



**AGENDA
REGULAR MEETING**

**City Council of the Town of Colma
Colma Community Center
1520 Hillside Boulevard
Colma, CA 94014**

**Wednesday, November 8, 2017
CLOSED SESSION – 6:00 PM
REGULAR SESSION – 7:00 PM**

CLOSED SESSION – 6:00 PM

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

Agency Negotiators: William C. Norton, Interim City Manager
Austris Rungis, IEDA
Unrepresented Employees: City Manager
Chief of Police
Human Resources Manager
Administrative Technician III

2. In Closed Session Pursuant to Government Code Section 54957 - Public Employment

Title: City Manager

PLEDGE OF ALLEGIANCE AND ROLL CALL – 7:00 PM

REPORT FROM CLOSED SESSION

ADOPTION OF AGENDA

PRESENTATIONS

- Halloween House Decorating Contest Winners
- Veterans Sportsman Alliance Presentation
- Annual Town Employee Recognition

PUBLIC COMMENTS

Comments on the Consent Calendar and Non-Agenda Items will be heard at this time.
Comments on Agenda Items will be heard when the item is called.

CONSENT CALENDAR

3. Motion to Accept the Minutes from the October 25, 2017 Regular Meeting.
4. Motion to Accept the Minutes from the October 30, 2017 Special Meeting.
5. Motion to Approve Report of Checks Paid for October 2017.
6. Motion to Approve Acceptance of Work Performed by Concord Iron Works on Phase 3 of the Town Hall Project as Complete and Authorize the Director of Public Works to File a Notice of Completion with the County Recorder's Office and Make the Final Payment to Concord Iron Works in Accordance with State Prompt Payment Laws.

NEW BUSINESS

7. PART-TIME COMMUNITY SERVICES OFFICER

Consider: Motion to Adopt a Resolution Authorizing the Hiring of One Part Time, Temporary Community Services Officer.

8. TOWN HALL INTERIOR AND EXTERIOR FINISH SELECTIONS

Consider: Motion to Direct the City Manager to Implement City Council Preferred Finishes/Texture and Color Selections for the Town Hall Renovation Project on the Types and Colors Pertaining to the Town Hall Interior and Exterior Finishes and Products.

REPORTS

Mayor/City Council

City Manager

ADJOURNMENT

The City Council Meeting Agenda Packet and supporting documents are available for review at the Colma Town Hall, 1188 El Camino Real, Colma, CA during normal business hours (Mon – Fri 8am-5pm). Persons interested in obtaining an agenda via e-mail should call Caitlin Corley at 650-997-8300 or email a request to ccorley@colma.ca.gov.

Reasonable Accommodation

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1. **In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators**

Agency Negotiators: William C. Norton, Interim City Manager
Austris Rungis, IEDA

Unrepresented Employees: Chief of Police
City Manager
Human Resources Manager
Administrative Technician III

There is no staff report for this item.



2. **In Closed Session under Government Code § 54957, PUBLIC EMPLOYMENT**

Title: City Manager

There is no staff report for this item.



**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, October 25, 2017

7:00 p.m.

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:16 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, John Irish Goodwin and Diana Colvin were all present

Staff Present – Interim City Manager William C. Norton, City Attorney Christopher Diaz, Administrative Services Director Brian Dossey, Police Chief Kirk Stratton, Police Commander Sherwin Lum, Contract Director of Public Works Brad Donohue, Contract City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

REPORT FROM CLOSED SESSION

Mayor Fisicaro stated, “No action was taken at tonight’s closed session meeting.”

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Vice Mayor Gonzalez moved to adopt the agenda; the motion was seconded by Council Member del Rosario and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne F. del Rosario | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| | 5 | 0 | | | |

PRESENTATION

Jill Nakagawa from Peninsula Reflections Assisted Living gave a presentation on Dementia Awareness.

The Mayor announced that the presentation on the San Mateo County CalFresh Program would be postponed to a future meeting, as the CalFresh representatives were unable to attend.

Council presented Commander Sherwin Lum with a proclamation recognizing the SMC Alert System. Commander Lum gave a brief presentation on how to sign up for the system.

PUBLIC COMMENTS

Mayor Fiscaro opened the public comment period at 7:35 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

- 2. Motion to Accept the Minutes from the October 5, 2017 Special Meeting.
- 3. Motion to Accept the Minutes from the October 11, 2017 Regular Meeting.

Action: Council Member Colvin moved to approve the Consent Calendar items #2 and 3; the motion was seconded by Council Member del Rosario and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Helen Fiscaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne F. del Rosario | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| | 5 | 0 | | | |

NEW BUSINESS

4. **TOWN HALL PROJECT – AMENDMENT V CONSULTING SERVICES FOR FF&E**

Administrative Services Director Brian Dossey presented the staff report. Mayor Fiscaro opened the public comment period at 7:45 p.m. and seeing no one come forward to speak, she closed the public comment. Council discussion followed.

Action: Vice Mayor Gonzalez moved to Adopt Resolution Approving and Authorizing the City Manager to Enter into a Fifth Amendment to the Agreement for Architectural Services with Ratcliff Architects to Develop Plans and Specifications for the Procurement of Furniture, Fixtures and Equipment for the Town Hall Renovation Project; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Helen Fiscaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne F. del Rosario | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| | 5 | 0 | | | |

STUDY SESSION

5. TRANSIENT OCCUPANCY TAX

Contract City Planner Michael Laughlin presented the staff report. Mayor Fiscaro opened the public comment period at 8:03 p.m. Resident Pat Hatfield made a comment about short term rentals. The Mayor closed the public comment at 8:04 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

6. BUSINESS REGISTRATION FEE

Contract City Planner Michael Laughlin presented the staff report. Mayor Fiscaro opened the public comment period at 8:35 p.m. Resident Tom Taylor asked a question regarding business registrations. The Mayor closed the public comment at 8:39 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

There will be two Special Closed Session Meetings on Wednesday, November 1, 2017 and Thursday, November 2, 2017 at 5:00 p.m.

The next Regular City Council Meeting will be on Wednesday, November 8, 2017 at 7:00 p.m.

REPORTS

John Irish Goodwin

San Mateo County Immigrant Integration Summit, 10/18/17

Interim City Manager Bill Norton announced that the Colma Holiday Commercial would begin airing soon, and that there would be a groundbreaking event for the next phase of Town Hall Renovation Project on Monday, October 30, 2017 at 3 p.m.

ADJOURNMENT

Mayor Fiscaro adjourned the meeting at 9:10 p.m. in honor of Jim Comstock, a longtime and active community member, Judy Celeste, mother of former Colma Police Officer Mike Celeste, and all the victims of the North Bay Fires.

Respectfully submitted,

Caitlin Corley



**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Town Hall Construction Site, 1198 El Camino Real
Colma, CA 94014

Monday, October 30, 2017

3:00 p.m.

CALL TO ORDER

Mayor Helen Fiscaro called the Special Meeting of the City Council to order at 3:07 p.m.

Council Present – Mayor Helen Fiscaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, John Irish Goodwin and Diana Colvin were all present

Staff Present – Interim City Manager William C. Norton, Administrative Services Director Brian Dossey, Contract Director of Public Works Brad Donohue, Contract Assistant Engineer Mahan Bozorginia, Contract City Planner Michael Laughlin, Contract Assistant City Engineer Dave Bishop, Contract Assistant City Planner Jonathan Kwan, and City Clerk Caitlin Corley were in attendance.

PRESENTATION

1. **TOWN HALL RENOVATION PROJECT PHASE IV GROUNDBREAKING CEREMONY**

Contract Director of Public Works Brad Donohue made introductory remarks about the project. Mayor Fiscaro thanked staff and the new contractors BHM Construction, Inc. for their hard work and expressed Council’s excitement about progress on the project.

The Mayor and City Council officially broke ground on the project, and the group posed for a photo.

This item was for presentation only; no action was taken at this meeting.

ADJOURNMENT

Mayor Fiscaro adjourned the Special Meeting at 3:17 p.m.

