

**MINUTES  
SPECIAL MEETING**

City Council of the Town of Colma  
Town Hall Council Chamber, 1198 El Camino Real  
Colma, CA 94014

**Monday, February 11, 2019**

**6:00 PM**

**CALL TO ORDER**

Mayor Joanne F. del Rosario called the meeting to order at 6:03 p.m.

Council Present –Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fiscaro and Raquel Gonzalez were all present.

Staff Present – City Manager Brian Dossey, Police Chief Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Assistant City Attorney Amanda Charne, City Clerk Caitlin Corley and Recreation Services Manager Cynthia Morquecho were in attendance.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member Fiscaro moved to adopt the agenda; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

| Name                         | Voting |    | Present, Not Voting |                   | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
|                              | Aye    | No | Abstain             | Not Participating |        |
| Joanne F. del Rosario, Mayor | ✓      |    |                     |                   |        |
| John Irish Goodwin           | ✓      |    |                     |                   |        |
| Diana Colvin                 | ✓      |    |                     |                   |        |
| Helen Fiscaro                | ✓      |    |                     |                   |        |
| Raquel Gonzalez              | ✓      |    |                     |                   |        |
|                              | 5      | 0  |                     |                   |        |

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the January 23, 2019 Regular Meeting.
2. Motion to Approve Report of Checks Paid for January 2019.
3. Motion to Accept Work Performed by Resource Design Interiors on Phase 5 of the Town Hall Project as Complete and Authorize the Director of Public Works to File a Notice of Completion with the County Recorder’s Office and Make the Final Payment to Resource Design Interiors in Accordance with State Prompt Payment Laws.
4. Motion Accepting the Work Described in “Agreement for Completion of Public Improvements for the Colma Estates” and Directing B Street Colma LLC to File a Notice of Completion with the County Recorder’s Office.

**Action:** Council Member Fiscaro moved to approve the Consent Calendar items #1 through 4; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name                         | Voting |    | Present, Not Voting |                   | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
|                              | Aye    | No | Abstain             | Not Participating |        |
| Joanne F. del Rosario, Mayor | ✓      |    |                     |                   |        |
| John Irish Goodwin           | ✓      |    |                     |                   |        |
| Diana Colvin                 | ✓      |    |                     |                   |        |
| Helen Fisicaro               | ✓      |    |                     |                   |        |
| Raquel Gonzalez              | ✓      |    |                     |                   |        |
|                              | 5      | 0  |                     |                   |        |

**STUDY SESSION**

**5. FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Assistant City Attorney Amanda Charne stated that because Vice Mayor Goodwin has a potential conflict of interest regarding the Mission Road Bicycle and Pedestrian Improvement Program (903), he should recuse himself if the Council had any substantive discussion of the project.

City Manager Brian Dossey, Administrative Services Director Pak Lin and Director of Public Works Brad Donohue presented the staff report. Mayor del Rosario opened the public comment period at 7:47 p.m. and seeing no one come forward to speak, closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

**ADJOURNMENT**

Mayor del Rosario adjourned the meeting at 8:24 p.m. in memory of Shirley Hill, long time resident; Galileo Lopez, longtime resident; and Kathleen Freschet, mother of San Mateo Vice Mayor Maureen Freschet.

Respectfully submitted,

Caitlin Corley  
City Clerk