

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, July 12, 2017

7:00 p.m.

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:02 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, John Irish Goodwin and Diana Colvin were all present

Staff Present – Interim City Manager William C. Norton, City Attorney Christopher Diaz, Administrative Services Director Brian Dossey, Director of Public Works Brad Donohue, Police Chief Kirk Stratton, City Planner Michael Laughlin, City Clerk Caitlin Corley, and Assistant Planner Jonathan Kwan were in attendance.

REPORT FROM CLOSED SESSION

The Mayor announced that the 6:00 p.m. Closed Session had been cancelled due to lack of quorum.

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Colvin moved to adopt the agenda; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

PRESENTATIONS

Bike Fix It Station Ribbon Cutting: The Mayor led the meeting outside to the Bike Fix It Station on Hillside Boulevard in front of the Community Center. The Mayor cut the ribbon officially opening the Bike Fix It Station and thanked Kaiser for their generous donation and Town staff for their hard work coordinating the purchase and installation.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 7:13 p.m. Resident Mary Brodzin made a comment about recreation trips being cancelled due to lack of attendance. Jessica Orepeza of Education First International Language Center made an announcement about

the organization's homestay program and encouraged Colma residents to look into hosting an international student. The Mayor closed the public comment period at 7:21 p.m.

CONSENT CALENDAR

2. Motion to Accept the Minutes from the June 21, 2017 Special Meeting.
3. Motion to Accept the Minutes from the June 28, 2017 Regular Meeting.
4. Motion to Approve Report of Checks Paid for June 2017.
5. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2017.

Action: Council Member del Rosario moved to approve the Consent Calendar items #2 through 5; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

PUBLIC HEARING

6. **CONDITIONAL USE PERMIT – 1651 HILLSIDE BLVD.**

Assistant Planner Jonathan Kwan presented the staff report. Mayor Fisicaro opened the public comment period at 7:31 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed. Council requested the following conditions to the resolution: a condition that parking management ensures event parking does not use Hillside Boulevard, a condition ensuring that a vine or scaling plant is covering the exterior wall, a condition requiring additional outdoor lighting.

Action: Vice Mayor Gonzalez moved to Adopt a Resolution Approving a Conditional Use Permit and Design Review to Allow a Funeral Home Which Includes a New Chapel and Embalming Room Within an Existing Building on a Lot Zoned for Cemetery Use at 1651 Hillside Boulevard (APN: 011-331-190) Pursuant to CEQA Guideline 15301, Class 1(a) and 15301, Class 1(e)(1), with the requested changes; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

PUBLIC HEARING

7. G ZONING AMENDMENT

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 7:55 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Colvin moved to Adopt a Resolution Making Findings and Adopting a Negative Declaration in Compliance with the California Environmental Quality Act for an Amendment to the Colma Municipal Code to Allow for Vehicle Storage in the "G" (Cemetery) Zone; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

Action: Vice Mayor Gonzalez moved to Introduce an Ordinance Amending Sections 5.03.060 and 5.03.240 of the Colma Municipal Code Conditionally Allowing Vehicle Storage in the G Zoning District, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	5	0			

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, July 26, 2017 at 7:00 p.m.

REPORTS

Council reported no events.

Interim City Manager Bill Norton reported that several staff members would be attending the Verano Home Owner Association meeting on Thursday, July 13, 2017 to help encourage residents to attend community events and to address some plumbing and sidewalk issues.

ADJOURNMENT

Mayor Fiscaro adjourned the meeting at 8:08 p.m.

Respectfully submitted,



Caitlin Corley
City Clerk