Respectfully submitted,

Caitlin Corley



Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|--|-----------|--------|---|-----------|------------------------------|-------------------|-------------|
| 46613 | 10/2/2017 | 00020 | ASSOCIATED SERVICES INC 117092909 | 9/13/2017 | Spring Water 5 Gal | 18.75 | 18.75 |
| 46614 | 10/2/2017 | 00051 | CALIFORNIA WATER SERVICE6544607057 | 9/18/2017 | 6544607057 SW CORNER HIL | 616.23 | 616.23 |
| 46615 | 10/2/2017 | 00057 | CINTAS CORPORATION #2 8403343042 | 9/8/2017 | PW FIRST AID SUPPLIES | 25.87 | 25.87 |
| 46616 | 10/2/2017 | 00076 | COSTCO MEMBERSHIP Nov 2017 Renew | 10/2/2017 | MEMBERSHIP RENEWAL | 240.00 | 240.00 |
| 46617 | 10/2/2017 | 00093 | CITY OF SOUTH SAN FRANCISCO:516917 | 9/5/2017 | TRAFFIC SIGNAL MAINTENAN | 2,001.77 | 2,001.77 |
| 46618 | 10/2/2017 | 00254 | METRO MOBILE COMMUNICA171013 | 10/1/2017 | MAINTENANCE CONTRACT | 602.00 | 602.00 |
| 46619 | 10/2/2017 | 00307 | PACIFIC GAS & ELECTRIC 0678090639-9 | 9/20/2017 | 0678090639-9 S/E CORNER H | 53.08 | 53.08 |
| | | | 9593452526-2 | 9/20/2017 | 9593452526-2 1500 HILLSIDE | 26.88 | 26.88 |
| 46620 | 10/2/2017 | 00432 | VISION SERVICE PLAN October 2017 | 9/18/2017 | VISION SERVICE PLAN | 1,004.00 | 1,004.00 |
| 46621 | 10/2/2017 | 00563 | PETTY CASH 09/29/17 Reimbl | 9/29/2017 | GROCERY OUTLET COFFEE | 94.98 | 94.98 |
| 46622 | 10/2/2017 | 00682 | KENDRICK, MONIQUE Sept 27-28 Reim | 9/29/2017 | SEPT 27-28, 2017 MILEAGE & | 95.98 | 95.98 |
| 46623 | 10/2/2017 | 01036 | MANAGED HEALTH NETWORKIPRM-013299 | 10/1/2017 | EMPLOYEE ASSISTANCE PRO | 99.20 | 99.20 |
| 46624 | 10/2/2017 | 01037 | COMCAST CABLE 09/27-10/26 XFII | 9/17/2017 | 8155 20 022 0002770 1520 HIL | 10.20 | 10.20 |
| 46625 | 10/2/2017 | 01107 | THE ONE HUNDRED CLUB OF 11/1/17-10/31/18 | 9/26/2017 | K STRATTON NOV 1, 2017 - O | 150.00 | 150.00 |
| | | | 11/01/17-10/31/1 | 9/28/2017 | S. LUM NOV 1, 2017 - OCT 31, | 150.00 | 150.00 |
| | | | Founders Award | 9/26/2017 | 11/02/17 K STRATTON: FOUN | 60.00 | 60.00 |
| | | | 11/02/2017 Foun | 9/28/2017 | 11/02/17 S. LUM FOUNDERS', | 60.00 | 60.00 |
| 46626 | 10/2/2017 | 01370 | VERIZON WIRELESS SERVICE:9792782189 | 9/15/2017 | CELL PHONE SERVICE | 1,370.07 | 1,370.07 |
| 46627 | 10/2/2017 | 01457 | BATERINA, BARBARA 2000958.003 | 9/27/2017 | 09.27.17 PRECITA EYES MUR. | 20.00 | 20.00 |
| 46628 | 10/2/2017 | 01569 | DARLING INTERNATIONAL IN:600:2996453 | 9/19/2017 | TRAP SERVICE CHARGE | 102.71 | 102.71 |
| 46629 | 10/2/2017 | 01706 | PADILLA, MICHAELA 2000955.003 | 9/25/2017 | 09.25.17 DEPOSIT REFUND | 50.00 | 50.00 |
| 46630 | 10/2/2017 | 01995 | CELESTE, MIKE L. 17-1001 | 9/29/2017 | CARDROOM BACKGROUND | 2,540.00 | 2,540.00 |
| 46631 | 10/2/2017 | 02194 | BICKMORE BRS-0015666 | 9/26/2017 | AB 1825 WORKPLACES THAT | 1,800.00 | 1,800.00 |
| 46632 | 10/2/2017 | 02198 | BAYSIDE PRINTED PRODUCT 108364 | 9/27/2017 | HOLIDAY PARTY INVITATIONS | 445.26 | 445.26 |
| 46633 | 10/2/2017 | 02548 | HAMMOND HR CONSULTING 1751 | 9/29/2017 | 09/27/17 TEAM BUILDING PRE | 2,320.00 | 2,320.00 |
| 46634 | 10/2/2017 | 02849 | U.S. BANK PARS ACCOUNT, 6 October 2017 Of | 9/28/2017 | OPEB CONTRIBUTION | 100,798.00 | 100,798.00 |
| 46635 | 10/2/2017 | 02949 | WELLS FARGO VENDOR FINA99435380 | 9/20/2017 | ADMIN COPY MACHINE | 1,362.61 | 1,362.61 |
| 46636 | 10/2/2017 | 03034 | FLEX ADVANTAGE October 2017 | 9/26/2017 | HEALTH REIMBURSEMENT AI | 40,931.96 | 40,931.96 |
| 46637 | 10/2/2017 | 03095 | TAYLOR, ERZSEBET 2000959.003 | 9/27/2017 | 09.27.17 PRECITA EYES MUR. | 40.00 | 40.00 |
| total for FIRST NATIONAL BANK OF DALY CITY: | | | | | | 157,089.55 | |

25 checks in this report.

Grand Total All Checks:

157,089.55

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
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| 46638 | 10/11/2017 | 00051 | CALIFORNIA WATER SERVICE | 09/27/2017 | WATER BILL | 6,340.12 | 6,340.12 |
| 46639 | 10/11/2017 | 00057 | CINTAS CORPORATION #2 | 8403364713 | ENGINEERING FIRST AID SUI | 61.98 | 61.98 |
| 46640 | 10/11/2017 | 00071 | CSG CONSULTANTS, INC. | 07/29/17 - 08/25, | CSG | 108,102.96 | 108,102.96 |
| 46641 | 10/11/2017 | 00082 | CSMFO | 11/16/17 | 11/16/17 INTERMEDIATE GOV | 150.00 | 150.00 |
| 46642 | 10/11/2017 | 00099 | D.C. LOCK & SECURITY SERV | 76110 | 5 SP-S123 | 44.78 | 44.78 |
| 46643 | 10/11/2017 | 00211 | KELLY-MOORE PAINTS | Sept 2017 | PAINT AND SUPPLIES | 69.78 | 69.78 |
| 46644 | 10/11/2017 | 00307 | PACIFIC GAS & ELECTRIC | 09/25/2017 | PG&E | 2,677.53 | 2,677.53 |
| 46645 | 10/11/2017 | 00334 | S.B.R.P.S.T.C. | 0567147369-1 | 0567147369-1 JSB S/O SERR/ | 163.96 | 2,841.49 |
| 46646 | 10/11/2017 | 00339 | SALVADOR, FEM | 109148 | 11/16/17 CIT FOR FTO: C. GR/ | 125.00 | 125.00 |
| 46647 | 10/11/2017 | 00364 | SMC SHERIFF'S OFFICE | 2000961.003 | 10/2/2017 10.02.17 DEPOSIT REFUND | 275.00 | 275.00 |
| 46648 | 10/11/2017 | 00414 | TERMINEX INTERNATIONAL | CL05247 | 9/30/2017 LAB FEES | 669.00 | 669.00 |
| 46649 | 10/11/2017 | 00500 | SMC CONTROLLERS OFFICE | L369146834 | 10/10/2017 PEST CONTROL | 446.00 | 446.00 |
| 46650 | 10/11/2017 | 00955 | DIVISION OF THE STATE | 369146835 | 10/10/2017 601 F St. | 61.00 | 507.00 |
| 46651 | 10/11/2017 | 01030 | STEPFORD, INC. | July - Sept 2017 | ALLOCATION OF PARKING PE | 1,166.50 | 1,166.50 |
| 46652 | 10/11/2017 | 01037 | COMCAST CABLE | 1701995 | 10/5/2017 DISABILITY ACCES & EDUCA | 4.50 | 4.50 |
| 46653 | 10/11/2017 | 01340 | NAVIA BENEFIT SOLUTIONS | 1701942 | 9/20/2017 MONTHLY SERVICE CONTRA | 5,622.00 | 5,622.00 |
| 46654 | 10/11/2017 | 01355 | THE BANK OF NEW YORK | 1702009 | 9/20/2017 AUGUST 2017 HOURS IN EXC | 1,565.00 | 1,565.00 |
| 46655 | 10/11/2017 | 01511 | GONZALEZ, ALEJANDRA | October 2017 | 9/29/2017 09/13/17-09/12/18 VMWARE S | 1,157.63 | 1,157.63 |
| 46656 | 10/11/2017 | 01565 | BAY CONTRACT MAINTENAN | 10/02/17-11/01/1 | 9/26/2017 8155 20 022 0094769 TOWN C | 13,512.30 | 13,512.30 |
| 46657 | 10/11/2017 | 01629 | R. J. RICCIARDI INC., CPAS | 10/02/17-11/01/1 | 9/27/2017 8155 20 022 0097069 INTERNI | 291.16 | 291.16 |
| 46658 | 10/11/2017 | 02082 | VINCE'S OFFICE SUPPLY, INC | 09/25-10/24 427 | 9/20/2017 8155 20 022 0097028 427 F ST | 286.16 | 286.16 |
| 46659 | 10/11/2017 | 02119 | GRANT, CHRISTOPHER | 09/25-10/24 Inte | 9/25/2017 8155 20 022 0097051 Internet | 286.16 | 286.16 |
| 46660 | 10/11/2017 | 02132 | WOLLMAN, JASON | 10104118 | 9/30/2017 SECTION 125 PARTICIPANT & | 75.00 | 75.00 |
| 46661 | 10/11/2017 | 02137 | ESCOBEDO, FOLY | 2000960.003 | 9/25/2017 COP FEES | 1,600.00 | 1,600.00 |
| 46662 | 10/11/2017 | 02144 | DOMINICA. DE LUCCA DBA | 2000964.003 | 10/2/2017 10.02.17 DEPOSIT REFUND | 300.00 | 300.00 |
| 46663 | 10/11/2017 | 02182 | DALY CITY KUMON CENTER | 2000964.003 | 10/2/2017 10.02.17 DEPOSIT REFUND | 25.00 | 25.00 |
| 46664 | 10/11/2017 | 02182 | DALY CITY KUMON CENTER | 19810 | 9/27/2017 STRIP & WAX FLOOR, WINDC | 910.00 | 910.00 |
| 46665 | 10/11/2017 | 01629 | R. J. RICCIARDI INC., CPAS | 10266 | 9/30/2017 AUDIT SERVICES | 1,500.00 | 1,500.00 |
| 46666 | 10/11/2017 | 02082 | VINCE'S OFFICE SUPPLY, INC | Sept 2017 | 9/30/2017 OFFICE SUPPLIES | 448.32 | 448.32 |
| 46667 | 10/11/2017 | 02119 | GRANT, CHRISTOPHER | Sept 26-29 Reim | 10/10/2017 SEPT 26-29 FTO UPDATE ME | 513.17 | 513.17 |
| 46668 | 10/11/2017 | 02132 | WOLLMAN, JASON | Sept 20-23 SLI F | 10/2/2017 SEPT 20-23, 2017 SLI REIMBL | 421.11 | 421.11 |
| 46669 | 10/11/2017 | 02137 | ESCOBEDO, FOLY | 2000965.003 | 10/3/2017 10.03.17 COOKING CLASS WI | 16.00 | 16.00 |
| 46670 | 10/11/2017 | 02144 | DOMINICA. DE LUCCA DBA | D1843 | 9/20/2017 TAE KWON DO | 800.00 | 800.00 |
| 46671 | 10/11/2017 | 02182 | DALY CITY KUMON CENTER | Sept 2017 | 10/10/2017 TUTORING | 5,405.00 | 5,405.00 |

