

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, April 25, 2018**

7:00 p.m.

**CALL TO ORDER**

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:06 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fisicaro were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Service Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Sustainability Programs Manager Kathleen Gallagher, Recreation Manager Cynthia Morquecho, and City Clerk Caitlin Corley were in attendance.

**ADOPTION OF THE AGENDA**

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member Colvin moved to adopt the agenda; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

**PRESENTATION**

- Mark Fratzke, CEO of Seton Medical Center, presented an update on recent changes at Seton.
- The Mayor presented a proclamation for National Donate Life Month to local business owner and organ donation advocate, Phil C’de Baca.
- Recreation Manager Cynthia Morquecho introduced new Recreation Leaders Elaina Gonzalez and Brianna Romero.
- Chief of Police Kirk Stratton introduced and swore in new Community Services Officer Carlos Huayllapuma.
- City Manager Brian Dossey introduced new Administrative Services Director Pak Lin.

**PUBLIC COMMENTS**

Mayor Gonzalez opened the public comment period at 7:43 p.m. and seeing no one come forward to speak, she closed the public comment.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the April 11, 2018 Regular Meeting.
2. Motion to Adopt a Resolution Adopting Road Maintenance and Rehabilitation Account (RMRA) Project List for Fiscal Year 2018-2019 Funded by SB 1: The Road Repair and Accountability Act of 2017.
3. Motion to Adopt a Resolution Appointing Patrick Alvarez as Interim Human Resources Manager.

**Action:** Council Member del Rosario moved to approve the Consent Calendar items #1 through #3; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

**NEW BUSINESS**

4. **AMENDMENT TO THE WATER CONSERVATION INCENTIVE PROGRAM**

Sustainability Programs Manager Kathleen Gallagher presented the staff report. Mayor Gonzalez opened the public comment period at 8:02 p.m. and seeing no one step forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Fiscaro moved to accept the Climate Action Plan Progress Report and Update; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

The Mayor presented awards to the following people and organizations:

- **Special Recognition – Republic Services**

- Michael Mahohey, Republic Services
- Monica G. Devincenzi, Republic Services
- Kekei Wong, Republic Services
- **Special Recognition – Ecology Action**
  - Garvin Lee, Ecology Action
- **Special Recognition – Resource Conservation District**
  - Barbara Kossy, RCD Board Member
- **Solar Installation**
  - Khalid Khan, resident – *was unable to attend the meeting.*
  - Peggy Cooper, resident – *was unable to attend the meeting.*
- **Energy Audits – Peninsula Reflections**
  - Jill Nakagawa, Peninsula Reflections – *was unable to attend the meeting.*

## STUDY SESSION

### 5. PRELIMINARY REPORT – 2018-19 BUDGET AND FINANCIAL PLAN

City Manager Brian Dossey presented the staff report. Mayor Gonzalez opened the public comment period at 8:33 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

## COUNCIL CALENDARING

The next Regular City Council Meetings will be on Wednesday, May 9, 2018 at 7:00 p.m. and Wednesday, May 23, 2018 at 7:00 p.m.

## REPORTS

### Raquel Gonzalez

Small Business Week Olivet Memorial Park Vignette, 4/17  
 Business to Business Celebration, 4/19  
 Susan B. Anthony 2<sup>nd</sup> Grader Visit, 4/24

### Joanne del Rosario

Small Business Week Olivet Memorial Park Vignette, 4/17  
 Mercy Housing Start of Construction Celebration, 4/25

### John Goodwin

Business to Business Celebration, 4/19  
 Mercy Housing Start of Construction Celebration, 4/25

### Helen Fisicaro

Progress Seminar, 4/13 - 4/15  
 Small Business Week AT&T Vignette, 4/16  
 Small Business Week Olivet Memorial Park Vignette, 4/17  
 Business to Business Celebration, 4/19

Mercy Housing Start of Construction Celebration, 4/25

**ADJOURNMENT**

Mayor Gonzalez adjourned the meeting at 8:49 p.m.

Respectfully submitted,



Caitlin Corley  
City Clerk