



**City Council of the Town of Colma
Colma Community Center
1520 Hillside Boulevard
Colma, CA 94014**

**Wednesday, June 27, 2018
7:00 PM**

PLEDGE OF ALLEGIANCE AND ROLL CALL

ADOPTION OF AGENDA

PUBLIC COMMENTS

Comments on the Consent Calendar and Non-Agenda Items will be heard at this time. Comments on Agenda Items will be heard when the item is called.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the June 13, 2018 Regular Meeting.
2. Motion to Adopt a Resolution Designating Administrative Services Director Pak Lin as the Town's PLAN Representative, and City Manager Brian Dossey as the Alternate.
3. Motion to Adopt a Resolution Approving a Cost of Living Salary Increase for the Recreation Manager Position and Modifying the Town's Salary Schedule.

PUBLIC HEARING

4. ENGINEER'S REPORT - SANITARY SEWER SERVICE CHARGES FOR FY 2018-19

Consider: Motion to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year 2018-2019, Directing the City Engineer to File a Copy of the Engineer's Report with the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll

REPORTS

Mayor/City Council
City Manager

ADJOURNMENT

The City Council Meeting Agenda Packet and supporting documents are available for review at the Colma Town Hall, 1188 El Camino Real, Colma, CA during normal business hours (Mon – Fri 8am-5pm). Persons interested in obtaining an agenda via e-mail should call Caitlin Corley at 650-997-8300 or email a request to ccorley@colma.ca.gov.

Reasonable Accommodation

Upon request, this publication will be made available in appropriate alternative formats to persons with disabilities, as required by the Americans with Disabilities Act of 1990. Any person with a disability, who requires a modification or accommodation to view the agenda, should direct such a request to Pak Lin, ADA Coordinator, at 650-997-8300 or pak.lin@colma.ca.gov. Please allow two business days for your request to be processed.



**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, June 13, 2018

CALL TO ORDER – 7:00 PM

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:05 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fisicaro were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Service Director Pak Lin, Recreation Coordinator Angelika Abellana, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Financial Services Advisor Brian Moura and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Vice Mayor del Rosario moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

PRESENTATION

- Recreation Coordinator Angelika Abellana introduced new recreation leader Krystal Siliezar.
- Mayor Gonzalez presented a proclamation in honor of Elder Abuse Awareness Day on June 15, 2018.
- Lucky Chances Casino is celebrating its 20th anniversary this month. The Colma Historical Association presented CEO Rommel Medina with a certificate and several gifts. Mayor Gonzalez presented him with a proclamation and a key pin.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:18 p.m. Resident Lisa Siriani made a comment on parking permits. The Mayor closed the public comment period at 7:22 p.m.

CONSENT CALENDAR

1. Motion to Approve Report of Checks Paid for May 2018.
2. Motion to Accept the Minutes from the May 23, 2018 Regular Meeting.
3. Motion to Adopt an Ordinance Repealing and Replacing Ordinance No. 767 Adopting an Amended Zoning Map and Approving a Planned Development Zone for 1670-1692 Mission Road (Rezoning Property From C/DR To PD/DR) (second reading).
4. Motion to Adopt an Ordinance Adopting an Amended Zoning Map and Approving a Planned Development Zone for 1055 El Camino Real (Rezoning Property from E/DR to E/DR(S)/PD) and Making CEQA Findings Pursuant to CEQA Guidelines 15183.3 and 15332 (second reading).
5. Motion to Receive and File Third Quarter Financial Report (July 2017 – March 2018) and Direct Staff to Post a Copy the Town Website.
6. Motion to Adopt a Resolution Calling and Giving Notice of the General Municipal Election to be Held on November 6, 2018, for the Election of Two City Council Members and Related Matters.
7. Motion to Adopt a Resolution Approving a Memorandum of Understanding Between the City of Daly City Police Department and the Town of Colma, Authorizing the Colma Police Department’s Participation on the Special Weapons and Tactics Response Team.
8. Motion to Adopt a Resolution Adopting Appropriations Limit for FY 2018-19.

Action: Vice Mayor del Rosario moved to approve the Consent Calendar items #1 through #8; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

NEW BUSINESS

9. **ADDITIONS AND AMENDMENTS TO THE COLMA PARKING CODE**

Director of Public Works Brad Donohue presented the staff report. Mayor Gonzalez opened the public comment period at 7:33 p.m. Resident Tom Taylor asked a question about the street sweeping route. The Mayor closed the public comment period. Council discussion followed. City Attorney Christopher Diaz noted that Section 5.3.8 should be changed to read “between the hours of 8:00 am and 6:00 pm, everyday.”

Action: Council Member Fisicaro moved to Adopt a Resolution Amending Sections 4.1, 5.3, and 5.4 of the Colma Parking Code Relating to the Stopping, Standing or Parking of Vehicles in Various Locations Within the Town of Colma, with the noted change; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

10. **CONSIDERATION OF FY 2018-2019 PROPOSED BUGET**

City Manager Brian Dossey presented the staff report. Mayor Gonzalez opened the public comment hearing at 8:03 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fisicaro moved to Adopt a Resolution Appropriating Funds and Adopting the Annual Budget for Fiscal Year 2018 – 2019; the motion was seconded by Vice Mayor del Rosario carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
	5	0			

COUNCIL CALENDARING

The next Regular City Council Meetings will be on Wednesday, June 27, 2018 at 7:00 p.m. and Wednesday, July 11, 2018 at 7:00 p.m.

The Regular Meeting on Wednesday, August 8, 2018 will be cancelled. The Regular Meeting on Wednesday, August 22, 2018 will possibly be cancelled as well.

REPORTS

There were no Council events to report.

City Manager Brian Dossey gave a report on the following topics:

- The San Mateo County Board of Supervisors approved a grant of \$500,000 in measure K funds to the Daly City Youth Health Center, which will benefit Colma youth.
- Blood Drive at the Colma Community Center – Saturday, June 16, 2018
- Summer Day Camp starts on Monday, June 18, 2018.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 8:21 p.m. in memory of Josefina Melendez Cuesta, Colma resident; Manuel E. Lopez III, nephew of Sandie Arnott, San Mateo County

Treasurer/Tax Collector; Vilma Parise, mother of recently retired Human Resources Manager Lori Burns; and Dwight Clark, 49ers Legend, who passed away recently after a long battle with ALS.

Respectfully submitted,

Caitlin Corley
City Clerk



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brian Dossey, City Manager
 MEETING DATE: June 27, 2018
 SUBJECT: Designation of PLAN Representative

RECOMMENDATION

Staff recommends the City Council approve:

RESOLUTION DESIGNATING ADMINISTRATIVE SERVICES DIRECTOR PAK LIN AS THE TOWN'S PLAN REPRESENTATIVE, AND CITY MANAGER BRIAN DOSSEY AS THE ALTERNATE

EXECUTIVE SUMMARY

The Town of Colma is a member of the Pooled Liability Assurance Network (PLAN). The PLAN has 28-member cities and is the Town's insurance pool. The PLAN's bylaws require the governing body of each member city to appoint its representative. Staff recommends the City Council appoint Administrative Services Director, Pak Lin as the Town's representative and City Manager, Brian Dossey as the alternate.

FISCAL IMPACT

There is no fiscal impact associated with this action.

BACKGROUND

The Town of Colma is a member of the Pooled Liability Assurance Network (PLAN). The PLAN is a non-profit corporation whose purpose is to benefit the citizens of each member community by establishing a stable, cost-effective self-insurance, risk sharing and risk management programs for its members.

Staff is recommending adoption of the attached resolution to comply with the PLAN bylaws.

ANALYSIS

Over the past several years, the City Manager delegated responsibility for day-to-day claims management and the Town's Safety Committee to the Recreation Services Director/Administrative Services Director. With the promotion of the Administrative Services Director to City Manager in December 2017, staff is recommending the new Administrative Services Director assume day-to-day claims management, Risk Management and the Town's Safety Committee. The new Administrative Services Director served as the city representative to PLAN in her previous job.

Alternatives

Staff has identified the following options for Council's consideration:

- The Council could appoint the City Manager as the representative and the Administrative Services Director as the alternate. The City Manager would attend PLAN meetings and cross-train the Administrative Services Director on risk management.

Values

This action is consistent with the Council adopted value of Responsibility because it meets the requirements of the PLAN bylaws to which the Town committed, and it recognizes the Administrative Services Director's risk management skills.

CONCLUSION

Staff recommends the City Council adopt a resolution designating Administrative Services, Director Pak Lin as the Town's PLAN representative, and City Manager, Brian Dossey as the alternate.