Bank : first FIRST NATIONAL BANK OF DALY (Continued)

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|---|-----------|-----------------------------|-------------|-------------|
| 46664 | 10/11/2017 | 02274 | FRANK AND GROSSMAN LANI151880 40447317 | 10/1/2017 | LANDSCAPE MAINTENANCE | 10,608.00 | |
| | | | 40447318 | 9/25/2017 | CLEAN-UP ALONG COLMA CF | 8,500.00 | |
| | | | 2000963.003 | 9/25/2017 | STERLING PARK: INSTALL NE | 1,192.95 | 20,300.95 |
| 46665 | 10/11/2017 | 02515 | FLORES, VICKY | 10/2/2017 | 10.02.17 DEPOSIT REFUND | 50.00 | 50.00 |
| 46666 | 10/11/2017 | 02566 | STARVISTA | 8/31/2017 | FIRST CHANGE PROGRAM | 2,813.37 | 2,813.37 |
| 46667 | 10/11/2017 | 02623 | BLOEBAUM, CYNTHIA | 10/5/2017 | COOKING CLASSES | 465.00 | 465.00 |
| 46668 | 10/11/2017 | 02660 | FEISTER, WILLIAM J. | 10/1/2017 | PRE-EMPLOYMENT EVALUAT | 400.00 | 400.00 |
| 46669 | 10/11/2017 | 02700 | FBINAA CA SF | 10/1/2017 | 11/02/17 FALL LUNCH/TRAINII | 70.00 | 70.00 |
| 46670 | 10/11/2017 | 02719 | HARPER, ESMERALDA | 10/2/2017 | 10.02.17 DEPOSIT REFUND | 80.00 | 80.00 |
| 46671 | 10/11/2017 | 02743 | UTILITY TELEPHONE, INC | 10/1/2017 | INTERNET ACCESS 128070 | 716.40 | 716.40 |
| 46672 | 10/11/2017 | 02787 | AECO SYSTEMS, INC. | 9/26/2017 | ASSIST THYSSEN KRUPP WI | 913.84 | |
| | | | 51735 | 9/26/2017 | TROUBLESHOOT WATERFLC | 619.55 | 1,533.39 |
| 46673 | 10/11/2017 | 02793 | DITO'S MOTORS | 10/5/2017 | #2 REPLACE FRONT BRAKE I | 412.16 | |
| | | | 16839 | 10/4/2017 | #4 OIL & FILTER CHANGE, RE | 42.24 | |
| | | | 16825 | 10/2/2017 | #3 OIL & FILTER CHANGE, SE | 41.00 | |
| | | | 16838 | 10/4/2017 | OIL & FILTER CHANGE 2015 F | 41.00 | 536.40 |
| 46674 | 10/11/2017 | 02799 | WAVE | 9/23/2017 | RIMS INTERNET W/SSF | 400.00 | 400.00 |
| 46675 | 10/11/2017 | 02830 | BAILEY FENCE COMPANY, INC | 9/30/2017 | BALANCE DUE | 302.20 | |
| | | | 76061 Balance I | 9/30/2017 | 76061 BALANCE DUE COLMA | 90.30 | 392.50 |
| 46676 | 10/11/2017 | 02901 | AMERICAN TECHNOLOGIES, INC | 9/30/2017 | ASBESTOS ABATEMENT: REI | 9,195.00 | 9,195.00 |
| 46677 | 10/11/2017 | 02931 | PRINT WORKS | 10/6/2017 | 6 GREY WOMEN'S POLO & 6 | 1,027.08 | 1,027.08 |
| 46678 | 10/11/2017 | 02967 | GOVINVEST INC. | 10/5/2017 | GASB 68 INDIVIDUALIZED RE | 3,500.00 | 3,500.00 |
| 46679 | 10/11/2017 | 02989 | LIFEMOVES | 9/27/2017 | FY 2017-2018 OUTREACH PR | 10,000.00 | 10,000.00 |
| 46680 | 10/11/2017 | 03002 | STELLA PAINTING INC. | 9/29/2017 | COLMA CREEK CANAL GRAF | 20,000.00 | 20,000.00 |
| 46681 | 10/11/2017 | 03015 | U.S. BANK CORPORATE PMT | 9/22/2017 | CREDIT CARD PURCHASE | 595.53 | |
| | | | 09/22/17 Corley | 9/22/2017 | CREDIT CARD PURCHASE | 574.99 | |
| | | | 09/22/17 Gogan | 9/22/2017 | CREDIT CARD PURCHASE | 411.80 | |
| | | | 09/22/17 Pfofenf | 9/22/2017 | CREDIT CARD PURCHASE | 368.06 | |
| | | | 09/22/17 Gotelli | 9/22/2017 | CREDIT CARD PURCHASE | 292.54 | |
| | | | 09/22/17 Lum | 9/22/2017 | CREDIT CARD PURCHASE | 191.89 | |
| | | | 09/22/17 Stratton | 9/22/2017 | CREDIT CARD PURCHASE | 130.19 | 2,565.00 |
| 46682 | 10/11/2017 | 03035 | DALY, RACHELAGNES | 10/7/2017 | ADULT & PEDIATRIC FA/CPRI | 760.00 | 760.00 |
| 46683 | 10/11/2017 | 03096 | RANGEL, NAYELI SARABIA | 10/3/2017 | 10.03.17 COOKING CLASS WI | 8.00 | 8.00 |

b total for FIRST NATIONAL BANK OF DALY CITY: 229,905.21

46 checks in this report.

Grand Total All Checks:

229,905.21

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---|------------|--------|-------------------------|-----------|-------------|------------------------|-------------|
| 46684 | 10/11/2017 | 00057 | CINTAS CORPORATION #2 | Sept 2017 | 10/11/2017 | CLEANING SERVICE | 1,282.24 |
| 46685 | 10/11/2017 | 00254 | METRO MOBILE COMMUNICA | 170911 | 9/1/2017 | MAINTENANCE CONTRACT | 602.00 |
| 46686 | 10/11/2017 | 02499 | GE CAPITAL INFORMATION | 99385480 | 9/7/2017 | PD COPY MACHINE RENTAL | 984.61 |
| 46687 | 10/11/2017 | 03015 | U.S. BANK CORPORATE PMT | 09/22/17 | Morque | CREDIT CARD PURCHASE | 2,071.36 |
| | | | | 09/22/17 | Dossey | CREDIT CARD PURCHASE | 1,534.25 |
| | | | | 09/22/17 | Tapia | CREDIT CARD PURCHASE | 1,401.87 |
| | | | | 09/22/17 | Burns | CREDIT CARD PURCHASE | 289.98 |
| b total for FIRST NATIONAL BANK OF DALY CITY: | | | | | | | 8,166.31 |

4 checks in this report.

