



# Town of Colma Community Fair 2017 Vendor Application Saturday, July 15, 2017

Set Up 8:00 am -10:30 am - Hours of Operation 11:00 am -3:00 pm - Tear Down: 3:00 pm- 4:30 pm

Applications for booth space in the Community Fair event is hereby made subject to acceptance by the Fair Committee. All booth spaces are 9x18. All applicants will have access to one booth space. The Town of Colma will not furnish any tents or décor. The Town will provide chairs and a limited amount of tables supplied on a first come, first served basis. Power is NOT available, if necessary; vendors must furnish their own quiet generator & lighting.

Note: LIMITED SPACES ARE AVAILABLE. ALL VENDORS APPLICATIONS MUST BE SUBMITTED BY JUNE 15 2017. SPACES WILL BE ASSIGNED ON A FIRST COME, FIRST SERVED BASIS.

Please indicate the type of business below:

\_\_\_\_\_ Food Vendor \_\_\_\_\_ Commercial/ Craft Vendor \_\_\_\_\_ Non- Profit Organization \_\_\_\_\_ Local Business  
PLEASE INDICATE IF YOU WILL NEED AN 8 ft. TABLE: (CHAIRS WILL BE PROVIDED) \_\_\_\_\_ YES \_\_\_\_\_ NO

\*\*\*List exactly what type of product(s) will be sold or Information that will be promoted at your booth.\*\*\* (Use additional Sheet if necessary):

\_\_\_\_\_  
\_\_\_\_\_

Business Name (insurance will be in this name): \_\_\_\_\_

1. All vendors must remain in operation during all festival hours and cannot tear down until the conclusion of the event.-- NO EXCEPTIONS.
2. All vendors must submit photographs of their booth signage, and product.
3. Space will be assigned only after application has been approved by Colma Recreation Department and is done on a first-come first-served basis. Locations will be assigned by the Committee in the best interest of the Community Fair as a whole.
4. All approved vendors will be notified of their booth space number, with regulations and a map within a week prior to the event date.

Owner Name (person authorized to sign contract): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bus. Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ FAX#: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_