ATTACHMENTS

- A. Resolution

**RESOLUTION NO. 2018-____
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION DESIGNATING ADMINISTRATIVE SERVICES DIRECTOR PAK LIN AS
THE TOWN'S PLAN REPRESENTATIVE, AND CITY MANAGER BRIAN DOSSEY AS THE
ALTERNATE**

The City Council of the Town of Colma does resolve as follows:

1. Background

- (a) The Town of Colma is a member of the Pooled Liability Assurance Network (PLAN).
- (b) The PLAN has 28-member cities and is the Town's insurance pool.
- (c) The PLAN's bylaws require the governing body of each member city to appoint its representative.
- (d) Pak Lin, the Town's Administrative Services Director is ready, willing and capable to serve as the Town's representative and has done so in the past for other jurisdictions.

2. Order

- (a) The City Council hereby designates Pak Lin, the Administrative Services Director, as the Town's PLAN representative.
- (b) The City Council hereby designates Brian Dossey, City Manager, as the Town's PLAN alternate representative.

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Certification of Adoption

I certify that the foregoing Resolution No. 2018-XX was duly adopted at a regular meeting of the City Council of the Town of Colma held on June 27, 2018, by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Raquel Gonzalez, Mayor	X				
Helen Fisicaro	X				
Joanne del Rosario	X				
Diana Colvin	X				
John Irish Goodwin	X				
Voting Tally	5	0			

Dated _____

Raquel "Rae" Gonzalez, Mayor

Attest: _____
Caitlin Corley, City Clerk



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brian Dossey, City Manager
 MEETING DATE: June 27, 2018
 SUBJECT: Recreation Manager Cost of Living Increase

RECOMMENDATION

Staff recommends the City Council approve:

RESOLUTION APPROVING A COST OF LIVING SALARY INCREASE FOR THE
 RECREATION MANAGER POSITION AND MODIFYING THE TOWN'S SALARY SCHEDULE

EXECUTIVE SUMMARY

With the approval of the cost of living adjustments in February 2017 for unrepresented employees, the salary for the Recreation Coordinator position is encroaching on the Recreation Manager position salary. The Recreation Manager position was created in June 2017 after the approval of the COLA's and was not included in the February 2017 resolution to allow for cost of living adjustments.

Since the adoption of the resolution, the Recreation Coordinator salary position has increased ten percent while the Recreation Manager position salary has not received a salary adjustment. The Recreation Coordinator position is also scheduled to receive two more COLA's for a total salary increase of fourteen percent, between January 2016 and December 2018.

FISCAL IMPACT

If the City Council provides the Recreation Manager position with the COLA's moving forward, the net impact to the Town in FY2018-19 is \$3,200 (\$2,800 in salary and \$400 in benefits). The proposed fiscal impact has been factored into the FY2018-19 budget in the Recreation Services Department.

BACKGROUND

In June 2017 the Recreation Manager position was created to oversee day to day operations of the Recreation Department which allowed the Administrative Services Director greater flexibility managing Risk Management, Information Technology, Human Resources, Recreation and assigned project work.

The proposed salary schedule for the Recreation Manager position was competitive with the same classifications of nearby cities (specifically Brisbane, Belmont, and San Bruno). However, with the approval of the cost of living adjustments that were approved in February 2017, the Recreation Coordinator Position has received a ten percent increase. The increase has been phased in over time, going back to January 2016, however, the Recreation Coordinator salary is now impacting the Recreation Manager position. See tables below.

Salary Schedule on December 31, 2017

Hourly	Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator – 2% COLA	\$32.74	\$34.38	\$36.10	\$37.90	\$39.79
Recreation Manager - No salary change	\$39.13	\$41.08	\$43.34	\$45.29	\$47.56

Salary Schedule on July 1, 2018

Hourly	Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator – 2% COLA	\$33.40	\$35.07	\$36.82	\$38.66	\$40.59
Recreation Manager - No salary change	\$39.13	\$41.08	\$43.34	\$45.29	\$47.56

Salary Schedule on December 30, 2018

Hourly	Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator – 2% COLA	\$34.07	\$35.77	\$37.56	\$39.43	\$41.40
Recreation Manager - No salary change	\$39.13	\$41.08	\$43.34	\$45.29	\$47.56

The highlighted boxes indicate salary compaction.

Also, upon review of Recreation Manager positions in nearby cities, they too have received cost of living adjustments over the past year and are now receiving a higher salary.

Therefore, staff is recommending the City Council approve cost of living adjustments for the Recreation Manager position scheduled for July 1, 2018 and December 30, 2018. This will partially alleviate the salary compaction issue between the Recreation Coordinator and Recreation Manager positions.

ANALYSIS

With the cost of living adjustments to the Recreation Coordinator position, the salary is now impacting the Recreation Manager position. To partially alleviate the salary compaction between the two positions, staff recommends the City Council approve a resolution that includes the Recreation Manager in the cost of living adjustments scheduled for July 1, 2018 (2%) and December 30, 2018 (2%), per the resolution dated February 2017. Please see the proposed salary schedule for the Recreation Manager position and how it compares to the Recreation Coordinator position below.

Proposed Recreation Manager Salary on July 1, 2018

Hourly	Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator – 2% COLA	\$33.40	\$35.07	\$36.82	\$38.66	\$40.59
Recreation Manager – 2% COLA	\$39.91	\$41.91	\$44.00	\$46.20	\$48.51

Proposed Recreation Manager Salary on December 30, 2018

Hourly	Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator – 2% COLA	\$34.07	\$35.77	\$37.56	\$39.43	\$41.40
Recreation Manager – 2% COLA	\$40.71	\$42.75	\$44.88	\$47.13	\$49.48

The highlighted boxes indicate salary compaction.

Alternatives

The Council could choose not to approve the cost of living adjustment for the Recreation Manager position. However, that is not recommended at this time.

Values

Adoption of the attached resolution is the *fair* course of action because the City Council will be treating this Recreation Manager position fairly in relation to the compaction issue. Adoption of the resolution is also the *responsible* course of action because the Council has considered the long term fiscal implications of this decision by prudently budgeting for the cost increase for this Recreation Manager position.

CONCLUSION

Staff recommends the City Council adopt the resolution.

ATTACHMENTS

- A. Resolution



RESOLUTION NO. 2018-__
OF THE CITY COUNCIL OF THE TOWN OF COLMA

**RESOLUTION APPROVING A COST OF LIVING SALARY INCREASE FOR THE
RECREATION MANAGER POSITION AND MODIFYING
THE TOWN'S SALARY SCHEDULE**

The City Council of the Town of Colma does hereby resolve as follows:

1. Background.

(a) In February of 2017, the City Council adopted Resolution No. 2017-06 to provide cost of living increases for certain unrepresented positions excluding the City Manager, Police Chief, and Administrative Services Director.

(b) Pursuant to Resolution No. 2017-06, the cost of living salary increases were a 2 percent pay increase every six months beginning January 1, 2016 through June 1, 2019 for a total increase of 14 percent over the three-and-a-half year period.

(c) For 2018, the remaining 2 percent salary increases will occur on July 1, 2018 and December 30, 2018.

(d) In June of 2017, the Town created the Recreation Manager position. At the time this position was created, it was not included in the salary increases authorized by Resolution No. 2017-06.

(e) The City Manager is now recommending, due to a compaction issue between the Recreation Manager salary and Recreation Coordinator salary, that the City Council approve future cost of living salary increases for the Recreation Manager position to occur at 2 percent on July 1, 2018 and December 30, 2018.

2. Order; Cost of Living Salary Increases for Certain Unrepresented Employees

(a) The City Council hereby approves a cost of living increase for the Recreation Manager position at 2 percent to occur on both July 1, 2018 and December 30, 2018, for a total of 4 percent.

3. Salary Schedule Adopted.

(a) The City Council hereby amends the Town's salary schedule to implement the salary increase for the Recreation Manager position.

(b) The amended salary schedule is attached hereto as Exhibit "A" and is hereby incorporated by this reference.

4. No Contract. Nothing herein shall be construed as a contract with any employee, and the City Council shall have the discretion to modify the respective salaries in accordance with any applicable state or local provisions.