Grand Total All Checks:

8,166.31

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|--------------------------------------|------------|---------------------------|-------------|-------------|
| 46688 | 10/13/2017 | 00068 | COLMA PEACE OFFICER'S 10132017 B | 10/13/2017 | COLMA PEACE OFFICERS: P/ | 690.83 | 690.83 |
| 46689 | 10/13/2017 | 01340 | NAVIA BENEFIT SOLUTIONS 10132017 B | 10/13/2017 | FLEX 125 PLAN: PAYMENT | 331.16 | 331.16 |
| 46690 | 10/13/2017 | 01375 | NATIONWIDE RETIREMENT S 10132017 B | 10/13/2017 | NATIONWIDE: PAYMENT | 6,000.00 | |
| | | | 10132017 M | 10/13/2017 | NATIONWIDE: PAYMENT | 1,200.00 | 7,200.00 |
| 46691 | 10/13/2017 | 02377 | CALIFORNIA STATE DISBURSI 10132017 B | 10/13/2017 | WAGE GARNISHMENT: PAYM | 917.53 | 917.53 |
| 93602 | 10/13/2017 | 00521 | UNITED STATES TREASURY 10132017 M | 10/13/2017 | FEDERAL TAX: PAYMENT | 940.97 | 940.97 |
| 93603 | 10/13/2017 | 01360 | VANTAGE TRANSFER AGENT 10132017 M | 10/13/2017 | ICMA CONTRIBUTION: PAYME | 463.86 | 463.86 |
| 93604 | 10/13/2017 | 00631 | P.E.R.S. 10132017 M | 10/13/2017 | PERS MISC NON-TAX: PAYME | 588.12 | 588.12 |
| 93606 | 10/13/2017 | 00130 | EMPLOYMENT DEVELOPMEN 10132017 B | 10/13/2017 | CALIFORNIA STATE TAX: PAY | 9,201.06 | 9,201.06 |
| 93607 | 10/13/2017 | 00521 | UNITED STATES TREASURY 10132017 B | 10/13/2017 | FEDERAL TAX: PAYMENT | 45,839.10 | 45,839.10 |
| 93608 | 10/13/2017 | 00631 | P.E.R.S. 10132017 B | 10/13/2017 | PERS - BUYBACK: PAYMENT | 37,150.18 | 37,150.18 |
| 93609 | 10/13/2017 | 01340 | NAVIA BENEFIT SOLUTIONS 10132017 B | 10/13/2017 | COMMUTER PLAN: PAYMENT | 47.00 | 47.00 |
| 93610 | 10/13/2017 | 01360 | VANTAGE TRANSFER AGENT 10132017 B | 10/13/2017 | ICMA CONTRIBUTION: PAYME | 3,450.05 | 3,450.05 |

o total for FIRST NATIONAL BANK OF DALY CITY: 106,819.86

12 checks in this report.

Grand Total All Checks:

106,819.86

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|------------------|------------|-----------------------------|-------------|-------------|
| 46692 | 10/16/2017 | 00013 | Sept 2017 | 9/30/2017 | TIRE SERVICE | 3,244.90 | 3,244.90 |
| 46693 | 10/16/2017 | 00111 | July - Sept 2017 | 10/12/2017 | SMIP FEES | 1,108.69 | 1,108.69 |
| 46694 | 10/16/2017 | 00112 | 259376 | 10/4/2017 | PD ACCOUNT #140503 | 386.00 | 386.00 |
| 46695 | 10/16/2017 | 00174 | Sept 5-28, 2017 | 9/29/2017 | SEPT 5-28, 2017 PW PURCHA | 364.71 | 364.71 |
| 46696 | 10/16/2017 | 00280 | 966720267001 | 9/28/2017 | PAPER, MANILA FOLDERS, AI | 147.98 | |
| | | | 2117886632 | 10/5/2017 | OFFICE SUPPLIES | 17.32 | 165.30 |
| 46697 | 10/16/2017 | 00307 | 3007220528-6 | 10/9/2017 | 3007220528-6 1199 EL CAMIN | 3,773.58 | |
| | | | 6991706865-7 | 10/9/2017 | 6991706865-7 1190 EL CAMIN | 536.56 | 4,310.14 |
| 46698 | 10/16/2017 | 00352 | 204207 | 9/7/2017 | 16 FORD EXPLORER REPLAC | 659.26 | |
| 46699 | 10/16/2017 | 00388 | 1308026-IN | 10/1/2017 | 427 F ST. MONTHLY MONITO | 113.00 | 113.00 |
| 46700 | 10/16/2017 | 00623 | Sept 2017 | 9/30/2017 | UNIFORM SERVICE | 412.00 | 412.00 |
| 46701 | 10/16/2017 | 00830 | 8046584188 | 9/2/2017 | HP 05A BLACK TONER 2PK, C | 492.82 | |
| | | | 8046721492 | 9/30/2017 | REJU RETR BALL POINT PEN | 5.75 | 498.57 |
| 46702 | 10/16/2017 | 01113 | 8046721492 | 10/10/2017 | AMMUNITION FED-AE223-C 2 | 601.62 | 601.62 |
| 46703 | 10/16/2017 | 01184 | ME629728 | 9/30/2017 | UNIFORMS | 2,399.61 | 2,399.61 |
| 46704 | 10/16/2017 | 01565 | October 2017 | 10/10/2017 | JANITORIAL SERVICES | 8,312.18 | |
| | | | 19925 | 10/11/2017 | PAPER & CLEANING SUPPLIE | 1,524.74 | 9,836.92 |
| 46705 | 10/16/2017 | 02216 | 894706 | 9/10/2017 | PD GASOLINE PURCHASES 1 | 1,213.57 | |
| | | | 896299 | 9/20/2017 | PD GASOLINE PURCHASES 1 | 1,123.16 | |
| | | | 897887 | 9/30/2017 | PD GASOLINE PURCHASES 2 | 1,066.90 | |
| | | | 895250 | 9/10/2017 | RECREATION GASOLINE PUF | 53.82 | 3,457.45 |
| 46706 | 10/16/2017 | 02244 | July - Sept 2017 | 10/16/2017 | JULY - SEPT 2017 BSASRF | 204.00 | 204.00 |
| 46707 | 10/16/2017 | 02274 | LANI40447331 | 9/30/2017 | VALVE/CLOCK WIRING: REMC | 270.09 | 270.09 |
| 46708 | 10/16/2017 | 02438 | 2000967.003 | 10/10/2017 | 10.10.17 DEPOSIT REFUND | 300.00 | 300.00 |
| 46709 | 10/16/2017 | 02605 | 10/12/17 Reimbu | 10/14/2017 | 10/12/17 NAPA FIRE DETAIL G | 39.60 | 39.60 |
| 46710 | 10/16/2017 | 02730 | 9032 | 10/11/2017 | COLMA TOWN HALL RENOVA | 42,784.75 | 42,784.75 |
| 46711 | 10/16/2017 | 02765 | 02209322 | 7/12/2017 | NEW UNIT #1 INSTALL QUOTI | 11,226.95 | |
| | | | 02209321 | 7/12/2017 | NEW UNIT #5 INSTALL SETIN. | 1,975.83 | |
| | | | 02209319 | 7/12/2017 | OLD UNIT #5 STRIP OUT COI | 550.00 | 14,052.78 |
| | | | 02209320 | 7/12/2017 | OLD UNIT #1 FOR USE IN 201 | 300.00 | |
| 46712 | 10/16/2017 | 02793 | 16883 | 10/12/2017 | #6 INSTALL CUSTOMER SUPI | 157.50 | 210.00 |
| | | | 16862 | 10/10/2017 | #1 INSTALL BOTH FRONT TUI | 52.50 | 50.00 |
| 46713 | 10/16/2017 | 02816 | 2000969.003 | 10/10/2017 | 10.10.17 DEPOSIT REFUND | 50.00 | 50.00 |
| 46714 | 10/16/2017 | 02827 | RS2922302 | 9/30/2017 | STORAGE, PICKUP/DELIVER | 130.00 | 130.00 |

Bank : first FIRST NATIONAL BANK OF DALY (Continued)

