



TOWN OF COLMA

Town Hall, 1198 El Camino Real
Colma, California 94014

Landscape Maintenance Services RFP
Request for Information

ADDENDUM # 1

April 12, 2019

Addendum Acknowledgement Receipt Shall Become a Part of the RFP

This Addendum is hereby made a part of the Request for Proposals (RFP) of the above referenced project. Please acknowledge receipt of this Addendum and return a signed copy with your Proposal.

1. Is the contractor required to pay for traffic control permits?

The contractor is required to implement traffic control in accordance with current Caltrans/CAMUTCD standards and as identified in Exhibit E; and Section IV (pages 9, 10) of the RFP.

For Work within the Town's right-of-way, the Town will waive the fees for the encroachment permit. For work on El Camino Real, the contractor shall obtain a double permit from Caltrans. The Town will reimburse fees for the Caltrans encroachment permit.

2. Please confirm that fertilizer costs are outside of the scope of work.

Yes. The Town will pay for the material cost. Please see Exhibit A-2.

3. Is turf aeration included in the base maintenance price?

The cost for aerating lawns is included in the annual services. Please see Part B of the Pricing Form (Exhibit D).

4. What is the extent of the areas that will need to be watered by hand?

There are two small areas (1) landscape strip between the street and parking area on Colma Blvd. (north side, near ECR), and (2) pork chop island at the intersection of Collins Ave-Serramonte Blvd

that need to be watered by hand. The contractor will have to source the water from either the Corp Yard or any other acceptable location in Town.

5. Are any irrigation repairs included in scope?

Yes. Please see Exhibit A-2. The Town will pay for irrigation repairs.

6. How many flats of annual color are installed annually?

Approximately 10 flats.

7. What is the total irrigation controller count?

Approximately 20 controllers that include a few solar controllers.

8. Is rodent control included in the base maintenance price?

Yes. Please see item 23 on the pricing form, Exhibit D.

9. Are there any changes in the areas of services from the previous contract?

Some of the changes include landscaping recently installed at the new Town Hall campus (the Old Town hall addition and annex were demolished and the campus was reconstructed); the median lawn on Lawndale Blvd and El Camino Real is no longer active/irrigated because of State water restrictions; clarifications and updates to the scope (see item 6, Exhibit A-2) for rodent control (setting traps); sidewalk and roadside weed control; weed control west side shoulder of JSB; trimming overgrowth on Lawndale, Colma and Serramonte; trash removal; rain gardens/bio-retention areas on Hillside Blvd and Town Hall; etc.

10. Is there a map of the entire town that denotes each area requiring service that you can provide to us?

We don't have a Town map for this RFP, but the picture exhibit (Exhibit A-2) identifies various areas and provides some details on the services required.

11. Are proposed changes allowed in redline form to Exhibit F, the sample contract?

If you are concerned about not being able to meet the requirements specified in the sample contract, you can submit redlines for Town's review prior to submitting the RFP. This way, we can clarify what changes would be acceptable to the Town and vice versa, before we go through with the proposal review and evaluation process.

12. Request for Mandatory Pre-Proposal Meeting Sign-in Sheet.

Sign-in Sheet is attached.

ADDENDUM ACKNOWLEDGEMENT

Proposer acknowledges receipt of this addendum, which shall be attached to the proposal.

CONTRACTOR'S REPRESENTATIVE

DATE

THIS DOCUMENT SHALL BECOME A PART OF THE RFP

END OF ADDENDUM NO. 1



Landscape Maintenance Services - Town of Colma

Pre-Proposal Meeting Sign-In Sheet

April 8th, 2019 - 10:00 A.M.

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