

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

Wednesday, May 8, 2019

7:00 PM

CALL TO ORDER

Vice Mayor John Irish Goodwin called the meeting to order at 7:03 p.m.

Council Present – Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fiscaro and Raquel Gonzalez were present. Mayor Joanne F. del Rosario was absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Police Chief Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Vice Mayor Goodwin asked if there were any changes to the agenda; none were requested. The Vice Mayor asked for a motion to adopt the agenda.

Action: Council Member Colvin moved to adopt the agenda; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	4	0			

PRESENTATIONS

- Vice Mayor Goodwin presented a proclamation in honor of National Mental Health Awareness Month.
- To encourage responsible use of our precious resources, the Town of Colma joined in the National Mayor’s Challenge for Water Conservation, which took place during the month of April. As an incentive, residents who participated were entered into a drawing to win two free tickets to the Town’s Holiday Party. Resident Alice Letcavage was the raffle winner!
- Rommel Medina and Maureen O’Connor presented the Colma Citizens’ Advisory Scholarship Winners:

Gabriel Gutierrez
Cody Joseph Miller
Stephanie Lynn Quitevis
Giovann Pierre Fox
Aiden Gregory Galli
Gabriel Bonifacio Pacis

Luke Lazaro
 Kathleen Garrett
 Tatiana Yamileth Pulido Gomez
 Hannah Danielle Balton
 Aura Orozco-Funetes
 Miguel Mesina Roque
 Sarah Yoa
 Micah Dela Cruz
 Leonardo Navarro

There was a brief break for refreshments from 7:35 p.m. to 7:55 p.m.

PUBLIC COMMENTS

Vice Mayor Goodwin opened the public comment period at 7:55 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the April 24, 2019 Regular Meeting.
2. Motion to Approve Report of Checks Paid for April 2019.
3. Motion to Adopt an Ordinance Repealing Sections 4.02.020(c) and 4.02.040 and Adding Chapter 4.15 to the Town of Colma Municipal Code, Imposing Regulations on Sidewalk Vending in Compliance with Senate Bill 946 and Determining Such Action to be Categorically Exempt from Environmental Review Pursuant to CEQA Guidelines 15378(a) and 15061(b)(3) (second reading).
4. Motion to Adopt a Resolution Adopting a Program to Manage Polychlorinated Biphenyls (PCBS) in Building Materials During the Demolition of Certain Buildings, Pursuant to Section 15308 of the California Environmental Quality Act (CEQA).
5. Motion to Adopt a Resolution Approving in Form an Encroachment Agreement and Authorizing the City Manager to Execute Such Agreements.

Action: Council Member Gonzalez moved to approve the Consent Calendar items #1 through #5; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
	4	0			

PUBLIC HEARING

6. MASTER FEE SCHEDULE

City Attorney Christopher Diaz presented the staff report. Vice Mayor Goodwin opened the public hearing at 7:55 p.m. and seeing no one come forward to speak, he closed the public heading. Council discussion followed.

Action: Council Member Gonzalez made a Motion to Adopt a Resolution of the City Council of the Town of Colma Deleting Reference to Fees and Charges Contained in the Colma Administrative Code to Consolidate Such Fees and Charges Within the Adopted Master Fee Schedule and Taking Other Actions Relating Thereto; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	4	0			

Action: Council Member Gonzalez made Introduce an Ordinance Deleting Reference to Fees and Charges Contained in the Colma Municipal Code to Consolidate Such Fees and Charges Within the Adopted Master Fee Schedule and Taking Other Actions Relating Thereto, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	4	0			

NEW BUSINESS

7. WATER CONSERVATION INCENTIVE PROGRAM

Director of Public Works Brad Donohue presented the staff report. Vice Mayor Goodwin opened the public comment period at 8:04 p.m. and seeing no one come forward to speak, he closed the public heading. Council discussion followed.

Action: Council Member Fiscaro made a motion to Adopt a Resolution Establishing the Authorized Subsidy at \$50,628 for the Water Conservation Incentive Program in Fiscal Year 2019-20; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					✓
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
	4	0			

STUDY SESSION

8. FY 2019-20 BUDGET STUDY SESSION

City Manager Brian Dossey and Administrative Services Director Pak Lin presented the staff report. Vice Mayor Goodwin opened the public hearing at 9:20 p.m. Resident Thom Taylor made a comment. The Vice Mayor closed the public comment period at 9:22 p.m.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, May 22, 2019 at 7:00 p.m. There will also be a Special Meeting on Thursday, May 23, 2019, with a closed session at 9:00 a.m., an anti-harassment training at 10:00 a.m. and a team building session at 12:30 p.m.

REPORTS

Joanne del Rosario

Financial Literacy Workshop, 4/30/19

John Goodwin

Financial Literacy Workshop, 4/30/19

Stronger Together Event at the Jewish Community Center, 5/5/19

City Manager Brian Dossey gave a report on the following topics:

- There will be a Closed Session at 6pm on Wednesday, May 22, 2019.
- There will be an Active Shooter Training on Thursday, May 16, 2019.
- The Town Wide Clean Up Day will be on Saturday, May 18, 2019.
- The Annual Chamber of Commerce Scholarship Event will be on Thursday, May 23, 2019.

ADJOURNMENT

Vice Mayor Goodwin adjourned the meeting at 9:35 p.m. in memory of Rena Cortopassi.

Respectfully submitted,

Caitlin Corley
City Clerk