5. Effective Date. This resolution shall become effective upon adoption.

Certification of Adoption

I certify that the foregoing Resolution No. 2018-__ was duly adopted at a regular meeting of said City Council held on June 27, 2018 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor					
Joanne F. del Rosario					
John Irish Goodwin					
Diana Colvin					
Helen Fisicaro					
<i>Voting Tally</i>					

Dated _____

Raquel Gonzalez, Mayor

Attest: _____
Caitlin Corley, City Clerk



STAFF REPORT

TO: Mayor and Members of the City Council

FROM: Brad Donohue, Director of Public Works
Abdulkader Hashem, Associate Engineer

VIA: Brian Dossey, City Manager

MEETING DATE: June 27, 2018

SUBJECT: Engineer's Report - Sanitary Sewer Service Charges for FY 2018-19

RECOMMENDATION

Staff recommends that the City Council adopt the following:

RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON SEWER SERVICE CHARGES FOR FISCAL YEAR 2018-2019, DIRECTING THE CITY ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT WITH THE SAN MATEO COUNTY TAX COLLECTOR, AND AUTHORIZING THE COUNTY TAX COLLECTOR TO PLACE THE CHARGES ON THE PROPERTY TAX ROLL

EXECUTIVE SUMMARY

In order to place the sewer service charges charged by the Town of Colma on the property tax roll for collection by the San Mateo County tax collector, the City Engineer must prepare a written report (the "Engineer's Report") describing each parcel of real property receiving such sewer services, and the amount of the charge for each parcel for the subject year. This public hearing is to consider any protests to the Engineer's Report for FY 2018-19. For protests to be considered, protests must be submitted prior to the close of the public hearing on June 27, 2018. Protests apply only to the parcel for which the protest is made, and the City Council must consider each protest individually and decide whether to sustain or overrule the protest as to each protested parcel. Tabulation of inquiries and protests to the sewer charges, and recommended action is attached as Exhibit C to the Staff Report. If a majority of the owners of separate parcels subject to the sewer service charges files a protest against the Engineer's Report, the City may not place the sewer service charges on the County tax roll, and must instead collect such charges by billing customers directly. So long as no majority protest exists, the City Council may overrule any or all protests.

At the conclusion of the Public Hearing, if there is no majority protest, the City Council should adopt a Resolution to either: adopt the Engineer's Report as proposed, or as modified to address individual protests, and authorize the County Controller to place the charges on the property tax roll. The City Engineer is then directed to file the Engineer's Report, along with the Resolution and submit it to the County Assessor's Office who will then collect the approved sewer service charges through the property tax rolls.

If no protests are filed, the Council should adopt the proposed resolution with an instruction to the City Attorney to strike the alternative clauses which state that a protest was filed.

If protests are filed, and the City Council chooses to sustain some or all of them, the City Council should ask the City Attorney for advice on how to modify the draft resolution.

FISCAL IMPACT

The Town will be paying out to the City of South San Francisco and the North County San Mateo Sanitation District a total of \$898,925.52. After calculating the water incentive program and sewer charges for Town owned properties, the Town will be reimbursed through the County Tax Rolls \$825,940.53, leaving a net cost of \$72,984.99 to the Town for Town wide annual sanitary sewer charges.

Please see the summary of sewer charges from the Engineer's Report below:

Amounts Payable to SSF and NSMCSD for Sewer Service:

Sewer Charges Payable to SSF:	\$ 731,959.04
Transfer of Charges for Village Serramonte Condominiums (Daly City Jurisdiction Flows to SSF):	<u>\$ 117,528.00</u>
Net Sewer Charges Payable to SSF:	\$ 849,487.04
Sewer Charges Payable to NSMCSD:	\$ 166,966.48
Transfer of Charges for Village Serramonte Condominiums (Daly City Jurisdiction Flows to SSF):	<u>(\$ 117,528.00)</u>
Net Sewer Charges Payable to NSMCSD:	\$ 49,438.48
Total Sewer Charges for FY 2018-19:	\$ 898,925.52
Amount Town compensates for Water Conservation Incentive:	(\$ 57,385.95)
Sewer Charges for Town Properties:	(\$ 15,599.04)
Revenue from charges posted on Tax Rolls:	\$ 825,940.53
Net Cost to Town:	\$ 72,984.99

BACKGROUND

The Town of Colma contracts with the City of South San Francisco ("SSF") and the North San Mateo County Sanitation District ("District") to provide sanitary sewer services to all properties in the Town. The Town assesses sewer service charges against properties within the Town at the same rate that SSF or the District charges the Town for those properties.

The Town levies an annual sewer service charge on each property that utilizes, or has access to these sewer systems. Pursuant to section 5473 of the Health and Safety Code of the State of California, the Town has elected to collect the annual sewer service charges through the County of San Mateo Property Tax Rolls. Therefore, in accordance with the Health and Safety Code, the

City Engineer has prepared a report describing each parcel that receives sewer service and the amount of the service charge that will be assessed against each parcel for Fiscal Year 2017-18 (the "Engineer's Report" or "Report").

As required, the Engineer's Report has been on file with the office of the City Clerk for public review and comment for at least fifteen days prior to the Public Hearing on June 27, 2018. In addition, the required notice of public hearing and the proposed sewer charges was published in the local newspaper on June 4 and June 11, 2018; a courtesy copy of the notice with individual sewer charge was mailed to all affected property owners, residents, and business owners on May 25, 2018; and a copy of the notice was posted on the three official Town bulletin boards for at least 15 days prior to the Public Hearing.

ANALYSIS

North San Mateo County Sanitation District "District" Sewer Rates

In Fiscal Year 2017-18, the District approved increasing the sewer rates to all customers annually by 8% each year for the next 3 years.

On June 8th, 2016 The Town adopted an Ordinance amending Section 3.04.170 of the Colma Municipal Code "Fees for Sewer Service Provided through NSMCSD Sewer System" to allow for this pass-through rate increase for all properties connected to the District's system.

South San Francisco "SSF" Sewer Rates

Under the agreement that the Town has with SSF, if sewer rate increases are not forwarded to the Town by April 1st of the current year, the Town will use the previous year's rate schedule. Because the Town did not receive notice of a rate increase by April 1, 2018, the Town will default to SSF's last years' (2017-18) sewer rates. For 2017-18, SSF increased their minimum sewer rate by 12.93% from the 2016-17 rates. Colma residents and businesses that are serviced by SSF will see a sanitary sewer rate increase of 13% in their base rate over last year rates.

On March 28th, 2018 The Town adopted an Ordinance amending Section 3.04.160 of the Colma Municipal Code "Fees for Sewer Service Provided through SSF Sewer System" to allow for this pass-through rate increase for all properties connected to SSF's sewer system for five-year period, effective July 1, 2018, with increases scheduled each July 1 thereafter, though and including July 1, 2022.

Water Conservation Incentive Program

In July 2012, City Council approved a Water Conservation Incentive Program for all sewer service customers in Town. The proposed Program would grant each sewer service user a subsidy if the customer used the same amount of water or less compared to the average of the prior three years.

On May 9th, 2019, the City Council approved \$56,285 for Water Conservation Incentive Program for FY 2018-19. The Authorized Subsidy of \$56,285 would reduce the sewer service charge by 10.00% for each Eligible Customer.

The total incentive for qualified users was calculated to be \$57,385.95, which is \$1,100.95 above the Authorized Subsidy approved by the City Council. A summary of the incentive program is as follows:

User Type	Total Incentive	Percentage of Incentive
NSMCSD Residential Users	\$ 7,198.35	12%
NSMCSD Commercial Users	\$ 454.34	1%
SSF Residential Users	\$ 2,788.80	5%
SSF Commercial Users	\$ 46,944.45	82%
TOTAL	\$57,385.95	100.00%

Hearing on Engineer’s Report to Consider Individual Protests

The purpose of the hearing on the Engineer’s Report is to hear individual protests to the Engineer’s Report for each parcel of property within the Town of Colma subject to the sewer service charge. For example, a property owner might protest the classification for their property, or another owner might claim that an error was made in the calculation. However, protests cannot serve to contest the sewer rates, due to the fact that the time for lodging those protests expired when the Proposition 218 hearing was held in June 2016 for property owners served by NSMCSD, and in March 2018 for property owners served by SSF.

Each affected property owner has the right to file a written protest to the Engineer’s Report any time prior to the conclusion of the public hearing on the Report on June 27, 2018. If the Council decides a protest(s) is valid, the Council should sustain the protest, and direct the City Engineer to amend the Engineer’s Report or remove the charge in accordance with the Council’s direction. If the Council decides that a protest is invalid, it should overrule the protest, and direct the City Engineer to file the Engineer’s Report without change.

If there are any protests to the Engineer’s Report submitted after the Council receives this Staff Report, the City Engineer will prepare a supplemental staff report detailing those protests. Written protests can be submitted until the close of the public hearing. If a protest is filed at the public hearing, staff will advise the Council at the meeting of their recommendation and, amend the Engineer’s Report as directed by the City Council before submitting it to the County. If the attached Resolution needs to be amended to address any protests submitted at the hearing, the City Attorney will help guide the Council through that process.

