516
<i>Restaurants</i>	Annual Minimum Charge	575

	Rate per 100 cubic feet of inflow	16.9265
	or effluent	18.8068
<i>Institutional</i>	Annual Minimum Charge	575
	Rate per 100 cubic feet of inflow	5.9725
	or effluent	6.6346
<i>Light Commercial</i>	Annual Minimum Charge	575
	Rate per 100 cubic feet of inflow	7.4002
	or effluent	8.2253
<i>Moderate Commercial</i>	Annual Minimum Charge	575
	Rate per 100 cubic feet of inflow	11.5841
	or effluent	12.8721
<i>Industrial, Monitored</i>	Annual Minimum Charge	575
	Rate per 100 cubic feet of inflow	4.4343
	or effluent	4.9275
	Chemical Oxygen Demand: Pounds	0.4598
	Total Suspended Solids: Pounds	1.4887
	<i>Septage Haulers</i> Gallons	0.3157

[History: formerly § 3.315; Ord. 279, 11/10/82; Ord. 286, 5/11/83; Ord. 416, 6/13/90; Ord. 515, 7/9/97; Ord. 534, 7/8/97; Ord. 558, 7/14/99; Ord. 582, 6/14/00; Ord. 589, 7/11/01; Ord. 604, 7/9/03; Ord. 618, 6/16/04, Ord. 632, 7/13/05; Ord. 638, 12/14/05; Ord. 678, 07/08/12; Ord. 690, 06/09/10; Ord. 692, 7/14/10; Ord. 699, 7/13/11; Ord. 700, 9/14/11; Ord. \_\_\_, \_\_\_/\_\_\_/\_\_\_]

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## ARTICLE 2. CMC SECTION 3.04.170 AMENDED AND TABLE 3.04.170 ADDED

### Fees for Sewer Service Provided Through NSMCSD Sewer System.

(a) *Definitions.* As used in this section, the following terms shall have the respective meanings shown:

(1) "Charge" means the amount of the payment required for sewer service provided to a parcel or facility; the charge is determined by multiplying the rate times the number of units of service that are specified in this ordinance.

(2) "NSMCSD" means the North San Mateo County Sanitation District.

(3) "Rate" means the cost per unit of sewer service.

(b) *Sewer Service Charges.* Sewer service charges shall be paid to Town of Colma for any connection to and use of the sewerage works of the North San Mateo County Sanitation District in an amount determined as set forth in this section. The rate used to determine the charge each year shall be the maximum amount established in this section, unless the City Council, by resolution, establishes sewer service rates for the upcoming fiscal year at a lesser amount than shown in this section.

(c) *Rates for all Properties for Fiscal Year 2016-2017, 2017-2018, 2018-2019.* From and after the effective date of this Ordinance, all users in each class, connected to the sewerage works of North San Mateo County Sanitation District shall pay annual sewer service charges to the Town of Colma at the rate set forth in Table 3.04.170 per hundred (100) cubic feet of water consumption, or HCF, calculated on the basis of two months' average winter water consumption annualized, with a minimum annual sewer service charge per year as set forth in Table 3.04.170.

(d) *Pass-Through Rate Increases for all Properties For Fiscal Years 2019-2020 and 2020-2021.* The Town shall pass-through all sewer rate increases adopted by the North San Mateo County Sanitation District. For those years, all users in each class other than residential connected to the sewerage works of the North San Mateo County Sanitation District shall pay annual sewer service charges to the Town of Colma calculated in accordance with the rates imposed on the Town by the North San Mateo County Sanitation District for that fiscal year, provided, however, that the Town shall give written notice of any applicable rate increase to each property on whom the increased rate is to be imposed at least thirty days prior to the effective date of any such increase. In no event shall the rates charged by the Town of Colma for sewer service pursuant to this section exceed the rates in effect for the prior fiscal year by more than 10%.

**Table 3.04.170: Sewer Service Rates for Sewer Service  
Provided By NSMSD by Fiscal Year (FY)**

Effective Date	\$/HCF Metered Water Usage	Minimum Annual Charge
July 1. 2016 (FY 2016-2017)	\$6.76	\$74.96
July 1, 2017 (FY 2017-2018)	\$7.30	\$80.96
July 1, 2018 (FY 2018-2019)	\$7.88	\$87.44

[History: formerly § 3.315.1; ORD. 279, 11/10/82; ORD. 286, 5/11/83; ORD. 416, 6/13/90; ORD. 515, 7/9/97; ORD. 534, 7/8/97; ORD. 558, 7/14/99; ORD. 582, 6/14/00, ORD. 589,

7/11/01; ORD. 618, 6/16/04; ORD. 632, 7/13/2005; ORD. 638, 12/14/05, ORD. 648, 7/12/06; ORD. 650, 9/26/06; ORD. 699, 7/13/11; ORD. 700, 9/14/11; ORD. \_\_, \_\_/\_\_/\_\_]

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### **ARTICLE 3. SEVERABILITY.**

Each of the provisions of this ordinance is severable from all other provisions. If any article, section, subsection, paragraph, sentence, clause or phrase of this ordinance is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

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### **ARTICLE 4. NOT A CEQA PROJECT.**

The City Council finds that adoption of this ordinance is not a "project," as defined in the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and concerns general rate making. Further, even if deemed a "project" it is exempt from environmental review pursuant to CEQA Guideline 15273 as it is setting rates and charges for sewer services.

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### **ARTICLE 5. EFFECTIVE DATE.**

This ordinance including the vote for and against the same shall be posted in the office of the City Clerk and on the three (3) official bulletin boards of the Town of Colma within 15 days of its passage and shall take force and effect thirty (30) days after its passage.

#### **Certification of Adoption**

I certify that the foregoing Ordinance No. ### was introduced at a regular meeting of the City Council of the Town of Colma held on June 8, 2016, and duly adopted at a regular meeting of said City Council held on \_\_\_\_\_, 2016 by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Diana Colvin, Mayor					
Helen Fisicaro					
Raquel Gonzalez					
Joseph Silva					
Joanne del Rosario					
Voting Tally					

Dated \_\_\_\_\_

\_\_\_\_\_  
Diana Colvin, Mayor

Attest: \_\_\_\_\_  
Caitlin Corley, City Clerk





# STAFF REPORT

TO: Mayor and Members of the City Council  
 FROM: Brian Dossey, Director of Recreation Services  
 VIA: Sean Rabé, City Manager  
 MEETING DATE: July 13, 2016  
 SUBJECT: Recreation Services Department Quarterly Review, April – June 2016

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## RECOMMENDATION

Staff recommends that the City Council adopt:

MOTION TO ACCEPT INFORMATIONAL REPORT ON RECREATION DEPARTMENT  
 PROGRAMS, ACTIVITIES, EVENTS, AND TRIPS FOR THE SECOND QUARTER OF 2016.

## EXECUTIVE SUMMARY

In the second quarter of 2016, a total of 1,289 participants attended 57 programs. This represents a decrease of 30 participants from the second quarter of 2015. Staff attributes the decrease in participation to the Eggstravaganza Egg Hunt event occurring in the second quarter last year.

Staff estimates that 38 percent of the population had a current Colma I.D. during the second quarter of 2016, suggesting that residents participated in multiple programs.

There were a total of 66 rentals, which is a decrease of 3 rentals from the first quarter of 2016. Staff attributes the decrease in rental activity to fewer social events scheduled at the Colma Community Center due to floor maintenance during two weekends in May.

## BACKGROUND

### Participation

The Recreation Services Department offered programs, activities, events and trips for all age groups during the past quarter. Below is a summary of participation levels by demographic:

- A total of 110 adults and seniors participated in enrichment programs. This represents an increase of 8 participants from the second quarter of 2015.

- A total of 267 adults and seniors participated in trips and events. This represents an increase of 122 participants from the second quarter of 2015. Staff attributes the increase to greater participation in trips and events such as Monterey Bay Aquarium, Wine Tasting in Sonoma, Arm Chair Travel, and the Colma Blood drive.
- A total of 543 youth and teens participated in Enrichment Programs. This represents a decrease of 59 participants from the second quarter of 2015. Staff attributes the decrease to fewer participants in the Tae Kwon Do program.
- A total of 140 youths and teens participated in events and trips. This represents an increase of 39 participants from the second quarter of 2015. Staff attributes the increase to greater participation in trips and events such as John Muir Woods and Ice Cream Arts & Crafts.
- A total of 229 youth, adults and seniors participated in Community Programs. This represents a decrease of 132 participants from the second quarter of 2016. Staff attributes the decrease in participation to the Eggstravaganza Egg Hunt event occurring in the second quarter last year and the scheduling of fewer Project Read programs.

The attachment contains a detailed breakdown of participation by program.

#### Rental Activity

The Colma Community Center was rented for 46 different events:

- Resident Rentals (24 social events and one HOA meeting)
- Resident Non-profit group (two fundraisers)
- Non-Resident Rentals (two funeral receptions)
- Non-Resident Non-profit Groups (one meeting and three fundraisers)
- In House Reservations (13 meetings/trainings)

The Sterling Park Recreation Center was rented for 20 different events:

- Sterling Park Resident Rentals (19 social events and one picnic)

#### **Sustainability Impact**

Staff coordinates and implements program and activities which are in alignment with the Town's Climate Action Plan and Sustainability Policy. For example, all cups, plates, forks, knives and spoons that are purchased for Town activities are made from recyclable content.

#### **ATTACHMENTS**

- A. 2016 Recreation Services Department Quarterly Review – Participation Detail



**Recreation Services Department Quarterly Review  
April - June 2016  
Participation Detail**

**Adult/Senior Enrichment Programs**

<b>Program</b>	<b>Registered</b>	<b>Sessions</b>	<b>New or Existing Program</b>
Boot Camp Fitness	7	1	Existing
Cooking Classes	30	3	Existing
Creekside Villas Activities	19	3	Existing
Golf	Cancelled	3	Existing
Hatha Yoga	14	1	Existing
Palango	6	1	Existing
Simply Creative Crafting	Cancelled	1	Existing
Stamping Up Series – Scrapbooking	Cancelled	1	Existing
The Biggest Loser	19	1	<b>NEW</b>
Zumba	9	2	Existing
Zumba & Palango Combo	6	1	<b>NEW</b>

**Adult & Senior Trips & Events**

<b>Program</b>	<b>Registered</b>	<b>Sessions</b>	<b>New or Existing Program</b>
Arm Chair Travel	23	3	Existing
Colma Blood Drive	26	1	<b>NEW</b>
Color Me Mine	7	1	Existing
Friday Films	22	3	Existing
Golden Gate Fields	18	1	Existing
Monterey Bay Aquarium Trip	14	1	<b>NEW</b>
Nightlife at the California Academy of Sciences	13	1	<b>NEW</b>
Rosie the Riveter Museum	16	1	<b>NEW</b>
San Francisco Giants Game (2 games)	44	1	Existing
Senior Luncheon (Wii Bowling & Summer BBQ)	45	2	Existing
Wine & Canvas	20	1	Existing
Wine Tasting in Sonoma	19	1	<b>NEW</b>

**Youth & Teen Enrichment Programs**

<b>Program</b>	<b>Registered</b>	<b>Sessions</b>	<b>New or Existing Program</b>
Alternative Camp Program	2	2	Existing
Ballet, Tap & Hip Hop	7	7	Existing
Broadway Musical Groups	Cancelled	1	Existing
Codeworld	Cancelled	2	<b>NEW</b>
Cooking	9	2	Existing
Golf	2	2	Existing
Early Childhood Music	Cancelled	1	Existing
Guitar Workshop	1	1	Existing
Keyboard	11	4	Existing

Kids' Club Afterschool Program	66	5	Existing
Kumon Math Tutoring	76	3	Existing
Kumon Reading Tutoring	55	3	Existing
Parents' Night Out	Cancelled	3	Existing
Summer Day Camp Early Morning Care	75	2	Existing
Summer Day Camp	136	2	Existing
Summer Day Camp Afternoon Care	57	2	Existing
Tae Kwon Do	31	3	Existing
Traditional Hawaiian Ukulele Workshop	Cancelled	1	Existing
Tot Gym & Jam	Cancelled	3	Existing
Vibo Youth Ensemble	6	2	Existing
Violin Workshop	9	3	Existing

### Youth and Teen Events & Trips

Program	Registered	Sessions	New or Existing Program
Earth Day	21	1	Existing
Ice Cream Arts & Crafts – Mother's Day Vases	9	1	Existing
Ice Cream Arts & Crafts – Father's Day Cards	5	1	Existing
Ice Cream Arts & Crafts – Confetti Fireworks	Cancelled	1	<b>NEW</b>
John Muir Woods Trip	38	1	<b>NEW</b>
K1 Speed Teen trip	10	1	<b>NEW</b>
Monterey Bay Aquarium Trip	16	1	<b>NEW</b>
San Francisco Giants Game (2 games)	33	1	Existing
Teen Activity Group	8	3	Existing

### Community Programs

Program	Registered	Sessions	New or Existing Program
Family Field Day (poor weather - rain)	14	1	Existing
Project Read Learning Wheels	48	3	Existing
Project Read Nutrition Program	45	3	Existing
Project Read Science Club	49	3	Existing
Town Wide Garage Sale	27	1	Existing
Town Wide Clean Up Day (Staff & Volunteers)	46	1	Existing

Note: Programs were cancelled due to insufficient participation.



# STAFF REPORT

TO: Mayor and Members of the City Council  
 FROM: Paul S. Rankin, Contract Finance Director  
 VIA: Sean Rabé, City Manager  
 MEETING DATE: July 13, 2016  
 SUBJECT: FY 2015-16 Budget Change - Fleet Replacement Fund

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## RECOMMENDATION

Staff recommends that the City Council adopt the following resolution:

RESOLUTION ADOPTING FY 2015-16 BUDGET CHANGE AND DIRECTING STAFF TO  
 IMPLEMENT THE FLEET REPLACEMENT FUND #61 IN THE TOWN FINANCIAL RECORDS  
 AS OF JUNE 30, 2016

## EXECUTIVE SUMMARY

As part of the Budget and Financial Plan deliberations for Fiscal Year 2016-17, the City Manager presented a conceptual plan to use reserve funds to establish a separate Fund to account for future replacement of vehicles in the Town fleet. The establishment of the fund will incorporate an initial set-aside based on the current fleet age and expected life cycle. An additional contribution is also recommended equivalent to the normal annual replacement charges that were not included in the Fiscal Year 2016-17 Budget. Beginning in Fiscal Year 2017-18 the annual charges will be part of the operating budget. The initial fund expenses are proposed to be recorded as a Fiscal Year 2015-16 expense. The total funding available for future fleet replacements as of July 1, 2016 will be \$ 776,012.

## FISCAL IMPACT

This action will reduce the current undesignated General Fund reserves by \$776,012. The Town will continue to have adequate funds on hand to maintain all special reserve designations as established by City Council policy.

## BACKGROUND

The projected replacement cost for the entire fleet used to provide services to the Town exceed \$1.3 million. It is expected that over time vehicles reach an end of life and must be replaced. The practice to date has been to budget replacements in the Operating Budget which creates significant deviations from year to year depending on the number of vehicles to be replaced. In order to reduce these year to year variations it is recommended that the Town create a Fleet

Replacement Fund. This also spreads out the cost of replacement over the years when the vehicle is in service so that the entire amount is not incurred in a single year.

## **ANALYSIS**

Staff prepared an analysis of the current fleet including the age of vehicles, projected life and projected replacement cost (Attachment B). The analysis also took into consideration fleet replacements funded as part of the 2016-17 adopted Town Budget. Beginning with this Fiscal Year the purchase of replacement vehicles are being tracked as a Capital Improvement Project, which moves them outside the operating budget.

In order to capture periodic replacement charges the Fleet Replacement Fund will operate as an Internal Service Fund (ISF) in the Town financial records. This means that the original contribution and future annual replacement charges will be recorded as expenses in the various departments. These expenses then result in revenue recorded in the ISF. The funds accumulated here are used in the future to pay for replacement vehicles and the cycle begins again.

Because the Town has not operated with an ISF an initial contribution will be made from the General Fund. This will result in Expenditures recorded in the General Fund operating budgets. The analysis indicates that a contribution of \$650,185 reflects all of the charges that would have been collected prior to June 30, 2016, based on the age and projected replacement cost. In addition Staff has calculated the charges that would be recorded for Fiscal Year 2016-17 and they total \$125,827. Staff is recommending that this amount be added to the pre-funding for a total of \$776,012. Then beginning in Fiscal Year 2017-18 an annual charge will be included in the proposed operating budget.

The following is an example of how the ISF will operate, using the City Administrative Vehicle Purchased in 2015:

- Cost = \$30,000
- Estimated Life = 8 Years
- Annual Replacement Charge  $(30,000/8) = \$3,750$
- Amount To Be Pre-Funded = \$7,500 (Two years of charges FY 2016 and FY 2017)
- Starting FY 2018 and each year for the remaining 6 years \$3,750 will be charged.
- Once 8 years of charges are collected they will stop until the vehicle is replaced and then a new charge will begin based on the purchase price and estimated life.

