

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

Wednesday, October 24, 2018

CLOSED SESSION – 5:30 PM

1. **In Closed Session Under Government Code § 54956.9(d)**, CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Number of Cases: 1

CALL TO ORDER – 7:00 PM

Mayor Raquel Gonzalez called the meeting to order at 7:00 p.m.

Council Present – Mayor Raquel “Rae” Gonzalez, Council Member John Irish Goodwin and Council Member Helen Fiscaro were present. Vice Mayor Joanne F. del Rosario and Council Member Diana Colvin were absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Police Chief Kirk Stratton, and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Gonzalez requested to switch the order of New Business items #7 and #8, and discuss item #8 first followed by #7. The Mayor asked for a motion to adopt the agenda with changes.

Action: Council Member Fiscaro moved to adopt the agenda with changes; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
	3	0			

REPORT FROM CLOSED SESSION

Mayor Gonzalez announced that no action had been taken at the closed session.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:02 p.m. and seeing no one come forward to speak, closed the public comment period.

CONSENT CALENDAR

2. Motion to Accept the Minutes from the October 10, 2018 Regular Meeting.

3. Motion to Adopt an Ordinance Amending the Colma Municipal Code to Add Subchapter 5.20 Relating to Public Trees (second reading).
4. Motion to Adopt a Resolution Authorizing a Change Order for the Town Hall Addition and Renovation Project, Phase V, Furniture, Fixtures & Equipment Contract with Resource Design Interiors "RDI" for Additional Furniture and Furniture Related Items.
5. Motion to Adopt a Resolution Amending Subchapter 4.02 of the Colma Administrative Code, Relating to the Town's Investment Policy.
6. Motion to Adopt a Resolution Amending the 2018-2019 Budget to Increase the Budget for Capital Improvement Project #988 for Police Department Dispatch Furniture Upgrades to \$56,371 and Utilize \$6,371 in Available Reserve Balance in the Capital Improvement Fund (Fund 31).

Action: Council Member Fiscaro moved to approve the Consent Calendar items #2 through 6; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
	3	0			

NEW BUSINESS

8. UNFUNDED LIABILITY

Administrative Services Director Pak Lin presented the staff report. Mayor Gonzalez opened the public comment period at 7:13 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Approve the 2018 Unfunded Liabilities Funding Strategy; the motion was seconded by Council Member Goodwin carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
	3	0			

Action: Council Member Fiscaro moved to Adopt a Resolution Amending the 2018-2019 Budget to Pay a Not to Exceed Amount of \$1.05 Million to CalPERS, \$1.0 Million to the PARS Pension Trust, Designate \$650,000 in the Accrued Leave Liability Reserve, and Reduce The Budget Stabilization Reserve to \$12.0 Million; the motion was seconded by Council Member Goodwin carried by the following vote

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
	3	0			

7. **RESERVE POLICY**

Administrative Services Director Pak Lin presented the staff report. Mayor Gonzalez opened the public comment period at 7:20 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Amending Colma Administrative Code Subchapter 4.01, Relating to the Reserve Policy; the motion was seconded by Council Member Goodwin carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel Gonzalez, Mayor	✓				
Joanne F. del Rosario					✓
John Irish Goodwin	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
	3	0			

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, November 14, 2018 at 7:00 p.m. in the Council Chamber.

REPORTS

Raquel Gonzalez

Success Summit, 9/28/18

City Manager Brian Dossey gave a report on the following topics:

- The Planning Department distributed pamphlets regarding our new smoking ordinance to Town businesses.
- There will be a Creekside Villas Community Meeting on Thursday, October 25, 2018 to discuss resident concerns, as well as offer updates from the Police Department, Recreation Services and Public Works Department.
- The Take My Hand fundraiser for the North Peninsula Food Pantry and Dining Center of Daly City will be on Friday, October 26, 2018.

- The Colma Dia de los Muertos Festival will be on Sunday, October 28, 2018.
- Council Member Fiscaro, City Manager Brian Dossey, and Public Works Director Brad Donohue will attend a November 14, 2018 meeting to provide additional input on the development of a San Mateo County Flood & Shoreline Protection Agency.

ADJOURNMENT

Mayor Gonzalez adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Caitlin Corley
City Clerk