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|--|------------|--------|---------------------------------------|------------|----------------------------|------------------|-------------|
| 46715 | 10/16/2017 | 02827 | CORODATA SHREDDING, INC.DN170389 | 9/30/2017 | SHREDDING SERVICE ADMIN | 47.87 | 47.87 |
| 46716 | 10/16/2017 | 02894 | ARC DOCUMENT SOLUTIONS09/30/17 | 9/30/2017 | 1750605R 1 FULL SIZE SET O | 6,415.73 | 6,415.73 |
| 46717 | 10/16/2017 | 02935 | EMCOR SERVICES-MESA ENE001302738 | 9/27/2017 | A/C REPAIR: REPLACED CU-2 | 386.10 | 386.10 |
| 46718 | 10/16/2017 | 02970 | PRODUCTIVE PRINTING & GR31925 | 7/19/2017 | 250 BUSINESS CARDS W. NC | 114.19 | 114.19 |
| 46719 | 10/16/2017 | 02993 | MOSQUEDA, VANESSA Aug 3-Oct 12, 2C | 10/12/2017 | YOGA FOR SENIORS | 600.00 | 600.00 |
| 46720 | 10/16/2017 | 03040 | YU, MATTHEW 10/12/17 Reimbu | 10/12/2017 | 10/12/17 ARM CHAIR TRAVEL | 15.00 | 15.00 |
| 46721 | 10/16/2017 | 03049 | WAISLER, IAN Aug 1 - Oct 10, 2 | 10/12/2017 | YOGA FOR STRESS RELIEF | 1,170.00 | 1,170.00 |
| 46722 | 10/16/2017 | 03061 | NORTH BAY PETROLEUM 1879554 | 9/30/2017 | 16-31, 2017 PW GAS PURCHA | 342.01 | 342.01 |
| 46723 | 10/16/2017 | 03097 | BARGAS, JOHN 2000968.003 | 10/10/2017 | 10.10.17 DEPOSIT REFUND | 300.00 | 300.00 |
| b total for FIRST NATIONAL BANK OF DALY CITY: | | | | | | 94,990.29 | |

32 checks in this report.

Grand Total All Checks: 94,990.29

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|--------------------------------------|------------------|--|-------------|-------------|
| 46724 | 10/23/2017 | 00020 | ASSOCIATED SERVICES INC 117100613 | 10/1/2017 | RENTAL | 58.00 | |
| | | | 117100612 | 10/1/2017 | Spring Water 5 Gal | 9.00 | 67.00 |
| 46725 | 10/23/2017 | 00082 | CSMFO | 10/19/2017 | FEB 20-23, 2018 CSMFO CON | 370.00 | 370.00 |
| 46726 | 10/23/2017 | 00112 | DEPARTMENT OF JUSTICE | 10/4/2017 | HR ACCOUNT #145931 | 196.00 | 196.00 |
| 46727 | 10/23/2017 | 00181 | IEDA | 10/1/2017 | LABOR RELATIONS CONSUL | 1,371.00 | 1,371.00 |
| 46728 | 10/23/2017 | 00307 | PACIFIC GAS & ELECTRIC | 10/10/2017 | 0576889222-5 1180 EL CAMIN | 252.31 | |
| | | | | 10/10/2017 | 0035222590-8 1180 EL CAMIN | 16.94 | 269.25 |
| 46729 | 10/23/2017 | 00345 | SMC SHERIFF'S OFFICE | Nov 7-8, 2017 (E | NOV 7-8, 2017 DRIVER TRAIN | 900.00 | |
| | | | | Nov 9, 2017 C. L | NOV 9, 2017 CSO AND CIVILIA | 350.00 | |
| | | | | Nov 13-16, 2017 | NOV 13-16, 2017 CIT ACADEM | 275.00 | 1,525.00 |
| 46730 | 10/23/2017 | 00412 | TELECOMMUNICATIONS ENG45086 | 10/10/2017 | Facilities Mgmt & Maintenance | 1,328.00 | 1,328.00 |
| 46731 | 10/23/2017 | 00534 | SMC INFORMATION-SERVICE1YCL11709 | 10/11/2017 | MICRO CHANNEL & LINES | 782.50 | 782.50 |
| 46732 | 10/23/2017 | 00685 | MERCADO, SONNY | Oct 2013, 2017 f | 10/23/2017 OCT 2-13, 2017 MEAL & MILE/ | 382.99 | 382.99 |
| 46733 | 10/23/2017 | 01036 | MANAGED HEALTH NETWORKIPRM-014707 | 10/17/2017 | EMPLOYEE ASSISTANCE PRG | 99.20 | 99.20 |
| 46734 | 10/23/2017 | 01101 | TERRYBERRY COMPANY LLC E14827 | 10/4/2017 | EE RECOGNITION GIFTS | 345.12 | 345.12 |
| 46735 | 10/23/2017 | 01276 | GONZALEZ, RAE | 2000050.004 | 10/13/2017 10.13.17 TEEN HALLOWEEN I | 72.00 | 72.00 |
| 46736 | 10/23/2017 | 01291 | SAN MATEO COUNTY | 2017/2018 Tax B | 10/13/2017 006-388-540 601 F STREET PA | 277.32 | 277.32 |
| 46737 | 10/23/2017 | 01414 | VERANO HOMEOWNERS ASS11 | 11/1/2017 | VERANO OWNERS ASSOCIAT | 310.00 | 310.00 |
| 46738 | 10/23/2017 | 01557 | CITY OF FOSTER CITY | 11486 | 10/4/2017 FY 17/18 BAERS ANNUAL MEI | 2,826.00 | 2,826.00 |
| 46739 | 10/23/2017 | 01569 | DARLING INTERNATIONAL IN600:3004904 | 10/10/2017 | TRAP SERVICE CHARGE | 102.71 | 102.71 |
| 46740 | 10/23/2017 | 02499 | GE CAPITAL INFORMATION | 99538501 | 10/20/2017 PD COPY MACHINE RENTAL | 854.19 | 854.19 |
| 46741 | 10/23/2017 | 02510 | REGIONAL GOVERNMENT SE7490 | | 9/30/2017 CONTRACT FINANCE SERVIC | 4,257.50 | 4,257.50 |
| 46742 | 10/23/2017 | 02583 | CRIME SCENE CLEANERS, IN65897 | | 10/15/2017 CAR #7 AND HANDCUFFS CL | 140.00 | 140.00 |
| 46743 | 10/23/2017 | 02637 | Z.A.P. MANUFACTURING INC. 673 | | 10/10/2017 R32 12X18 SIGN H.I.P. | 217.70 | 217.70 |
| 46744 | 10/23/2017 | 02658 | PUBLIC SAFETY TRAINING | Nov 13-14, 2017 | 10/20/2017 NOV 13-14, 2017 CSO SYMPC | 225.00 | 225.00 |
| 46745 | 10/23/2017 | 02709 | GONZALEZ, CELESTE | 2000973.003 | 10/16/2017 10/16/17 DEPOSIT REFUND | 275.00 | |
| | | | | 2000972.003 | 10/16/2017 10/16/17 DEPOSIT REFUND | 10.00 | 285.00 |
| 46746 | 10/23/2017 | 02968 | CONCORD IRON WORKS, INC1641-12 | | 10/17/2017 MISCELLANEOUS METALS | 24,224.05 | 24,224.05 |
| 46747 | 10/23/2017 | 02970 | PRODUCTIVE PRINTING & GR32184 | | 10/17/2017 500 NOTICE TO APPEAR FOR | 230.55 | 230.55 |
| 46748 | 10/23/2017 | 03034 | FLEX ADVANTAGE | 100326 | 9/30/2017 RETIREE ADMIN AND PROCE | 160.00 | 160.00 |
| 46749 | 10/23/2017 | 03060 | PREFERRED ALLIANCE, INC. 0132492-IN | | 9/30/2017 PRE-EMPLOYMENT NON-RAI | 42.00 | 42.00 |
| 46750 | 10/23/2017 | 03098 | JIMENEZ, MARIA | 2000971.003 | 10/16/2017 10.16.17 DEPOSIT REFUND | 150.00 | 150.00 |
| 46751 | 10/23/2017 | 03099 | NOR-CAL CYCLES LLC | 3123 | 10/11/2017 2005 HARLEY ROAD KING EL | 2,480.63 | |
| | | | | 3132 | 10/17/2017 2005 HARLEY ROAD KING RE | 660.85 | 3,141.48 |

Bank : first FIRST NATIONAL BANK OF DALY (Continued)

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---|------------|--------|---|------------|-------------------|-------------|-------------|
| 102317 | 10/23/2017 | 00282 | CALIFORNIA PUBLIC EMPLOY 10000000150967 | 10/16/2017 | MEDICAL INSURANCE | 4,439.96 | 4,439.96 |
| b total for FIRST NATIONAL BANK OF DALY CITY: | | | | | | | 48,691.52 |

29 checks in this report.