If a majority of property owner’s protest, then the Town cannot place the charges on the Tax Roll, but must collect the charges through an invoice-and-payment process.

To date the City Engineer's Office has received one inquiry and one protest. The inquiry that was received was not of a protest nature but sought an explanation on the classification of property within Town of Colma. The written protest was received in person prior to the Public Hearing and after this Staff Report has been submitted for distribution. Staff will submit to City Council copies of the written protest prior to the opening of the Public Hearing for adopting Engineer's Report on sewer service charges for fiscal year 2018-19.

Assessment on County Tax Rolls

On or before August 10, the City Engineer will send the approved or amended Engineer's Report to the County with instructions to enter the amounts of the charges shown on the Report as assessments against the respective parcels on the roll for fiscal year 2017-18.

Values

Before assessing a charge on the county tax rolls against any particular property in the Town of Colma, the City Council will have held a public hearing allowing the public to protest to the City Council the calculation of their annual sanitary sewer charge. Through this process, the City Council is being *fair* by allowing for a protest process where the Council can review and rule on each protest.

Sustainability Impact

The Annual Sanitary Sewer Service Engineers Report provides detail on the results of the Water Conservation Incentive Program. By reviewing the results of the program, City Council can make intelligent decisions regarding future funding and incentive programs to reduce domestic water usage and ensure continued sustainability.

Alternatives

As to each protest against the proposed sewer service charge, the City Council can either sustain or overrule the protest for that parcel. If the City Council sustains the protest, it can modify or remove the proposed charge for that parcel. The Town may also choose to collect the sewer service charges separately from the tax roll. This option will result in increased costs for technology and staff dedicated to billing, as well as a higher risk of errors. Additionally, this option will not allow the Town to place the sewer service charges as a lien against the subject property.

CONCLUSION

Staff recommends the City Council adopt the attached Resolution to sustain or overrule protests to the Engineer's Report for FY 2018-19 and to adopt the Engineer's Report, to direct the City Engineer to file a copy of the Report with the County Tax Collector for collection on the San Mateo County tax rolls, and to authorize the County Tax Collector to place the charges on the property tax roll.

ATTACHMENTS

- A. Resolution
- B. Engineer's Report - Sewer Service Charges FY 2018-19
- C. Tabulation of inquiries and protests



**RESOLUTION NO. 2018-___
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON
SEWER SERVICE CHARGES FOR FISCAL YEAR 2018-2019,
AND DIRECTING THE CITY ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT
WITH THE SAN MATEO COUNTY TAX COLLECTOR**

The City Council of the Town of Colma does hereby resolve:

1. Background

(a) The City Council has, by Colma Municipal Code, Chapter Three, Subchapter Seven (Section 3.07.010, *et seq.*), otherwise known as the *Colma Sewer Service Charge Code*, provided for the collection of sewer service charges for each fiscal year on the tax rolls of San Mateo County, and has directed the preparation and filing of a written report for each fiscal year containing descriptions of each parcel of real property located in Colma receiving such sewer services and facilities, and the amount of the sewer service charge for each parcel for the fiscal year, computed in conformity with the charges prescribed by ordinance.

(b) Pursuant to Section 5473, *et seq.* of the California Health and Safety Code, the City Engineer prepared and filed a written report ("Report") with the City Clerk at least fifteen (15) days prior to June 27, 2018, which is the date set forth for the public hearing.

(c) Notice of the filing of the Report and the public hearing thereon was published in the San Mateo County Times on June 4, 2018, and June 11, 2018, in accordance with Health and Safety Code Section 5473.1 and Government Code Section 6066, and posted on the Town's three official bulletin boards.

(d) A Public Hearing on the Report was held on June 27, 2018, at which time, the City Council heard and considered all objections or protests, if any, to the Report.

2. Findings

The City Council finds that:

(a) At the public hearing on June 27, 2018, no persons made any comments, objections or protests regarding the Report.

Alternate provision if one or more protests to individual parcels are filed. At the public hearing on June 27, 2018, _____ made and filed objections or protests regarding the Report, and the Council ruled thereon as follows: *[specify]*

(b) The owners of a majority of the separate parcels of property described in the Report did not file protests, and therefore the City Council is authorized to adopt the Report and to order that the charges set forth in the Report shall be collected on the tax roll of the County of San Mateo and shall constitute a lien against any parcel or parcels of land.

3. Order

Now, therefore, the City Council does hereby order that:

- (a) The City Council hereby adopts the Report without any further revision, change, reduction or modification.

Alternate provision if one or more protests to individual parcels are filed and sustained:

The City Engineer is directed to modify the Report by making any changes to sewer service charges necessary as a result of any protest sustained by the Council during the public hearing on the Report. The City Council hereby adopts the Report, as modified by the directive in Section 3(a) above, without any further revision, change, reduction or modification

- (b) The charges set forth in the Report, as adopted, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

Alternate provision if one or more protests to individual parcels are filed and sustained:

The charges set forth in the Report, as so modified, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

- (c) The City Engineer is directed to file with the County Controller of San Mateo County on or before the July 31, 2018 a copy of the Report upon which shall be endorsed, over the Clerk's signature, a statement that the Report has been finally adopted by the City Council of the Town of Colma.

- (d) The County Controller of San Mateo County shall, upon receipt of the Report, enter the amounts of the charges set forth in the Report against the respective lots or parcels as they appear on the assessment roll for the fiscal year.

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Certification of Adoption

I certify that the foregoing Resolution No. 2018-__ was duly adopted at a special meeting of the City Council of the Town of Colma held on June 27, 2018, by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Raquel Gonzalez					
Joanne del Rosario					
John Irish Goodwin					
Diana Colvin					
Helen Fisicaro					
Voting Tally					

Dated _____

Raquel Gonzalez, Mayor

Attest: _____
Caitlin Corley, City Clerk



**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
103-190-040	401	B St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
103-190-030	403	B St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
103-190-020	405	B St	\$330.96	\$ -	\$330.96	\$33.10	\$297.86
103-190-010	407	B St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
008-125-320	409	B St	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
008-125-330	411	B St	\$378.24	\$ -	\$378.24	\$37.82	\$340.42
008-125-340	413	B St	\$851.04	\$ -	\$851.04	\$85.10	\$765.94
008-125-350	415	B St	\$992.88	\$ -	\$992.88	\$99.29	\$893.59
008-126-240	416	B St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-125-360	417	B St	\$425.52	\$ -	\$425.52	\$0.00	\$425.52
008-126-250	418	B St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
008-125-370	419	B St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
008-126-260	420	B St	\$1,607.52	\$ -	\$1,607.52	\$160.75	\$1,446.77
008-126-220	424	B St	\$709.20	\$ -	\$709.20	\$0.00	\$709.20
008-126-230	426	B St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
008-126-320	430	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
008-126-330	436	B St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
008-126-340	438	B St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
008-125-220	451	B St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
008-125-210	453	B St	\$1,323.84	\$ -	\$1,323.84	\$132.38	\$1,191.46
008-125-200	455	B St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
008-125-190	461	B St	\$756.48	\$ -	\$756.48	\$0.00	\$756.48
008-126-420	468	B St	\$189.12	\$ -	\$189.12	\$0.00	\$189.12
008-125-260	469	B St	\$1,087.44	\$ -	\$1,087.44	\$108.74	\$978.70
006-413-110	471	B St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
006-411-010	472	B St	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
006-413-100	475	B St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
006-411-020	476	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-413-090	479	B St	\$472.80	\$ -	\$472.80	\$47.28	\$425.52
006-411-030	480	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-413-080	483	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-411-040	484	B St	\$425.52	\$ -	\$425.52	\$0.00	\$425.52
006-411-050	488	B St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-411-060	492	B St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
006-414-140	503	B St	\$236.40	\$ -	\$236.40	\$0.00	\$236.40
006-412-010	504	B St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-414-130	507	B St	\$661.92	\$ -	\$661.92	\$0.00	\$661.92
006-412-020	508	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-414-120	511	B St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
006-412-030	512	B St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-414-110	515	B St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
006-412-040	516	B St	\$141.84	\$ -	\$141.84	\$0.00	\$141.84
006-414-100	519	B St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
006-412-050	520	B St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
006-414-090	523	B St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-412-060	524	B St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
006-414-080	527	B St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-412-070	528	B St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
006-414-070	531	B St	\$378.24	\$ -	\$378.24	\$37.82	\$340.42
006-412-080	532	B St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
006-412-090	536	B St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-412-100	540	B St	\$709.20	\$ -	\$709.20	\$70.92	\$638.28
008-126-270	401	C St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
008-126-280	409	C St	\$1,040.16	\$ -	\$1,040.16	\$104.02	\$936.14
008-126-280	411	C St	\$1,418.40	\$ -	\$1,418.40	\$141.84	\$1,276.56
008-126-280	413	C St	\$945.60	\$ -	\$945.60	\$0.00	\$945.60
008-126-290	415	C St B	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
008-126-300	417	C St	\$330.96	\$ -	\$330.96	\$33.10	\$297.86
008-126-310	419	C St B	\$756.48	\$ -	\$756.48	\$75.65	\$680.83
008-126-130	421-423	C St	\$378.24	\$ -	\$378.24	\$37.82	\$340.42
008-126-120	427-431	C St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
008-126-110	435	C St	\$1,654.80	\$ -	\$1,654.80	\$165.48	\$1,489.32
008-127-050	438	C St	\$709.20	\$ -	\$709.20	\$0.00	\$709.20
008-127-050	440	C St	\$661.92	\$ -	\$661.92	\$66.19	\$595.73
008-126-090	441	C St	\$1,040.16	\$ -	\$1,040.16	\$104.02	\$936.14
008-127-200	442	C St	\$851.04	\$ -	\$851.04	\$0.00	\$851.04
008-126-080	445	C St	\$1,465.68	\$ -	\$1,465.68	\$0.00	\$1,465.68
008-127-210	446	C St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
008-126-070	449	C St	\$236.40	\$ -	\$236.40	\$23.64	\$212.76
008-126-060	455	C St	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
008-127-070	464	C St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
008-127-080	466	C St	\$236.40	\$ -	\$236.40	\$0.00	\$236.40
008-126-050	467	C St	\$851.04	\$ -	\$851.04	\$0.00	\$851.04
006-411-120	471	C St	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
006-387-130	472	C St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
006-411-110	475	C St	\$425.52	\$ -	\$425.52	\$0.00	\$425.52

