

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Town Hall Council Chamber, 1198 El Camino Real  
Colma, CA 94014

**Wednesday, February 27, 2019**

**5:00 PM – CLOSED SESSION**

**6:00 PM – STATE OF THE CITY**

**7:00 PM – REGULAR SESSION**

**CLOSED SESSION – 5:00 PM**

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Agency Negotiators:	Brian Dossey, City Manager Pak Lin, Administrative Services Director Austris Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association and Colma Communications/Records Association
Unrepresented Employees:	All

**STATE OF THE CITY – 6:00 PM**

Mayor del Rosario called the meeting to order at 6:06 p.m. She gave her State of the City Address. She called for a break for coffee and cake at 6:28 p.m.

**CALL TO ORDER – 7:00 PM**

Mayor Joanne F. del Rosario called the meeting back to order at 7:03 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fisicaro and Raquel Gonzalez were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Recreation Manager Cynthia Morquecho, City Clerk Caitlin Corley, and Administrative Technician Lia Vang were in attendance.

**REPORT FROM CLOSED SESSION**

Mayor del Rosario announced that no action had been taken at the closed session.

**ADOPTION OF THE AGENDA**

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to adopt the agenda.

**Action:** Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	5	0			

**PRESENTATIONS**

- Recreation Manager Cynthia Morquecho introduced new Recreation Leader Aidan Gonzalez.
- Larry Patterson and Jim Porter gave a presentation on the proposed County-wide Flood & Sea Level Rise Resiliency Agency.
- Mayor del Rosario presented a Proclamation in honor of Black History Month.

**PUBLIC COMMENTS**

Mayor del Rosario opened the public comment period at 7:25 p.m. President of the Colma Historical Association Maureen O'Connor gave an update on the Colma Historical Association activities in 2018. The Mayor closed the public comment period at 7:32 p.m.

**CONSENT CALENDAR**

2. Motion to Accept the Minutes from the February 6, 2019 Special Meeting.
3. Motion to Accept the Minutes from the February 11, 2019 Special Meeting.
4. Motion to Adopt a Resolution Approving Contracts with Placeworks, MIG, Dudek, Kittelson and Associates, and CSDA Design Group For On-Call Environmental Services for 2019-2024.
5. Motion to Adopt a Resolution Approving Contracts with Placeworks, Kittelson and Associates, and CSDA Design Group for General Plan Services.
6. Motion Accepting the Fiscal Year 2018-19 Mid-Year Investment Report Through December 31, 2018.
7. Motion Accepting the Fiscal Year 2018-19 Mid-Year Financial Report Through December 31, 2018 and Authorizing a Copy to be Posted on the Town's Website.

**Action:** Council Member Colvin moved to approve the Consent Calendar items #2 through 7; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
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**PUBLIC HEARING**

**8. MULTI-UNIT HOUSING SMOKING ORDINANCE**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 7:37 p.m. Residents Jennifer Falcon and Lisa Sirianni, citizen Jennifer Awa, Smitha Gudavajhala of the Tobacco Education Coalition, and Stephanie Balon of the Filipino Mental Health Initiative made comments. Mayor del Rosario closed the public comment period at 7:48 pm

**Action:** Vice Mayor John Irish Goodwin made a motion to Introduce an Ordinance Amending Subchapter 2.08 to the Colma Municipal Code, Relating to Multi-Unit Smoking Control and Determining Such Action to be Categorically Exempt from Environmental Review Pursuant to CEQA Guidelines 15061(b)(3) and 15308, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Diana Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

**9. 2019 FEE SCHEDULE UPDATE**

Director of Public Works Brad Donohue and City Attorney Chris Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:06 p.m. and seeing no one come forward to speak, she closed it. Colma Business Owner Gisella Gonzalez commented after public comment period closed.

**Action:** Council Member Fiscaro made a motion to Resolution of the City Council of the Town of Colma Adopting a Master Fee Schedule and Authorizing Removal of Duplicative or Inconsistent Fees and Charges of the Colma Administrative Code and Taking Other Actions Relating Thereto; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

**Action:** Council Member Fiscaro made a motion to Introduce an Ordinance Authorizing Removal of Inconsistent Fees and Charges of the Colma Municipal Code as Set Forth in the Master Fee Schedule and Taking Other Actions Relating Thereto, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

## NEW BUSINESS

### 10. HOLIDAY EVENT AND TOWN PICNIC

Recreation Manager Cynthia Morquecho presented the staff report. Mayor del Rosario opened the public comment period at 8:50 p.m. and seeing no one come forward to speak, she closed it.

**Action:** Council Member Gonzalez made a motion to Plan and Coordinate an Adult Holiday Event at the South San Francisco Conference Center on December 14, 2019; to Determine the Guest List for the Adult Holiday Event; to Set the Participation Fee for the Adult Holiday Event at \$15 for Adults and \$10 for Seniors and Disabled; and, to Plan and Coordinate the Annual Town Picnic for September 7, 2019; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

## COUNCIL CALENDARING

There will be a Special Meeting for the Sterling park Playground Ribbon Cutting on Thursday, February 28, 2019 at 5:00 pm at the Sterling Park Recreation Center.

The next Regular Meetings will be on Wednesday, March 13, 2019 and Wednesday, March 27, 2019 in the Council Chamber.

## REPORTS

City Manager Brian Dossey gave a report on the following topics:

1. The Town of Colma is officially a Tree City.
2. Town of Colma did not get selected for a Sustainable San Mateo County Award.

**ADJOURNMENT**

Mayor del Rosario adjourned the meeting at 8:56 p.m.

Respectfully submitted,

Caitlin Corley  
City Clerk