Appropriations from the Fund will require City Council action typically as part of an annual Budget and CIP appropriation. The administration of these funds will occur under the direction of the City Manager. The charges will be based on the full cost of outfitting the vehicle for its intended use including safety equipment, and vehicle markings. It is proposed that the annual charges in the future will be based on the actual replacement costs. The overall cash flow in the fund should be sufficient to accommodate the periodic replacements since not all vehicles will be replaced at the same time. Any salvage value generated from the disposal of vehicles will also be recorded in the fund which may allow for periodic modifications to the annual rates.

### **Reasons For the Recommended Action**

Systematically putting aside funds and planning for major expenses is fiscally responsible and protects the on-going provision of public services.

## **COUNCIL ADOPTED VALUES**

The Staff recommendation is consistent with the Council adopted values of:

- *Responsibility*: Making decisions after prudent consideration of their financial impact, taking into account the long-term financial needs of the agency, especially its financial stability.
- *Fairness*: Support the public's right to know and promote meaningful public involvement.

## **CONCLUSION**

Approve the attached resolution adopting FY 2015-16 budget change and directing the City Manager to establish a Fleet Replacement Fund in the official financial records as of June 30, 2016.

## **ATTACHMENTS**

- A. Resolution (including Exhibit A: Proposed FY 2015-16 Budget Change Appropriating \$776,012 from General Fund reserves to establish a Vehicle Replacement Fund #61)
- B. Proposed Town of Colma Fleet Replacement Schedule (June 2016)



**RESOLUTION NO. 2016-##  
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN INTERNAL SERVICE FUND  
FOR FLEET REPLACEMENTS (#61) AND MAKING AN APPROPRIATION FOR FISCAL  
YEAR 2015/2016**

The City Council of the Town of Colma does resolve as follows.

**Background**

1. The provision of public services to the community requires all operating departments to use vehicles on an on-going basis;
2. The estimated replacement value of the fleet used by Town personnel exceeds \$1.3 million;
3. The City Council has determined that it would be prudent to set-aside periodic contributions to an Internal Service Fund (ISF), that can be used to finance future vehicle replacements as needed;
4. Based on discussions as part of the public hearings on the Fiscal Year 2016-17 Budget the City Council reviewed reports suggesting that the fund be established effective June 30, 2016;
5. The administration of this new fund will be recorded in the Town financial records and subject to all financial policies and reporting.

**Findings**

1. In order to initially fund the ISF based on current fleet components and age a contribution of \$650,185 reflects all of the charges that would have been collected prior to June 30, 2016 if such a fund existed;
2. Staff has calculated the charges that would be recorded for Fiscal Year 2016-17 and they total \$125,827, resulting in a pre-funding total of \$776,012;
3. Exhibit A attached hereto and made a part hereof documents the 2015-16 Budget Change Appropriating \$776,012 from General Fund reserves to establish a Vehicle Replacement Fund #61, as approved by the Council;
4. The Town will continue to have adequate funds on hand to maintain all special reserve designations as established by City Council policy;
5. The contributions will be recorded as a General Fund expense in the respective departments in Fiscal Year 2015-16, which will reduce General Fund undesignated reserves, as shown in the Budget Change presented;

6. All appropriations and use of Fleet Replacement Funds will be subject to City Council appropriation as part of a Budget and/or Capital Improvement Program;

7. The City Manager shall determine administrative procedures for the fund and will present future department charges and include them as part of the Fiscal Year 2017-18 Budget.

I certify that the foregoing Resolution No. 2016-## was duly adopted at a regular meeting of the City Council of the Town of Colma held on July 13, 2016, by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Diana Colvin, Mayor					
Helen Fisicaro					
Raquel "Rae" Gonzalez					
Joseph Silva					
Joanne F. del Rosario					
<i>Voting Tally</i>					

Dated \_\_\_\_\_

\_\_\_\_\_  
Diana Colvin, Mayor

Attest: \_\_\_\_\_  
Caitlin Corley, City Clerk



**PROPOSED TOWN OF COLMA BUDGET CHANGE  
(FISCAL YEAR 2015-2016 -EFFECTIVE 6/30/2016)**

**Purpose: Establish Fleet Replacement Fund**

**Source Of Funding: General Fund Reserves**

**Meeting Presented For City Council Approval: July 13, 2016**

**INCREASED 2015/2016 OPERATING BUDGETS:**

Account Number	Account Name	Initial Contribution	FY 16/17 Pre- Funding	TOTAL Budget Change
<b><u>EXPENDITURES (GENERAL FUND)</u></b>				
11-140-60025	General Fund - City Mgr - Vehicle Repl Charges	\$3,750	\$3,750	\$7,500
11-210-60025	General Fund - Police Admin - Vehicle Repl Charges	60,000	20,000	80,000
11-220-60025	General Fund - Police Patrol - Vehicle Repl Charges	271,508	62,377	333,885
11-240-60025	General Fund - Police Commty Svcs - Vehicle Repl Chgs	35,840	3,584	39,424
11-320-60025	General Fund - Public Works - Vehicle Repl Charges	279,087	31,116	310,203
11-510-60025	General Fund - Recreation - Vehicle Repl Charges	0	5,000	5,000
	<b>Total</b>	<b>\$650,185</b>	<b>\$125,827</b>	<b>\$776,012</b>

**NEW FUND #61 FLEET REPLACEMENTS**

**REVENUE:**

61-36901	Fleet Repl. Fund -ISF-VEHICLE REPLACEMENT CHARGES	<b>\$776,012</b>
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# PROPOSED ESTABLISHMENT TOWN OF COLMA FLEET REPLACEMENT FUND (JUNE 2016)

Attachment B

UNIT #	MAKE	YEAR	ORIGINAL COST	MILEAGE	DESCRIPTION	1ST YR SERVICE	YEARS IN SERVICE AS OF 6/30/2016	TARGET LIFE (YEARS)	YEARS REMAINING FOR CHARGES	ESTIMATED REPL COST	ANNUAL REPL CHGS REPL\$ / LIFE	6/30/2016 BALANCE IF ANNUAL CONTRIB LIFE TO DATE	FY 2016/17 ANNUAL CHARGE TO BE PRE-PAID	6/30/16 Budget Change	Info Only FUTURE CHARGES TO BE COLLECTED CURRENT
PUBLIC WORKS DEPARTMENT #320															
1	FORD	2000	\$ 37,000	39,353	F450 FLATBED	2000	16	15	0	\$52,000	3,467	52,000	0		
2	FORD	2003	\$ 32,000	38,780	F350 DUMTRUCK	2003	13	15	2	\$42,000	2,800	\$36,400	\$2,800		2,800
3	FORD	2005	\$ 28,000	42,063	F150 PICKUP	2005	11	15	4	\$35,840	2,389	\$26,279	\$2,389		7,172
6	TYMCO	2016	\$ 138,000		465 STREET SWEEPER	2017	-1	15.00	0		0		\$0		
New #6	New Sweeper included in FY 2016/2017 Budget - CIP Funded By Measure A							15.00		\$180,000	12,000	Grant	\$12,000		168,000
7	TENANT	2002	\$ 16,000	1,042	M20 SCRUBBER	2002	14	15.00	1	\$61,200	4,080	\$57,120	\$4,080		
8	LITTER VAC	2000	\$ 23,000	1,346	ATLV4300	2000	16	17.00	1	\$41,000	2,412	\$38,588	\$2,412		
9	MULTI TRACK	2002	\$ 25,000	378	RT50DT	2002	14	15.00	1	\$49,000	3,267	\$45,733	\$3,267		
10	MULTI STAR	2011	\$ 800		SEWER TRAILER	2011	5	17.00	12	\$58,800	3,459	\$17,295	\$3,459		38,046
11	WANCO	2008	\$ 6,000		ARROW BOARD TRAILER	2008	8	11.00	3	\$7,800	709	\$5,672	\$709		1,419
SUBTOTAL												\$279,087	\$31,116	\$310,203	217,437
POLICE - ADMINISTRATION DEPARTMENT #210															
ADMIN1	FORD	2015	\$ 42,000	7,944	FUSION HYBRID	2015	1	5	4	\$50,000	10,000	\$10,000	\$10,000		30,000
ADMIN2	FORD	2011	\$ 42,000	85,304	EXPLORER (SILVER)	2011	5	5	0	\$50,000	10,000	\$50,000	\$0		
DE3	FORD	2008	\$ 42,000	84,258	CROWN VIC	2008	5	5	0	\$0	0	\$0	\$0		
Replacement vehicle Budgeted from General Fund as part of FY 2016/17 Budget / CII										\$50,000	10,000	Gen Fund CIP	\$10,000		40,000
SUBTOTAL												\$60,000	\$20,000	\$80,000	70,000
POLICE PATROL - DEPT # 220															
DE1	FORD	2010	\$ 42,000	74,296	CROWN VIC (WHITE)	2010	5	5	0	\$50,000	10,000	\$50,000	\$0		
CV5	FORD	2011	\$ 42,000	61,655	CROWN VIC	2011	5	5	0	\$50,000	10,000	\$50,000	\$0		
CV6	FORD	2011	\$ 42,000	41,093	CROWN VIC	2011	5	5	0	\$50,000	10,000	\$50,000	\$0		
CV7	FORD	2011	\$ 42,000	35,473	CROWN VIC	2011	5	5	0	\$50,000	10,000	\$50,000	\$0		
DE2	FORD	2012	\$ 42,000	52,537	FORD EXPLORER	2012	4	5	1	\$50,000	10,000	\$40,000	\$10,000		
C V1	FORD	2015	\$ 42,000	25,691	INTERCEPTOR SUV (SUPR	2015	1	5	4	\$50,000	10,000	\$10,000	\$10,000		30,000
CV3	FORD	2015	\$ 42,000	12,984	INTERCEPTOR SUV	2015	1	5	4	\$50,000	10,000	\$10,000	\$10,000		30,000
CV4	FORD	2015	\$ 42,000	15,186	INTERCEPTOR SUV	2015	1	5	4	\$50,000	10,000	\$10,000	\$10,000		30,000
CV2	FORD	2016	\$ 42,000	4,710	FORD EXPLORER	2016	0	5	5	\$50,000	10,000	\$0	\$10,000		40,000
MC1	H/D	2005		84,258	ROAD KING	2005	11	8	0		0	\$0	\$0		
New Motorcycle Replacement in FY 2016/17 Budget if grant is successfu										\$60,000	7,500	Grant	\$7,500		52,500
MC2	ZERO	2016	\$ 27,000		DSP 13.0 MOTORCYCLE	2016	0	8	8	\$27,000	3,375	\$0	\$3,375		23,625
	KUSTOM	2000			KUSTOM TRAILER		2016	15	0						
	UNKNOWN	2016			SPEED MONITOR TRAILER	2015	1	15	14	\$22,536	1,502	\$1,508	\$1,502		19,526
SUBTOTAL												\$271,508	\$62,377	\$333,885	\$225,651
POLICE COMMUNITY SERVICES - DEPARTMENT #240															
CV14	FORD	2002		53,997	F-150 SUPER CREW	2002	14	10	0	\$35,840	3,584	\$35,840	\$3,584		
Subtotal												\$35,840	\$3,584	\$39,424	365,651
CITY MANAGER - DEPARTMENT 140															
1	FORD	2015	\$ 30,000	1,495	FUSION HYBRID	2015	1	8	7	\$ 30,000.00	3,750	\$3,750	\$3,750		22,500
Subtotal												\$3,750	\$3,750	\$7,500	22,500
RECREATION - DEPARTMENT 510															
1	CHRYSLER	2000			300M	2000	16	15	0						
New #1	New Mini-Van Included in FY 2016/2017 Budget- CIP Fleet Replacemen							8		\$ 40,000.00	\$5,000.00	Gen Fund CIP	\$5,000		35,000
Subtotal												\$0	\$5,000	\$5,000	35,000
												ESTABLISH FUND	PRE-PAY 2016/17 CHARGES		
GRAND TOTAL												\$650,185	\$125,827	\$776,012	640,588





# STAFF REPORT

TO: Mayor and Members of the City Council  
 FROM: Brad Donohue, Director of Public Works  
 Christopher J. Diaz, City Attorney  
 VIA: Sean Rabé, City Manager  
 MEETING DATE: July 13, 2016  
 SUBJECT: 2016-2026 Solid Waste Rates

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## RECOMMENDATION

Staff recommends that the City Council adopt:

RESOLUTION PERMITTING ALLIED WASTE SERVICES OF NORTH AMERICA, LLC, dba REPUBLIC SERVICES OF DALY CITY, TO CHARGE SPECIFIED RATES FOR THE COLLECTION AND PROCESSING OF RECYCLABLES AND ORGANICS, AND THE COLLECTION AND DISPOSAL OF GARBAGE IN THE TOWN OF COLMA

## EXECUTIVE SUMMARY

The Town of Colma ("Town") has entered into an exclusive franchise agreement with Allied Waste Services of North America, LLC, doing business as Republic Services of Daly City ("Republic Services"). Pursuant to this franchise agreement, Republic Services will impose rates on Town residents and businesses in order to collect and process recyclables and organics, and collect and dispose of garbage in the Town. In order to permit Republic Services to impose these rates, and out of an abundance of caution, the Town has opted to conduct a proceeding under Proposition 218, California Constitution article XIII D, section 6, allowing property owners, and tenants liable for the solid waste bill, to protest these rates.

## FISCAL IMPACT

Staff estimates that the Town will receive approximately \$50,000 per year in franchise fees during the term of the franchise which should offset the Town's costs of regulating and monitoring the performance of the contractor. In addition, Republic will pay the Town a rebate of \$20 per ton of recyclable materials processed at its Newby Island Recovery Park during the entire term of the agreement. Republic estimates that the rebate will be \$13,000 to \$18,000 each year.

## BACKGROUND AND ANALYSIS

### Summary Findings

Republic's new proposed rates are much lower than the current rates, and will continue to be lower, even in the unlikely event that future customer rate increases under the new agreement reach the upper limit of 5.00% each year. In addition, the new proposed rate schedule includes a new, smaller 20-gallon cart option for residential customers, which should be well received by customers that generate very little garbage.

Given this information, we conclude that Republic's new proposed rate schedule and rate adjustment methodology is very favorable to the Town and its ratepayers, as compared to the current customer rates.

### Current Customer Rates

The Town currently holds a non-exclusive franchise agreement for solid waste collection services with Republic. Per this agreement, customer rates are adjusted each year based on the annual percentage increase in the Consumer Price Index (CPI), with no upper limit on the percentage increase.

Table 1 below provides a sample of the *current* residential and commercial customer rates. In addition, for purposes of illustration only, assuming that the current agreement's rate adjustment methodology was to continue over the next five years, Table 1 also provides an estimate of what these customer rates would be in Rate Year 1 and Rate Year 5, assuming an estimated average CPI increase of 2.47%<sup>1</sup> each year going forward.

**TABLE 1**  
**Current Republic Customer Rates and Rate Adjustments That Could Reasonably Be Expected Under The Existing Rate Structure**

Container Size (1x/week collection)	Current Rate	Estimated Rate* in Year 1	Estimated Rate* in Year 5
<b>Residential – Monthly Rates</b>			
20 gallon cart	<i>Not offered.</i>		
32 gallon cart	\$25.41	\$26.04	\$28.70
64 gallon cart	\$50.82	\$52.07	\$57.41
<b>Commercial – Monthly Rates</b>			
1 cubic yard bin	\$182.01	\$186.50	\$205.60
2 cubic yard bin	\$345.51	\$354.03	\$390.29
3 cubic yard bin	\$499.58	\$511.91	\$564.33

\* Estimated rates based on average annual CPI rate increase of 2.47%.

### Proposed Customer Rates

As a result of the recent procurement, the Town is in the process of implementing a new exclusive franchise agreement with Republic. As part of the new agreement, Republic proposed

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<sup>1</sup> R3 calculated an average annual CPI increase of 2.47% using actual CPI data published by the Bureau of Labor Statistics (BLS) between 2005 and 2015 for the "San Francisco-Oakland-San Jose, CA" region (BLS series ID: CUURA422SAO).

a new set of solid waste customer rates, with the proposed rates to be increased once per year by the annual percentage change in the CPI, up to a maximum 5.00% annual increase.<sup>2</sup> The Town has determined the rate increases are subject to a Proposition 218 hearing (see below for more information on the Prop. 218 process).

Table 2 below provides a sample of the proposed Rate Year 1 customer rates from the *new* proposed rate schedule. In addition, for purposes of illustration, Table 2 also shows the maximum customer rates for Rate Year 5, if the 5.00% maximum rate increase cap is reached in each year.

**TABLE 2**  
**Proposed Republic Customer Rates and Maximum Rate Adjustments**

Container Size (1x/week collection)	Proposed Rate in Year 1	Maximum Rate* in Year 5
<b>Residential – Monthly Rates</b>		
20 gallon cart	\$19.17	\$23.30
32 gallon cart	\$22.17	\$26.95
64 gallon cart	\$44.34	\$53.90
<b>Commercial – Monthly Rates</b>		
1 cubic yard bin	\$158.35	\$192.48
2 cubic yard bin	\$300.59	\$365.37
3 cubic yard bin	\$434.63	\$528.30

\* Maximum rates based on maximum annual increase of 5.00%.

As shown in Table 2, even in the event that future customer rate increases reach the maximum upper limit of 5.00% each year (which is extremely unlikely), these *new* proposed rates with Republic would still be lower in Rate Year 5 than the *current* customer rates as adjusted in Table 1 above.