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-387-020	476	C St	\$851.04	\$ -	\$851.04	\$0.00	\$851.04
006-411-100	479	C St	\$992.88	\$ -	\$992.88	\$0.00	\$992.88
006-387-030	480	C St	\$661.92	\$ -	\$661.92	\$0.00	\$661.92
006-411-090	483	C St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
006-387-040	484	C St	\$520.08	\$ -	\$520.08	\$0.00	\$520.08
006-411-080	487	C St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-411-070	491	C St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
006-387-050	492	C St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-412-230	503	C St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-388-010	504	C St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
006-412-220	507	C St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-388-020	508	C St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-412-210	511	C St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
006-388-030	512	C St	\$1,276.56	\$ -	\$1,276.56	\$0.00	\$1,276.56
006-412-200	515	C St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-388-040	516	C St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
006-412-190	519	C St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-050	520	C St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-412-180	523	C St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-388-060	524	C St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
006-412-170	527	C St	\$236.40	\$ -	\$236.40	\$0.00	\$236.40
006-388-070	528	C St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
006-412-160	531	C St	\$709.20	\$ -	\$709.20	\$0.00	\$709.20
006-388-080	532	C St	\$756.48	\$ -	\$756.48	\$0.00	\$756.48
006-412-150	535	C St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-388-090	536	C St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-412-140	539	C St	\$94.56	\$ -	\$94.56	\$0.00	\$94.56
006-388-100	540	C St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-412-130	543	C St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-388-110	544	C St	\$756.48	\$ -	\$756.48	\$75.65	\$680.83
006-412-120	547	C St	\$236.40	\$ -	\$236.40	\$0.00	\$236.40
006-388-120	548	C St	\$236.40	\$ -	\$236.40	\$23.64	\$212.76
006-412-110	551	C St	\$189.12	\$ -	\$189.12	\$0.00	\$189.12
006-388-130	552	C St	\$472.80	\$ -	\$472.80	\$47.28	\$425.52
006-388-140	556	C St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
006-388-150	560	C St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-160	564	C St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
008-126-290	415	C St A	\$1,182.00	\$ -	\$1,182.00	\$0.00	\$1,182.00

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-126-300	417	C St A	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
008-126-310	419	C St A	\$992.88	\$ -	\$992.88	\$99.29	\$893.59
008-127-280	420	C St A	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
008-127-280	420	C St B	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
008-127-270	422	C St A	\$330.96	\$ -	\$330.96	\$33.10	\$297.86
008-127-270	422	C St B	\$1,040.16	\$ -	\$1,040.16	\$0.00	\$1,040.16
008-127-260	424	C St A	\$520.08	\$ -	\$520.08	\$0.00	\$520.08
008-127-260	424	C St B	\$472.80	\$ -	\$472.80	\$47.28	\$425.52
008-127-250	426	C St A	\$851.04	\$ -	\$851.04	\$85.10	\$765.94
008-127-250	426	C St B	\$945.60	\$ -	\$945.60	\$0.00	\$945.60
006-413-070	350	Clark Ave	\$520.08	\$ -	\$520.08	\$0.00	\$520.08
006-384-060	450	Clark Ave	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-384-070	550	Clark Ave	\$1,229.28	\$ -	\$1,229.28	\$122.93	\$1,106.35
006-381-040	560	Clark Ave	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
006-381-050	570	Clark Ave	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-381-060	580	Clark Ave	\$1,134.72	\$ -	\$1,134.72	\$0.00	\$1,134.72
006-381-070	Clark &	F St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
008-421-180	205	Collins Ave	\$ -	\$1,087.42	\$1,087.42	\$0.00	\$1,087.42
008-421-190	207	Collins Ave	\$ -	\$4,790.15	\$4,790.15	\$0.00	\$4,790.15
008-421-150	245	Collins Ave	\$ -	\$8,378.82	\$8,378.82	\$837.88	\$7,540.94
010-421-180	248	Collins Ave	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-421-160	480	Collins Ave	\$ -	\$1,800.34	\$1,800.34	\$180.03	\$1,620.30
010-421-200	500	Collins Ave	\$ -	\$2,403.50	\$2,403.50	\$0.00	\$2,403.50
010-421-190	530	Collins Ave	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-403-040	1000	Collins Ave	\$ -	\$1,732.08	\$1,732.08	\$173.21	\$1,558.87
008-403-020	1500	Collins Ave	\$ -	\$18,867.51	\$18,867.51	\$0.00	\$18,867.51
008-322-320	1 to 17	Colma Blvd	\$ -	\$4,863.47	\$4,863.47	\$0.00	\$4,863.47
008-322-550	2	Colma Blvd	\$ -	\$12,824.20	\$12,824.20	\$0.00	\$12,824.20
008-322-550	2	Colma Blvd	\$ -	\$936.43	\$936.43	\$93.64	\$842.79
008-322-470	19	Colma Blvd	\$ -	\$861.77	\$861.77	\$86.18	\$775.60
008-322-480	27-39	Colma Blvd	\$ -	\$1,134.81	\$1,134.81	\$113.48	\$1,021.33
008-322-480	41-53	Colma Blvd	\$ -	\$3,122.86	\$3,122.86	\$312.29	\$2,810.57
008-322-480	55-63	Colma Blvd	\$ -	\$870.30	\$870.30	\$0.00	\$870.30
008-322-290	65	Colma Blvd	\$ -	\$2,807.16	\$2,807.16	\$0.00	\$2,807.16
008-322-490	75	Colma Blvd	\$ -	\$793.51	\$793.51	\$79.35	\$714.16
008-322-270	81	Colma Blvd	\$ -	\$3,651.87	\$3,651.87	\$365.19	\$3,286.68
008-322-500	91	Colma Blvd	\$ -	\$7,226.94	\$7,226.94	\$722.69	\$6,504.25
008-322-500	91	Colma Blvd	\$ -	\$1,697.28	\$1,697.28	\$0.00	\$1,697.28

