

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, December 9, 2015

Closed Session – 6:00 p.m.

Regular Session – 7:00 p.m.

CLOSED SESSION

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

Agency Negotiator:

Sean Rabé, City Manager

Employee Organizations:

Colma Peace Officers Association and Colma
Communications/Records Association

CALL TO ORDER

Mayor Colvin called the Regular Meeting of the City Council to order at 7:03 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel “Rae” Gonzalez and Joseph Silva were present. Council Member Joanne F. del Rosario was absent.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, Police Commander Sherwin Lum, Human Resources Manager Lori Burns, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

REPORT FROM CLOSED SESSION

Mayor Colvin stated, “There was no reportable action taken at the closed session this evening.”

ADOPTION OF THE AGENDA

City Attorney Christopher Diaz stated that staff made a small change in item #8 on the Consent Calendar. The following text should be inserted at the end of number 3 in the final paragraph in the resolution, “... subject to the Town entering into a contract for completion of the project, and conducting any necessary environmental review required under the California Environmental Quality Act.”

The Mayor asked for a motion to adopt the agenda with the requested change in item #8.

Action: Vice Mayor Fisicaro moved to adopt the agenda with the requested change; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:15 p.m. and seeing no one come forward, she closed the public comment period.

CONSENT CALENDAR

2. Motion to Accept the Minutes from the November 12, 2015 Regular Meeting.
3. Motion to Accept the Minutes from the November 30, 2015 Special Meeting.
4. Motion to Accept the Minutes from the December 1, 2015 Special Meeting.
5. Motion to Approve Report of Checks Paid for November 2015.
6. Motion to Adopt an Ordinance an Ordinance Amending Subchapter 5.11 of the Colma Municipal Code, Relating to Water Efficient Landscape Requirements Pursuant to CEQA Guidelines 15061(b)(3) and 15308 (second reading).
7. Motion to Adopt a Resolution Authorizing the Over Hire of One Police Officer for a Six Week Period from January 25, 2016 to March 7, 2016.
8. Motion to Adopt a Resolution Supporting the Submittal an Application for the Measure "A" Pedestrian and Bicycle Program Funding Related to the Hillside Boulevard Pedestrian/Bicycle Safety Improvement Project.

Action: Vice Mayor Fisicaro moved to approve the Consent Calendar items #2-8; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

NEW BUSINESS

9. CLIMATE ACTION PLAN ANNUAL REPORT AND SUSTAINABILITY RECOGNITION

City Planner Michael Laughlin presented the staff report. Mayor Colvin opened the public hearing at 7:28 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Silva moved to Accept the Climate Action Plan (CAP) Progress Report; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

Mayor Colvin presented the following sustainability awards:

- Special Recognition – Home Depot
- Business Lighting Retrofits – Lucky Chances
- Window Installation – Padilla Family
- Drought Tolerant Landscaping – Maureen O'Connor

Maureen O' Connor was present to accept her award; the other awardees were unable to attend.

10. AWARD OF TOWN HALL MASS GRADING AND FOUNDATION PROJECT

Director of Public Works Brad Donohue presented the staff report. Mayor Colvin opened the public hearing at 7:44 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Silva moved to Adopt a Resolution Awarding Construction Contract to Farrallon Company Inc. for the Mass Grading and Site Improvement Project for the Colma Town Hall Renovation Project Pursuant to CEQA Guidelines 15303, 15331 and 15332; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

11. COUNCIL OF CITIES AND CITY SELECTION COMMITTEE

City Clerk Caitlin Corley presented the staff report. Mayor Colvin opened the public hearing at 7:50 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Fisicaro moved to Confirm Designation of the Mayor as the Voting Member for the Council of Cities, Designate an Alternate Voting Member, and Give the Voting Member Discretion on Any and All Matters to be Considered; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

12. CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2016

City Clerk Caitlin Corley presented the staff report. Mayor Colvin opened the public hearing at 7:55 p.m. and seeing no one come forward to speak, she closed the public hearing. The Mayor led the discussion on committee assignments for Council Members. Below is the list of 2015 Committee Assignments that the Council discussed and proposed:

Committee Name	2016 Primary	2016 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, , AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fisicaro	Colvin
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Silva	Colvin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo County Council of Cities (MONTHLY DINNER AND MEETING)	Colvin is the voting representative	All Council Members can attend
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Colvin	All other Council Members

City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	Colvin	Fiscaro
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Silva	
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
Housing and Community Development Commission (HCDC) (MEETINGS ARE DURING THE DAYTIME, AS NEEDED. MORE MEETINGS AT BEGINNING OF THE YEAR. APPOINTED BY CITY SELECTION COMMITTEE)	Fiscaro	
Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Silva	Gonzalez
Sustainable Communities Strategy and Regional Housing Needs Allocation Policy Advisory Committee (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	Silva
Closing the Jobs/Housing Gaps Task Force (MEETS 4 TH WEDNESDAY, 7AM AT THE SAN MATEO COUNTY DEPARTMENT OF HOUSING)	Fiscaro	
Point of Contact for the San Mateo County Energy Strategy Program (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	

Action: Vice Mayor Fiscaro moved to Approve Committee Assignments for 2016 and Granting to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

13. **PERMANENT MEDICAL MARIJUANA ORDINANCE**

City Attorney Christopher Diaz presented the staff report. He noted that there was a small non substantive typo in the title of the resolution; "CEQA Guideline 15016" should read "CEQA Guideline 15061." Mayor Colvin opened the public hearing at 8:12 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Gonzalez moved to Introduce an Ordinance Amending Sections 5.01.080 and 5.03.350 of the Colma Municipal Code, to Prohibit Marijuana Cultivation, Pursuant to CEQA Guideline 15061(b)(3), and Waive a Further Reading of the Ordinance, and Direct the City Attorney to make non substantive changes; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

14. **TOWN OWNED AFFORDABLE HOUSING TIME RESTRICTION**

City Attorney Christopher Diaz presented the staff report. Mayor Colvin opened the public hearing at 8:19 p.m. Resident Maureen O'Connor made a comment. The Mayor closed the public hearing at 8:20 p.m. Council discussion followed.

Action: Vice Mayor Fisicaro moved to Adopt a Resolution Amending Subchapter of 2.03 of the Colma Municipal Code, Relating to Town Owned Affordable Housing, Pursuant to CEQA Guideline 15061(b)(3); the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
Joanne F. del Rosario					✓
	4	0			

STUDY SESSION

15. **HISTORIC RESOURCES ELEMENT**

City Planner Michael Laughlin presented the staff report. Mayor Colvin opened the public hearing at 9:00 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The Regular City Council Meeting on Wednesday, December 23, 2015 will be cancelled.

The next Regular City Council Meeting will be Wednesday, January 13, 2016 at 7:00 p.m.

REPORTS

Diana Colvin

Chamber Soiree and Cypress Business Awards, 12/4
Council of Cities Dinner, hosted by Brisbane, 11/20

Helen Fisicaro

Chamber Soiree and Cypress Business Awards, 12/4

Joseph Silva

Chamber Soiree and Cypress Business Awards, 12/4
Council of Cities Dinner, hosted by Brisbane, 11/20

Joanne F. del Rosario

Chamber Soiree and Cypress Business Awards, 12/4

City Manager Sean Rabé reported on the following topics:

- The Town Holiday Party is coming up on Saturday, December 12. We have over 200 RSVPs so far.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Colvin at 9:22 p.m. in memory of Edward Lagomarsino, longtime community member; Rolf Lewis, longtime community member; and Rick Ocshenhirt, South San Francisco School Board Member.

Respectfully submitted,



Caitlin Corley
City Clerk