

MINUTES
REGULAR MEETING

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, February 28, 2018
7:00 p.m.

CALL TO ORDER

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:04 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fisicaro were present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Manager Cynthia Morquecho, Director of Public Works Brad Donohue, City Planner Michael Laughlin and Administrative Technician Darcy De Leon were in attendance.

REPORT FROM CLOSED SESSION

Mayor Gonzalez stated, “No action was taken at tonight’s closed session meeting.”

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

PRESENTATION

Recreation Manager Cynthia Morquecho introduced new Recreation Coordinator Angelika Abellana.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:10 p.m. Marguerite Machen, Commission on the Status of Women for San Mateo County presented an upcoming event: Women’s Leadership Conference & Women’s Hall of Fame on March 24, 2018. The Mayor closed the public comment period at 7:13 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the February 14, 2018 Regular Meeting.

Action: Vice Mayor del Rosario moved to approve the Consent Calendar item #1; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

NEW BUSINESS

2. **ACCEPT AUDITOR REPORTS FOR FY 2016-17**

City Manager Brian Dossey presented the staff report along with Auditor Michael O'Connor from R.J. Ricciardi. Mayor Gonzalez opened the public comment period at 7:24 p.m. and seeing no one come forward to speak, she closed the public comment. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Accepting Auditor's Reports and Financial Statements for the Fiscal Year Ending June 30, 2017; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

3. **ADDITIONS AND AMENDMENTS TO THE COLMA PARKING CODE**

Director of Public Works Brad Donohue presented staff report. Mayor Gonzalez opened the public comment period at 7:36 p.m. Lety, Crystal and Alex Gomez made comments. The Mayor closed the public comment period at 8:08 p.m. Council discussion followed. Council requested Article 5 be eliminated from the resolution.

Action: Council Member Fiscaro moved to Adopt a Resolution Amending the Colma Parking Code Relating to the Stopping, Standing or Parking of Vehicles in Various Locations within the Town of Colma, with requested changes; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				

John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

4. **TRANSIENT OCCUPANCY TAX (TOT) BALLOT MEASURE**

City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public comment period at 8:32 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Goodwin moved to Adopt a Resolution Calling for the Placement of a General Tax Measure to be Held at the November 6, 2018 General Municipal Election for the Submission to the Qualified Voters of a Proposed Ordinance Enacting a **Twelve** Percent (**12%**) Transient Occupancy Tax on Hotel Occupancies within the Town of Colma Until Ended by Voters, and Directing the City Attorney to Prepare an Impartial Analysis; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

Action: Council Member Fisicaro moved to Adopt a Resolution Requesting the Board of Supervisors of San Mateo County to Consolidate a General Municipal Election to be Held on November 6, 2018 with the Statewide General Election to be Held on the Same Date Pursuant to Section 10403 of the Elections Code; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

Action: Vice Mayor del Rosario moved to Adopt a Resolution Providing for the Filing of Primary and Rebuttal Arguments and Setting Rules for the Filing of Written Arguments Regarding a Town Measure to be Submitted to the Qualified Voters at the November 6, 2018 General Municipal Election; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				

Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

STUDY SESSION

5. TRANSIENT OCCUPANCY TAX (TOT) BALLOT MEASURE

City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public comment period at 8:56 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item is for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular City Council Meetings will be on Wednesday, March 14, 2018 at 7:00 p.m. and Wednesday, March 28, 2018 at 7:00 p.m.

REPORTS

Raquel Gonzalez

Chamber of Commerce Business Breakfast, 2/23/18
 Council of Cities, hosted by San Mateo County, 2/23/18

Helen Fiscaro

Chamber of Commerce Business Breakfast, 2/23/18

City Manager Brian Dossey gave a report:

- Stop light working properly on El Camino Real at B Street.
- Installed larger "right turn only" sign on C Street
- AB 1234 training needs to be done by June. In-person and online options will be available.
- City Manager will be on-call for possible jury duty.
- Ed Harper service will be on March 1, 2018 at Cypress Cemetery.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 9:16 p.m.

Respectfully submitted,

Darcy De Leon
 Administrative Technician