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-322-330	101	Colma Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
008-322-340	111	Colma Blvd	\$ -	\$11,490.80	\$11,490.80	\$1,149.08	\$10,341.72
008-322-340	115-119	Colma Blvd	\$ -	\$1,877.13	\$1,877.13	\$0.00	\$1,877.13
008-322-510	121-123	Colma Blvd	\$ -	\$767.92	\$767.92	\$0.00	\$767.92
008-322-560	200	Colma Blvd	\$ -	\$1,919.79	\$1,919.79	\$191.98	\$1,727.81
008-143-020	430	D St	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
008-127-160	433	D St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
008-143-030	434	D St	\$945.60	\$ -	\$945.60	\$0.00	\$945.60
008-127-150	435	D St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
008-143-060	436	D St	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
008-143-040	438	D St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
008-127-140	439	D St	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
008-143-050	442	D St	\$425.52	\$ -	\$425.52	\$0.00	\$425.52
008-127-240	443	D St	\$1,323.84	\$ -	\$1,323.84	\$0.00	\$1,323.84
008-143-070	448	D St	\$992.88	\$ -	\$992.88	\$99.29	\$893.59
008-143-080	452	D St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
008-127-230	455	D St	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
008-143-090	456	D St	\$378.24	\$ -	\$378.24	\$37.82	\$340.42
008-127-220	459	D St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-143-100	460	D St	\$992.88	\$ -	\$992.88	\$0.00	\$992.88
008-127-110	463	D St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-143-110	464	D St	\$1,371.12	\$ -	\$1,371.12	\$0.00	\$1,371.12
008-127-100	467	D St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
008-143-450	468	D St	\$1,229.28	\$ -	\$1,229.28	\$122.93	\$1,106.35
006-387-120	471	D St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
008-143-460	472	D St	\$1,134.72	\$ -	\$1,134.72	\$0.00	\$1,134.72
006-387-110	475	D St	\$236.40	\$ -	\$236.40	\$23.64	\$212.76
008-143-440	476	D St	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
006-387-100	479	D St	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
006-384-020	480	D St	\$1,465.68	\$ -	\$1,465.68	\$0.00	\$1,465.68
006-387-090	483	D St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
006-384-030	484	D St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-387-140	487	D St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-384-040	488	D St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
006-384-050	490	D St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
006-387-060	491	D St	\$1,985.76	\$ -	\$1,985.76	\$198.58	\$1,787.18
006-388-360	503	D St	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
006-388-350	507	D St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS D	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
006-388-340	511	D St	\$189.12	\$ -	\$189.12	\$0.00	\$189.12
006-388-330	515	D St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-320	519	D St	\$189.12	\$ -	\$189.12	\$0.00	\$189.12
006-388-310	523	D St	\$236.40	\$ -	\$236.40	\$0.00	\$236.40
006-388-300	527	D St	\$851.04	\$ -	\$851.04	\$0.00	\$851.04
006-388-290	531	D St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-280	535	D St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
006-388-270	539	D St	\$661.92	\$ -	\$661.92	\$66.19	\$595.73
006-388-260	543	D St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
006-388-250	547	D St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
006-388-240	551	D St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
006-388-230	555	D St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
006-388-220	559	D St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-210	563	D St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-388-200	567	D St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
006-388-190	571	D St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-388-180	575	D St	\$141.84	\$ -	\$141.84	\$0.00	\$141.84
006-388-170	579	D St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
008-143-310	401	E St	\$1,182.00	\$ -	\$1,182.00	\$118.20	\$1,063.80
008-143-320	415	E St	\$756.48	\$ -	\$756.48	\$75.65	\$680.83
008-143-320	417	E St	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
008-144-290	412-416	E St	\$2,553.12	\$ -	\$2,553.12	\$0.00	\$2,553.12
008-143-340	419	E St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-143-340	421	E St	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
008-143-350	423	E St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-143-350	425	E St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
008-143-360	427	E St	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
008-143-360	429	E St	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
008-143-180	435	E St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
008-143-160	441	E St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-144-120	444	E St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
008-143-250	445	E St	\$1,371.12	\$ -	\$1,371.12	\$0.00	\$1,371.12
008-144-100	448	E St	\$1,749.36	\$ -	\$1,749.36	\$0.00	\$1,749.36
008-143-270	455	E St	\$614.64	\$ -	\$614.64	\$0.00	\$614.64
008-144-090	460	E St	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
008-143-140	461	E St	\$756.48	\$ -	\$756.48	\$75.65	\$680.83
008-144-240	462	E St	\$1,040.16	\$ -	\$1,040.16	\$104.02	\$936.14
008-143-390	463	E St	\$992.88	\$ -	\$992.88	\$99.29	\$893.59