Grand Total All Checks:

48,691.52

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|--------------------------|------------|---------------------------|-------------|-------------|
| 46752 | 10/27/2017 | 00047 | C.L.E.A. | 10/27/2017 | CLEA: PAYMENT | 294.00 | 294.00 |
| 46753 | 10/27/2017 | 00068 | COLMA PEACE OFFICER'S | 10/27/2017 | COLMA PEACE OFFICERS: P/ | 690.83 | 690.83 |
| 46754 | 10/27/2017 | 01340 | NAVIA BENEFIT SOLUTIONS | 10/27/2017 | FLEX 125 PLAN: PAYMENT | 331.16 | 331.16 |
| 46755 | 10/27/2017 | 01375 | NATIONWIDE RETIREMENT S | 10/27/2017 | NATIONWIDE: PAYMENT | 6,000.00 | 6,000.00 |
| 46756 | 10/27/2017 | 02224 | STANDARD INSURANCE COM | 10/27/2017 | LIFE INSURANCE: PAYMENT | 383.50 | 383.50 |
| 46757 | 10/27/2017 | 02377 | CALIFORNIA STATE DISBURS | 10/27/2017 | WAGE GARNISHMENT: PAYM | 917.53 | 917.53 |
| 93605 | 10/27/2017 | 00282 | CALIFORNIA PUBLIC EMPLOY | 10/27/2017 | NOVEMBER 2017 ACTIVE PRI | 60,913.62 | 60,913.62 |
| 93613 | 10/27/2017 | 00130 | EMPLOYMENT DEVELOPMEN | 10/27/2017 | CALIFORNIA STATE TAX: PAY | 11,086.34 | 11,086.34 |
| 93614 | 10/27/2017 | 00521 | UNITED STATES TREASURY | 10/27/2017 | FEDERAL TAX: PAYMENT | 53,738.31 | 53,738.31 |
| 93615 | 10/27/2017 | 00631 | P.E.R.S. | 10/27/2017 | PERS - BUYBACK: PAYMENT | 39,321.35 | 39,321.35 |
| 93616 | 10/27/2017 | 01360 | VANTAGE TRANSFER AGENT | 10/27/2017 | ICMA CONTRIBUTION: PAYME | 3,423.65 | 3,423.65 |

o total for FIRST NATIONAL BANK OF DALY CITY: 177,100.29

11 checks in this report.

Grand Total All Checks: 177,100.29

Final Check List
Town of Colma

apChkLst
10/30/2017 1:14:06PM

Bank : first FIRST NATIONAL BANK OF DALY

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|------------------------------|------------------|------------------------------|-------------|-------------|
| 46758 | 10/30/2017 | 00004 | AT&T | 10/13/2017 | C3A1210TS01 09/13/17-10/12/ | 1,527.04 | 1,527.04 |
| 46759 | 10/30/2017 | 00020 | ASSOCIATED SERVICES INC | 10/13/2017 | 4 SPRING WATER 5 GAL. | 25.00 | 25.00 |
| 46760 | 10/30/2017 | 00051 | CALIFORNIA WATER SERVICE | 10/17/2017 | 6544607057 S.W. CORNER HI | 496.90 | |
| | | | | 10/12/2017 | 1727052702 JSB ACROSS FR | 227.99 | 724.89 |
| 46761 | 10/30/2017 | 00057 | CINTAS CORPORATION #2 | 10/6/2017 | PW GLOVES ULTRA ONE LAT | 164.97 | 164.97 |
| 46762 | 10/30/2017 | 00110 | DEPARTMENT OF TRANSPORT | 10/10/2017 | SIGNALS & LIGHTING | 2,005.59 | 2,005.59 |
| 46763 | 10/30/2017 | 00117 | DELTA DENTAL OF CALIFORNIA | 11/1/2017 | DENTAL INSURANCE | 12,421.20 | 12,421.20 |
| 46764 | 10/30/2017 | 00177 | HUMAN INVESTMENT PROJ E9 | 10/17/2017 | FY 2017-2018 COUNCIL APPR | 5,000.00 | 5,000.00 |
| 46765 | 10/30/2017 | 00226 | LIM, CINDY ELLEN | 10/27/2017 | HALLOWEEN CANDY REIMBL | 145.39 | 145.39 |
| 46766 | 10/30/2017 | 00307 | PACIFIC GAS & ELECTRIC | 10/24/2017 | 0092128195-2 1520 HILLSIDE | 2,151.70 | |
| | | | | 10/10/2017 | 0512181543-4 STREET LIGHT | 1,840.44 | |
| | | | | 10/19/2017 | 0678090639-9 S/E CORNER H | 104.81 | |
| | | | | 10/24/2017 | 2039987372-6 OPPOSITE 507 | 11.11 | |
| | | | | 10/24/2017 | 9956638930-2 NEXT TO 540 B | 9.53 | 4,117.59 |
| 46767 | 10/30/2017 | 00411 | TURBO DATA SYSTEMS | 9/30/2017 | CITATION PROCESSING | 235.00 | 235.00 |
| 46768 | 10/30/2017 | 00432 | VISION SERVICE PLAN | 10/16/2017 | VISION SERVICE PLAN | 1,029.10 | 1,029.10 |
| 46769 | 10/30/2017 | 00584 | SMC SHERIFF'S OFFICE | 10/17/2017 | FY 17/18 CITY SHARE, DISTR | 6,044.00 | 6,044.00 |
| 46770 | 10/30/2017 | 00715 | NOWDOCS INTERNATIONAL, 62171 | 10/23/2017 | NCGB 2500 GREEN BOTTOM | 180.53 | 180.53 |
| 46771 | 10/30/2017 | 00716 | SMCPCSA | 10/24/2017 | ANNUAL DUES | 600.00 | 600.00 |
| 46772 | 10/30/2017 | 00928 | SUPPLYWORKS | 10/18/2017 | PAPER AND SOAP PRODUCT | 528.84 | 528.84 |
| 46773 | 10/30/2017 | 01037 | COMCAST CABLE | 10/7/2017 | 8155 20 022 0096715 601 F ST | 106.16 | |
| | | | | 10/17/2017 | 8155 20 022 0002770 1520 HIL | 10.20 | |
| | | | | 10/06/17-11/05/1 | 8155 20 022 0096327 Bulk DTA | 0.70 | 117.06 |
| 46774 | 10/30/2017 | 01151 | MARTINEZ, ALICIA | 10/23/2017 | 10:23.17 DEPOSIT REFUND | 50.00 | 50.00 |
| 46775 | 10/30/2017 | 01183 | BEST BEST & KRIEGER LLP | 10/12/2017 | CITY ATTORNEY SERVICES | 17,986.20 | |
| | | | | 10/12/2017 | CITY ATTORNEY BASIC SERV | 1,603.00 | |
| | | | | 10/12/2017 | EMPLOYEE BENEFITS/TAX | 979.20 | |
| | | | | 10/12/2017 | CITY ATTORNEY THIRD PART | 955.21 | |
| | | | | 10/12/2017 | CITY ATTORNEY SPECIAL SE | 518.40 | 22,042.01 |
| 46776 | 10/30/2017 | 01370 | VERIZON WIRELESS SERVICE | 10/15/2017 | CELL PHONE SERVICE | 1,371.57 | 1,371.57 |
| 46777 | 10/30/2017 | 01687 | UNITED SITE SERVICES OF | 10/12/2017 | STANDARD AND REGULAR SI | 136.73 | 136.73 |
| 46778 | 10/30/2017 | 01919 | COLLICUTT ENERGY SERVICE | 10/12/2017 | ANNUAL SERVICE & LOAD BA | 1,721.75 | 1,721.75 |
| 46779 | 10/30/2017 | 02132 | WOLLMAN, JASON | Oct 18-21 SLI R | OCT 18-21, 2017 SLI MEAL & (| 433.32 | 433.32 |
| 46780 | 10/30/2017 | 02155 | OLD DOMINION BRUSH COMF | 10/11/2017 | 4 GUTTER BROOM (P200ENY | 495.80 | 495.80 |

Bank : first FIRST NATIONAL BANK OF DALY (Continued)

