

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, November 8, 2017

7:00 p.m.

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:09 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel "Rae" Gonzalez, Council Members John Irish Goodwin and Diana Colvin were present. Council Member Joanne F. del Rosario was absent.

Staff Present – Interim City Manager William C. Norton, City Attorney Christopher Diaz, Administrative Services Director Brian Dossey, Police Chief Kirk Stratton, Police Commander Sherwin Lum, Human Resources Manager Lori Burns, Contract Director of Public Works Brad Donohue, Contract City Planner Michael Laughlin, Contract Assistant Engineer Mahan Bozorginia, and City Clerk Caitlin Corley were in attendance.

REPORT FROM CLOSED SESSION

Mayor Fisicaro stated, "The Council voted to form a subcommittee to work on contract negotiations with a City Manager candidate."

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Vice Mayor Gonzalez moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

PRESENTATION

Recreation Manager Cynthia Morquecho presented the Halloween Decorating Contest Winners: the Walsh Family, Natale Russo, the Dye Family and the Gotelli Family.

Brett Johnson and Rick Marchetti of Veterans Sportsman Alliance gave a presentation on the services that their organization provides to veterans in our community.

- Council recognized and congratulated the following employees on their service anniversaries:

Ryan Rodriguez, Maintenance Technician - 10 years

Dan SeEVERS, Police Detective Sergeant – 10 years

Christopher Grant, Police Officer – 10 years

Jason Wollman, Police Sergeant – 10 years

Kevin Nishita, Police Sergeant – 5 years

Saul Guerrero, Police Officer – 5 years

Jorge Alvarado, Police Officer – 1 year

Anthony Berkovatz, Police Officer – 1 year

Amanda Velasquez, Police Dispatch/Records Supervisor – 1 year

Lucas Montalvo, Facility Attendant – 1 year

Matthew Yu, Facility Attendant – 1 year

Maria Scafani, Police Dispatcher/Records Clerk – 1 year

Gabriel Gonzalez, Recreation Leader – 1 year

Dinora Navarro, Recreation Leader – 1 year

John Goodwin, Council Member – 1 year

There was a break for coffee and cake from 7:46 p.m. to 8:02 p.m.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 8:02 p.m. Resident Edwin Harper made a comment about the recent changes to the parking permit process. The Mayor closed the public comment at 8:06 p.m.

CONSENT CALENDAR

3. Motion to Accept the Minutes from the October 25, 2017 Regular Meeting.
4. Motion to Accept the Minutes from the October 30, 2017 Special Meeting.
5. Motion to Approve Report of Checks Paid for October 2017.
6. Motion to Approve Acceptance of Work Performed by Concord Iron Works on Phase 3 of the Town Hall Project as Complete and Authorize the Director of Public Works to File a Notice of Completion with the County Recorder's Office and Make the Final Payment to Concord Iron Works in Accordance with State Prompt Payment Laws.

Action: Council Member Colvin moved to approve the Consent Calendar items #3 through 6; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

NEW BUSINESS

7. PART TIME COMMUNITY SERVICES OFFICER

Chief of Police Kirk Stratton presented the staff report. Mayor Fisicaro opened the public comment period at 8:12 p.m. and seeing no one come forward to speak, she closed the public comment. Council discussion followed.

Action: Council Member Colvin moved to Adopt a Resolution Authorizing the Hiring of One Part Time, Temporary Community Services Officer; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

STUDY SESSION

8. TOWN HALL INTERIOR AND EXTERIOR FINISH SELECTIONS

Contract Director of Public Works Brad Donohue and representatives from Ratcliff Architects presented the staff report. Mayor Fisicaro opened the public comment period at 9:07 p.m. Residents Mary Brodzin, Liz Taylor and Jim Lettcavage made comments. The Mayor closed the public comment period at 9:22 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, November 22, 2017 at 7:00 p.m.

REPORTS

Interim City Manager Bill Norton reported on the following topics:

- The Holiday Events Calendar has been distributed; it includes a new event this year: the Holiday Tree Lighting.

- The Town is considering new reflective street signs; sample signs were shown to Council.

ADJOURNMENT

Mayor Fisicaro adjourned the meeting at 10:12 p.m. in honor of Matthew Cruz, Ricardo "Ricky" Torres and Andrew Gonzales, Menlo Park teens who were killed in a car accident on Halloween.

Respectfully submitted,



Caitlin Corley
City Clerk