

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

Wednesday, May 9, 2018

Closed Session – 6:00 p.m.

Regular Session – 7:00 p.m.

CLOSED SESSION – 6:00 PM

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

Agency Negotiators:	Brian Dossey, City Manager Austris Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association and Colma Communications/Records Association
Unrepresented Employees:	All

CALL TO ORDER – 7:00 PM

Mayor Raquel Gonzalez called the Regular Meeting of the City Council to order at 7:07 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Vice Mayor Joanne F. del Rosario, Council Members John Irish Goodwin, Diana Colvin and Helen Fiscaro were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Service Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Fiscaro moved to adopt the agenda; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

PRESENTATION

- The Mayor presented a proclamation in honor of Public Service Week in appreciation of Town staff and all public servants.
- Chief of Police Kirk Stratton introduced and swore in new Reserve Police Officer Josh Moreno.
- Administrative Services Director Pak Lin introduced new Interim Human Resources Manager Patrick Alvarez.
- Residents who participated in the National Mayor’s Challenge for Water Conservation were entered into a drawing to win two free tickets to the Town’s Holiday Party. The Mayor drew a name from a hat; resident Maureen O’Connor was selected as the winner.
- Outreach Manager Cory Wolbach gave an update on Get Us Moving, which is a partnership between SamTrans and the County of San Mateo.
- Rommel Medina and Maureen O’Connor presented the Colma Citizens’ Advisory Scholarship Winners.

There was a short break for refreshments from 8:00 p.m. to 8:15 p.m.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 8:16 p.m. Aditi Dhawan and Shalin Craig of the San Mateo County Tobacco Education Coalition made comments. The Mayor closed the public comment period at 8:22 p.m.

CONSENT CALENDAR

2. Motion to Accept the Minutes from the April 25, 2018 Regular Meeting.
3. Motion to Approve Report of Checks Paid for April 2018.

Action: Council Member Fiscaro moved to approve the Consent Calendar items #2 and #3; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

PUBLIC HEARING

4. DWELLING UNIT OCCUPANCY ORDINANCE

City Planner Michael Laughlin presented the staff report. Mayor Gonzalez opened the public hearing at 8:25 p.m. and seeing no one step forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fiscaro moved to introduce an Ordinance Amending Section 5.01.080 of the Colma Municipal Code Clarifying that a Dwelling Unit is Defined for Occupancy for No Fewer Than 30 Consecutive Days Pursuant to CEQA Guidelines 15378(b)(5), and waive a further reading of the ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

NEW BUSINESS

5. FY 2018-19 WATER CONSERVATION INCENTIVE PROGRAM

Director of Public Works Brad Donohue presented the staff report. Mayor Gonzalez opened the public comment period at 8:40 p.m. Residents Maureen O'Connor and Pat Hatfield made comments. The Mayor closed the public comment period at 8:50 p.m. Council discussion followed.

Action: Council Member Goodwin moved to Adopt a Resolution Establishing the Authorities Subsidy at \$56,285 for the Water Conservation Incentive Program in Fiscal Year 2018-19; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
	5	0			

COUNCIL CALENDARING

The next Regular City Council Meetings will be on Wednesday, May 23, 2018 at 7:00 p.m. and Wednesday, June 13, 2018 at 7:00 p.m.

REPORTS

Raquel Gonzalez
Orangetheory Ribbon Cutting, 5/4/18

Helen Fiscaro
Orangetheory Ribbon Cutting, 5/4/18

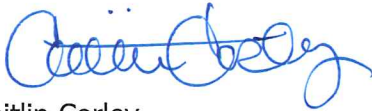
City Manager Brian Dossey gave a report on the following topics:

- Family Field Day at T.R. Pollicita – Saturday, May 12, 2018
- Guy Buy Back with Daly City – Saturday, May 12, 2018
- Volunteer Appreciation Lunch – Monday, May 14, 2018
- Thanks for Taking Our Hand Luncheon – Wednesday, May 16, 2018
- Jefferson Elementary Students of the Year – Friday, May 18, 2018
- Town Wide Clean Up Day – Saturday, May 19, 2018
- The Colma Police Department received an excellent review in a Department of Justice audit; Dispatch Supervisor Amanda Velasquez was instrumental in the process.
- Sergeant Seevers, Detective Rosset and Officers Grant, Francisco and Guerrero received commendations on their help in response to the YouTube shooting last month.
- Dispatcher Thelma Coffey received a commendation for providing exceptional help to a citizen who came into the police department.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 8:56 p.m.

Respectfully submitted,



Caitlin Corley
City Clerk