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2. Per the negotiated rate adjustment timeline, customer rates will be adjusted by the CPI percentage change plus 0.375 of that increase for the rate increases effective September 1, 2017 and September 1, 2018. However, the rate increase in each of those years still may not exceed the maximum upper limit of 5.00%.

### Public Noticing Requirements

Proposition 218 creates certain procedural requirements relating to all property-related charges. Although the Town does not believe the solid waste rates are truly property-related charges such that Proposition 218 would need to be complied with, the Town is opting to undertake the 218 process out of an abundance of caution.

In order to comply with Proposition 218, the Town must provide written notice to property owners of any new or increased sewer charges advising the owners of the proposed rates and the right to file a "written protest."

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<sup>2</sup> Per the negotiated rate adjustment timeline, customer rates will be adjusted by the CPI percentage change plus 0.375 of that increase for the rate increases effective September 1, 2017 and September 1, 2018. However, the rate increase in each of those years still may not exceed the maximum upper limit of 5.00%.

Specifically, under Proposition 218, the Town must provide each property owner of record with at least 45 days prior written notice of the proposed new/increased rates or charges. The notice must, at a minimum, identify: (1) the amount of the rate increase or new rate; (2) the basis upon which the new/increased rate was calculated; (3) the reason for the new/increased rate; and (4) the date, time, location for the public hearing on the new/increased rate. Written notices were mailed on May 27, 2016.

If a majority of the property owners (50 percent plus 1) file written protests, the Council may not permit Republic to impose the rates. Upon conclusion of the hearing, any written protests received must be tallied to determine whether a "majority protest" has occurred. In the event that the majority protest does not occur, the Town can then proceed with permitting Republic to impose the rates.

### **COUNCIL ADOPTED VALUES**

By following the Proposition 218 process, although not required, the City Council has allowed a *fair* process for all property owners in the Town to review and discuss the solid waste rates.

### **ALTERNATIVES**

The City Council could not adopt the resolution permitting Republic to impose the rates. Doing so is not recommended, however, as the City Council has already agreed to allow Republic to impose the rates pursuant to the franchise agreement.

### **CONCLUSION**

Staff recommends that the City Council conduct the Proposition 218 public hearing and if no majority protest exists, it may adopt the resolution permitting Republic to impose the rates.

### **ATTACHMENTS**

- A. Resolution (including Exhibit A: Solid Waste Proposed Initial Rates)



**RESOLUTION NO. 2016-##  
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION PERMITTING ALLIED WASTE SERVICES OF NORTH AMERICA, LLC,  
DBA REPUBLIC SERVICES OF DALY CITY, TO CHARGE SPECIFIED RATES FOR THE  
COLLECTION AND PROCESSING OF RECYCLABLES AND ORGANICS, AND THE  
COLLECTION AND DISPOSAL OF GARBAGE IN THE TOWN OF COLMA**

The City Council of the Town of Colma does hereby resolve as follows:

**1. Background**

(a) The California Public Resources Code and Colma Municipal Code Chapter 3 permit the City Council to award a solid waste franchise ("Franchise") for residential and commercial customers.

(b) On April 27, 2016, the City Council selected Allied Waste Services of North America, LLC, DBA as Republic Services of Daly City, ("Republic Services") to provide solid waste services to residential and commercial customers and authorized the Mayor to execute a franchise agreement with Republic Services ("Agreement").

(c) Republic Services is required to provide such solid waste services ("Services") as set forth in the Agreement.

(d) The City Council of the Town of Colma is authorized under the Agreement to set the maximum rates Republic Services may charge for the Services ("Rates").

(e) In an abundance of caution and without acknowledging that any or all of the Rates are subject to California Constitution article XIII D, section 6 ("Article XIII D"), the City Council decided to approve the Rates, set forth in the attached Exhibit A, subject to compliance with Article XIII D.

(f) Article XIII D requires that prior to imposing or increasing any property-related fee, the Town shall provide written notice (the "Notice") by mail of the proposed Rates to the record owner of each parcel upon which the Rates are proposed for imposition, and any tenant directly liable for the payment of such Rates, the amount of the Rates proposed to be imposed on each parcel, the basis upon which the Rates were calculated, the reason for the imposition or increase, and the date time and location of a public hearing (the "Hearing") on the proposed Rates.

(g) Pursuant to Article XIII D such Notice is required to be provided to the affected property owners, and any tenants directly liable for the payment of such Rates not less than forty-five days prior to the Hearing on the proposed Rates.

(h) The Town did provide such Notice to the affected property owners and tenants of the proposed Rates in compliance with Article XIII D by direct mailing on May 27, 2016.

(i) The Hearing was held on this day, July 13, 2016.

(j) At the Hearing, the City Council of the Town of Colma heard and considered all oral testimony, written materials, and written protests concerning the establishment and imposition of the proposed Rates, and at the close of the Hearing, the City did not receive written protests against the approval of the proposed Rates from a majority of the affected property owners and tenants directly liable for the payment of the Rates.

(k) The City Council of the Town of Colma now desires to approve the proposed Rates.

## **2. Findings**

(a) Pursuant to Public Resources Code section 40059 and Colma Municipal Code, Chapter 3, the City Council has determined that authorizing Republic Services to provide the Services, as set forth in the Agreement, serves the public health, safety and well-being. Based on this determination, the City Council awarded Republic Services the Franchise as set forth in the Agreement. All procedural requirements for the award of the Franchise have been met, and Republic Services shall provide Services to Town residents as set forth in the Agreement beginning on August 31, 2016.

(b) The City Council hereby finds, that based upon information contained in the staff report submitted in connection with this Resolution, it can be seen with certainty that there is no possibility that approving the Rates will have a significant effect on the environment, and that the adoption of this Resolution does not have the potential for resulting in either a direct physical change or a reasonably foreseeable indirect physical change in the environment.

## **3. Order**

(a) The City Council hereby orders that Republic Services shall charge the Rates for the Services pursuant to the terms and conditions of the Agreement.

(b) If any section, subsection, subdivision, sentence, clause, or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid, ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Resolution or any part thereof. The City Council hereby declares that it would have adopted each section irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, or phrases be declared unconstitutional, invalid, or ineffective

(c) This Resolution shall supersede any and all provisions of any previous resolution and/or ordinance approved by the City Council that may conflict with, or be contrary to, this Resolution.

(d) This Resolution shall become effective immediately upon its adoption.

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### Certification of Adoption

I certify that the foregoing Resolution No. 2016-## was duly adopted at a regular meeting of said City Council held on July 13, 2016 by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Diana Colvin, Mayor					
Helen Fisicaro					
Raquel Gonzalez					
Joanne del Rosario					
Joseph Silva					
Voting Tally					

Dated \_\_\_\_\_

\_\_\_\_\_  
Diana Colvin, Mayor

Attest: \_\_\_\_\_  
Caitlin Corley, City Clerk



EXHIBIT D1 - CUSTOMER RATES				
SFD/MFD Once Per Week Cart Collection Services				
August 31, 2016 - August 31, 2017				
Container Size	20 Gal	32 Gal	64 Gal	96 Gal
<b>CURBSIDE CART COLLECTION SERVICE</b>				
<b>A1.</b> ( <u>Once</u> Weekly Solid Waste, Recyclables, and Organics Collection)	\$19.17	\$22.17	\$44.34	\$66.52
<b>B. ADDITIONAL SERVICES</b>				
Additional Curbside Solid Waste Cart (added to Line A1)	\$21.69		\$43.39	\$65.08
Additional Curbside Organic Waste Cart (added to Line A1)	\$12.00			
Customer Requested On-Premise Collection - (added to Line A1)	\$46.76	\$50.76	\$54.62	\$58.62
Additional Customer Requested On-Premise Cart - each cart (added to Line A1)	\$21.69		\$43.39	\$65.08
Additional Cart Exchange (each additional cart/occurrence)	\$35.18 / each cart each occurrence			
Additional Cart Replacement (each additional cart/occurrence)	\$65.31 / each cart each occurrence			
Additional Cart Cleaning (each additional cart/occurrence)	\$35.18 / each cart each occurrence			
Extra 32 gallon bag - same day as scheduled service	\$11.08 / each occurrence			
Additional Bulky Waste Collection each/occurrence	\$65.31 / each occurrence			
Bulky Waste with Refrigerants or Mercury	\$44.37/ each item			
NOTE: Customer Rates for MFD Service Units requiring more than once per week Cart collection are listed in Exhibit D2.				

<b>EXHIBIT D2 - CUSTOMER RATES</b> <b>Multi-Family Bin and Multiple Weekly Cart Collection Services</b> <b>August 31, 2016 - August 31, 2017</b>						
<b>A. SOLID WASTE COLLECTION (includes recyclables)</b>						
<b>Container Size</b>	<b>Collection Frequency</b>					
	<b>1/week</b>	<b>2/week</b>	<b>3/week</b>	<b>4/week</b>	<b>5/week</b>	<b>6/week</b>
<b>20 Gallon Cart</b>	Customer Rate As Listed in Exhibit D1.	\$38.34	\$57.51	\$76.68	\$95.85	Service Not Provided
<b>32 Gallon Cart</b>		\$44.34	\$66.51	\$88.68	\$110.85	
<b>64 Gallon Cart</b>		\$88.68	\$133.02	\$177.36	\$221.70	
<b>96 Gallon Cart</b>		\$133.03	\$199.55	\$266.06	\$332.58	
<b>1 CY Bin</b>	\$158.35	\$291.89	\$425.43	\$558.98	\$692.53	\$826.07
<b>1.5 CY Bin</b>	\$230.12	\$430.43	\$630.75	\$831.06	\$1,031.38	\$1,231.69
<b>2 CY Bin</b>	\$300.59	\$567.66	\$834.73	\$1,101.80	\$1,368.88	\$1,635.96
<b>3 CY Bin</b>	\$434.63	\$835.23	\$1,235.85	\$1,636.47	\$2,037.09	\$2,437.71
<b>4 CY Bin</b>	\$568.15	\$1,102.30	\$1,636.43	\$2,170.58	\$2,704.73	\$3,238.86
<b>6 CY Bin</b>	\$837.69	\$1,638.91	\$2,440.17	\$3,241.42	\$4,042.66	\$4,843.91
<b>B. ORGANICS COLLECTION</b>						
<b>Container Size</b>	<b>Collection Frequency</b>					
	<b>1/week</b>	<b>2/week</b>	<b>3/week</b>	<b>4/week</b>	<b>5/week</b>	<b>6/week</b>
<b>32 Gallon Cart</b>	N/C	N/C	N/C	N/C	N/C	N/C
<b>64 Gallon Cart</b>	N/C	N/C	N/C	N/C	N/C	N/C
<b>96 Gallon Cart</b>	N/C	N/C	N/C	N/C	N/C	N/C
<b>1 CY Bin</b>	\$118.76	\$218.91	\$319.07	\$419.23	\$519.40	\$619.56
<b>1.5 CY Bin</b>	\$172.59	\$322.82	\$473.06	\$623.29	\$773.53	\$923.76
<b>2 CY Bin</b>	\$225.45	\$425.74	\$626.05	\$826.35	\$1,026.66	\$1,226.97
<b>3 CY Bin</b>	\$325.98	\$626.43	\$926.89	\$1,227.35	\$1,527.82	\$1,828.28

**EXHIBIT D3 - CUSTOMER RATES****Commercial Cart and Bin Collection Services****August 31, 2016 - August 31, 2017****A. SOLID WASTE COLLECTION (includes recyclables)**

Container Size	Collection Frequency					
	1/week	2/week	3/week	4/week	5/week	6/week
<b>32 Gallon Cart</b>	\$22.87	\$45.74	\$68.61	\$91.48	\$114.35	\$137.21
<b>64 Gallon Cart</b>	\$45.74	\$91.48	\$137.21	\$182.95	\$228.69	\$274.43
<b>96 Gallon Cart</b>	\$68.60	\$137.20	\$205.80	\$274.40	\$343.00	\$411.60
<b>1 CY Bin</b>	\$158.35	\$291.89	\$425.43	\$558.98	\$692.53	\$826.07
<b>1.5 CY Bin</b>	\$230.12	\$430.43	\$630.75	\$831.06	\$1,031.38	\$1,231.69
<b>2 CY Bin</b>	\$300.59	\$567.66	\$834.73	\$1,101.80	\$1,368.88	\$1,635.96
<b>3 CY Bin</b>	\$434.63	\$835.23	\$1,235.85	\$1,636.47	\$2,037.09	\$2,437.71
<b>4 CY Bin</b>	\$568.15	\$1,102.30	\$1,636.43	\$2,170.58	\$2,704.73	\$3,238.86
<b>6 CY Bin</b>	\$837.69	\$1,638.91	\$2,440.17	\$3,241.42	\$4,042.66	\$4,843.91

**B. ORGANICS COLLECTION**

Container Size	Collection Frequency					
	1/week	2/week	3/week	4/week	5/week	6/week
<b>32 Gallon Cart</b>	\$17.15	\$34.30	\$51.46	\$68.61	\$85.76	\$102.91
<b>64 Gallon Cart</b>	\$34.30	\$68.61	\$102.91	\$137.21	\$171.52	\$205.82
<b>96 Gallon Cart</b>	\$51.45	\$102.90	\$154.35	\$205.80	\$257.25	\$308.70
<b>1 CY Bin</b>	\$118.76	\$218.91	\$319.07	\$419.23	\$519.40	\$619.56
<b>1.5 CY Bin</b>	\$172.59	\$322.82	\$473.06	\$623.29	\$773.53	\$923.76
<b>2 CY Bin</b>	\$225.45	\$425.74	\$626.05	\$826.35	\$1,026.66	\$1,226.97
<b>3 CY Bin</b>	\$325.98	\$626.43	\$926.89	\$1,227.35	\$1,527.82	\$1,828.28

EXHIBIT D4 - Customer Rates						
Additional Services - MFD and Commercial Services						
August 31, 2016 - August 31, 2017						
C. ADDITIONAL SERVICES						
Push Rates	0-25 feet	26-49 feet	50-75 feet	76-100 feet	101+ feet	
	N/C	\$10.04	\$20.07	\$30.11	\$40.14	
Additional MFD Bulky Waste Collection				\$25.00 per yard		
Bulky Waste with Refrigerants or Mercury				\$44.37/ each item		
Additional Cart Replacement				\$65.31/ each cart/occurrence		
Additional Bin Exchange				\$65.00 /additional bin/ occurrence		
Additional Bin Replacement				\$65.00 /additional bin/ occurrence		
Additional Bin Cleaning				\$72.54 /additional bin/ occurrence		
Bin Overload				\$66.48 per yard with one yard minimum		
Bin Enclosure Charge				\$11.08 per p/u day per bin		
Commercial Lock/Unlock (not charged if bin charged for enclosure charge)				\$11.08 per p/u day per bin		
Cart Enclosure Charge				\$3.88 per p/u day per bin		
Hasp & Lock for Bin				\$149.20 one-time charge		
Replace Lock				\$28.58 / each occurrence		
Contaminated Recyclables or Contaminated Organic Bin Collection				Same as Charge As Extra Solid Waste Collection		
Extra Organics Collection				75% of Extra Solid Waste Collection		
Extra Recyclables Collection				No charge		
Extra Solid Waste (garbage) Collection:						
32 Gallon Cart				\$33.27 / each cart/occurrence		
64 Gallon Cart				\$44.35 / each cart/occurrence		
96 Gallon Cart				\$55.43 / each cart/occurrence		
1 CY Bin				\$63.00 / each bin/occurrence		
1.5 CY Bin				\$94.51/ each bin/occurrence		
2 CY Bin				\$126.01/ each bin/occurrence		
3 CY Bin				\$189.02 / each bin/occurrence		
4 CY Bin				\$252.03/ each bin/occurrence		



6 CY Bin	\$378.03 / each bin/occurrence
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EXHIBIT D5 - CUSTOMER RATES						
Temporary & Permanent Roll-off Collection Services						
August 31, 2016 - August 31, 2017						
Container Size	Charged per service as pull cost plus disposal/processing fees					
	Material	Per Pull Rate	Per ton processing or disposal rate (added to per pull cost)			
			MSW	Recyclables	C&D	Organics
15 CY Roll-off	MSW	\$256.26	\$86.65			
30 CY Roll-off	MSW	\$256.26	\$86.65			
40 CY Roll-off	MSW	\$256.26	\$86.65			
Compactor	MSW	\$357.04	\$86.65			
15 CY Roll-off	Recyclables	\$256.26		\$0.00		
30 CY Roll-off	Recyclables	\$256.26		\$0.00		
40 CY Roll-off	Recyclables	\$256.26		\$0.00		
Compactor	Recyclables	\$357.04		\$0.00		
8 CY Roll-off	C&D	\$256.26			\$110.53	
15 CY Roll-off	C&D	\$256.26			\$110.53	
30 CY Roll-off	C&D	\$256.26			\$110.53	
40 CY Roll-off	C&D	\$256.26			\$110.53	
15 CY Roll-off	Organics	\$192.20				\$64.99
30 CY Roll-off	Organics	\$192.20				\$64.99
40 CY Roll-off	Organics	\$192.20				\$64.99
Compactor	Organics	\$267.78				\$64.99
Fees for Additional Services						
Additional Week of Roll-off Bin Rental					\$150.00	
Roll-off Box Dry Run (not able to service or turned away by customer)					\$150.00	
Roll-off Box Relocation					\$150.00	
Roll-off Delivery Charge per Roll-off (Temporary Services Only)					\$75.00	
Notes						
Roll-off pull rates do not include any disposal/processing; disposal or processing will be charged using the actual weight of the box at the per-ton disposal or processing fee. The per pull cost and per ton costs have franchise fees included and are not added as additional fees. To calculate the total charge for a load: (Pull rate) + (the number of tons multiplied by the per-ton processing or disposal rate)						

