

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

Wednesday, December 12, 2018

CALL TO ORDER – 7:00 PM

Mayor Joanne F. del Rosario called the meeting to order at 7:05 p.m.

Council Present – Vice Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fisicaro and Raquel Gonzalez were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Police Chief Kirk Stratton and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Colvin moved to adopt the agenda; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	5	0			

PRESENTATIONS

- Commander Sherwin Lum introduced and swore in new Reserve Police Officer Luis Miguel Melendrez.
- Commander Sherwin Lum introduced and swore in new Police Officer Joshua Moreno.
- Mayor del Rosario presented a Proclamation in honor of Former Daly City Council Member Judith Christensen.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:18 p.m. and seeing no one come forward, she closed the public comment period.

CONSENT CALENDAR

Council Member Fisicaro requested that #8 be pulled from the Consent Calendar and discussed immediately following.

1. Motion to Adopt a Resolution Declaring the Results of the General Municipal Election Held on November 6, 2018, and Such Other Matters as Provided by Law.
2. Motion to Accept the Minutes from the November 28, 2018 Regular Meeting.
3. Motion to Accept the Minutes from the December 4, 2018 Special Meeting.
4. Motion to Approve Report of Checks Paid November 2018.
5. Motion to Adopt a Resolution Approving a Memorandum of Understanding Between the Colma Fire Protection District and the Town of Colma, Articulating the Responsibilities of the Town of Colma And Colma Fire Protection District in Preparing for and Responding to Disasters.
6. Motion to Adopt a Resolution Approving a Contract for Janitorial Maintenance Services with Bay Contract Maintenance, Inc.
7. Motion Accepting the Development Impact Fee Report for Fiscal Year Ending June 30, 2018 and Authorizing a Copy to Be Posted on the Town’s Website.
8. [Pulled from Consent Calendar]

Action: Council Member Colvin moved to approve the Consent Calendar items #1 through 7; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓		Item #5 Only		
Raquel Gonzalez	✓				
	5	0			

8. Council Member Fisicaro requested that language be added to Section 1b of the agreement stating that HEART may withdraw funds with preapproval of the Town, shall give notice of what the funds are to be used for and shall allow the Town to reject any proposed use of the funds.

Action: Council Member Fisicaro moved to Adopt a Resolution Authorizing the City Manager to Execute an Agreement with Housing Endowment and Regional Trust of San Mateo County (HEART) for the Town to Lend its Uncommitted Housing Funds to HEART with the requested changes to the agreement; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	5	0			

NEW BUSINESS

9. COUNCIL COMMITTEE ASSIGNMENTS

City Clerk Caitlin Corley presented the staff report. Mayor del Rosario opened the public comment period at 7:24 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed. Below is the list of 2019 Committee Assignments that the Council discussed and proposed:

Committee Name	2019 Primary	2019 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fiscaro	
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Colvin	Goodwin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo County Council of Cities (MONTHLY DINNER AND MEETING)	del Rosario is the voting representative	All Council Members can attend
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	del Rosario	All other Council Members
City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	del Rosario	Goodwin
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Colvin	
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Goodwin	Gonzalez
Peninsula Clean Energy Board of Directors (MEETS 4 TH THURSDAY, 6:30PM AT THE COUNTY OFFICE OF EDUCATION BUILDING IN REDWOOD CITY)	Gonzalez	del Rosario

Action: Council Member Fiscaro moved to Approve Committee Assignments and Grant to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Vice Mayor Goodwin.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

10. **COUNCIL OF CITIES AND CITY SELECTION**

City Clerk Caitlin Corley presented the staff report. Mayor del Rosario opened the public comment period at 7:28 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Confirm Designation of the Mayor as the Voting Member for the Council of Cities, Designate an Alternate Voting Member, and Give the Voting Member Discretion on Any and All Matters to be Considered; the motion was seconded by Vice Mayor Goodwin.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

STUDY SESSION

1. **COST OF SERVICE**

Administrative Services Director Pak Lin and Brad Donohue presented the staff report. Mayor del Rosario opened the public comment period at 8:22 p.m. Residents Thom and Liz Taylor made comments. The Mayor closed the public hearing at 8:34 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The Regular City Council Meeting on Wednesday, December 26, 2018 will be cancelled.

The next Regular City Council Meeting will be on Wednesday, January 9, 2019 at 7:00 p.m. in the Council Chamber.

REPORTS

Helen Fisicaro

Colma Creek Committee Meeting, 12/11/18

City Manager Brian Dossey gave a report on the following topics:

- Colma will host the annual December Council of Cities Dinner on Friday, December 14, 2018.
- Happy holidays and happy new year!

ADJOURNMENT

Mayor del Rosario adjourned the meeting at 8:38 p.m. in memory of Ruby Paniagua, long time resident and mother of Council Member Raquel Gonzalez.

Respectfully submitted,

Caitlin Corley
City Clerk