

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

Wednesday, April 10, 2019

7:00 PM

CALL TO ORDER

Mayor Joanne F. del Rosario called the meeting back to order at 7:02 p.m.

Council Present –Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fisicaro and Raquel Gonzalez were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Recreation Manager Cynthia Morquecho, City Clerk Caitlin Corley, Police Sergeant Dawn Marchetti and Associate Planner Jonathan Kwan were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Gonzalez moved to adopt the agenda; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	5	0			

PRESENTATIONS

- Chief Kirk Stratton recognized Sergeant Dawn Marchetti for her Peninsula Council of Lions Clubs Police and Fire Award.
- Mayor recognized outgoing Recreation Manager Cynthia Morquecho for her service to the Town. They presented her with a proclamation, plant and a copy of the Colma historical film, as one of Cynthia’s first major projects in Colma was the 90th Anniversary Celebration.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:12 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the March 27, 2019 Regular Meeting.
2. Motion to Accept Report of Check Paid for March 2019.
3. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the First Quarter of 2019.
4. Motion to Adopt a Resolution to Accept Work Performed by VAS Security, DBA Edgeworth Integration, LLC, for the Town’s Access Control System Project and Authorize the Director of Public Works to File a Notice of Completion with the County Recorder’s Office and Make the Final Payment to Edgeworth Integration, LLC in Accordance with State Prompt Payment Laws.
5. Motion to Adopt a Resolution Adopting Road Maintenance and Rehabilitation Account (RMRA) Project List for Fiscal Year 2019-2020 Funded by SB 1: the Road Repair and Accountability Act of 2017.
6. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute an Agreement with Fehr & Peers in the Amount of \$199,108.09 for the El Camino Real Bicycle and Pedestrian Improvement Plan.
7. Motion to Adopt a Resolution Increasing Salaries for Recreation Leader Positions, and Increasing Salaries for Facility Attendant Positions.

Action: Council Member Colvin moved to approve the Consent Calendar items #1 through #7; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓			Item #7 only	
	5	0			

NEW BUSINESS

8. APPROVAL OF MEMORANDUMS OF UNDERSTANDING AND COST OF LIVING INCREASES

City Manager Brian Dossey presented the staff report. Mayor del Rosario opened the public hearing at 7:17 p.m. and seeing no one come forward to speak, she closed the public comment period.

Action: Vice Mayor Goodwin made a motion to Adopt a Resolution Approving Memorandum of Understanding Between the Town of Colma and the Colma Peace Officers Association for the Period of April 7, 2019 to June 30, 2022; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

Action: Council Member Gonzalez made a motion to Adopt a Resolution Approving Memorandum of Understanding Between the Town of Colma and the Colma Police Communication/Records Association for the Period of April 7, 2019 to June 30, 2022; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

Action: Council Member Colvin made a motion to Adopt a Resolution Approving Cost of Living Salary Increases for Certain Unrepresented Employees and Modifying the Town's Salary Schedule; the motion was seconded by Vice Mayor John Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	5	0			

Action: Council Member Fiscaro made a motion to Adopt a Resolution Amending Subchapter 3.02 and 3.06 of the Colma Administrative Code, Relating to Retention Pay and Sick Leave; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	5	0			

STUDY SESSION

9. GREEN INFRASTRUCTURE STUDY SESSION

Associate Planner Jonathan Kwan presented the staff report. Mayor del Rosario opened the public hearing at 7:39 p.m. and seeing no one come forward to speak, she closed the public comment period.

This item was for discussion only; no action was taken at this meeting.

10. FY 2019-20 BUDGET STUDY SESSION

City Manager Brian Dossey and Administrative Services Director Pak Lin presented the staff report. Mayor del Rosario opened the public hearing at 9:36 p.m. and seeing no one come forward to speak, she closed the public comment period.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular Meeting will be on Wednesday, April 24, 2019 at 7:00PM in the Town Hall Council Chamber.

REPORTS

There were no Council reports.

City Manager Brian Dossey gave a report on the following topics:

- The C.A.P.E. Program has resulted in 11 residents become CERT certified; these residents will be recognized at the Regular City Council Meeting on April 24, 2019.
- The Town’s annual Eggstravaganza will be on Saturday, April 20, 2019
- Colma is hosting a North San Mateo County Mayors Lunch on Friday, April 12, 2019.
- The Town will be hosting a meeting with cemetery representatives to discuss recycled water.
- In the first quarter of the year Colma ranked 7th in the county for number of arrests.

ADJOURNMENT

Mayor del Rosario adjourned the regular session at 9:44 p.m. in memory of Deborah Lee, wife of Ed Lee of Lucky Chances.

Respectfully submitted,

Caitlin Corley
City Clerk