+ (Fee for each Additional Service) = Total charge for load

<b>Exhibit D6 - CUSTOMER RATES</b> <b>Emergency Service Rates - Employees and Equipment</b> <b>August 31, 2016 - August 31, 2017</b>		
<b>A. EMPLOYEES</b>		
<b>Labor Position</b>		<b>Hourly Rate</b>
Driver		\$100.00
Dispatcher		\$75.00
<b>B. EQUIPMENT</b>		
<b>Equipment Type</b>	<b>Make &amp; Model</b>	<b>Hourly Rate</b>
Rear Load	McNeilus HD 25 yd.	\$75.00
Side Load	McNeilus ZR Zero Radius ASL 27 yd.	\$75.00
Front Load	McNeilus Contender 40 yd.	\$75.00
Flat Bed	Ford F750	\$50.00



# STAFF REPORT

TO: Mayor and Members of the City Council  
 FROM: Brad Donohue, Director of Public Works  
 Cyrus Kianpour, City Engineer  
 VIA: Sean Rabé, City Manager  
 MEETING DATE: July 13, 2016  
 SUBJECT: Approval of Engineer's Report of Sanitary Sewer Service Charges for Fiscal Year 2016-17

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## RECOMMENDATION

Staff recommends that the City Council adopt the following:

RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON SEWER SERVICE CHARGES FOR FISCAL YEAR 2016-2017, DIRECTING THE CITY ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT WITH THE SAN MATEO COUNTY TAX COLLECTOR, AND AUTHORIZING THE COUNTY TAX COLLECTOR TO PLACE THE CHARGES ON THE PROPERTY TAX ROLL

## EXECUTIVE SUMMARY

This public hearing is to consider any protests to the report prepared by the City Engineer enumerating the sewer service charges to be assessed against each parcel of property in Colma for FY 2016-17 ("Engineer's Report"). For protests to be considered they must be submitted prior to the close of the public hearing on the Report. Protests apply only to the parcel for which the protest is made, and the City Council must consider each protest individually and decide whether to sustain or overrule the protest as to each protested parcel. Tabulation of inquiries and protests to the sewer charges, and recommended action is attached as Exhibit C to the Staff Report.

At the conclusion of the Public Hearing, the City Council should adopt a Resolution to either: adopt the Engineer's Report as proposed, or as modified to address individual protests, and authorize the Controller to place the charges on the property tax roll. The City Engineer is then directed to file the Engineer's Report, along with the Resolution and submit it to the County Assessor's Office who will then collect the approved sewer service charges through the property tax rolls.

If no protests are filed, the Council should adopt the proposed resolution with an instruction to the City Attorney to strike the alternative clauses which state that a protest was filed.

If protests are filed, the Council should ask the City Attorney for advice on how to modify the draft resolution.

## FISCAL IMPACT

The Town will be paying out to the City of South San Francisco and the North County San Mateo Sanitation District a total of \$814,514.78. After calculating the water incentive program and sewer charges for Town owned properties, the Town will be reimbursed through the County Tax Rolls \$741,797.03, leaving a net cost of \$72,744.76 to the Town for Town wide annual sanitary sewer charges

Please see the summary of sewer charges from the Engineer's Report below:

### **Amounts Payable to SSF and NSMCSD for Sewer Service:**

Sewer Charges Payable to SSF: 674,557.90 Transfer of Charges for Village Serramonte Condominiums

(Daly City Jurisdiction Flows to SSF): \$ 101,775.00

Net Sewer Charges Payable to SSF: **\$ 776,332.90**

Sewer Charges Payable to NSMCSD: \$ 139,983.88

Transfer of Charges for Village Serramonte Condominiums

(Daly City Jurisdiction Flows to SSF): (\$ 101,775.00)

Net Sewer Charges Payable to NSMCSD: **\$ 38,208.88**

**Total Sewer Charges for FY 2016-17: \$ 814,541.78**

Amount Town compensates for Water Conservation Incentive: (\$ 58,965.11)

Sewer Charges for Town Properties: (\$13,779.64)

**Revenue from charges posted on Tax Rolls: \$ 741,797.03**

**Net Cost to Town: \$72,744.76**

## BACKGROUND

The Town of Colma contracts with the City of South San Francisco ("SSF") and the North San Mateo County Sanitation District ("District") to provide sanitary sewer services to all properties in the Town. The Town assesses sewer service charges against properties within the Town at the same rate that SSF or the District charges the Town for those properties.

The Town levies an annual sewer service charge on each property that utilizes, or has access to these sewer systems. Pursuant to section 5473 of the Health and Safety Code of the State of California, the Town has elected to collect the annual sewer service charges through the County of San Mateo Property Tax Rolls. Therefore, in accordance with the Health and Safety Code, the City Engineer has prepared a report describing each parcel that receives sewer service and the amount of the service charge that will be assessed against each parcel for Fiscal Year 2016-17 (the "Engineer's Report" or "Report").

As required, the Engineer's Report has been on file with the office of the City Clerk for public review and comment for at least fifteen days prior to the Public Hearing on July 13, 2016. In addition, the required notice of public hearing and the proposed sewer charges was published in the local newspaper on June 28 and July 5, 2016; a courtesy copy of the notice with individual sewer charge was mailed to all affected property owners, residents, and business owners; and a copy of the notice was posted on the three official Town bulletin boards for at least 15 days prior to the Public Hearing.

The Engineer's Report uses the sewer rates that were approved by the City Council at their regular City Council Meeting on June 8<sup>th</sup>, 2016.

## **ANALYSIS**

### **North San Mateo County Sanitation District "District" Sewer Rates**

In Fiscal Year 2016-17, the District approved increasing the sewer rates to all customers annually by 8% each year for the next 3 years.

On June 6<sup>th</sup>, 2016 The Town adopted an Ordinance amending Section 3.04.170 of the Colma Municipal Code "Fees for Sewer Service Provided through NSMCSD Sewer System" to allow for this pass-through rate increase for all properties connected to the District's system.

### **South San Francisco "SSF" Sewer Rates**

Under the agreement that the Town has with SSF, if sewer rate increases are not forwarded to the Town by April 1<sup>st</sup> of the current year, the Town will use the previous year's rate schedule. Because the Town did not receive notice of a rate increase by April 1, 2016, the Town will default to SSF's last years' (2015-16) sewer rates. For 2015-16, SSF increased their minimum sewer rate by 4% from the 2014-15 rates. Colma residents and businesses that are serviced by SSF will see a sanitary sewer rate increase of 4% in their base rate over last year rates.

On June 6<sup>th</sup>, 2016 The Town adopted an Ordinance amending Section 3.04.160 of the Colma Municipal Code "Fees for Sewer Service Provided through SSF Sewer System" to allow for this pass-through rate increase for all properties connected to SSF's sewer system.

### **Residential Subsidy**

Starting Fiscal Year 2016-2017, all residential users in Town will pay 100% of the amount the sewer district charges the Town for that parcel.

Both Residential and Commercial users will be assessed 100% of the sewer service charge; the exact amount the sewer district charges the Town for that parcel, minus the water conservation incentive if they qualified.

### **Water Conservation Incentive Program**

In July 2012, City Council approved a Water Conservation Incentive Program for all sewer service customers in Town. The proposed Program would grant each sewer service user a subsidy if the customer used the same amount of water or less compared to the average of the prior three years.

In May 2016, the City Council approved \$80,000 for Water Conservation Incentive Program for FY 2016-17. The Authorized Subsidy of \$80,000 would reduce the sewer service charge by approximately 10% for each Eligible Customer.

The total incentive for qualified users was calculated to be \$58,965.11. A summary of the incentive program is as follows:

<b>User Type</b>	<b>Total Incentive</b>	<b>Percentage of Incentive</b>
NSMCSD Residential Users	\$ 9,104.14	16%
NSMCSD Commercial Users	\$ 600.92	1%
SSF Residential Users	\$ 3,114.32	5%
SSF Commercial Users	\$ 46,145.74	78%
<b>TOTAL</b>	<b>\$58,965.11</b>	<b>100.00%</b>

### **Hearing on Engineer's Report to Consider Individual Protests**

The purpose of the hearing on the Engineer's Report is to hear individual protests to the proposed sewer charges shown in the Engineer's Report for a particular parcel of property within the Town of Colma. For example, a property owner might protest the classification for their property, or another owner might claim that they are not connected to a particular service provider. However, protests to sewer rates cannot be contested, due to the fact that the time for lodging those protests expired when the Proposition 218 hearing was held in June 2016.

Each affected property owner has the right to file a written protest to the Report any time prior to the conclusion of the public hearing on the Report on July 13, 2016. If the Council decides a protest(s) is valid, the Council should sustain the protest, and direct the City Engineer to amend the Engineer's Report or remove the charge in accordance with the Council's direction. If the Council decides that a protest is invalid, it should overrule the protest, and direct the City Engineer to file the Engineer's Report without change.

If there are any protests to the Engineer's Report submitted after the Council receives this Staff Report, the City Engineer will prepare a supplemental staff report detailing those protests. Written protests can be submitted until the close of the public hearing. If a protest is filed at the public hearing, staff will advise the Council at the meeting of their recommendation and, amend the Engineer's Report as directed by the City Council before submitting it to the County. If the attached Resolution needs to be amended to address any protests submitted at the hearing, the City Attorney will help guide the Council through that process.

If a majority of property owner's protest, then the Town cannot place the charges on the Tax Roll, but must collect the charges through an invoice-and-payment process.

To date the City Engineer's Office has received two inquiries and no protests. The two inquiries that were received were not of a protest nature but sought an explanation of how sewer charges are calculated or the reallocation of water use data. If any written protests are received prior to the Public Hearing and after this Staff Report has been submitted for distribution, staff will submit to City Council copies of the written protests prior to the opening of the Public Hearing for adopting Engineer's Report on sewer service charges for fiscal year 2016-17.

### **Assessment on County Tax Rolls**

The City Engineer will send the approved or amended Engineer's Report to the County with instructions to enter the amounts of the charges shown on the Report as assessments against the respective parcels on the roll for fiscal year 2016-17.

### **Values**

Before assessing a charge on the county tax rolls against any particular property in the Town of Colma, the City Council will have held a public hearing allowing the public to protests to the City Council the calculation of their annual sanitary sewer charge. Through this process, the City Council is being *fair* by allowing for a protest process where the Council can review and rule on each protest.

### **Sustainability Impact**

The Annual Sanitary Sewer Service Engineers Report provides detail on the results of the Water Conservation Incentive Program. By reviewing the results of the program, City Council can make intelligent decisions regarding future funding and incentive programs to reduce domestic water usage and ensure continued sustainability.

### **Alternatives**

As to each protest against the proposed sewer service charge, the City Council can either sustain or overrule the protest for that parcel. If the City Council sustains the protest, it can modify or remove the proposed charge for that parcel.

### **CONCLUSION**

Staff recommends the City Council adopt the attached Resolution to sustain or overrule protests to the Engineer's Report for FY 2016-17 and to adopt the Engineer's Report, to direct the City Engineer to file a copy of the Report with the County Tax Collector for collection on the San Mateo County tax rolls, and to authorize the County Tax Collector to place the charges on the property tax roll.

### **ATTACHMENTS**

- A. Resolution
- B. Engineer's Report - Sewer Service Charges FY 2016-17
- C. Tabulation of inquiries and protests





**RESOLUTION NO. 2016-\_\_**  
**OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON  
SEWER SERVICE CHARGES FOR FISCAL YEAR 2016-2017, DIRECTING THE CITY  
ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT WITH THE SAN MATEO  
COUNTY TAX COLLECTOR, AND AUTHORIZING THE COUNTY TAX COLLECTOR TO  
PLACE THE CHARGES ON THE PROPERTY TAX ROLL**

The City Council of the Town of Colma does hereby resolve:

**1. Background**

(a) The City Council has, by Colma Municipal Code, Chapter Three, Subchapter Seven (Section 3.07.010, *et seq.*), otherwise known as the *Colma Sewer Service Charge Code*, provided for the collection of sewer service charges for each fiscal year on the tax rolls of San Mateo County, and has directed the preparation and filing of a written report for each fiscal year containing descriptions of each parcel of real property located in Colma receiving such sewer services and facilities, and the amount of the sewer service charge for each parcel for the fiscal year, computed in conformity with the charges prescribed by ordinance.

(b) Pursuant to Section 5473, *et seq.* of the California Health and Safety Code, the City Engineer prepared and filed a written report ("Report") with the City Clerk on or about June 21, 2016.

(c) Notice of the filing of the Report and the public hearing thereon was published in the San Mateo County Times on June 28, 2016, in accordance with Health and Safety Code Section 5473.1 and Government Code Section 6066, and posted on the Town's three official bulletin boards.

(d) A Public Hearing on the Report was held on July 13, 2016, at which time, the City Council heard and considered all objections or protests, if any, to the Report.

**2. Findings**

The City Council finds that:

(a) At the public hearing on July 13, 2016, no persons made any comments, objections or protests regarding the Report.

*Alternate provision if one or more protests to individual parcels are filed.* At the public hearing on July 13, 2016, \_\_\_\_\_ made and filed objections or protests regarding the Report, and the Council ruled thereon as follows: *[specify]*

(b) The owners of a majority of the separate parcels of property described in the Report did not file protests, and therefore the City Council is authorized to adopt the Report and to order that the charges set forth in the Report shall be collected on the tax roll of the County of San Mateo and shall constitute a lien against any parcel or parcels of land.

### 3. Order

Now, therefore, the City Council does hereby order that:

(a) The City Council hereby adopts the Report without any further revision, change, reduction or modification.

*Alternate provision if one or more protests to individual parcels are filed.* The City Engineer is directed to modify the Report by making any changes to sewer service charges necessary as a result of any protest sustained by the Council during the public hearing on the Report. The City Council hereby adopts the Report, as modified by the directive in Section 3(a) above, without any further revision, change, reduction or modification

(b) The charges set forth in the Report, as adopted, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

*Alternate provision if one or more protests to individual parcels are filed.* The charges set forth in the Report, as so modified, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

(c) The City Engineer is directed to file with the County Controller of San Mateo County on or before the July 31, 2016 a copy of the Report upon which shall be endorsed, over the Clerk's signature, a statement that the Report has been finally adopted by the City Council of the Town of Colma.

(d) The County Controller of San Mateo County shall, upon receipt of the Report, enter the amounts of the charges set forth in the Report against the respective lots or parcels as they appear on the assessment roll for the fiscal year.