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-143-400	465	E St A	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
008-144-220	466	E St A	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
008-143-470	467	E St	\$709.20	\$ -	\$709.20	\$0.00	\$709.20
008-143-480	469	E St	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
008-143-420	471	E St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-381-030	478	E St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-384-080	483	E St	\$898.32	\$ -	\$898.32	\$0.00	\$898.32
006-381-040	490	E St	\$472.80	\$ -	\$472.80	\$0.00	\$472.80
008-144-110	446	E St	\$2,647.68	\$ -	\$2,647.68	\$0.00	\$2,647.68
008-143-280	449	E St	\$898.32	\$ -	\$898.32	\$89.83	\$808.49
008-144-230	464	E Street A	\$1,040.16	\$ -	\$1,040.16	\$0.00	\$1,040.16
008-143-400	465	E St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
008-144-220	466	E St	\$378.24	\$ -	\$378.24	\$37.82	\$340.42
008-322-520	1000	El Camino Real	\$898.32	\$ -	\$898.32	\$0.00	\$898.32
008-392-190	1150	El Camino Real	\$ -	\$665.53	\$665.53	\$66.55	\$598.97
011-341-720	1171	El Camino- On Hillside	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-392-240	1174	El Camino Real	\$ -	\$1,339.59	\$1,339.59	\$133.96	\$1,205.63
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-270	1188	El Camino Real	\$ -	\$664.00	\$0.00	\$0.00	\$0.00
008-392-070	1198	El Camino Real	\$ -	\$664.00	\$0.00	\$0.00	\$0.00
008-013-110	1199	El Camino Real	\$ -	\$664.00	\$0.00	\$0.00	\$0.00
008-421-120	1200	El Camino Real	\$ -	\$3,481.22	\$3,481.22	\$0.00	\$3,481.22
011-341-810	1201	El Camino Real	\$ -	\$1,339.59	\$1,339.59	\$0.00	\$1,339.59
008-421-040	1222	El Camino Real	\$ -	\$2,448.80	\$2,448.80	\$244.88	\$2,203.92
008-421-040	1232	El Camino Real	\$ -	\$1,254.26	\$1,254.26	\$0.00	\$1,254.26
008-421-050	1242	El Camino Real	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-341-850	1299	El Camino Real	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-422-040	1300	El Camino Real	\$ -	\$2,491.46	\$2,491.46	\$0.00	\$2,491.46
011-341-590	1301	El Camino Real	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-341-500	1361	El Camino Real	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-422-020	1370	El Camino Real	\$ -	\$1,569.96	\$1,569.96	\$157.00	\$1,412.97
010-422-020	1370	El Camino Real	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-422-020	1370	El Camino Real	\$ -	\$12,858.33	\$12,858.33	\$1,285.83	\$11,572.49
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-392-290	1180	El Camino Real	\$ -	\$596.00	\$0.00	\$0.00	\$0.00
008-144-150	417	F St	\$1,465.68	\$ -	\$1,465.68	\$146.57	\$1,319.11
008-144-270	419	F St	\$567.36	\$ -	\$567.36	\$0.00	\$567.36
008-144-260	421	F St	\$945.60	\$ -	\$945.60	\$0.00	\$945.60
008-144-180	429	F St	\$330.96	\$ -	\$0.00	\$0.00	\$0.00
008-144-190	433	F St	\$898.32	\$ -	\$898.32	\$0.00	\$898.32
008-144-200	437	F St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
008-144-210	439	F St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
008-144-210	441	F St	\$520.08	\$ -	\$520.08	\$0.00	\$520.08
011-341-110	540	F St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
006-388-540	601	F St	\$709.20	\$ -	\$0.00	\$0.00	\$0.00
006-388-400	609	F St	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
006-388-410	611	F St	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
006-388-420	613	F St	\$141.84	\$ -	\$141.84	\$14.18	\$127.66
006-388-430	615	F St	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
006-388-530	619	F St	\$472.80	\$ -	\$472.80	\$47.28	\$425.52
006-388-450	621	F St	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
006-388-460	623	F St	\$898.32	\$ -	\$898.32	\$0.00	\$898.32
006-388-460	625	F St	\$189.12	\$ -	\$189.12	\$0.00	\$189.12
006-388-580	627	F St	\$283.68	\$ -	\$283.68	\$28.37	\$255.31
006-388-600	629	F St	\$1,229.28	\$ -	\$1,229.28	\$0.00	\$1,229.28
008-144-200	435	F St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
006-388-580	627	F St A	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
006-388-610	1450	Hillside Blvd	\$2,742.24	\$ -	\$2,742.24	\$0.00	\$2,742.24
011-341-530	1500	Hillside Blvd	\$87.44	\$ -	\$0.00	\$0.00	\$0.00
011-341-740	1520	Hillside Blvd	\$1,087.44	\$ -	\$0.00	\$0.00	\$0.00
011-331-180	1601	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
011-341-400	1700	Hillside Blvd	\$ -	\$246,925.41	\$246,925.41	\$24,692.54	\$222,232.87
011-440-060	1701	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
011-015-010	1801	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
011-341-140	1900	Hillside Blvd	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
011-014-080	1901	Hillside Blvd	\$803.76	\$ -	\$803.76	\$0.00	\$803.76
011-014-110	1903-1905	Hillside Blvd	\$803.76	\$ -	\$803.76	\$80.38	\$723.38
011-440-040	2003	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
011-440-040	2005	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
011-440-030	2101	Hillside Blvd	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
011-154-090	2700	Hillside Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
011-154-090	2702	Hillside Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-154-100	2704	Hillside Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-154-100	2706	Hillside Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-154-110	2708	Hillside Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-154-110	2710	Hillside Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
008-322-080	3601	Junipero Serra Blvd	\$1,891.20	\$ -	\$1,891.20	\$189.12	\$1,702.08
008-373-240	4915	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-210	4925	Junipero Serra Blvd	\$ -	\$1,211.60	\$1,211.60	\$121.16	\$1,090.44
008-373-500	4927	Junipero Serra Blvd	\$ -	\$15,080.46	\$15,080.46	\$0.00	\$15,080.46
008-373-520	4929	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-520	4931	Junipero Serra Blvd	\$ -	\$5,989.26	\$5,989.26	\$598.93	\$5,390.34
008-373-520	4933	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-520	4935	Junipero Serra Blvd	\$ -	\$3,843.27	\$3,843.27	\$384.33	\$3,458.95
008-373-520	4937	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-510	4939/4943	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-520	4945	Junipero Serra Blvd	\$ -	\$1,177.47	\$1,177.47	\$117.75	\$1,059.72
008-373-530	5001	Junipero Serra Blvd	\$ -	\$26,586.96	\$26,586.96	\$2,658.70	\$23,928.26
008-373-440	5025	Junipero Serra Blvd	\$ -	\$22,201.24	\$22,201.24	\$2,220.12	\$19,981.12
008-373-380	5045	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
008-373-180	5075	Junipero Serra Blvd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-182-110	1427	Mission Rd	\$ -	\$708.19	\$708.19	\$70.82	\$637.37
010-182-130	1431	Mission Rd R	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-182-130	1433	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-182-040	1439	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-182-100	1445	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-182-100	1451	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-182-090	1455	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-182-100	1457	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
011-370-180	1500	Mission Rd	\$ -	\$2,909.55	\$2,909.55	\$290.95	\$2,618.59
010-182-080	1537	Mission Rd A	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
010-182-080	1537	Mission Rd B	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-182-080	1537	Mission Rd C	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-182-080	1537	Mission Rd D	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-142-080	1635	Mission Rd	\$ -	\$3,711.59	\$3,711.59	\$0.00	\$3,711.59
010-142-080	1655	Mission Rd	\$ -	\$1,843.00	\$1,843.00	\$0.00	\$1,843.00
010-142-070	1675	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-142-110	1681	Mission Rd	\$ -	\$1,279.86	\$1,279.86	\$127.99	\$1,151.87
010-142-050	1685	Mission Rd	\$ -	\$699.66	\$699.66	\$0.00	\$699.66
010-142-040	1707	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-142-030	1711	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-142-020	1715	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-142-100	1725	Mission Rd	\$ -	\$7,424.16	\$7,424.16	\$0.00	\$7,424.16
010-423-050	1755	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-423-040	1773	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-423-030	1787	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
103-190-080	7621	Mission St	\$425.52	\$ -	\$425.52	\$0.00	\$425.52
103-190-070	7623	Mission St	\$992.88	\$ -	\$992.88	\$0.00	\$992.88
103-190-060	7625	Mission St	\$330.96	\$ -	\$330.96	\$33.10	\$297.86
103-190-050	7627	Mission St	\$378.24	\$ -	\$378.24	\$0.00	\$378.24
008-126-190	7651	Mission St	\$94.56	\$ -	\$94.56	\$0.00	\$94.56
008-126-150	7685/7687	Mission St/El Camino Rea	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
008-127-010	7701	Mission St	\$661.92	\$ -	\$661.92	\$66.19	\$595.73
008-143-010	7741-7751	Mission St/El Camino Rea	\$1,843.92	\$ -	\$1,843.92	\$0.00	\$1,843.92
008-144-140	7801	Mission St	\$94.56	\$ -	\$94.56	\$0.00	\$94.56
010-142-080	1655	Mission Rd A	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-142-080	1655	Mission Rd B	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-142-080	1655	Mission Rd D	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-341-960	445	Serramonte Blvd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
011-341-330	475	Serramonte Blvd	\$ -	\$39,938.22	\$39,938.22	\$0.00	\$39,938.22
011-341-830	485	Serramonte Blvd	\$ -	\$5,434.59	\$5,434.59	\$543.46	\$4,891.13
008-392-140	600	Serramonte Blvd	\$ -	\$776.45	\$776.45	\$77.64	\$698.80
008-392-260	650	Serramonte Blvd	\$ -	\$17,465.46	\$17,465.46	\$0.00	\$17,465.46
008-373-200	700	Serramonte Blvd	\$ -	\$45,346.11	\$45,346.11	\$4,534.61	\$40,811.50
008-413-030	707-711	Serramonte Blvd	\$ -	\$18,827.45	\$18,827.45	\$0.00	\$18,827.45
008-374-040	775	Serramonte Blvd	\$ -	\$2,133.10	\$2,133.10	\$0.00	\$2,133.10
008-373-190	780	Serramonte Blvd	\$ -	\$5,768.41	\$5,768.41	\$0.00	\$5,768.41

