

**MINUTES**  
**REGULAR MEETING**  
City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014  
**Wednesday, January 14, 2014**  
**7:30 p.m.**

**CALL TO ORDER**

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:36 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fiscaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, Interim City Attorney Christopher Diaz, Police Chief Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and Administrative Technician III Caitlin Corley were in attendance.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member Fiscaro moved to adopt the agenda; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**PRESENTATION**

- Recreation Director Brian Dossey and Evan Boyd of Allied Waste presented the Holiday Decorating Contest Winners with plaques.
- City Manager Sean Rabé introduced new Administrative Technician Darcy De Leon.
- Chief Kirk Stratton introduced and swore in new Sergeant Kevin Nishita and new Commander Sherwin Lum.

There was a short break for a reception from 7:56 p.m. to 8:22 p.m.

**PUBLIC COMMENTS**

Mayor del Rosario opened the public comment period at 8:22 p.m. and seeing no one come forward to speak, she closed the public comment period.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the December 9, 2014 Special Meeting.
2. Motion to Accept the Minutes from the December 10, 2014 Regular Meeting.
3. Motion to Approve Report of Checks Paid for December 2014.
4. A Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Fourth Quarter of 2014.
5. Motion to Adopt a Resolution Approving Staff Changes for the City Manager’s Office.
6. Motion to Adopt a Resolution Approving the First Revised and Restated Joint Exercise of Powers Agreement for the San Mateo County Operational Area Emergency Services Organization.
7. Motion to Adopt an Omnibus Ordinance Adding Colma Municipal Code Section 1.03.105 (City Treasurer) and Amending Sections 1.05.020 (Infractions), 1.06.180 (Negotiated Contracts), 1.06.200 (Professional Services Contracts), Sections 1.06.260 Through 1.06.290 (Contracts For Public Projects), 4.04.130 (Food Vending Vehicles), and 5.03.090 (C Zone) (second reading).

**Action:** Council Member Fiscaro moved to approve the Consent Calendar items #1-7; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

**PUBLIC HEARING**

**8. 203-207B COLLINS AVENUE – ASSISTED LIVING FACILITY**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:27 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Approving an Amended Planned Development (PD) Conditional Use Permit For an Assisted Living Facility at 203-207B Collins Avenue; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				

Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

9. **2015 HOUSING ELEMENT ADOPTION**

City Manager Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:42 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Adopting an Addendum Pursuant to the Requirements of the California Environmental Quality Act and Adopting the 2015 Housing Element; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

10. **BUILDING CODE ORDINANCE**

Interim City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:47 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Vice Mayor Colvin moved to Adopt an Ordinance Amending Chapter 5, Subchapter 4 of the Town of Colma Municipal Code and other related ordinances, adopting by reference the 2013 Edition of the California Building Standards Code (California Code of Regulations, Title 24), consisting of the 2013 California Building Code, (incorporating and amending the 2012 International Building Code), the 2013 California Residential Code, (incorporating and amending the 2012 International Residential Code), the 2013 California Electrical Code (incorporating the 2011 National Electrical Code), the 2013 California Mechanical Code (incorporating the 2012 Uniform Mechanical Code), the 2013 California Plumbing Code (incorporating the 2012 Uniform Plumbing Code), the 2013 California Fire Code (incorporating the 2012 International Fire Code), the 2013 California Energy Code, the 2013 California Green Building Standards Code, the 2013 California Historical Building Code, the 2013 California Existing Building Code, the 2013 California Referenced Standards Code, the 1997 Edition of the Uniform Housing Code, and the 1997 edition of the Uniform Code for the Abatement of

Dangerous Buildings, together with certain additions, insertions, deletions and changes thereto; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## OLD BUSINESS

### 11. ADULT HOLIDAY PARTY

Director of Recreation Services Brian Dossey presented the staff report. Mayor del Rosario opened the public comment period at 9:03 p.m. Residents Mary Brodzin, Pat Hatfield and Maureen O'Connor made comments. The Mayor closed the public comment period at 9:12 p.m. Council discussion followed.

**Action:** Council Member Gonzalez moved to give staff direction to move forward with a holiday event in 2015; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

## STUDY SESSION

### 12. SAFETY ELEMENT AND NOISE ELEMENT

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 9:59 p.m. Resident Mary Brodzin made a comment. The Mayor closed the public comment period at 10:01 p.m. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, February 11, 2015 at 7:30 p.m. at the Colma Community Center.

## REPORTS

Council Members reported on the events listed below:

Joanne F. del Rosario

Council of Cities Dinner, hosted by Colma, 12/19

Diana Colvin

Council of Cities Dinner, hosted by Colma, 12/19

Helen Fisicaro

Council of Cities Dinner, hosted by Colma, 12/19

Joseph Silva

Council of Cities Dinner, hosted by Colma, 12/19

City Manager Sean Rabé reported on the topics below:

- Welcome to our new Interim City Attorney Christopher Diaz.
- Sergeant Kevin Nishita and Accounting Technician Cassandra Woo both graduated from the Chamber of Commerce Leadership Forum.
- The Town is now active on Twitter and the Recreation Department is on Facebook.
- Reminder: Monday January 19, 2015 is Martin Luther King Day and most Town offices will be closed.

## ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 10:14 p.m. in memory of Ron Maldonado.

Respectfully submitted,



Caitlin Corley  
Administrative Technician III