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### ***Certification of Adoption***

I certify that the foregoing Resolution No. 2016-\_\_ was duly adopted at a special meeting of the City Council of the Town of Colma held on July 13, 2016 by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Diana Colvin, Mayor					
Helen Fisicaro					
Raquel Gonzalez					
Joseph Silva					
Joanne del Rosario					
Voting Tally					

Dated \_\_\_\_\_

\_\_\_\_\_  
Diana Colvin, Mayor

Attest: \_\_\_\_\_  
Caitlin Corley, City Clerk





## Annual Sanitary Sewer Service Charges FY 2016-2017

Engineer's Section 5473 Report

July 7, 2016

## INDEX

1. Summary Table
2. Engineer's 5473 Report of Annual Sewer Service Charges
3. Properties delineated per their Service Area
  - a. Residential Properties in NSMCSD Service Area
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  - f. Town Properties in SSF Service Area

**Summary Table**

Summary Annual Sewer Charges  
FY 2016-2017

**SUMMARY: Engineers' Section 5473 Report - Annual Sewer Charges FY 2016-2017**

<b>Payments</b>	
Annual Sewer Charges Payable to SSF	\$776,332.90
Annual Sewer Charges Payable to NSMCSD	\$38,208.88
<b>Total Sewer Charges for FY 16-17 (1)</b>	<b>\$814,541.78</b>

<b>Revenue</b>	
Revenue from Parcel Charges FY 16-17 (2)	<b>\$741,797.03</b>

<b>Expenses</b>	
<b>Total Expenses FY 16-17 = (1-2) = (a+b)</b>	<b>\$72,744.76</b>

***Expense Breakdown***

<b>Water Conservation Incentive</b>	
Amount Town Pays for Water Conservation Incentive	\$58,965.11
<b>Sub-total (a)</b>	<b>\$58,965.11</b>

<b>Sewer Charges for Town Properties</b>	
Creekside Villas Senior Homes	\$10,350.00
Town Facilities	\$2,854.64
1365 Mission Rd.	\$575.00
<b>Sub-total (b)</b>	<b>\$13,779.64</b>



## **Engineer's 5473 Report of Annual Sewer Service Charges**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
103-190-040	401	B St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
103-190-030	403	B St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
103-190-020	405	B St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
103-190-010	407	B St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
008-125-320	409	B St	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
008-125-330	411	B St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
008-125-340	413	B St	\$730.17	\$0.00	\$730.17	\$73.24	\$656.93
008-125-350	415	B St	\$1,014.12	\$0.00	\$1,014.12	\$101.72	\$912.40
008-126-240	416	B St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
008-125-360	417	B St	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
008-126-250	418	B St	\$689.60	\$0.00	\$689.60	\$69.17	\$620.43
008-125-370	419	B St	\$405.65	\$0.00	\$405.65	\$0.00	\$405.65
008-126-260	420	B St	\$1,784.85	\$0.00	\$1,784.85	\$0.00	\$1,784.85
008-126-220	424	B St	\$689.60	\$0.00	\$689.60	\$69.17	\$620.43
008-126-230	426	B St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-125-420	429	B St	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
008-126-320	430	B St	\$324.52	\$0.00	\$324.52	\$0.00	\$324.52
008-125-430	431	B St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
008-125-440	433	B St	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
008-125-400	435	B St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
008-126-330	436	B St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
008-125-390	437	B St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
008-126-340	438	B St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
008-125-380	439	B St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-126-040	442	B St	\$973.56	\$0.00	\$973.56	\$0.00	\$973.56
008-125-220	451	B St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
008-125-210	453	B St	\$1,379.20	\$0.00	\$1,379.20	\$138.33	\$1,240.87
008-125-200	455	B St	\$730.17	\$0.00	\$730.17	\$0.00	\$730.17
008-125-190	461	B St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
008-126-040	468	B St	\$527.34	\$0.00	\$527.34	\$0.00	\$527.34
008-125-260	469	B St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
006-413-110	471	B St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-411-010	472	B St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
006-413-100	475	B St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-411-020	476	B St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-413-090	479	B St	\$527.34	\$0.00	\$527.34	\$0.00	\$527.34
006-411-030	480	B St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-413-080	483	B St	\$851.86	\$0.00	\$851.86	\$85.44	\$766.42
006-411-040	484	B St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-411-050	488	B St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-411-060	492	B St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-414-140	503	B St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-412-010	504	B St	\$608.47	\$0.00	\$608.47	\$0.00	\$608.47
006-414-130	507	B St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-412-020	508	B St	\$324.52	\$0.00	\$324.52	\$0.00	\$324.52
006-414-120	511	B St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
006-412-030	512	B St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
006-414-110	515	B St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-412-040	516	B St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-414-100	519	B St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-412-050	520	B St	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
006-414-090	523	B St	\$324.52	\$0.00	\$324.52	\$0.00	\$324.52
006-412-060	524	B St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-414-080	527	B St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-412-070	528	B St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
006-414-070	531	B St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-412-080	532	B St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
006-412-090	536	B St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-412-100	540	B St	\$1,176.38	\$0.00	\$1,176.38	\$0.00	\$1,176.38
008-126-270	401	C St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
008-126-280	409	C St	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
008-126-280	411	C St	\$1,419.77	\$0.00	\$1,419.77	\$142.40	\$1,277.37
008-126-280	413	C St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-126-290	415	C St A	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
008-126-290	415	C St B	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
008-126-300	417	C St A	\$365.08	\$0.00	\$365.08	\$0.00	\$365.08
008-126-300	417	C St	\$608.47	\$0.00	\$608.47	\$0.00	\$608.47
008-126-310	419	C St A	\$932.99	\$0.00	\$932.99	\$93.58	\$839.41
008-126-310	419	C St B	\$811.30	\$0.00	\$811.30	\$81.37	\$729.92
008-127-280	420	C St A	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-127-280	420	C St B	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
008-127-270	422	C St A	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
008-127-270	422	C St B	\$689.60	\$0.00	\$689.60	\$69.17	\$620.43
008-126-130	421-423	C St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
008-127-260	424	C St A	\$446.21	\$0.00	\$446.21	\$0.00	\$446.21
008-127-260	424	C St B	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
008-127-250	426	C St A	\$851.86	\$0.00	\$851.86	\$85.44	\$766.42
008-127-250	426	C St B	\$1,054.68	\$0.00	\$1,054.68	\$0.00	\$1,054.68
008-126-120	427-431	C St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-126-110	435	C St	\$1,622.59	\$0.00	\$1,622.59	\$162.75	\$1,459.85

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-127-050	438	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
008-127-050	440	C St	\$446.21	\$0.00	\$446.21	\$0.00	\$446.21
008-126-090	441	C St	\$1,014.12	\$0.00	\$1,014.12	\$0.00	\$1,014.12
008-127-200	442	C St	\$365.08	\$0.00	\$365.08	\$0.00	\$365.08
008-126-080	445	C St	\$1,054.68	\$0.00	\$1,054.68	\$105.78	\$948.90
008-127-210	446	C St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
008-126-070	449	C St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
008-126-060	455	C St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-127-070	464	C St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-127-080	466	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
008-126-050	467	C St	\$567.91	\$0.00	\$567.91	\$56.96	\$510.95
006-411-120	471	C St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
006-387-130	472	C St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
006-411-110	475	C St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-387-020	476	C St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
006-411-100	479	C St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-387-030	480	C St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
006-411-090	483	C St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-387-040	484	C St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-411-080	487	C St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-411-070	491	C St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-387-050	492	C St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-412-230	503	C St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-388-010	504	C St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-412-220	507	C St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-388-020	508	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
006-412-210	511	C St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-388-030	512	C St	\$973.56	\$0.00	\$973.56	\$0.00	\$973.56
006-412-200	515	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
006-388-040	516	C St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-412-190	519	C St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-388-050	520	C St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-412-180	523	C St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
006-388-060	524	C St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-412-170	527	C St	\$283.95	\$0.00	\$283.95	\$0.00	\$283.95
006-388-070	528	C St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-412-160	531	C St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
006-388-080	532	C St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-412-150	535	C St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-388-090	536	C St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-412-140	539	C St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-388-100	540	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
006-412-130	543	C St	\$283.95	\$0.00	\$283.95	\$0.00	\$283.95
006-388-110	544	C St	\$770.73	\$0.00	\$770.73	\$0.00	\$770.73
006-412-120	547	C St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
006-388-120	548	C St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-412-110	551	C St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-388-130	552	C St	\$567.91	\$0.00	\$567.91	\$56.96	\$510.95
006-388-140	556	C St	\$730.17	\$0.00	\$730.17	\$73.24	\$656.93
006-388-150	560	C St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
006-388-160	564	C St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-413-070	350	Clark Ave	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
006-384-060	450	Clark Ave	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
006-384-070	550	Clark Ave	\$932.99	\$0.00	\$932.99	\$93.58	\$839.41
006-381-040	560	Clark Ave	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-381-050	570	Clark Ave	\$446.21	\$0.00	\$446.21	\$0.00	\$446.21
006-381-060	580	Clark Ave	\$851.86	\$0.00	\$851.86	\$0.00	\$851.86
006-381-070	F &	Clark Ave	\$811.30	\$0.00	\$811.30	\$81.37	\$729.92
008-421-180	205	Collins Ave	\$0.00	\$674.89	\$674.89	\$67.69	\$607.20
008-421-190	207	Collins Ave	\$0.00	\$2,323.30	\$2,323.30	\$0.00	\$2,323.30
008-421-150	245	Collins Ave	\$0.00	\$11,440.71	\$11,440.71	\$0.00	\$11,440.71
010-421-180	248	Collins Ave	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-421-160	480	Collins Ave	\$0.00	\$1,746.45	\$1,746.45	\$0.00	\$1,746.45
010-421-200	500	Collins Ave	\$0.00	\$2,050.39	\$2,050.39	\$0.00	\$2,050.39
010-421-190	530	Collins Ave	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-403-040	1000	Collins Ave	\$0.00	\$1,687.25	\$1,687.25	\$169.23	\$1,518.01
008-403-020	1500	Collins Ave	\$0.00	\$10,692.12	\$10,692.12	\$1,072.42	\$9,619.70
008-322-320	1 to 17	Colma Blvd	\$0.00	\$1,184.03	\$1,184.03	\$118.76	\$1,065.27
008-322-550	2	Colma Blvd	\$0.00	\$8,791.44	\$8,791.44	\$881.78	\$7,909.66
008-322-550	2	Colma Blvd	\$0.00	\$1,235.63	\$1,235.63	\$0.00	\$1,235.63
008-322-470	19	Colma Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-322-480	27-39	Colma Blvd	\$0.00	\$1,184.03	\$1,184.03	\$118.76	\$1,065.27
008-322-480	41-53	Colma Blvd	\$0.00	\$4,240.31	\$4,240.31	\$425.30	\$3,815.01
008-322-480	55-63	Colma Blvd	\$0.00	\$695.62	\$695.62	\$69.77	\$625.85
008-322-290	65	Colma Blvd	\$0.00	\$2,308.86	\$2,308.86	\$231.58	\$2,077.28
008-322-490	75	Colma Blvd	\$0.00	\$769.62	\$769.62	\$0.00	\$769.62
008-322-270	81	Colma Blvd	\$0.00	\$4,987.73	\$4,987.73	\$0.00	\$4,987.73
008-322-500	91	Colma Blvd	\$0.00	\$7,111.59	\$7,111.59	\$0.00	\$7,111.59
008-322-500	91	Colma Blvd	\$0.00	\$1,235.63	\$1,235.63	\$0.00	\$1,235.63
008-322-330	101	Colma Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-322-340	111	Colma Blvd	\$0.00	\$10,426.72	\$10,426.72	\$1,045.80	\$9,380.92
008-322-340	115-119	Colma Blvd	\$0.00	\$873.22	\$873.22	\$0.00	\$873.22
008-322-510	121-123	Colma Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-322-560	200	Colma Blvd	\$0.00	\$1,975.85	\$1,975.85	\$198.18	\$1,777.68
008-127-300	429	D St	\$486.78	\$0.00	\$486.78	\$0.00	\$486.78
008-143-020	430	D St	649.0368	\$0.00	\$649.04	\$65.10	\$583.94
008-127-290	431	D St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
008-127-160	433	D St	405.648	\$0.00	\$405.65	\$40.69	\$364.96
008-143-030	434	D St	486.7776	\$0.00	\$486.78	\$48.82	\$437.95
008-127-150	435	D St	446.2128	\$0.00	\$446.21	\$44.76	\$401.46
008-143-060	436	D St	1379.2032	\$0.00	\$1,379.20	\$0.00	\$1,379.20
008-143-040	438	D St	608.472	\$0.00	\$608.47	\$61.03	\$547.44
008-127-140	439	D St	\$162.26	\$0.00	\$162.26	\$0.00	\$162.26
008-143-050	442	D St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
008-127-240	443	D St	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
008-143-070	448	D St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-143-080	452	D St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
008-127-230	455	D St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-143-090	456	D St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
008-127-220	459	D St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-143-100	460	D St	\$730.17	\$0.00	\$730.17	\$73.24	\$656.93
008-127-110	463	D St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
008-143-110	464	D St	\$892.43	\$0.00	\$892.43	\$89.51	\$802.92
008-127-100	467	D St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
008-143-450	468	D St	\$1,338.64	\$0.00	\$1,338.64	\$134.27	\$1,204.37
006-387-120	471	D St	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
008-143-460	472	D St	\$932.99	\$0.00	\$932.99	\$0.00	\$932.99
006-387-110	475	D St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-143-440	476	D St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-387-100	479	D St	\$243.39	\$0.00	\$243.39	\$0.00	\$243.39
006-384-020	480	D St	\$932.99	\$0.00	\$932.99	\$0.00	\$932.99
006-387-090	483	D St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-384-030	484	D St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-387-140	487	D St	\$567.91	\$0.00	\$567.91	\$56.96	\$510.95
006-384-040	488	D St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-384-050	490	D St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
006-387-060	491	D St	\$1,744.29	\$0.00	\$1,744.29	\$0.00	\$1,744.29
006-388-360	503	D St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-388-350	507	D St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-388-340	511	D St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-388-330	515	D St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-388-320	519	D St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-388-310	523	D St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-388-300	527	D St	\$567.91	\$0.00	\$567.91	\$0.00	\$567.91
006-388-290	531	D St	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
006-388-280	535	D St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
006-388-270	539	D St	\$851.86	\$0.00	\$851.86	\$85.44	\$766.42
006-388-260	543	D St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
006-388-250	547	D St	\$973.56	\$0.00	\$973.56	\$0.00	\$973.56
006-388-240	551	D St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
006-388-230	555	D St	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
006-388-220	559	D St	\$730.17	\$0.00	\$730.17	\$73.24	\$656.93
006-388-210	563	D St	\$121.69	\$0.00	\$121.69	\$0.00	\$121.69
006-388-200	567	D St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
006-388-190	571	D St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-388-180	575	D St	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
006-388-170	579	D St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
008-143-310	401	E St	\$851.86	\$0.00	\$851.86	\$85.44	\$766.42
008-143-320	415	E St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
008-143-320	417	E St	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
008-144-290	412-416	E St	\$1,622.59	\$0.00	\$1,622.59	\$162.75	\$1,459.85
008-143-340	419	E St	\$202.82	\$0.00	\$202.82	\$20.34	\$182.48
008-143-340	421	E St	\$365.08	\$0.00	\$365.08	\$36.62	\$328.47
008-143-350	423	E St	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
008-143-350	425	E St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-143-360	427	E St	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
008-143-360	429	E St	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
008-143-180	435	E St	\$162.26	\$0.00	\$162.26	\$16.27	\$145.98
008-143-160	441	E St	\$486.78	\$0.00	\$486.78	\$0.00	\$486.78
008-144-120	444	E St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-143-250	445	E St	\$730.17	\$0.00	\$730.17	\$73.24	\$656.93
008-144-110	446	E St	\$1,622.59	\$0.00	\$1,622.59	\$162.75	\$1,459.85
008-144-100	448	E St	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
008-143-280	449	E St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
008-143-270	455	E St	\$446.21	\$0.00	\$446.21	\$0.00	\$446.21
008-144-090	460	E St	\$1,460.33	\$0.00	\$1,460.33	\$146.47	\$1,313.86
008-143-140	461	E St	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
008-144-240	462	E St	\$689.60	\$0.00	\$689.60	\$69.17	\$620.43
008-143-390	463	E St	\$892.43	\$0.00	\$892.43	\$89.51	\$802.92
008-144-230	464	E St A	\$932.99	\$0.00	\$932.99	\$0.00	\$932.99