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS D	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
008-374-050	785	Serramonte Blvd	\$ -	\$2,721.84	\$2,721.84	\$272.18	\$2,449.65
008-373-340	970	Serramonte Blvd	\$ -	\$11,139.64	\$11,139.64	\$1,113.96	\$10,025.68
008-373-550	990	Serramonte Blvd	\$ -	\$6,828.15	\$6,828.15	\$0.00	\$6,828.15
008-373-550	990	Serramonte Blvd	\$ -	\$10,134.78	\$10,134.78	\$1,013.48	\$9,121.30
008-373-550	990	Serramonte Blvd	\$ -	\$5,349.81	\$5,349.81	\$0.00	\$5,349.81
008-373-550	990	Serramonte Blvd	\$ -	\$1,373.72	\$1,373.72	\$0.00	\$1,373.72
008-374-020	999	Serramonte Blvd	\$ -	\$7,838.09	\$7,838.09	\$783.81	\$7,054.28
008-374-020	999	Serramonte Blvd	\$ -	\$2,832.76	\$2,832.76	\$0.00	\$2,832.76
011-420-010	301	HOFFMAN ST	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
011-420-150	302	HOFFMAN ST	\$709.20	\$ -	\$709.20	\$0.00	\$709.20
011-420-020	303	HOFFMAN ST	\$1,229.28	\$ -	\$1,229.28	\$0.00	\$1,229.28
011-420-160	304	HOFFMAN ST	\$520.08	\$ -	\$520.08	\$52.01	\$468.07
011-420-030	305	HOFFMAN CT	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
011-420-170	306	HOFFMAN ST	\$1,418.40	\$ -	\$1,418.40	\$141.84	\$1,276.56
011-420-040	307	HOFFMAN ST	\$472.80	\$ -	\$472.80	\$47.28	\$425.52
011-420-180	308	HOFFMAN ST	\$1,134.72	\$ -	\$1,134.72	\$113.47	\$1,021.25
011-420-050	309	HOFFMAN ST	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
011-420-060	311	HOFFMAN ST	\$614.64	\$ -	\$614.64	\$61.46	\$553.18
011-420-070	313	HOFFMAN ST	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
011-420-080	315	HOFFMAN ST	\$992.88	\$ -	\$992.88	\$0.00	\$992.88
011-420-120	316	HOFFMAN ST	\$1,418.40	\$ -	\$1,418.40	\$0.00	\$1,418.40
011-420-090	317	HOFFMAN ST	\$1,040.16	\$ -	\$1,040.16	\$0.00	\$1,040.16
011-420-130	318	HOFFMAN ST	\$425.52	\$ -	\$425.52	\$42.55	\$382.97
011-420-100	319	HOFFMAN ST	\$851.04	\$ -	\$851.04	\$0.00	\$851.04
011-420-140	320	HOFFMAN ST	\$709.20	\$ -	\$709.20	\$70.92	\$638.28
011-420-110	321	HOFFMAN ST	\$567.36	\$ -	\$567.36	\$56.74	\$510.62
008-125-400	435	B STREET	\$189.12	\$ -	\$189.12	\$18.91	\$170.21
008-125-390	437	B STREET	\$330.96	\$ -	\$330.96	\$33.10	\$297.86
008-125-380	439	B STREET	\$330.96	\$ -	\$330.96	\$0.00	\$330.96
008-125-420	429	B STREET	\$992.88	\$ -	\$992.88	\$99.29	\$893.59
008-125-430	431	B St	\$94.56	\$ -	\$94.56	\$9.46	\$85.10
008-125-440	433	B St	\$1,465.68	\$ -	\$1,465.68	\$0.00	\$1,465.68
008-127-300	429	D STREET	\$283.68	\$ -	\$283.68	\$0.00	\$283.68
008-127-290	431	D STREET	\$87.44	\$ -	\$87.44	\$8.74	\$78.70
010-460-560	1221	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-570	1223	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-580	1225	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-590	1227	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCS D	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-520	1229	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-530	1231	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-540	1233	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-420	1237	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-430	1239	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-440	1241	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-450	1243	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-380	1245	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-390	1247	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-400	1249	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-410	1251	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-330	1321	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-340	1323	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-350	1325	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-360	1327	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-370	1329	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-280	1331	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-290	1333	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-300	1335	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-550	1235	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-310	1337	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-320	1339	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-120	1341	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-130	1343	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-140	1345	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-150	1347	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-160	1349	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-070	1351	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-080	1353	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-090	1355	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-100	1357	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-110	1359	ISABELLE CIR	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-630	1263	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-620	1267	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-610	1271	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-600	1275	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-510	1279	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-500	1283	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2018-19**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before water conservation incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after water conservation incentive [(1)-(2)]
010-460-490	1287	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-480	1291	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-470	1295	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-460	1299	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-270	1303	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-260	1307	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-250	1311	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-240	1315	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-230	1319	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-220	1323	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-210	1327	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-200	1341	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-190	1345	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-180	1349	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-170	1353	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-060	1357	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-050	1361	Mission Rd	\$ -	\$664.00	\$664.00	\$66.40	\$597.60
010-460-040	1365	Mission Rd	\$ -	\$664.00	\$0.00	\$0.00	\$0.00
010-460-030	1369	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-020	1373	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
010-460-010	1377	Mission Rd	\$ -	\$664.00	\$664.00	\$0.00	\$664.00
			NSMCSD	SSF		Water Conservation Incentive	Final Parcel Charges
			\$166,966.48	\$731,959.04	\$883,326.48	\$57,385.95	\$825,940.53
Village Serramonte (Daly City Sub-Division Flows to SSF through Colma)							
177 Units	\$644/unit		-\$117,528.00	\$117,528.00			
TOTAL			NSMCSD	SSF	Final Parcel Charges		
			\$49,438.48	\$849,487.04			\$825,940.53



ATTACHMENT C - INQUIRIES AND PROTESTS LOG FY18-19						
No.	Inquiry/Protest	Date	Address	Reason for Inquiry	Response	Resolved/Pending
1	Phone Inquiry	5/29/2018	483 B St.	Need to know when to pay for the sewer charge bill	Through the Tax Roll of San Mateo County	Resolved
2	Phone Inquiry	5/30/2018	515 C St.	Asked if there will be any increase in sewer rate this year and when the bill should be paid	The pass-through rate of sewer service will be increased 8% for FY18-19 by NSMCSO. The sewer charge will be collected through the Tax Roll of San Mateo County	Resolved
3	Phone Inquiry/Letter *	5/31/2018 6/8/2018	446 E St.	Had a major water leak in Jan & Feb 2018 . Asked if Town can calculate the sewer charge based on water usage of other months rather than Jan & Feb 2018 when the leak occurred. Calwater credited the owner some money for that leak	Since the leak was recognized by Calwater, Town proposed to calculate the sewer charge based on Jan & Feb water usage for the previous three years instead of this year. The owner was happy about the proposed adjustment to the sewer charge	Resolved
4	Phone Inquiry	6/12/2018	990 Serramonte Boulevard	Asked about the percentage of sewer rate increase for this year, and commercial rates used for business properties	SSF sewer rates will be increased by 13% for FY18-19. Different rates are used for businesses including; light commercial, moderate commercial and restaurants	Resolved
5	Phone Inquiry	6/14/2018	1307 Mission Road	Asked why they did not get a water conservation incentive this year despite their low consumption of water	In order to be eligible for water incentive, the water usage of this year should be equal or less than the average of the prior three years. Their water amount this year was higher than the average of previous three years, so they were not eligible for water incentive this year.	Resolved

* The written protest is attached

California Water Service
341 North Delaware
San Mateo, CA 94401-18727

June 8, 2018

Re: 446 E Street, Colma

Ladies and/or gentlemen;

Due to the Sewer Rate Increase notice we received, I contacted the Colma Engineering Department and learned that the rates for our sewer re-assessment would be based upon water usage for the months of January and February 2018.

During that time we had some very high water bills due to undetected water leaks which began in December and peaked in January before we were notified. A notice was placed under the tenants' front mat, but they did not contact us. (Since that incident, we have requested a call from your office directly to handle water leakage issues.) We found and fixed the leak toward the end of January.

A technician from CalWater came out and noted that the meter was still creeping steadily. We searched again and discovered a second small leak. We fixed that right away.

As you can see from the enclosed water bill, CalWater acknowledged the incidents during those months and granted a credit of \$87.09 on the March bill.

I am writing to request that our 2018 re-assessment be based upon January & February average usage **for the previous three years** instead of 2018. This would more accurately represent common water usage for this property. Our tenants have been making a commendable effort in reducing their water consumption every month.

Thank you for your consideration.

Sincerely,

Mark & Susan Corbelli
(650) 201-6598



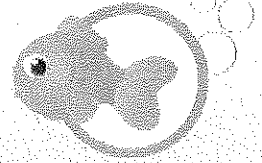
Account Number: 7445415904

Billing Date: 03/27/18

CUSTOMER MESSAGES

For text telephone (TTY) services, call 559-625-4889.

The State's prohibited uses of water remain in effect. Visit calwater.com/conservation for these restrictions and tools to help Cal Water customers reduce water use.



Service Address: 446 E St, Daly City, CA 94014



Cal Water services detail from 2/27/18 - 3/26/18

5/8" service charge	\$16.44
7.00 CCF at \$6.635 per CCF	\$46.45
5.00 CCF at \$7.144 per CCF	\$35.72
1.00 CCF at \$8.8508 per CCF	\$8.85
WRAM charges or credits	\$1.51
CPUC Fee	\$1.52
Other Charges & Credits	-\$0.18
Public Purpose Programs	\$2.65
Charges, Fees and Taxes Total	\$112.96

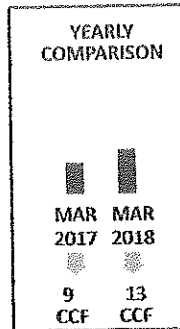
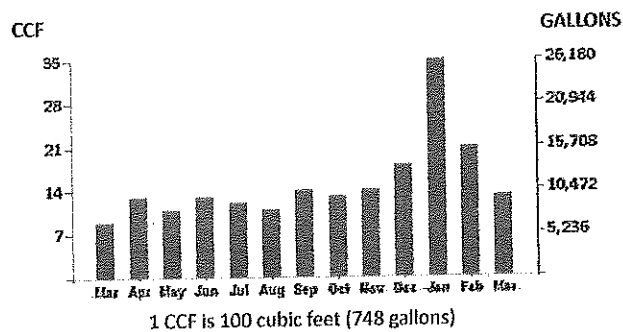


Conservation target*

Usage	13 CCF 9,724 Gallons	Target	14 CCF 10,472 Gallons		
Over-Target	0 CCF 0 Gallons	Under-Target	1 CCF 748 Gallons	Next Month's Target	13 CCF 9,724 Gallons

* The voluntary conservation target in your district is 10% compared to 2013. Exceeding this target does **not** impact your water bill, as drought surcharges were eliminated in 2016.

Water service detail



METER ID: 62142529

Current	Previous	Total Use
Date 03/26/18	Date 02/26/18	13 CCF/ 9,724 Gallons
Read 2263	Read 2250	

Next Scheduled Read Date: 04/26/18



Adjustments

Courtesy adjustment 03/08/2018	-\$87.09
Adjustment Details Total	-\$87.09