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|------------|--------|-------------------------|---------------------|--|-------------|-------------|
| 46781 | 10/30/2017 | 02224 | STANDARD INSURANCE COM | 10/16/2017 | LIFE INSURANCE | 220.00 | 220.00 |
| 46782 | 10/30/2017 | 02258 | KIM, SEUNG NAM | 10/28/2017 | GOLF LESSONS | 140.00 | 140.00 |
| 46783 | 10/30/2017 | 02274 | FRANK AND GROSSMAN LANI | 10/25/2017 | COLMA CREEK CLEANUP | 10,483.00 | 10,483.00 |
| 46784 | 10/30/2017 | 02386 | VIBO MUSIC SCHOOL | Aug 12- Oct 8, 2017 | MUSIC LESSONS | 640.00 | 640.00 |
| 46785 | 10/30/2017 | 02450 | COIT SERVICES, INC. | BAY-C-00111701 | 10/24/2017 DRAPERY CLEANING 14 LINE | 1,075.00 | 1,075.00 |
| 46786 | 10/30/2017 | 02546 | BAXTER'S FRAME WORKS AN | 10/17/2017 | 2017 CHIEF'S AWARD FRAME | 162.27 | 162.27 |
| 46787 | 10/30/2017 | 02714 | MARCHETTI, DAWN | Sept 18-21, 2017 | 10/24/2017 SEPT 18-22, 2017 SUPERVISC | 66.75 | 66.75 |
| 46788 | 10/30/2017 | 02730 | THE RATCLIFF ARCHITECTS | 9033 | 10/23/2017 NEGOTIATED SETTLEMENT | 74,500.00 | 74,500.00 |
| 46789 | 10/30/2017 | 02793 | DITO'S MOTORS | 16972 | 10/26/2017 #6 SERVICE | 511.44 | |
| | | | | 16978 | 10/30/2017 OIL & FILTER CHANGE | 111.70 | |
| | | | | 16914 | 10/18/2017 2015 FORD FUSION CHANGE | 51.00 | |
| | | | | 16976 | 10/26/2017 CHANGE OIL & FILTER | 41.00 | 715.14 |
| 46790 | 10/30/2017 | 02864 | MOBILE MODULAR MANAGEM | 1453173 | 10/15/2017 24 X 60 HCD OFFICE RENTAL | 790.28 | |
| | | | | 1447942 | 10/9/2017 8 X 20 OFFICE HCD, RAMP RI | 471.65 | |
| 46791 | 10/30/2017 | 02949 | WELLS FARGO VENDOR FINA | 99594848 | 10/20/2017 ADMIN COPY MACHINE | 1,623.70 | 1,261.93 |
| 46792 | 10/30/2017 | 03005 | RUAN, JAVIER | 2000977.003 | 10/23/2017 10.23.17 DEPOSIT REFUND | 50.00 | 1,623.70 |
| 46793 | 10/30/2017 | 03009 | MUTT MITT | 181270 | 10/20/2017 12 MUTT MITT SINGLES/2000 | 1,122.37 | 50.00 |
| 46794 | 10/30/2017 | 03034 | FLEX ADVANTAGE | November 2017 | 10/20/2017 HEALTH REIMBURSEMENT A | 1,122.37 | 1,122.37 |
| 46795 | 10/30/2017 | 03061 | NORTH BAY PETROLEUM | 1882714 | 10/20/2017 OCT 1-15, 2017 PW GAS PUR | 38,418.97 | 38,418.97 |
| 46796 | 10/30/2017 | 03100 | TBD CONSULTANTS | 17-181-1 | 10/13/2017 CONSTRUCTION DOCUMENT | 135.11 | 135.11 |
| 46797 | 10/30/2017 | 03101 | PARADA, RENE | 2000975.003 | 10/23/2017 10.23.17 DEPOSIT REFUND | 18,500.00 | 18,500.00 |
| 46798 | 10/30/2017 | 03102 | REVEL ENVIRONMENTAL MFC | 36097 | 10/18/2017 2 16X16" D-10" (DEEP) TRITO | 275.00 | 275.00 |
| 46799 | 10/30/2017 | 03103 | PAK'S ROOFING INC. | 1034B Refund C | 10/13/2017 1034B REFUND C&D (06.30.17 | 1,036.27 | 1,036.27 |
| 46800 | 10/30/2017 | 03104 | BORG, HARRY G. & ROSANN | 1017B Refund C | 10/13/2017 1017B REFUND C&D (05.31.17 | 100.00 | 100.00 |
| 46801 | 10/30/2017 | 03105 | WESTECH ROOFING COMPAN | 1069B Refund C | 10/13/2017 1069B REFUND C&D (09.08.17 | 100.00 | 100.00 |

b total for FIRST NATIONAL BANK OF DALY CITY: 211,842.89

44 checks in this report.

Grand Total All Checks: 211,842.89





STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brad Donohue, Director of Public Works
 VIA: William Norton, Interim City Manager
 MEETING DATE: November 8, 2017
 SUBJECT: Concord Iron Works - Notice of Completion

RECOMMENDATION

Staff recommends that the City Council approve:

ACCEPTANCE OF WORK PERFORMED BY CONCORD IRON WORKS ON PHASE 3 OF THE TOWN HALL PROJECT AS COMPLETE AND AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO FILE A NOTICE OF COMPLETION WITH THE COUNTY RECORDER'S OFFICE AND MAKE THE FINAL PAYMENT TO CONCORD IRON WORKS IN ACCORDANCE WITH STATE PROMPT PAYMENT LAWS.

EXECUTIVE SUMMARY

On or about October 12th, 2017, Concord Iron Works ("CIW") completed construction services for Phase 3 of the Town Hall Project, Structural Steel ("Phase 3"). CIW performed the bulk of their work from December 2016 – January 2017; returning once in March 2017 and again in October 2017 for a few remaining scope items. Their scope of work is now fully complete, and the Town should move forward with filing Notice of Completion.

FISCAL IMPACT

Upon calculations based on previous Council Resolution on budget allocation and Change Order totals, the total project budget for Phase 3 is \$1,153,402.80. CIW's final contract total is \$1,128,683.71. The balance of \$24,719.09 shall be returned to the Overall Project Contingency Funds and shall be allocated if necessary during Phase IV, Infill & Sitework.

BACKGROUND

The Phase 3 contract was awarded to CIW on July 27, 2016. The scope of work required that CIW complete the structural steel superstructure of the addition building, metal decking for the addition building, interior and exterior stairways and the metal grate structure in the mechanical yard.

CIW mobilized to the job site on December 16th, 2016 with the first steel delivery occurring on December 20th, 2016. Steel was fabricated in CIW's Pittsburgh shop and routed by way of flat-

bed trailer trucks via state approved hauling routes. Over the next several weeks, continuous steel deliveries occurred, each time upon arrival crews would off-load and stack materials in strategically placed staging areas for the crane operator to later lift into place. Upon placement of steel ironworks, CIW would proceed with welding and bolting at points of connection between steel members. All welding work was done under the supervision of Signet Testing Labs, a third party special inspection firm hired by the Town.

The steel superstructure was fully erected and welded in place on January 27, 2017.

In March 2017, CIW returned to install the interior stairs at the building addition.

In October 2017, CIW returned to install the exterior stairs and the metal grate structure in the mechanical yard.

Similar delivery and welding procedures to that of the main superstructure were implemented during the March and October portions of work. That work was also monitored by Signet Testing Labs.

ANALYSIS

The contractor has been paid for all contract work to date minus retention.

Staff requests that the City Council accept work performed and authorize the Contract Director of Public Works to file a Notice of Completion ("NOC") with the San Mateo County Recorder's Office.

The filing of the Notice of Completion means:

- The Town is satisfied that CIW has completed Phase 3 in accordance with the contract plans and specifications.
- At the time of the filing of the NOC, there has not been a claim filed against the Town.
- The Town accepts CIW's work as complete.
- The time frame for the stop payment notice claims commences once the NOC has been filed with the County Recorder's Office

Thirty days after the NOC has been recorded, if no claims from subcontractors and suppliers have been filed with the Town, the Town can release the remaining 5% retention to the contractor in the amount of \$56,434.19.

To date there have been no stop notices or claims filed with the Town for Phase 3.

Council Adopted Values

Responsibility is one of the values that the City Council adopted within their Strategic Plan. By approving this request and approving filing of the NOC, the Town would be finalizing Phase 3, releasing the retention payment to CIW and closing out the construction contract thereby shortening the time for the filing of claims on Phase 3.

Alternatives

The City Council can deny filing the NOC for Phase 3. The Town would then not file the NOC with the County Recorder's Office nor release retention to CIW and close out the construction contract. Such action would increase the time for subcontractors and material suppliers to file claims.

CONCLUSION

Staff has reviewed the completed work and recommends that the City Council accept work performed by CIW on Phase 3 of the Town Hall Project as complete and authorize the Director of Public Works to file a Notice of Completion with the County Recorder's Office and make the final payment to CIW in accordance with state prompt payment laws.

ATTACHMENTS

- A. Notice of Completion – Structural Steel



| | |
|--|--|
| <p>RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:</p> <p>Town of Colma 1198 El Camino Real Colma, CA 94014-3212 Attn: Brad Donohue, PW Director</p> | <p>THE AREA ABOVE IS RESERVED FOR RECORDER'S USE</p> |
|--|--|

[NO RECORDING FEE SHALL BE CHARGED PURSUANT TO GOVERNMENT CODE SECTIONS 6103 AND 27383]

TOWN OF COLMA

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The Town of Colma is the owner of a work of improvement described as the Colma Town Hall Campus Renovation and Additions Project – Phase 3, Structural Steel (hereafter, the “Work”), and of the real property on which the Work is situated, which real property is located in the County of San Mateo, State of California and specifically described as follows: 1198 El Camino Real Colma, CA 94014; and
2. Concord Iron Works, Inc. is the contractor that was awarded the construction contract by the Town of Colma for the Work, and
3. The Work was completed by Concord Iron Works, Inc. and accepted by the Town of Colma on November 08, 2017; and
4. The nature of the interest of the Town of Colma is as a fee simple owner in the above-described real property; and
5. The name and address of the Town of Colma is 1198 El Camino Real, Colma, California 94014; and
6. I, Brad Donohue, Contract Public Works Director of the Town of Colma, am authorized by the City Council of the Town of Colma to execute and file this Notice of Completion with the County Recorder of the County of San Mateo as an authorized agent of the Town of Colma. I have read the Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Date and Place)

Brad Donohue
Director of Public Works





STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Kirk Stratton, Chief of Police
 VIA: William C. Norton, Interim City Manager
 MEETING DATE: November 8, 2017
 SUBJECT: Part-Time Community Service Officer

RECOMMENDATION

Staff recommends that the City Council adopt the following resolution:

RESOLUTION AUTHORIZING THE HIRING OF ONE PART TIME, TEMPORARY
 COMMUNITY SERVICE OFFICER.