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APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
011-341-850	1299	El Camino Real	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-422-040	1300	El Camino Real	\$0.00	\$1,413.44	\$1,413.44	\$141.77	\$1,271.67
011-341-590	1301	El Camino Real	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
011-341-500	1361	El Camino Real	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-422-020	1370	El Camino Real	\$0.00	\$1,539.24	\$1,539.24	\$0.00	\$1,539.24
010-422-020	1370	El Camino Real	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-422-020	1370	El Camino Real	\$0.00	\$18,004.69	\$18,004.69	\$0.00	\$18,004.69
008-144-150	417	F St	\$1,379.20	\$0.00	\$1,379.20	\$138.33	\$1,240.87
008-144-270	419	F St	\$608.47	\$0.00	\$608.47	\$0.00	\$608.47
008-144-260	421	F St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
008-144-180	429	F St	\$162.26	\$0.00	\$0.00	\$0.00	\$0.00
008-144-190	433	F St	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-144-200	435	F St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
008-144-200	437	F St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
008-144-210	439	F St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
008-144-210	441	F St	\$567.91	\$0.00	\$567.91	\$56.96	\$510.95
011-341-110	540	F St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-388-540	601	F St	\$283.95	\$0.00	\$0.00	\$0.00	\$0.00
006-388-400	609	F St	\$851.86	\$0.00	\$851.86	\$0.00	\$851.86
006-388-410	611	F St	\$243.39	\$0.00	\$243.39	\$24.41	\$218.98
006-388-420	613	F St	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
006-388-430	615	F St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-388-530	619	F St	\$486.78	\$0.00	\$486.78	\$48.82	\$437.95
006-388-450	621	F St	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-388-460	623	F St	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
006-388-460	625	F St	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
006-388-580	627	F St	\$446.21	\$0.00	\$446.21	\$0.00	\$446.21
006-388-600	629	F St	\$608.47	\$0.00	\$608.47	\$0.00	\$608.47
006-388-580	627	F St A	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
006-388-610	1450	Hillside Blvd	\$1,987.68	\$0.00	\$1,987.68	\$199.36	\$1,788.31
011-341-530	1500	Hillside Blvd	\$74.96	\$0.00	\$0.00	\$0.00	\$0.00
011-341-740	1520	Hillside Blvd	\$608.47	\$0.00	\$0.00	\$0.00	\$0.00
011-331-180	1601	Hillside Blvd	\$365.08	\$0.00	\$365.08	\$0.00	\$365.08
011-341-400	1700	Hillside Blvd	\$0.00	\$265,018.21	\$265,018.21	\$26,581.33	\$238,436.88
011-360-370	1701	Hillside Blvd	\$74.96	\$0.00	\$74.96	\$0.00	\$74.96
011-015-010	1801	Hillside Blvd	\$74.96	\$0.00	\$74.96	\$7.52	\$67.44
011-341-140	1900	Hillside Blvd	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
011-014-080	1901	Hillside Blvd	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
011-014-110	1903-1905	Hillside Blvd	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
011-360-170	2003	Hillside Blvd	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
011-360-170	2005	Hillside Blvd	\$527.34	\$0.00	\$527.34	\$0.00	\$527.34
011-360-100	2101	Hillside Blvd	\$324.52	\$0.00	\$324.52	\$0.00	\$324.52
011-154-090	2700	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
011-154-090	2702	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
011-154-100	2704	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
011-154-100	2706	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
011-154-110	2708	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
011-154-110	2710	Hillside Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
011-420-010	301	HOFFMAN ST	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
011-420-150	302	HOFFMAN ST	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
011-420-020	303	HOFFMAN ST	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
011-420-160	304	HOFFMAN ST	\$770.73	\$0.00	\$770.73	\$77.30	\$693.43
011-420-030	305	HOFFMAN CT	\$527.34	\$0.00	\$527.34	\$0.00	\$527.34
011-420-170	306	HOFFMAN ST	\$1,703.72	\$0.00	\$1,703.72	\$170.88	\$1,532.84
011-420-040	307	HOFFMAN ST	\$324.52	\$0.00	\$324.52	\$32.55	\$291.97
011-420-180	308	HOFFMAN ST	\$892.43	\$0.00	\$892.43	\$0.00	\$892.43
011-420-050	309	HOFFMAN ST	\$527.34	\$0.00	\$527.34	\$52.89	\$474.45
011-420-060	311	HOFFMAN ST	\$446.21	\$0.00	\$446.21	\$44.76	\$401.46
011-420-070	313	HOFFMAN ST	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
011-420-080	315	HOFFMAN ST	\$730.17	\$0.00	\$730.17	\$0.00	\$730.17
011-420-120	316	HOFFMAN ST	\$1,338.64	\$0.00	\$1,338.64	\$0.00	\$1,338.64
011-420-090	317	HOFFMAN ST	\$851.86	\$0.00	\$851.86	\$0.00	\$851.86
011-420-130	318	HOFFMAN ST	\$527.34	\$0.00	\$527.34	\$0.00	\$527.34
011-420-100	319	HOFFMAN ST	\$730.17	\$0.00	\$730.17	\$0.00	\$730.17
011-420-140	320	HOFFMAN ST	\$1,095.25	\$0.00	\$1,095.25	\$109.85	\$985.40
011-420-110	321	HOFFMAN ST	\$283.95	\$0.00	\$283.95	\$28.48	\$255.47
010-460-560	1221	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-570	1223	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-580	1225	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-590	1227	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-520	1229	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-530	1231	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-540	1233	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-550	1235	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-420	1237	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-430	1239	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-440	1241	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-450	1243	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-380	1245	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-390	1247	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-400	1249	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-410	1251	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-330	1321	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-340	1323	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-350	1325	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-360	1327	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-370	1329	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-280	1331	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-290	1333	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-300	1335	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-310	1337	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-320	1339	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-120	1341	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-130	1343	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-140	1345	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-150	1347	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-160	1349	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-070	1351	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-080	1353	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-090	1355	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-100	1357	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-110	1359	ISABELLE CIR	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-322-080	3601	Junipero Serra Blvd	\$689.60	\$0.00	\$689.60	\$69.17	\$620.43
008-373-240	4915	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-373-210	4925	Junipero Serra Blvd	\$0.00	\$1,130.60	\$1,130.60	\$113.40	\$1,017.20
008-373-500	4927	Junipero Serra Blvd	\$0.00	\$16,620.13	\$16,620.13	\$0.00	\$16,620.13
008-373-520	4929	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-373-520	4931	Junipero Serra Blvd	\$0.00	\$6,063.58	\$6,063.58	\$0.00	\$6,063.58
008-373-520	4933	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-373-520	4935	Junipero Serra Blvd	\$0.00	\$4,464.20	\$4,464.20	\$0.00	\$4,464.20
008-373-520	4937	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-373-510	4939-4943	Junipero Serra Blvd	\$0.00	\$741.65	\$741.65	\$0.00	\$741.65
008-373-520	4945	Junipero Serra Blvd	\$0.00	\$1,991.76	\$1,991.76	\$199.77	\$1,791.99
008-373-530	5001	Junipero Serra Blvd	\$0.00	\$24,006.25	\$24,006.25	\$0.00	\$24,006.25
008-373-440	5025	Junipero Serra Blvd	\$0.00	\$19,783.86	\$19,783.86	\$1,984.32	\$17,799.54
008-373-380	5045	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
008-373-180	5075	Junipero Serra Blvd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-630	1263	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-620	1267	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-610	1271	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-600	1275	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-510	1279	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-500	1283	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-490	1287	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-480	1291	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-470	1295	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-460	1299	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-270	1303	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-260	1307	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-250	1311	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-240	1315	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-230	1319	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-220	1323	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-210	1327	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-200	1341	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-190	1345	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-180	1349	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-170	1353	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-060	1357	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-460-050	1361	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-040	1365	Mission Rd	\$0.00	\$575.00	\$0.00	\$0.00	\$0.00
010-460-030	1369	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-020	1373	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-460-010	1377	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-110	1427	Mission Rd	\$0.00	\$695.62	\$695.62	\$69.77	\$625.85
010-182-130	1431	Mission Rd R	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-130	1433	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-182-040	1439	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1445	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1451	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-090	1455	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1457	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
011-370-180	1500	Mission Rd	\$0.00	\$2,819.48	\$2,819.48	\$282.79	\$2,536.68
010-182-080	1537	Mission Rd A	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd B	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd C	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd D	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-080	1635	Mission Rd	\$0.00	\$2,693.67	\$2,693.67	\$0.00	\$2,693.67
010-142-080	1655	Mission Rd	\$0.00	\$1,398.64	\$1,398.64	\$140.28	\$1,258.35
010-142-080	1655	Mission Rd A	\$0.00	\$636.42	\$636.42	\$0.00	\$636.42

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-142-080	1655	Mission Rd B	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-080	1655	Mission Rd D	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-070	1675	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-110	1681	Mission Rd	\$0.00	\$740.02	\$740.02	\$74.22	\$665.80
010-142-050	1685	Mission Rd	\$0.00	\$614.22	\$614.22	\$61.61	\$552.61
010-142-040	1707	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-030	1711	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
010-142-020	1715	Mission Rd	\$0.00	\$625.54	\$625.54	\$0.00	\$625.54
010-142-100	1725	Mission Rd	\$0.00	\$3,278.30	\$3,278.30	\$0.00	\$3,278.30
010-423-050	1755	Mission Rd	\$0.00	\$575.00	\$575.00	\$0.00	\$575.00
010-423-040	1773	Mission Rd	\$0.00	\$740.02	\$740.02	\$0.00	\$740.02
010-423-030	1787	Mission Rd	\$0.00	\$575.00	\$575.00	\$57.67	\$517.33
103-190-080	7621	Mission St./ECR	\$324.52	\$0.00	\$324.52	\$0.00	\$324.52
103-190-070	7623	Mission St./ECR	\$608.47	\$0.00	\$608.47	\$61.03	\$547.44
103-190-060	7625	Mission St./ECR	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
103-190-050	7627	Mission St./ECR	\$365.08	\$0.00	\$365.08	\$0.00	\$365.08
008-126-190	7651	Mission St./ECR	\$74.96	\$0.00	\$74.96	\$0.00	\$74.96
008-126-150	7685-7687	Mission St./ECR	\$121.69	\$0.00	\$121.69	\$12.21	\$109.49
008-127-010	7701	Mission St./ECR	\$405.65	\$0.00	\$405.65	\$40.69	\$364.96
008-143-010	7741-7751	Mission St./ECR	\$649.04	\$0.00	\$649.04	\$65.10	\$583.94
008-144-140	7801	Mission St./ECR	\$81.13	\$0.00	\$81.13	\$8.14	\$72.99
011-341-350	435	Serramonte Blvd	\$0.00	\$2,722.26	\$2,722.26	\$0.00	\$2,722.26
011-341-340	445	Serramonte Blvd	\$0.00	\$1,030.98	\$1,030.98	\$103.41	\$927.58
011-341-330	475	Serramonte Blvd	\$0.00	\$15,325.76	\$15,325.76	\$1,537.17	\$13,788.59
011-341-830	485	Serramonte Blvd	\$0.00	\$6,637.69	\$6,637.69	\$665.76	\$5,971.93
008-392-140	600	Serramonte Blvd	\$0.00	\$1,568.84	\$1,568.84	\$157.35	\$1,411.49
008-392-260	650	Serramonte Blvd	\$0.00	\$3,197.21	\$3,197.21	\$320.68	\$2,876.53
008-373-200	700	Serramonte Blvd	\$0.00	\$40,625.44	\$40,625.44	\$4,074.73	\$36,550.71
008-413-030	707-711	Serramonte Blvd	\$0.00	\$13,159.54	\$13,159.54	\$1,319.90	\$11,839.64
008-374-040	775	Serramonte Blvd	\$0.00	\$1,315.02	\$1,315.02	\$0.00	\$1,315.02
008-373-190	780	Serramonte Blvd	\$0.00	\$4,685.65	\$4,685.65	\$469.97	\$4,215.68
008-374-050	785	Serramonte Blvd	\$0.00	\$10,478.68	\$10,478.68	\$0.00	\$10,478.68
008-373-340	970	Serramonte Blvd	\$0.00	\$10,963.97	\$10,963.97	\$0.00	\$10,963.97
008-373-550	990	Serramonte Blvd	\$0.00	\$5,907.01	\$5,907.01	\$0.00	\$5,907.01
008-373-550	990	Serramonte Blvd	\$0.00	\$9,272.49	\$9,272.49	\$930.03	\$8,342.46
008-373-550	990	Serramonte Blvd	\$0.00	\$4,137.90	\$4,137.90	\$0.00	\$4,137.90
008-373-550	990	Serramonte Blvd	\$0.00	\$806.99	\$806.99	\$0.00	\$806.99
008-374-020	999	Serramonte Blvd	\$0.00	\$7,784.05	\$7,784.05	\$780.74	\$7,003.31
008-374-020	999	Serramonte Blvd	\$0.00	\$1,861.22	\$1,861.22	\$0.00	\$1,861.22

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
Sub-Totals			NSMCSD \$139,983.88	SSF \$674,557.90	Parcel Charges \$800,762.14	Water Conservation \$58,965.11	Final Parcel Charges \$741,797.03
Village Serramonte (Daly City Sub-Division Flows to SSF through Colma)							
177 Units \$575/unit			-\$101,775.00	\$101,775.00			
TOTAL			NSMCSD	SSF	Final Parcel Charges		
			\$38,208.88	\$776,332.90	\$741,797.03		

**Properties delineated per their Service Area**

## **Residential Properties in NSMCSD Service Area**



Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
103-190-040	401	B St	\$283.95	\$283.95	\$28.48	\$255.47
103-190-030	403	B St	\$162.26	\$162.26	\$16.27	\$145.98
103-190-020	405	B St	\$283.95	\$283.95	\$28.48	\$255.47
103-190-010	407	B St	\$162.26	\$162.26	\$16.27	\$145.98
008-125-320	409	B St	\$608.47	\$608.47	\$61.03	\$547.44
008-125-330	411	B St	\$324.52	\$324.52	\$32.55	\$291.97
008-125-340	413	B St	\$730.17	\$730.17	\$73.24	\$656.93
008-125-350	415	B St	\$1,014.12	\$1,014.12	\$101.72	\$912.40
008-126-240	416	B St	\$283.95	\$283.95	\$28.48	\$255.47
008-125-360	417	B St	\$608.47	\$608.47	\$61.03	\$547.44
008-126-250	418	B St	\$689.60	\$689.60	\$69.17	\$620.43
008-125-370	419	B St	\$405.65	\$405.65	\$0.00	\$405.65
008-126-260	420	B St	\$1,784.85	\$1,784.85	\$0.00	\$1,784.85
008-126-220	424	B St	\$689.60	\$689.60	\$69.17	\$620.43
008-126-230	426	B St	\$243.39	\$243.39	\$24.41	\$218.98
008-125-420	429	B St	\$892.43	\$892.43	\$0.00	\$892.43
008-126-320	430	B St	\$324.52	\$324.52	\$0.00	\$324.52
008-125-430	431	B St	\$74.96	\$74.96	\$7.52	\$67.44
008-125-440	433	B St	\$892.43	\$892.43	\$0.00	\$892.43
008-125-400	435	B St	\$202.82	\$202.82	\$20.34	\$182.48
008-126-330	436	B St	\$324.52	\$324.52	\$32.55	\$291.97
008-125-390	437	B St	\$202.82	\$202.82	\$20.34	\$182.48
008-126-340	438	B St	\$365.08	\$365.08	\$36.62	\$328.47
008-125-380	439	B St	\$243.39	\$243.39	\$24.41	\$218.98
008-126-040	442	B St	\$973.56	\$973.56	\$0.00	\$973.56
008-125-220	451	B St	\$283.95	\$283.95	\$28.48	\$255.47
008-125-210	453	B St	\$1,379.20	\$1,379.20	\$138.33	\$1,240.87
008-125-200	455	B St	\$730.17	\$730.17	\$0.00	\$730.17
008-125-190	461	B St	\$527.34	\$527.34	\$52.89	\$474.45
008-125-260	469	B St	\$649.04	\$649.04	\$65.10	\$583.94
006-413-110	471	B St	\$243.39	\$243.39	\$24.41	\$218.98
006-411-010	472	B St	\$527.34	\$527.34	\$52.89	\$474.45
006-413-100	475	B St	\$324.52	\$324.52	\$32.55	\$291.97
006-411-020	476	B St	\$81.13	\$81.13	\$8.14	\$72.99

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-413-090	479	B St	\$527.34	\$527.34	\$0.00	\$527.34
006-411-030	480	B St	\$121.69	\$121.69	\$12.21	\$109.49
006-413-080	483	B St	\$851.86	\$851.86	\$85.44	\$766.42
006-411-040	484	B St	\$74.96	\$74.96	\$7.52	\$67.44
006-411-050	488	B St	\$202.82	\$202.82	\$20.34	\$182.48
006-411-060	492	B St	\$446.21	\$446.21	\$44.76	\$401.46
006-414-140	503	B St	\$243.39	\$243.39	\$24.41	\$218.98
006-412-010	504	B St	\$608.47	\$608.47	\$0.00	\$608.47
006-414-130	507	B St	\$446.21	\$446.21	\$44.76	\$401.46
006-412-020	508	B St	\$324.52	\$324.52	\$0.00	\$324.52
006-414-120	511	B St	\$405.65	\$405.65	\$40.69	\$364.96
006-412-030	512	B St	\$202.82	\$202.82	\$20.34	\$182.48
006-414-110	515	B St	\$324.52	\$324.52	\$32.55	\$291.97
006-412-040	516	B St	\$81.13	\$81.13	\$8.14	\$72.99
006-414-100	519	B St	\$74.96	\$74.96	\$7.52	\$67.44
006-412-050	520	B St	\$892.43	\$892.43	\$0.00	\$892.43
006-414-090	523	B St	\$324.52	\$324.52	\$0.00	\$324.52
006-412-060	524	B St	\$243.39	\$243.39	\$24.41	\$218.98
006-414-080	527	B St	\$81.13	\$81.13	\$8.14	\$72.99
006-412-070	528	B St	\$527.34	\$527.34	\$52.89	\$474.45
006-414-070	531	B St	\$283.95	\$283.95	\$28.48	\$255.47
006-412-080	532	B St	\$365.08	\$365.08	\$36.62	\$328.47
006-412-090	536	B St	\$162.26	\$162.26	\$16.27	\$145.98
006-412-100	540	B St	\$1,176.38	\$1,176.38	\$0.00	\$1,176.38
008-126-270	401	C St	\$486.78	\$486.78	\$48.82	\$437.95
008-126-280	409	C St	\$770.73	\$770.73	\$77.30	\$693.43
008-126-280	411	C St	\$1,419.77	\$1,419.77	\$142.40	\$1,277.37
008-126-280	413	C St	\$649.04	\$649.04	\$65.10	\$583.94
008-126-290	415	C St A	\$892.43	\$892.43	\$0.00	\$892.43
008-126-290	415	C St B	\$770.73	\$770.73	\$77.30	\$693.43
008-126-300	417	C St A	\$365.08	\$365.08	\$0.00	\$365.08
008-126-300	417	C St	\$608.47	\$608.47	\$0.00	\$608.47
008-126-310	419	C St A	\$932.99	\$932.99	\$93.58	\$839.41
008-126-310	419	C St B	\$811.30	\$811.30	\$81.37	\$729.92

