

MINUTES
REGULAR MEETING

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, January 24, 2018

7:00 p.m.

CALL TO ORDER

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:06 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fiscaro were present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Recreation Manager Cynthia Morquecho, Contract Director of Public Works Brad Donohue, Contract City Planner Michael Laughlin, Contract Assistant Planner Jonathan Kwan and Administrative Technician Darcy De Leon were in attendance.

REPORT FROM CLOSED SESSION

Mayor Gonzalez stated, “No action was taken at tonight’s closed session meeting.”

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Fiscaro moved to adopt the agenda; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

PRESENTATION

Cory Wolbach, Outreach Manager for Get Us Moving San Mateo County.

Chief of Police Kirk Stratton presented the Police Department’s End of Year Review.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:52 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

- 2. Motion to Adopt an Ordinance Reauthorizing Ordinance No. 669 (Codified as Sections 4.08.500 Through 4.08.570 of Subchapter 4.08 - Cable System, Open Video, Telecommunications and Franchises), Including the Fee Paid to the Town By State Video Franchise Holders for Public, Educational, and Government Access Purposes, and Amending Section 4.08.560 of the Colma Municipal Code (Second Reading).
- 3. Motion to Accept the Minutes from the January 10, 2018 Regular Meeting.

Action: Vice Mayor del Rosario moved to approve the Consent Calendar items #2 and 3; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

STUDY SESSION

4. **COLMA SYSTEMIC SAFETY ANALYSIS REPORT (SSAR) ROLLOUT**

Contract Director of Public Works Brad Donohue presented the staff report and introduced Consultant Brian Ray from Kittelson & Associates to give the presentation. Mayor Gonzalez opened the public comment period at 8:19 p.m. Resident Juan Fuentes made a comment. The Mayor closed the public comment at 8:28 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

There was a short break from 8:44 p.m. to 8:49 p.m.

5. **SERRAMONTE BOULEVARD AND COLLINS AVENUE MASTER PLAN STUDY SESSION**

Contract City Planner Michael Laughlin presented staff report and introduced Consultant Rajeev Bhatia from Dyette & Bhatia to give the presentation. Mayor Gonzalez opened the public comment period at 9:09 p.m. and seeing no one come forward to speak, she closed the public comment period.

This item is for discussion only; no action will be taken at this meeting.

NEW BUSINESS

6. **STERLING PARK RECREATION CENTER IMPROVEMENTS – CONCEPT DESIGN**

Contract Assistant Planner Jonathan Kwan presented the staff report. Mayor Gonzalez opened the public comment period at 10:05 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Goodwin moved to Approve a Concept Design to Expand the

Playground, Picnic Area and Create Exercise Stations at Sterling Park Recreation Center; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

7. 2018 ADULT HOLIDAY EVENT

Recreation Manager Cynthia Morquecho presented the staff report. Mayor Gonzalez opened the public comment period at 10:30 p.m. and seeing no one come forward to speak, she closed the public comment period.

Action: Council Member Fiscaro moved to Direct City Manager to Plan and Coordinate an Adult Holiday Event at the South San Francisco Conference Center on December 8, 2018; To Determine the Guest List for the Adult Holiday Event; To Set the Participation Fee for the Adult Holiday Event at \$15 for Adults and \$10 for Seniors and Disabled; and to Plan and Coordinate the Annual Town Picnic for September 8, 2018; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

COUNCIL CALENDARING

City Council tentatively scheduled a Special Meeting on February 14, 2018 at 5:30 p.m. The next Regular City Council Meeting will be on February 28, 2018 at 7:00 p.m.

REPORTS

No Council events to report.

City Manager Brian Dossey gave a report:

- State of Our Cities will be on January 26, 2018.
- Town received the GFOA Award for the sixth year in a row.
- There are several open recruitments for Administrative Services Director, Recreation Coordinator and part-time Community Service Officer. In February the Police Reserve recruitment will begin.
- City Attorney Christopher Diaz made partner with BBK & Associates, law firm the Town contracts for legal services.
- Administrative Technician Darcy De Leon was recently promoted.

- City Manager will be on vacation from January 26 to February 2.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 10:45 p.m. in memory of Rattan K. Singh, dear friend of Subran "Charlie" Chahal, longtime security guard at Holy Cross Cemetery, and PFC James Leonard Jr.; he was killed in action in the Korean War in 1950, his remains were only recently recovered. He was born in San Francisco and was given full military honors and buried alongside his family at Holy Cross.

Respectfully submitted,



Darcy De Leon
Administrative Technician