EXECUTIVE SUMMARY

The proposed resolution would allow the Colma Police Department to employ one community service officer, part time, to the current staffing level. The hiring of a part time community service officer will enhance parking enforcement efforts by existing staff and continue to enforce parking after 5 p.m. Monday through Friday and in areas where enforcement is conducted 24 hours per day, every day. Funding for the position will be established from the COPS fund surplus.

FISCAL IMPACT

Staff researched the financial impact for hiring a part time community service officer. The Colma Police Department has a police patrol budget of \$4,505,380 and the cost to hire one-part time community service officer, if the hourly wage is \$32.11 per hour, step 1 of the CSO salary schedule, would be approximately \$32,110 annually. This hourly rate is comparable to other San Mateo County agencies that employ community service officers. The position is an at will position with no benefits. A part time community service officer would typically work (3) three or (4) four days per week, no more than 1,000 hours annually, or a schedule that meets the needs of the Department. The current fiscal 2017-2018 COPS fund has a surplus of \$40,000 that may be used to fund a part time community service officer. The police department budget would be able to fund the position even after the COPS surplus is expended, if needed.

ANALYSIS

Parking has been an ongoing issue in the Town of Colma, specifically, the Sterling Park neighborhood. The City Council recently approved an ordinance changing the existing parking regulations in the Sterling Park neighborhood and other areas such as El Camino Real Fronting Sterling Park. The ordinance requires consistent parking enforcement as some areas are now enforced 24 hours per day, every day. The Colma Police Department has a full-time Community Service Officer that works (5) eight-hour days, Monday through Friday. A part time community service officer would fill in during off hours.

The recruitment and hiring process for this position takes less time than hiring a police officer due to the requirements. A parking enforcement officer does not require a POST certificate and the age requirement is 18 years and older, opposed to 21 and over for a police officer.

A community service officer supports front line law enforcement, therefore, funding may come from the COPS fund. State cops funding is allocated by the State Controller to counties for deposit by the county auditor in a Supplemental Law Enforcement Services Account known as SLESF, established in each county.

Council Adopted Values

The proposed resolution to hire a part time community service officer is *responsible* as it is in the best interest of the Town and allows the police department to continue to provide quality services with regards to current parking issues and public safety.

Alternatives

The City Council could choose not to adopt the resolution. Doing so is not recommended as the police department needs additional resources to help enforce new parking regulations in the Sterling Park neighborhood, El Camino Real and other areas within the Town's jurisdiction.

CONCLUSION

Staff recommends council approve the resolution to hire a part time community service officer at an approximate annual cost of \$32,110.

ATTACHMENTS

- A. Resolution

**RESOLUTION NO. 2017-____
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION AUTHORIZING THE HIRING OF ONE PART TIME, TEMPORARY
COMMUNITY SERVICE OFFICER**

The City Council of the Town of Colma does hereby resolve:

1. Background.

- (a) Numerous cities nationwide have utilized Community Service Officers within their Police Departments for many years.
- (b) Community Service Officers are often tasked with a variety of duties including assisting with parking enforcement, investigations and other civilian type duties.
- (c) The Town of Colma currently has one full-time Community Service Officer.
- (d) The Community Service Officer is a civilian position.
- (e) Staff is now recommending the hiring of one new part-time Community Service Officer.
- (f) The hiring of a part time community service officer will enhance parking enforcement efforts by existing staff and continue to enforce parking after 5pm Monday through Friday and in areas where enforcement is conducted 24 hours per day, every day.
- (g) Funding for the position will be established from the COPS fund surplus.
- (h) The new part-time Community Service Officer shall be subject to all employment rules and regulations of the Town.

2. Order.

- (a) The City Council hereby authorizes the hiring of one part-time temporary Community Service Officer.

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Certification of Adoption

I certify that the foregoing Resolution No. 2017-___ was duly adopted at a regular meeting of said City Council held on November 8, 2017 by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fiscaro, Mayor | | | | | |
| Raquel Gonzalez | | | | | |
| Joanne del Rosario | | | | | |
| Diana Colvin | | | | | |
| John Irish Goodwin | | | | | |
| Voting Tally | | | | | |

Dated _____

 Helen Fiscaro, Mayor

Attest: _____
 Caitlin Corley, City Clerk



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brad Donohue, Public Works Director/CSG Consultants
 Mahan Bozorginia, Project Manager/CSG Consultants
 VIA: William C. Norton, Interim City Manager
 MEETING DATE: Wednesday, November 8, 2017
 SUBJECT: Town Hall Interior and Exterior Finish Selections

RECOMMENDATION

Staff recommends that City Council by Motion to:

DIRECT THE CITY MANAGER TO IMPLEMENT CITY COUNCIL PREFERRED FINISHES/TEXTURE AND COLOR SELECTIONS FOR THE TOWN HALL RENOVATION PROJECT ON THE TYPES AND COLORS PERTAINING TO THE TOWN HALL INTERIOR AND EXTERIOR FINISHES AND PRODUCTS.

EXECUTIVE SUMMARY

In tonight's presentation, Ratcliff Architects has prepared several visual color-boards portraying the various interior and exterior building materials and products along with proposed colors, finishes and textures for review, comment, and selection. The purpose of this review is for staff to obtain an approval by motion from City Council on their preferred finish/texture and color selections. These selections are required so the general contractor can procure the various materials and products for walls, floors, ceilings, casework (cabinetry), counters, tile, etc.

Moreover, the selected finishes shall also be used in the design development of the Furniture, Fixtures and Equipment (FF&E) Package for the Town Hall Project.

FISCAL IMPACT

There are no fiscal impacts to the project budget with respect to this presentation and the finish selections being provided.

BACKGROUND

Several months ago, the architect and Staff had a study session introducing various finish material and product selections for approvals. That session provided direction to Staff in what

type of carpet and type of floor and wall tile the City Council preferred through visual color renditions, through a power point presentation. City Council reviewed the selections and provided Staff and architect direction regarding colors and preferences for the Council Chambers, but needed more visual (touchy/feely) information before they could render direction back to Staff on the array of finishes for the remainder of the facility.

The architectural design team has specified various finish materials and products to complete the final buildout of the facility. The Contractor has provided bid pricing based on these specifications. Each product being provided is per a specific manufacturer; patterns and colors differentiate based on manufacturer. What is needed at this time is direction from the City Council and input from the public on the finishes, colors, textures and color patterns for the various materials and products so the Contractor can move forward and procure these products.

ANALYSIS

This color-board/presentation depicts patterns and colors for each product specified for the project. Products being presented require review by City Council for selection of patterns/textures and colors. Staff and architect will take the preferred selections made by Council and give direction and instruction to the Contractor.

Since the materials and products have already been specified, the remaining task is to review and approve the colors and preferred finishes. The selections made at this study session shall serve as the basis for procuring the interior and exterior building products. Since each product's finish varies with respect to each manufacturer. The direction from City Council that is given tonight will be a tool that the architect will use in reviewing the many product and material submittals that the contractor will submit to the Town so they can move forward in ordering the various finish products to complete this phase of construction.

A simple example of this can be made with paint finish selections. Paint suppliers can typically match and provide any finish; however, each supplier would have a unique name and/or code for said finish. Having a preferred color selected will enable the contractor and their sub-contractors to work with their vendors to match those color selections.

Council Adopted Values

This presentation will provide both City Council, Staff and architect with input from the public to engage in constructive decision making regarding the appearance and historical presence of the Town Hall facility. The City Council is responding to their commitment to the public to be **RESPONSIBLE** to the public when you stated that you will study, consider and direct staff on product and finish selection keeping and preserving the historical integrity of the building.

Alternatives

City Council could reject all or portions of the various finish selections provided at the study session and request that the architect provide additional information or alternatives. Doing so, however, is not in the City's best interest because it would delay the Contractor from procuring and ordering materials in timely fashion, thus potentially delaying the completion of the project. It would be recommended that direction be given to staff for reconsideration and selected

finishes giving clear direction and allowing City Manager and Staff to approve the resubmittal of the preferred finishes.

CONCLUSION

Staff recommends the City Council adopt a motion directing the City Manager on the types and colors pertaining to the Town Hall interior and exterior finishes and products.

ATTACHMENTS

- A. Color-Board, color renditions of the interior and exterior finishes.





Council Chambers



Council Chambers



Open Office to Lobby



Lobby - From Reception



Lobby from 1941 Building



Lobby from Plaza Open Office Corner



Lobby from Stairs



Open office to Kitchen



Large Conference Room



Kitchen