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-127-280	420	C St A	\$243.39	\$243.39	\$24.41	\$218.98
008-127-280	420	C St B	\$446.21	\$446.21	\$44.76	\$401.46
008-127-270	422	C St A	\$365.08	\$365.08	\$36.62	\$328.47
008-127-270	422	C St B	\$689.60	\$689.60	\$69.17	\$620.43
008-126-130	421-423	C St	\$365.08	\$365.08	\$36.62	\$328.47
008-127-260	424	C St A	\$446.21	\$446.21	\$0.00	\$446.21
008-127-260	424	C St B	\$446.21	\$446.21	\$44.76	\$401.46
008-127-250	426	C St A	\$851.86	\$851.86	\$85.44	\$766.42
008-127-250	426	C St B	\$1,054.68	\$1,054.68	\$0.00	\$1,054.68
008-126-120	427-431	C St	\$649.04	\$649.04	\$65.10	\$583.94
008-126-110	435	C St	\$1,622.59	\$1,622.59	\$162.75	\$1,459.85
008-127-050	438	C St	\$202.82	\$202.82	\$20.34	\$182.48
008-127-050	440	C St	\$446.21	\$446.21	\$0.00	\$446.21
008-126-090	441	C St	\$1,014.12	\$1,014.12	\$0.00	\$1,014.12
008-127-200	442	C St	\$365.08	\$365.08	\$0.00	\$365.08
008-126-080	445	C St	\$1,054.68	\$1,054.68	\$105.78	\$948.90
008-127-210	446	C St	\$283.95	\$283.95	\$28.48	\$255.47
008-126-070	449	C St	\$324.52	\$324.52	\$32.55	\$291.97
008-126-060	455	C St	\$649.04	\$649.04	\$65.10	\$583.94
008-127-070	464	C St	\$649.04	\$649.04	\$65.10	\$583.94
008-127-080	466	C St	\$202.82	\$202.82	\$20.34	\$182.48
008-126-050	467	C St	\$567.91	\$567.91	\$56.96	\$510.95
006-411-120	471	C St	\$405.65	\$405.65	\$40.69	\$364.96
006-387-130	472	C St	\$365.08	\$365.08	\$36.62	\$328.47
006-411-110	475	C St	\$324.52	\$324.52	\$32.55	\$291.97
006-387-020	476	C St	\$527.34	\$527.34	\$52.89	\$474.45
006-411-100	479	C St	\$81.13	\$81.13	\$8.14	\$72.99
006-387-030	480	C St	\$486.78	\$486.78	\$48.82	\$437.95
006-411-090	483	C St	\$283.95	\$283.95	\$28.48	\$255.47
006-387-040	484	C St	\$446.21	\$446.21	\$44.76	\$401.46
006-411-080	487	C St	\$121.69	\$121.69	\$12.21	\$109.49
006-411-070	491	C St	\$283.95	\$283.95	\$28.48	\$255.47
006-387-050	492	C St	\$81.13	\$81.13	\$8.14	\$72.99
006-412-230	503	C St	\$121.69	\$121.69	\$12.21	\$109.49

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-388-010	504	C St	\$121.69	\$121.69	\$12.21	\$109.49
006-412-220	507	C St	\$162.26	\$162.26	\$16.27	\$145.98
006-388-020	508	C St	\$202.82	\$202.82	\$20.34	\$182.48
006-412-210	511	C St	\$74.96	\$74.96	\$7.52	\$67.44
006-388-030	512	C St	\$973.56	\$973.56	\$0.00	\$973.56
006-412-200	515	C St	\$202.82	\$202.82	\$20.34	\$182.48
006-388-040	516	C St	\$324.52	\$324.52	\$32.55	\$291.97
006-412-190	519	C St	\$324.52	\$324.52	\$32.55	\$291.97
006-388-050	520	C St	\$121.69	\$121.69	\$12.21	\$109.49
006-412-180	523	C St	\$405.65	\$405.65	\$40.69	\$364.96
006-388-060	524	C St	\$446.21	\$446.21	\$44.76	\$401.46
006-412-170	527	C St	\$283.95	\$283.95	\$0.00	\$283.95
006-388-070	528	C St	\$243.39	\$243.39	\$24.41	\$218.98
006-412-160	531	C St	\$527.34	\$527.34	\$52.89	\$474.45
006-388-080	532	C St	\$283.95	\$283.95	\$28.48	\$255.47
006-412-150	535	C St	\$121.69	\$121.69	\$12.21	\$109.49
006-388-090	536	C St	\$527.34	\$527.34	\$52.89	\$474.45
006-412-140	539	C St	\$81.13	\$81.13	\$8.14	\$72.99
006-388-100	540	C St	\$202.82	\$202.82	\$20.34	\$182.48
006-412-130	543	C St	\$283.95	\$283.95	\$0.00	\$283.95
006-388-110	544	C St	\$770.73	\$770.73	\$0.00	\$770.73
006-412-120	547	C St	\$202.82	\$202.82	\$20.34	\$182.48
006-388-120	548	C St	\$243.39	\$243.39	\$24.41	\$218.98
006-412-110	551	C St	\$162.26	\$162.26	\$16.27	\$145.98
006-388-130	552	C St	\$567.91	\$567.91	\$56.96	\$510.95
006-388-140	556	C St	\$730.17	\$730.17	\$73.24	\$656.93
006-388-150	560	C St	\$405.65	\$405.65	\$40.69	\$364.96
006-388-160	564	C St	\$446.21	\$446.21	\$44.76	\$401.46
006-413-070	350	Clark Ave	\$405.65	\$405.65	\$40.69	\$364.96
006-384-060	450	Clark Ave	\$486.78	\$486.78	\$48.82	\$437.95
006-384-070	550	Clark Ave	\$932.99	\$932.99	\$93.58	\$839.41
006-381-040	560	Clark Ave	\$74.96	\$74.96	\$7.52	\$67.44
006-381-050	570	Clark Ave	\$446.21	\$446.21	\$0.00	\$446.21
006-381-060	580	Clark Ave	\$851.86	\$851.86	\$0.00	\$851.86

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-127-300	429	D St	\$486.78	\$486.78	\$0.00	\$486.78
008-143-020	430	D St	649.0368	\$649.04	\$65.10	\$583.94
008-127-290	431	D St	\$74.96	\$74.96	\$7.52	\$67.44
008-127-160	433	D St	405.648	\$405.65	\$40.69	\$364.96
008-143-030	434	D St	486.7776	\$486.78	\$48.82	\$437.95
008-127-150	435	D St	446.2128	\$446.21	\$44.76	\$401.46
008-143-060	436	D St	1379.2032	\$1,379.20	\$0.00	\$1,379.20
008-143-040	438	D St	608.472	\$608.47	\$61.03	\$547.44
008-127-140	439	D St	\$162.26	\$162.26	\$0.00	\$162.26
008-143-050	442	D St	\$81.13	\$81.13	\$8.14	\$72.99
008-127-240	443	D St	\$770.73	\$770.73	\$77.30	\$693.43
008-143-070	448	D St	\$649.04	\$649.04	\$65.10	\$583.94
008-143-080	452	D St	\$405.65	\$405.65	\$40.69	\$364.96
008-127-230	455	D St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-090	456	D St	\$405.65	\$405.65	\$40.69	\$364.96
008-127-220	459	D St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-100	460	D St	\$730.17	\$730.17	\$73.24	\$656.93
008-127-110	463	D St	\$324.52	\$324.52	\$32.55	\$291.97
008-143-110	464	D St	\$892.43	\$892.43	\$89.51	\$802.92
008-127-100	467	D St	\$283.95	\$283.95	\$28.48	\$255.47
008-143-450	468	D St	\$1,338.64	\$1,338.64	\$134.27	\$1,204.37
006-387-120	471	D St	\$405.65	\$405.65	\$40.69	\$364.96
008-143-460	472	D St	\$932.99	\$932.99	\$0.00	\$932.99
006-387-110	475	D St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-440	476	D St	\$162.26	\$162.26	\$16.27	\$145.98
006-387-100	479	D St	\$243.39	\$243.39	\$0.00	\$243.39
006-384-020	480	D St	\$932.99	\$932.99	\$0.00	\$932.99
006-387-090	483	D St	\$243.39	\$243.39	\$24.41	\$218.98
006-384-030	484	D St	\$324.52	\$324.52	\$32.55	\$291.97
006-387-140	487	D St	\$567.91	\$567.91	\$56.96	\$510.95
006-384-040	488	D St	\$283.95	\$283.95	\$28.48	\$255.47
006-384-050	490	D St	\$365.08	\$365.08	\$36.62	\$328.47
006-387-060	491	D St	\$1,744.29	\$1,744.29	\$0.00	\$1,744.29
006-388-360	503	D St	\$121.69	\$121.69	\$12.21	\$109.49

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-388-350	507	D St	\$162.26	\$162.26	\$16.27	\$145.98
006-388-340	511	D St	\$121.69	\$121.69	\$12.21	\$109.49
006-388-330	515	D St	\$324.52	\$324.52	\$32.55	\$291.97
006-388-320	519	D St	\$121.69	\$121.69	\$12.21	\$109.49
006-388-310	523	D St	\$74.96	\$74.96	\$7.52	\$67.44
006-388-300	527	D St	\$567.91	\$567.91	\$0.00	\$567.91
006-388-290	531	D St	\$527.34	\$527.34	\$52.89	\$474.45
006-388-280	535	D St	\$283.95	\$283.95	\$28.48	\$255.47
006-388-270	539	D St	\$851.86	\$851.86	\$85.44	\$766.42
006-388-260	543	D St	\$162.26	\$162.26	\$16.27	\$145.98
006-388-250	547	D St	\$973.56	\$973.56	\$0.00	\$973.56
006-388-240	551	D St	\$446.21	\$446.21	\$44.76	\$401.46
006-388-230	555	D St	\$892.43	\$892.43	\$0.00	\$892.43
006-388-220	559	D St	\$730.17	\$730.17	\$73.24	\$656.93
006-388-210	563	D St	\$121.69	\$121.69	\$0.00	\$121.69
006-388-200	567	D St	\$365.08	\$365.08	\$36.62	\$328.47
006-388-190	571	D St	\$243.39	\$243.39	\$24.41	\$218.98
006-388-180	575	D St	\$121.69	\$121.69	\$12.21	\$109.49
006-388-170	579	D St	\$162.26	\$162.26	\$16.27	\$145.98
008-143-310	401	E St	\$851.86	\$851.86	\$85.44	\$766.42
008-143-320	415	E St	\$486.78	\$486.78	\$48.82	\$437.95
008-143-320	417	E St	\$608.47	\$608.47	\$61.03	\$547.44
008-144-290	412-416	E St	\$1,622.59	\$1,622.59	\$162.75	\$1,459.85
008-143-340	419	E St	\$202.82	\$202.82	\$20.34	\$182.48
008-143-340	421	E St	\$365.08	\$365.08	\$36.62	\$328.47
008-143-350	423	E St	\$283.95	\$283.95	\$28.48	\$255.47
008-143-350	425	E St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-360	427	E St	\$608.47	\$608.47	\$61.03	\$547.44
008-143-360	429	E St	\$446.21	\$446.21	\$44.76	\$401.46
008-143-180	435	E St	\$162.26	\$162.26	\$16.27	\$145.98
008-143-160	441	E St	\$486.78	\$486.78	\$0.00	\$486.78
008-144-120	444	E St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-250	445	E St	\$730.17	\$730.17	\$73.24	\$656.93
008-144-110	446	E St	\$1,622.59	\$1,622.59	\$162.75	\$1,459.85

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-144-100	448	E St	\$892.43	\$892.43	\$0.00	\$892.43
008-143-280	449	E St	\$486.78	\$486.78	\$48.82	\$437.95
008-143-270	455	E St	\$446.21	\$446.21	\$0.00	\$446.21
008-144-090	460	E St	\$1,460.33	\$1,460.33	\$146.47	\$1,313.86
008-143-140	461	E St	\$770.73	\$770.73	\$77.30	\$693.43
008-144-240	462	E St	\$689.60	\$689.60	\$69.17	\$620.43
008-143-390	463	E St	\$892.43	\$892.43	\$89.51	\$802.92
008-144-230	464	E St A	\$932.99	\$932.99	\$0.00	\$932.99
008-143-400	465	E St	\$243.39	\$243.39	\$24.41	\$218.98
008-143-400	465	E St A	\$243.39	\$243.39	\$24.41	\$218.98
008-144-220	466	E St	\$324.52	\$324.52	\$32.55	\$291.97
008-144-220	466	E St A	\$527.34	\$527.34	\$52.89	\$474.45
008-143-470	467	E St	\$486.78	\$486.78	\$48.82	\$437.95
008-143-480	469	E St	\$649.04	\$649.04	\$0.00	\$649.04
008-143-420	471	E St	\$283.95	\$283.95	\$28.48	\$255.47
006-381-030	478	E St	\$243.39	\$243.39	\$24.41	\$218.98
006-384-080	483	E St	\$486.78	\$486.78	\$0.00	\$486.78
006-381-040	490	E St	\$405.65	\$405.65	\$0.00	\$405.65
008-144-150	417	F St	\$1,379.20	\$1,379.20	\$138.33	\$1,240.87
008-144-270	419	F St	\$608.47	\$608.47	\$0.00	\$608.47
008-144-260	421	F St	\$486.78	\$486.78	\$48.82	\$437.95
008-144-190	433	F St	\$649.04	\$649.04	\$65.10	\$583.94
008-144-200	437	F St	\$243.39	\$243.39	\$24.41	\$218.98
008-144-210	439	F St	\$81.13	\$81.13	\$8.14	\$72.99
008-144-210	441	F St	\$567.91	\$567.91	\$56.96	\$510.95
006-388-400	609	F St	\$851.86	\$851.86	\$0.00	\$851.86
006-388-410	611	F St	\$243.39	\$243.39	\$24.41	\$218.98
006-388-420	613	F St	\$81.13	\$81.13	\$8.14	\$72.99
006-388-430	615	F St	\$74.96	\$74.96	\$7.52	\$67.44
006-388-530	619	F St	\$486.78	\$486.78	\$48.82	\$437.95
006-388-450	621	F St	\$324.52	\$324.52	\$32.55	\$291.97
006-388-460	623	F St	\$770.73	\$770.73	\$77.30	\$693.43
006-388-460	625	F St	\$74.96	\$74.96	\$7.52	\$67.44
006-388-580	627	F St	\$446.21	\$446.21	\$0.00	\$446.21

Residential Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-388-600	629	F St	\$608.47	\$608.47	\$0.00	\$608.47
006-388-580	627	F St A	\$324.52	\$324.52	\$32.55	\$291.97
011-360-170	2003	Hillside Blvd	\$121.69	\$121.69	\$12.21	\$109.49
011-420-010	301	HOFFMAN ST	\$446.21	\$446.21	\$44.76	\$401.46
011-420-150	302	HOFFMAN ST	\$608.47	\$608.47	\$61.03	\$547.44
011-420-020	303	HOFFMAN ST	\$446.21	\$446.21	\$44.76	\$401.46
011-420-160	304	HOFFMAN ST	\$770.73	\$770.73	\$77.30	\$693.43
011-420-030	305	HOFFMAN CT	\$527.34	\$527.34	\$0.00	\$527.34
011-420-170	306	HOFFMAN ST	\$1,703.72	\$1,703.72	\$170.88	\$1,532.84
011-420-040	307	HOFFMAN ST	\$324.52	\$324.52	\$32.55	\$291.97
011-420-180	308	HOFFMAN ST	\$892.43	\$892.43	\$0.00	\$892.43
011-420-050	309	HOFFMAN ST	\$527.34	\$527.34	\$52.89	\$474.45
011-420-060	311	HOFFMAN ST	\$446.21	\$446.21	\$44.76	\$401.46
011-420-070	313	HOFFMAN ST	\$283.95	\$283.95	\$28.48	\$255.47
011-420-080	315	HOFFMAN ST	\$730.17	\$730.17	\$0.00	\$730.17
011-420-120	316	HOFFMAN ST	\$1,338.64	\$1,338.64	\$0.00	\$1,338.64
011-420-090	317	HOFFMAN ST	\$851.86	\$851.86	\$0.00	\$851.86
011-420-130	318	HOFFMAN ST	\$527.34	\$527.34	\$0.00	\$527.34
011-420-100	319	HOFFMAN ST	\$730.17	\$730.17	\$0.00	\$730.17
011-420-140	320	HOFFMAN ST	\$1,095.25	\$1,095.25	\$109.85	\$985.40
011-420-110	321	HOFFMAN ST	\$283.95	\$283.95	\$28.48	\$255.47
103-190-070	7623	Mission St./ECR	\$608.47	\$608.47	\$61.03	\$547.44
103-190-060	7625	Mission St./ECR	\$649.04	\$649.04	\$65.10	\$583.94
103-190-050	7627	Mission St./ECR	\$365.08	\$365.08	\$0.00	\$365.08
008-127-010	7701	Mission St./ECR	\$405.65	\$405.65	\$40.69	\$364.96
<b>TOTAL</b>			<b>\$130,644.26</b>	<b>\$130,644.26</b>	<b>\$9,104.14</b>	<b>\$121,540.12</b>



