

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, January 10, 2018**  
7:00 p.m.

**CALL TO ORDER**

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:02 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fisicaro were present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Commander Sherwin Lum, Recreation Manager Cynthia Morquecho, Deputy City Attorney Amanda Charne, Contract Director of Public Works Brad Donohue, Contract City Planner Michael Laughlin, Contract Assistant Planner Jonathan Kwan, Project Manager Mahan Bozorginia and Administrative Technician Darcy De Leon were in attendance.

**ADOPTION OF THE AGENDA**

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member Colvin moved to adopt the agenda; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

**PRESENTATION**

Vice Mayor Joanne F. del Rosario was sworn in by Mayor Raquel Gonzalez.

Recreation Manager Cynthia Morquecho introduced new Recreation employees: Yvette Gomez, Jose Ascencio and Angelica Vigil.

Commander Sherwin Lum introduced and swore in new Police Dispatcher: Thelma Coffey.

Recreation Manager Cynthia Morquecho presented the Holiday House Decorating Contest Winners: Christian, Edizel and Xander Manela; Mary Murphy; Teena Rodriguez and Christian Huertas

Contract Public Works Director Brad Donohue presented a farewell certificate to Mike Cully.

**PUBLIC COMMENTS**

Mayor Gonzalez opened the public comment period at 7:28 p.m. Resident Eric Chyn made a comment about a smoking issue in the Verano neighborhood. The Mayor closed the public comment at 7:33 p.m.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the December 12, 2017 Special Meeting.
2. Motion to Accept the Minutes from the December 13, 2017 Regular Meeting.
3. Motion to Approve Report of Checks Paid for December 2017.
4. Motion to Adopt an Ordinance Amending Colma Municipal Code Subchapter 1.16 Regarding a Reserve Police Officer Program.
5. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Fourth Quarter of 2017.
6. Motion to Adopt a Resolution Approving and Authorizing the Execution of the Pooled Liability Assurance Network [Plan] Joint Exercise of Powers Agreement.
7. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute a Non-Exclusive Easement Agreement (Air Rights) for Serra Center Pursuant to CEQA Guideline 15311.

**Action:** Vice Mayor del Rosario moved to approve the Consent Calendar items #1 through 7; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

**PUBLIC HEARING**

**8. DAVEY TREE EXPERT COMPANY CONDITIONAL USE PERMIT**

Before introducing Contract Planner Jonathan Kwan, City Attorney, Chris Diaz notified the public about the changes to the staff report, resolution and the recusal of Council Member Goodwin.

Assistant Planner presented the staff report. Mayor Gonzalez opened the public comment period at 7:42 p.m. Resident Patricia Simpson made a comment. The Mayor closed the public comment at 7:43 p.m. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Approving an Amended Conditional Use Permit for a Landscape Contractor’s Yard, Modular Office, and the Storage of Landscaping Materials at Holy Cross Cemetery Pursuant to CEQA Guideline 15301; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin			✓		
Diana Colvin	✓				
Helen Fisicaro	✓				
	4	0			

9. **ORDINANCE REAUTHORIZING ORDINANCE NO. 669**

City Attorney Christopher Diaz presented the staff report. Mayor Gonzalez opened the public comment period at 7:54 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Goodwin moved to Introduce an Ordinance Reauthorizing Ordinance No. 669 (Codified as Sections 4.08.500 Through 4.08.570 of Subchapter 4.08 - Cable System, Open Video, Telecommunications and Franchises), Including the Fee Paid to the Town By State Video Franchise Holders For Public, Educational, and Government Access Purposes, and Amending Section 4.08.560 of the Colma Municipal Code; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

**NEW BUSINESS**

10. **ADDITION OF ONE RECREATION COORDINATOR POSITION**

City Manager Brian Dossey presented the staff report. Mayor Gonzalez opened the public comment period at 8:02 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor del Rosario moved to Adopt a Resolution Authorizing the Hiring of One Additional Recreation Coordinator Position for a Total of Two to the Recreation Services Department; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

**11. TOWN HALL PROJECT - FURNITURE, FIXTURES AND EQUIPMENT - BASIS OF DESIGN AND CONTRACT DOCUMENTS**

Project Manager Mahan Bozorginia presented the staff report. Council asked questions during presentation. Mayor Gonzalez opened the public comment period at 8:49 p.m. and seeing no one come forward to speak, she closed the public comment period.

**Action:** Council Member Fiscaro moved to Adopt Resolution Approving Basis of Design and Contract Documents for the Furniture, Fixtures and Equipment "FF&E" Project (Phase 5 Of The Town Hall Renovation Project) and Authorizing Staff to Advertise Notice Inviting Bids From Contractors for Said Project; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

**STUDY SESSION**

**12. CANNABIS ORDINANCE STUDY SESSION**

This was a two-part presentation. First, Deputy City Attorney Amanda Charne presented, followed by City Planner Michael Laughlin. Mayor Gonzalez opened the public comment period at 9:32 p.m. and seeing no one come forward to speak, she closed the public comment. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

**COUNCIL CALENDARING**

The next Regular City Council Meeting will be on Wednesday, January 24, 2018 and February 14, 2018 at 7:00 p.m.

**REPORTS**

Raquel "Rae" Gonzalez  
Council of Cities Dinner, 12/15/17

John Irish Goodwin  
Council of Cities Dinner, 12/15/17

Diana Colvin  
Council of Cities Dinner, 12/15/17

Helen Fiscaro  
Council of Cities Dinner, 12/15/17

City Manager Brian Dossey gave a report:

- City Manager asked Council if a closed session could be scheduled for January 24 at 6:00 p.m.
- The Recreation Department will begin offering inclusive cooking classes for all youth.
- Town received a check from BART for \$81,000 in lieu of repaired roads.
- January 15, 2018 most Town departments will be closed in observance of Martin Luther King Jr. Day.

## **ADJOURNMENT**

Mayor Gonzalez adjourned the meeting at 9:44 p.m. in memory of Pete Liebengood, husband to former Redwood City Mayor Alicia Aguirre; Gloria Pieruccini, mother of resident Janet Fiscaro and close relative of Councilmember Helen Fiscaro; and Jack Anderson, owner of CRES (Commercial Real Estate Service) which oversees Serra Shopping Center.

Respectfully submitted,



Darcy De Leon  
Administrative Technician