

MINUTES
REGULAR MEETING
City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014
Wednesday, March 11, 2015
7:30 p.m.

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:37 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

Action: Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

PRESENTATION

- Council Presented John Woodell of the American Red Cross with a proclamation in honor of Red Cross Month.
- City Manager Sean Rabé presented Assistant Engineer Patrick Yu with a commendation in honor of his excellent work on the new telephone system project.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:47 p.m. and seeing no one come forward she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the February 11, 2015 Regular Meeting.
2. Motion to Accept the Minutes from the February 17, 2015 Special Meeting.
3. Motion to Approve Report of Checks Paid for February 2015.
4. Motion to Adopt a Resolution Directing City Manager to Submit Beacon Award Application.
5. Motion to Adopt a Resolution Approving Agreement for Animal Control Services.
6. Motion to Adopt a Resolution Amending Colma Administrative Code Subchapter 1.10, Master Fee Schedule, Relating to Animal Control.
7. Motion to Accept the 2014 Annual Report on the Implementation of the General Plan, Including the Housing Element.
8. Motion to Adopt a Resolution Approving Contract Amendment with Ratcliff for Architectural Services for Town Hall Project.
9. Motion to Adopt a Resolution Approving Contract with Best Best & Krieger LLP for Legal Services.
10. Motion to Adopt Ordinance Amending Section 5.15.060 of the Colma Municipal Code, Relating to Requests for Reasonable Accommodations in Housing (second reading).

Action: Council Member Silva moved to approve the Consent Calendar items #1-10; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

Following the adoption of the Consent Calendar, the Mayor swore in new City Attorney Christopher Diaz.

NEW BUSINESS

11. BULK TELEVISION SERVICES

Special Projects Management Analyst Roger Peters presented the staff report. Mayor del Rosario opened the public comment period at 8:12 p.m. Resident Mary Brodzin made a comment. The Mayor closed the public hearing at 8:13 p.m. Council discussion followed.

Action: Council Member Fiscaro moved to adopt a Resolution Authorizing the City Manager to Negotiate a Bulk Cable Television Services Agreement with Comcast Cable; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

PUBLIC HEARING

12. ITALIAN CEMETERY FUNERAL HOME

City Attorney Christopher Diaz explained that Vice Mayor Colvin and Council Members Fiscaro, Gonzalez and Silva all have real property ownership interests within 500 feet of the boundaries of the Italian Cemetery, which could constitute a conflict of interest. However, the Political Reform Act includes a Small Town Exception, which applies to Colma and allows Vice Mayor Colvin and Council Member Silva to participate to establish quorum on this item based on their real property's distance from the Italian Cemetery real property boundaries. Council Members Fiscaro and Gonzalez, however, would still have a conflict of interest on this item, and would not be able to participate.

Council Members Fiscaro and Gonzalez stepped down from the dais and out of the room.

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 8:33 p.m. Resident Maureen O'Connor spoke. The Mayor closed the public comment period at 8:36 p.m. Council discussion followed.

Action: Council Member Silva made a motion to adopt a Resolution Granting a Conditional Use Permit to Use Existing Facilities for a Sate Licensed Funeral Establishment at the Italian Cemetery; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro				✓	
Raquel "Rae" Gonzalez				✓	
Joseph Silva	✓				
	3	0			

Council Members Fiscaro and Gonzalez rejoined the Council on the dais.

13. ANIMAL CONTROL ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:41 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Silva moved to introduce an Ordinance Amending Colma Municipal Code Chapter 8, Relating to Animals, and waive a further reading of the ordinance; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

14. LAND USE ELEMENT

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment hearing at 8:54 p.m. and seeing no one come forward to speak she closed the public hearing. Council discussion followed.

Action: Vice Mayor Colvin moved to adopt a Resolution Adopting a Negative Declaration and Amending the General Plan Land Use Element to Remove the Annual Residential Building Permit Limit of 50 Units; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

STUDY SESSION

15. RECYCLING AND SOLID WASTE HAULING FRANCHISE

Special Projects Management Analyst Roger Peters presented the staff report. Mayor del Rosario opened the public comment period at 9:20 p.m. and seeing no one come forward to speak she closed the public hearing. Council discussion followed.

This item was for discussion only; no action was taken.

16. GENERAL PLAN SURVEY RESULTS

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 9:59 p.m. and seeing no one come forward to speak she closed the public hearing. Council discussion followed.

This item was for discussion only; no action was taken

COUNCIL CALENDARING

There will be a Special City Council Workshop Meeting on Monday, March 23, 2015 at 1:00 p.m. at the EOC at the Police Department.

The next Regular City Council Meeting will be on Wednesday, April 8, 2015 at 7:30p.m. at the Colma Community Center.

The Town of Colma is participating in the Wyland Foundations's 2015 National Mayor's Water Conservation Challenge, which takes place April 1st through April 30th. In partnership with Cal Water and Bay Area Water Supply and Conservation Agency residents may obtain free water conservation kits, rebates for low flow toilets and efficient washing machines and cash for grass and rain barrel purchase subsidies. As we are all aware, California drought is continuing, the weather is trending towards warm and dry and the need for water conservation is dire. To take register for the water conservation pledge, go to www.mywaterpledge.com and take the brief survey. Colma residents who take the Mayor's Challenge and submit proof of participation to any Town facility will receive a chance to win two free tickets to this Year's Adult Holiday Party to take place December 12, 2015! For more information please see the Town's website or contact Lori Burns at Town Hall.

REPORTS

Council Members reported on the events listed below:

Joanne F. del Rosario

Major Employers Breakfast, 2/19

Helen Fisicaro

Major Employers Breakfast, 2/19

Joseph Silva

Council of Cities Dinner, hosted by the Redwood City, 2/27

City Manager Sean Rabé reported on the topics below:

- Administrative Technician III Caitlin Corley recently became Colma's first-ever, Certified Municipal Clerk through the International Institute of Municipal Clerks.
- The Hillside Boulevard Phase I Project was awarded Project of the Year for Small Cities Transportation Projects by the Northern California chapter of the American Public Works Association. Congratulations to Town Staff and the contractor on this significant achievement.

- The Town has received the California Society of Municipal Finance Officers Excellence in Budgeting Award again this year. This is the third year straight that the Town's budget has received this prestigious award, which is really an accomplishment for such a small community.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 10:07 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin Corley". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Caitlin Corley
Administrative Technician III