## **Commercial Properties in NSMCSD Service Area**

Commercial Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-126-040	468	B St	\$527.34	\$527.34	\$0.00	\$527.34
006-381-070	F &	Clark Ave	\$811.30	\$811.30	\$81.37	\$729.92
008-322-520	1000	El Camino Real	\$649.04	\$649.04	\$65.10	\$583.94
008-144-200	435	F St	\$81.13	\$81.13	\$8.14	\$72.99
011-341-110	540	F St	\$74.96	\$74.96	\$7.52	\$67.44
006-388-610	1450	Hillside Blvd	\$1,987.68	\$1,987.68	\$199.36	\$1,788.31
011-331-180	1601	Hillside Blvd	\$365.08	\$365.08	\$0.00	\$365.08
011-360-370	1701	Hillside Blvd	\$74.96	\$74.96	\$0.00	\$74.96
011-015-010	1801	Hillside Blvd	\$74.96	\$74.96	\$7.52	\$67.44
011-341-140	1900	Hillside Blvd	\$324.52	\$324.52	\$32.55	\$291.97
011-014-080	1901	Hillside Blvd	\$121.69	\$121.69	\$12.21	\$109.49
011-014-110	1903-1905	Hillside Blvd	\$324.52	\$324.52	\$32.55	\$291.97
011-360-170	2005	Hillside Blvd	\$527.34	\$527.34	\$0.00	\$527.34
011-360-100	2101	Hillside Blvd	\$324.52	\$324.52	\$0.00	\$324.52
008-322-080	3601	Junipero Serra Blvd	\$689.60	\$689.60	\$69.17	\$620.43
103-190-080	7621	Mission St./ECR	\$324.52	\$324.52	\$0.00	\$324.52
008-126-190	7651	Mission St./ECR	\$74.96	\$74.96	\$0.00	\$74.96
008-126-150	7685-7687	Mission St./ECR	\$121.69	\$121.69	\$12.21	\$109.49
008-143-010	7741-7751	Mission St./ECR	\$649.04	\$649.04	\$65.10	\$583.94
008-144-140	7801	Mission St./ECR	\$81.13	\$81.13	\$8.14	\$72.99
<b>TOTAL</b>			<b>\$8,209.98</b>	<b>\$8,209.98</b>	<b>\$600.92</b>	<b>\$7,609.05</b>

## **Town Properties in NSMCSD Service Area**

Town Properties in NSMCSD Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays NSMCSD	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-144-180	429	F St	\$162.26	\$0.00	\$0.00	\$0.00
006-388-540	601	F St	\$283.95	\$0.00	\$0.00	\$0.00
011-341-530	1500	Hillside Blvd	\$74.96	\$0.00	\$0.00	\$0.00
011-341-740	1520	Hillside Blvd	\$608.47	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>			<b>\$1,129.64</b>			

## **Residential Properties in SSF Service Area**

Residential Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-421-050	1250	El Camino Real	\$575.00	\$575.00	\$57.67	\$517.33
011-341-850	1299	El Camino Real	\$575.00	\$575.00	\$0.00	\$575.00
011-341-590	1301	El Camino Real	\$575.00	\$575.00	\$0.00	\$575.00
011-154-090	2700	Hillside Blvd	\$575.00	\$575.00	\$0.00	\$575.00
011-154-090	2702	Hillside Blvd	\$575.00	\$575.00	\$57.67	\$517.33
011-154-100	2704	Hillside Blvd	\$575.00	\$575.00	\$57.67	\$517.33
011-154-100	2706	Hillside Blvd	\$575.00	\$575.00	\$0.00	\$575.00
011-154-110	2708	Hillside Blvd	\$575.00	\$575.00	\$57.67	\$517.33
011-154-110	2710	Hillside Blvd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-560	1221	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-570	1223	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-580	1225	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-590	1227	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-520	1229	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-530	1231	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-540	1233	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-550	1235	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-420	1237	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-430	1239	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-440	1241	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-450	1243	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-380	1245	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-390	1247	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-400	1249	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-410	1251	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-330	1321	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-340	1323	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-350	1325	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-360	1327	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-370	1329	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-280	1331	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-290	1333	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-300	1335	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-310	1337	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33

Residential Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-320	1339	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-120	1341	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-130	1343	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-140	1345	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-150	1347	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-160	1349	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-070	1351	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-080	1353	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-090	1355	ISABELLE CIR	\$575.00	\$575.00	\$0.00	\$575.00
010-460-100	1357	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-110	1359	ISABELLE CIR	\$575.00	\$575.00	\$57.67	\$517.33
010-460-630	1263	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-620	1267	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-610	1271	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-600	1275	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-510	1279	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-500	1283	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-490	1287	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-480	1291	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-470	1295	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-460	1299	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-270	1303	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-260	1307	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-250	1311	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-240	1315	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-230	1319	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-220	1323	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-210	1327	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-200	1341	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-190	1345	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-180	1349	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-170	1353	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-060	1357	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-460-050	1361	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33

Residential Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-030	1369	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-020	1373	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-460-010	1377	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-182-130	1431	Mission Rd R	\$575.00	\$575.00	\$57.67	\$517.33
010-182-130	1433	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-182-040	1439	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1445	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1451	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-182-100	1457	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-142-080	1655	Mission Rd D	\$575.00	\$575.00	\$57.67	\$517.33
<b>TOTAL</b>			<b>\$44,850.00</b>	<b>\$44,850.00</b>	<b>\$3,114.32</b>	<b>\$41,735.69</b>



## **Commercial Properties in SSF Service Area**

Commercial Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-421-180	205	Collins Ave	\$674.89	\$674.89	\$67.69	\$607.20
008-421-190	207	Collins Ave	\$2,323.30	\$2,323.30	\$0.00	\$2,323.30
008-421-150	245	Collins Ave	\$11,440.71	\$11,440.71	\$0.00	\$11,440.71
010-421-180	248	Collins Ave	\$575.00	\$575.00	\$57.67	\$517.33
010-421-160	480	Collins Ave	\$1,746.45	\$1,746.45	\$0.00	\$1,746.45
010-421-200	500	Collins Ave	\$2,050.39	\$2,050.39	\$0.00	\$2,050.39
010-421-190	530	Collins Ave	\$575.00	\$575.00	\$57.67	\$517.33
008-403-040	1000	Collins Ave	\$1,687.25	\$1,687.25	\$169.23	\$1,518.01
008-403-020	1500	Collins Ave	\$10,692.12	\$10,692.12	\$1,072.42	\$9,619.70
008-322-320	1 to 17	Colma Blvd	\$1,184.03	\$1,184.03	\$118.76	\$1,065.27
008-322-550	2	Colma Blvd	\$8,791.44	\$8,791.44	\$881.78	\$7,909.66
008-322-550	2	Colma Blvd	\$1,235.63	\$1,235.63	\$0.00	\$1,235.63
008-322-470	19	Colma Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-322-480	27-39	Colma Blvd	\$1,184.03	\$1,184.03	\$118.76	\$1,065.27
008-322-480	41-53	Colma Blvd	\$4,240.31	\$4,240.31	\$425.30	\$3,815.01
008-322-480	55-63	Colma Blvd	\$695.62	\$695.62	\$69.77	\$625.85
008-322-290	65	Colma Blvd	\$2,308.86	\$2,308.86	\$231.58	\$2,077.28
008-322-490	75	Colma Blvd	\$769.62	\$769.62	\$0.00	\$769.62
008-322-270	81	Colma Blvd	\$4,987.73	\$4,987.73	\$0.00	\$4,987.73
008-322-500	91	Colma Blvd	\$7,111.59	\$7,111.59	\$0.00	\$7,111.59
008-322-500	91	Colma Blvd	\$1,235.63	\$1,235.63	\$0.00	\$1,235.63
008-322-330	101	Colma Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-322-340	111	Colma Blvd	\$10,426.72	\$10,426.72	\$1,045.80	\$9,380.92
008-322-340	115-119	Colma Blvd	\$873.22	\$873.22	\$0.00	\$873.22
008-322-510	121-123	Colma Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-322-560	200	Colma Blvd	\$1,975.85	\$1,975.85	\$198.18	\$1,777.68
008-392-190	1150	El Camino Real	\$577.22	\$577.22	\$57.89	\$519.32
011-341-720	1171	El Camino Real	\$575.00	\$575.00	\$57.67	\$517.33
008-392-240	1174	El Camino Real	\$1,901.85	\$1,901.85	\$0.00	\$1,901.85
008-421-120	1200	El Camino Real	\$1,568.84	\$1,568.84	\$157.35	\$1,411.49
011-341-810	1201	El Camino Real	\$621.62	\$621.62	\$62.35	\$559.27
008-421-040	1222	El Camino Real	\$3,122.88	\$3,122.88	\$0.00	\$3,122.88
008-421-040	1232	El Camino Real	\$754.82	\$754.82	\$75.71	\$679.11
010-422-040	1300	El Camino Real	\$1,413.44	\$1,413.44	\$141.77	\$1,271.67

Commercial Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
011-341-500	1361	El Camino Real	\$575.00	\$575.00	\$57.67	\$517.33
010-422-020	1370	El Camino Real	\$1,539.24	\$1,539.24	\$0.00	\$1,539.24
010-422-020	1370	El Camino Real	\$575.00	\$575.00	\$57.67	\$517.33
010-422-020	1370	El Camino Real	\$18,004.69	\$18,004.69	\$0.00	\$18,004.69
011-341-400	1700	Hillside Blvd	\$265,018.21	\$265,018.21	\$26,581.33	\$238,436.88
008-373-240	4915	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-373-210	4925	Junipero Serra Blvd	\$1,130.60	\$1,130.60	\$113.40	\$1,017.20
008-373-500	4927	Junipero Serra Blvd	\$16,620.13	\$16,620.13	\$0.00	\$16,620.13
008-373-520	4929	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-373-520	4931	Junipero Serra Blvd	\$6,063.58	\$6,063.58	\$0.00	\$6,063.58
008-373-520	4933	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-373-520	4935	Junipero Serra Blvd	\$4,464.20	\$4,464.20	\$0.00	\$4,464.20
008-373-520	4937	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-373-510	4939-4943	Junipero Serra Blvd	\$741.65	\$741.65	\$0.00	\$741.65
008-373-520	4945	Junipero Serra Blvd	\$1,991.76	\$1,991.76	\$199.77	\$1,791.99
008-373-530	5001	Junipero Serra Blvd	\$24,006.25	\$24,006.25	\$0.00	\$24,006.25
008-373-440	5025	Junipero Serra Blvd	\$19,783.86	\$19,783.86	\$1,984.32	\$17,799.54
008-373-380	5045	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
008-373-180	5075	Junipero Serra Blvd	\$575.00	\$575.00	\$57.67	\$517.33
010-182-110	1427	Mission Rd	\$695.62	\$695.62	\$69.77	\$625.85
010-182-090	1455	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
011-370-180	1500	Mission Rd	\$2,819.48	\$2,819.48	\$282.79	\$2,536.68
010-182-080	1537	Mission Rd A	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd B	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd C	\$575.00	\$575.00	\$57.67	\$517.33
010-182-080	1537	Mission Rd D	\$575.00	\$575.00	\$57.67	\$517.33
010-142-080	1635	Mission Rd	\$2,693.67	\$2,693.67	\$0.00	\$2,693.67
010-142-080	1655	Mission Rd	\$1,398.64	\$1,398.64	\$140.28	\$1,258.35
010-142-080	1655	Mission Rd A	\$636.42	\$636.42	\$0.00	\$636.42
010-142-080	1655	Mission Rd B	\$575.00	\$575.00	\$57.67	\$517.33
010-142-070	1675	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-142-110	1681	Mission Rd	\$740.02	\$740.02	\$74.22	\$665.80
010-142-050	1685	Mission Rd	\$614.22	\$614.22	\$61.61	\$552.61
010-142-040	1707	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33

Commercial Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-142-030	1711	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
010-142-020	1715	Mission Rd	\$625.54	\$625.54	\$0.00	\$625.54
010-142-100	1725	Mission Rd	\$3,278.30	\$3,278.30	\$0.00	\$3,278.30
010-423-050	1755	Mission Rd	\$575.00	\$575.00	\$0.00	\$575.00
010-423-040	1773	Mission Rd	\$740.02	\$740.02	\$0.00	\$740.02
010-423-030	1787	Mission Rd	\$575.00	\$575.00	\$57.67	\$517.33
011-341-350	435	Serramonte Blvd	\$2,722.26	\$2,722.26	\$0.00	\$2,722.26
011-341-340	445	Serramonte Blvd	\$1,030.98	\$1,030.98	\$103.41	\$927.58
011-341-330	475	Serramonte Blvd	\$15,325.76	\$15,325.76	\$1,537.17	\$13,788.59
011-341-830	485	Serramonte Blvd	\$6,637.69	\$6,637.69	\$665.76	\$5,971.93
008-392-140	600	Serramonte Blvd	\$1,568.84	\$1,568.84	\$157.35	\$1,411.49
008-392-260	650	Serramonte Blvd	\$3,197.21	\$3,197.21	\$320.68	\$2,876.53
008-373-200	700	Serramonte Blvd	\$40,625.44	\$40,625.44	\$4,074.73	\$36,550.71
008-413-030	707-711	Serramonte Blvd	\$13,159.54	\$13,159.54	\$1,319.90	\$11,839.64
008-374-040	775	Serramonte Blvd	\$1,315.02	\$1,315.02	\$0.00	\$1,315.02
008-373-190	780	Serramonte Blvd	\$4,685.65	\$4,685.65	\$469.97	\$4,215.68
008-374-050	785	Serramonte Blvd	\$10,478.68	\$10,478.68	\$0.00	\$10,478.68
008-373-340	970	Serramonte Blvd	\$10,963.97	\$10,963.97	\$0.00	\$10,963.97
008-373-550	990	Serramonte Blvd	\$5,907.01	\$5,907.01	\$0.00	\$5,907.01
008-373-550	990	Serramonte Blvd	\$9,272.49	\$9,272.49	\$930.03	\$8,342.46
008-373-550	990	Serramonte Blvd	\$4,137.90	\$4,137.90	\$0.00	\$4,137.90
008-373-550	990	Serramonte Blvd	\$806.99	\$806.99	\$0.00	\$806.99
008-374-020	999	Serramonte Blvd	\$7,784.05	\$7,784.05	\$780.74	\$7,003.31
008-374-020	999	Serramonte Blvd	\$1,861.22	\$1,861.22	\$0.00	\$1,861.22
<b>TOTAL</b>			<b>\$617,057.90</b>	<b>\$617,057.90</b>	<b>\$46,145.74</b>	<b>\$570,912.17</b>

## **Town Properties in SSF Service Area**

Town Properties in SSF Service Area  
FY 2016-2017

APN	St. No.	St. Name	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-270	1188-1190	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-392-070	1198	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
008-013-110	1199	El Camino Real	\$575.00	\$0.00	\$0.00	\$0.00
010-460-040	1365	Mission Rd	\$575.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>			<b>\$12,650.00</b>			

## ATTACHMENT C - INQUIRIES AND PROTESTS LOG

[illegible]







# STAFF REPORT

TO: Mayor and Members of the City Council  
 FROM: Sean Rabé, City Manager  
 MEETING DATE: July 13, 2016  
 SUBJECT: League of California Cities Conference Delegate

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## RECOMMENDATION

Staff recommends that the City Council adopt:

MOTION DESIGNATING A VOTING DELEGATE FOR THE ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE IN OCTOBER.

## EXECUTIVE SUMMARY

This year's League of California Cities Annual Conference will be held October 5 through October 7, in Long Beach. The final day of the conference includes the annual business meeting, where League membership considers and takes action on resolutions that establish League policy. The Council should designate a voting delegate to take part in the business meeting, if someone from the Town will be in attendance.

## FISCAL IMPACT

There is no direct fiscal impact associated with this action. Attendance at various conferences is budgeted in the 2016-17 budget.

## BACKGROUND

As the Council knows, Colma has been a member of the League of California Cities for many years. In order for a representative from the Town to vote on Colma's behalf on key policy-related issues, the Council must officially designate someone as a voting delegate. I will be attending this year's annual conference in September, so if no Council Members will be attending the conference the Council can designate me as the delegate.

## Council Adopted Values

Participating in the annual business meeting furthers the Council's adopted values of Responsibility and Vision because providing input on important local, regional and state policy issues protects the Town's long term financial stability and other interests.

## Alternatives

The Council could opt to not designate a voting delegate for the business meeting. Doing so would preclude the Town from having a voice in setting the League's policy initiatives for the upcoming year.

**CONCLUSION**

Staff recommends Council designate a voting delegate for the League conference.

**ATTACHMENTS**

- A. Letter from League of California Cities (including voting delegate form)

1400 K STREET  
SACRAMENTO, CA 95814  
PH: (916) 658-8200  
FX: (916) 658-8240



[WWW.CACITIES.ORG](http://WWW.CACITIES.ORG)

**Council Action Advised by July 31, 2016**

June 10, 2016

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference – October 5 – 7, Long Beach**

The League's 2016 Annual Conference is scheduled for October 5 – 7 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for noon on Friday, October 7, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 23, 2016. This will allow us time to establish voting delegate/alternate records prior to the conference.**

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the

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Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 5, 8:00 a.m. – 6:00 p.m.; Thursday, October 6, 7:00 a.m. – 4:00 p.m.; and Friday, October 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 23. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

## Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.





**CITY:** \_\_\_\_\_

**2016 ANNUAL CONFERENCE  
VOTING DELEGATE/ALTERNATE FORM**

**Please complete this form and return it to the League office by Friday, September 23, 2016. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.**

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

**Please note:** Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

**1. VOTING DELEGATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**2. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**3. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.**

**OR**

**ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mayor or City Clerk \_\_\_\_\_ Phone: \_\_\_\_\_  
(circle one) (signature)

Date: \_\_\_\_\_

**Please complete and return by Friday, September 23, 2016**

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