

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

**Wednesday, May 22, 2019
6:00 PM – CLOSED SESSION
7:00 PM – REGULAR SESSION**

CLOSED SESSION – 6:00 PM

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

| | |
|--------------------------|---------------------------------|
| Agency Negotiators: | Austris Rungis, IEDA |
| Unrepresented Employees: | City Manager Chief of Police |

CALL TO ORDER

Mayor Joanne F. del Rosario called the meeting to order at 7:07 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin, Helen Fisicaro and Raquel Gonzalez were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Police Commander Sherwin Lum, City Clerk Caitlin Corley, Associate Planner Jonathan Kwan, and Assistant Planner Brandon DeLucas were in attendance.

REPORT FROM CLOSED SESSION

Mayor del Rosario announced that no action had been taken at the closed session.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to Adopt the agenda.

Action: Council Member Colvin moved to Adopt the agenda; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

PRESENTATIONS

- City Manager Brian Dossey introduced new Recreation Manager Liz Tapia.
- Recreation Manager Liz Tapia introduced new Recreation Leaders Alan Gonzalez and

Henry Tom.

- Council presented a certificate and plant in honor of resident Alice Letcavage’s 99th Birthday. Alice was unable to attend but her son Jim Letcavage accepted on her behalf.
- Representatives from MBS Investments gave an informational presentation about their services.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:36 p.m. Resident Alex Gomez made a comment. The Mayor closed the public comment period at 7:44 p.m.

CONSENT CALENDAR

City Attorney Christopher Diaz announced that because item #4 is relating to the staffing of a city department, the Brown Act requires that the compensation amount in the contract be orally stated at the Council Meeting for the benefit of the public. The compensation amounts in the contract range from \$90 per hour to \$320 per hour.

2. Motion to Accept the Minutes from the May 8, 2019 Regular Meeting.
3. Motion to Adopt an Ordinance Deleting Reference to Fees and Charges Contained in the Colma Municipal Code to Consolidate Such Fees and Charges Within the Adopted Master Fee Schedule and Taking Other Actions Relating Thereto (second reading).
4. Motion to Adopt a Resolution Approving Municipal Services Contract with CSG.

Action: Council Member Gonzalez moved to approve the Consent Calendar items #2 through #4; the motion was seconded by Council Member Fisticaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisticaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

PUBLIC HEARING

5. **VEHICLE RELEASE FEE**

Commander Sherwin Lum presented the staff report. Mayor del Rosario opened the public hearing at 7:45 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Goodwin made a motion to Adopt a Resolution Amending Colma Administrative Code, Subchapter 1.10, Master Fee Schedule, relating to the Vehicle Release Fee; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name | Voting | Present, Not Voting | Absent |
|------|--------|---------------------|--------|
|------|--------|---------------------|--------|

| | Aye | No | Abstain | Not Participating | |
|------------------------------|-----|----|---------|-------------------|--|
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

6. **REGULATION OF WIRELESS COMMUNICATION FACILITIES IN PUBLIC RIGHT-OF-WAY**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:06 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Goodwin made a motion to Introduce an Ordinance Amending Sections 5.17.020 and 5.17.030 and Adding Subchapter 5.20 to the Colma Municipal Code Relating to Small Cell Wireless Facilities in the Public Rights-Of-Way, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

Action: Council Member Fisicaro made a motion to Adopt a Resolution Establishing Design and Development Standards for Wireless Communication Facilities in the Public Right-Of-Way as Authorized by Subchapter 5.20 of the Town Municipal Code; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

7. **1171 EL CAMINO REAL – WIRELESS FACILITY**

Associate Planner Jonathan Kwan presented the staff report. Mayor del Rosario opened the public hearing at 8:30 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fiscaro made a motion to Adopt a Resolution Approving a Conditional Use Permit to Install a Sprint Wireless Communications Facility at an Undeveloped Portion of Salem Memorial Park at 1171 El Camino Real (APN 011-341-720) Pursuant to CEQA Guideline 15303, Class 3; the motion was seconded by Council Member Gonzalez and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fiscaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

8. **1850 EL CAMINO REAL – OFFICE BUILDING**

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:39 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Goodwin made a motion to Adopt a Resolution Approving Conditional Use Permit, Project Design Review, and Tree Permit for an Office Building at 1850 El Camino Real. A Mitigated Negative Declaration was Previously Adopted for the Project Pursuant to CEQA; the motion was seconded by Council Member Fiscaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fiscaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 5 | 0 | | | |

9. **1850 EL CAMINO REAL – OFFICE BUILDING**

City Attorney Christophe Diaz announced that because Vice Mayor Goodwin lives within 500 feet of the property being discussed, he would recuse himself from this item. Vice Mayor Goodwin stepped off the dais and out of the room.

Assistant Planner Brandon DeLucas presented the staff report. Mayor del Rosario opened the public hearing at 8:55 p.m. Business owner Ariel Ng made a comment. The Mayor closed the public hearing at 8:56 p.m. Council discussion followed.

Action: Council Member Fiscaro made a motion to Adopt a Resolution Approving a Conditional Use Permit to Allow a 3,890 Square Foot Dog Boarding, Daycare and Basic Grooming Services with an Approximately 54 Square Feet Retail Space Located at 1475

Mission Road (APN: 010-182-090) Pursuant to CEQA Guideline 15301, Class 1(a); the motion was seconded by Council Member Gonzalez and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|------------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne F. del Rosario, Mayor | ✓ | | | | |
| John Irish Goodwin | | | | ✓ | |
| Diana Colvin | ✓ | | | | |
| Helen Fiscaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| | 4 | 0 | | | |

COUNCIL CALENDARING

There will be a Special Meeting tomorrow on Thursday, May 23, 2019, with a closed session at 9:00 a.m., an anti-harassment training at 10:00 a.m. and a team building session at 12:30 p.m.

The next Regular Council Meeting will be on Wednesday, June 12, 2019 at 7:00 p.m.

REPORTS

John Irish Goodwin

- Susan B. Anthony 2nd Graders Visit to Town Hall, 5/14/19
- Jobs for Youth Fundraising Breakfast, 5/16/19

City Manager Brian Dossey gave a report on the following topics:

- Brian will be out of Town for the next week; Administrative Services Director Pak Lin and Chief of Police Kirk Stratton will be Acting City Manager.
- Congratulations to City Clerk Caitlin Corley on graduating from her master’s in public administration program.

ADJOURNMENT

Mayor del Rosario adjourned the meeting at 9:03 p.m. in memory of Ed Graham, Vice President of the Colma Historical Association, longtime Colma community member and John Kelly, former CEO of Samaritan House San Mateo.

Respectfully submitted,

Caitlin Corley
City Clerk