

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, December 13, 2017

7:00 p.m.

CALL TO ORDER

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:02 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Council Members John Irish Goodwin, Diana Colvin and Helen Fiscaro were present. Vice Mayor Joanne F. del Rosario was absent.

Staff Present – Interim City Manager William C. Norton, City Attorney Christopher Diaz, Administrative Services Director Brian Dossey, Police Chief Kirk Stratton, Contract Director of Public Works Brad Donohue, Contract City Planner Michael Laughlin, Contract Assistant Planner Jonathan Kwan, and Administrative Technician Darcy De Leon were in attendance.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Mayor Gonzalez moved to adopt the agenda; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:04 p.m. Resident Alexander Gomez made a comment about the recent changes to the parking permit policy. The Mayor closed the public comment at 7:12 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the November 8, 2017 Regular Meeting.
2. Motion to Accept the Minutes from the November 22, 2017 Regular Meeting.
3. Motion to Approve Report of Checks Paid for November 2017.
4. Motion to Adopt a Resolution Approving Bid Document Package for the Access Control Project and Authorizing Staff to Advertise Notice Inviting bids from Contractors for the Access Control Project.

5. Motion to Appoint Joe Silva to the San Mateo County Mosquito and Vector Control District Board of Trustees.
6. Motion to Adopt a Resolution Establishing Salary or New Executive Assistant to the Chief of Police Position.

Action: Council Member Fiscaro moved to approve the Consent Calendar items #1 through 6; the motion was seconded by Council Member Diana Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

PUBLIC HEARING

7. METRO 280 – DIGITAL POLE SIGN

Assistant Planner presented the staff report. Mayor Gonzalez opened the public comment period at 7:25 p.m. Residents Patricia Simpson and Alexander Gomez made a comment about the sign. The Mayor closed the public comment at 7:31 p.m. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program in Compliance with the California Environmental Quality Act for a 120' Tall Digital Pole Sign at 280 Metro Center; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

Action: Council Member Colvin moved to Adopt a Resolution Approving an Amended Master Sign Program, Sign Permit and Tree Removal Permit to Allow a 120' Tall Digital Pole Sign at 280 Metro Center; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				

Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

Mayor Gonzalez inadvertently skipped Natali Rodriguez from HIP Housing during the public comment period. Ms. Rodriguez was called up after item #7 and she presented calendars to Council.

8. POLICE RESERVES PROGRAM

Chief of Police Kirk Stratton presented the staff report. Mayor Gonzalez opened the public comment period at 7:46 p.m. Residents Mary Brodzin made a comment. The Mayor closed the public comment period at 7:48 p.m. Council discussion followed.

Action: Council Member Goodwin moved to Introduce an Ordinance Amending Colma Municipal Code Subchapter 1.16 Regarding a Reserve Police Officer Program, Authorizing the Chief of Police to Appoint Reserve Police Officers, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

NEW BUSINESS

9. CHIEF OF POLICE CONTRACT AMENDMENT

Interim City Manager Bill Norton presented the staff report. Mayor Gonzalez opened the public comment period at 7:55 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Approving Third Amendment to Employment Contract with Kirk Stratton; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

10. **COUNCIL COMMITTEE ASSIGNMENTS 2018**

Administrative Technician Darcy De Leon presented the staff report. Mayor Gonzalez opened the public comment period at 8:04 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed. Below is the list of 2018 Committee Assignments that the Council discussed and proposed:

Committee Name	2018 Primary	2018 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, , AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fiscaro	
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Colvin	Goodwin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo County Council of Cities (MONTHLY DINNER AND MEETING)	Gonzalez is the voting representative	All Council Members can attend
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Gonzalez	All other Council Members
City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	Gonzalez	Goodwin
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Colvin	
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Goodwin	Gonzalez
Peninsula Clean Energy Board of Directors (MEETS 4 TH THURSDAY, 6:30PM AT THE COUNTY OFFICE OF EDUCATION BUILDING IN REDWOOD CITY)	Gonzalez	del Rosario

Action: Council Member Fiscaro moved to Approve Committee Assignments for 2018 and Granting to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

11. COUNCIL OF CITIES CITY SELECTION COMMITTEE VOTING MEMBER

Administrative Technician Darcy De Leon presented the staff report. Mayor Gonzalez opened the public comment period at 8:07 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Confirm the Designation of the Mayor as the Voting Member for the Council of Cities, Designating an Alternate Voting Member, and Giving the Voting Member Discretion on Any and All Matters to be Considered; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	4	0			

STUDY SESSION

12. PERS UNFUNDED ACCRUED LIABILITY

Interim City Manager presented the staff report. Mayor Gonzalez opened the public comment period at 8:31 p.m. and seeing no one come forward to speak, she closed the public comment. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, January 10, 2017 at 7:00 p.m.

REPORTS

Raquel "Rae" Gonzalez
Town Holiday Party, 12/9/17

Joanne F. del Rosario
Town Holiday Party, 12/9/17

John Irish Goodwin

Chamber of Commerce Soiree, 12/7/17
Town Holiday Party, 12/9/17

Helen Fiscaro

Chamber of Commerce Soiree, 12/7/17
Town Holiday Party, 12/9/17

Interim City Manager Bill Norton reported this was his last Council meeting.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 8:59 p.m.

Respectfully submitted,



Darcy De Leon
Administrative Technician