



**AGENDA
REGULAR MEETING
CITY COUNCIL OF THE TOWN OF COLMA**

**Colma Town Hall
1198 El Camino Real
Colma, CA 94014**

**Wednesday, June 26, 2019
7:00 PM**

PLEDGE OF ALLEGIANCE AND ROLL CALL

ADOPTION OF AGENDA

PRESENTATIONS

- Swearing in of Officer Luis Melendrez
- Proclamation in honor of LGBTQ+ Pride Month and the 50th Anniversary of the Stonewall Uprising

PUBLIC COMMENTS

Comments on the Consent Calendar and Non-Agenda Items will be heard at this time. Comments on Agenda Items will be heard when the item is called.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the June 12, 2019 Regular Meeting.
2. Motion to Accept the Fiscal Year 2018-19 Third Quarter Financial Report Through March 31, 2019 and Authorizing a Copy to be Posted on the Town's Website.
3. Motion to Adopt a Resolution Adopting the FY 2019-20 Appropriation Limit.

PUBLIC HEARING

4. ENGINEER'S REPORT OF SANITARY SEWER SERVICE CHARGES FOR FY 2019-20

Consider: Motion to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report On Sewer Service Charges for Fiscal Year 2019-20, Directing the City Engineer to File a Copy of the Engineer's Report With the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll.

NEW BUSINESS

5. COLMA ADMINISTRATIVE CODE AMENDMENT – FLAG POLICY

- a. *Consider:* Motion to Adopt a Resolution Adding Subchapter 1.18 to the Colma Administrative Code, Relating to the Display of Flags on Town Property.

b. *Consider:* Motion to Adopt A Resolution Directing Town Staff to Fly the LGBT/Pride Commemorative Flag at [Specify Location] on [Specify Date/Duration].

6. **PARKING ALONG JUNIPERO SERRA BOULEVARD**

Consider: Motion to Direct Staff to Analyze and Study the Feasibility of Providing On-Street Parking Along Junipero Serra Boulevard (JSB) Northbound From 990 Serramonte to the First Driveway Entering the Serra Center.

7. **LOADING ZONE ON HILLSIDE BOULEVARD**

Consider: Motion to Adopt a Resolution Adding Subsection 6.2.2 Loading Zone on the Westerly Side of Hillside Boulevard from Sandhill Road Extending South 150 Feet, to the Colma Parking Code as it Relates to the Stopping, Standing or Parking of Vehicles Within the Town of Colma.

REPORTS

Mayor/City Council
City Manager

ADJOURNMENT

The City Council Meeting Agenda Packet and supporting documents are available for review at the Colma Town Hall, 1198 El Camino Real, Colma, CA during normal business hours (Mon – Fri 8am-5pm). Persons interested in obtaining an agenda via e-mail should call Caitlin Corley at 650-997-8300 or email a request to ccorley@colma.ca.gov.

Reasonable Accommodation

Upon request, this publication will be made available in appropriate alternative formats to persons with disabilities, as required by the Americans with Disabilities Act of 1990. Any person with a disability, who requires a modification or accommodation to view the agenda, should direct such a request to Pak Lin, ADA Coordinator, at 650-997-8300 or pak.lin@colma.ca.gov. Please allow two business days for your request to be processed.

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

**Wednesday, June 12, 2019
7:00 PM**

CALL TO ORDER

Mayor Joanne F. del Rosario called the meeting to order at 7:04 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Diana Colvin and Helen Fisicaro were present. Council Member Raquel Gonzalez was absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Recreation Manager Liz Tapia, City Engineer Cyrus Kianpour, Administrative Technician Darcy De Leon, and Associate Engineer Abdul Hashem were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were requested. The Mayor asked for a motion to Adopt the agenda.

Action: Council Member Colvin moved to Adopt the agenda; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez					✓
	4	0			

PRESENTATIONS

- Chief of Police Kirk Stratton presented a commendation for Officer Anthony Berkovatz.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:10 p.m. Andres Loyola from San Mateo County Pride Center made a comment. The Mayor closed the public comment period at 7:14 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the May 22, 2019 Regular Meeting.
2. Motion to Accept the Minutes from the May 23, 2019 Special Meeting.
3. Motion to Accept the Report of Checks Paid for May 2019.

4. Motion to Adopt an Ordinance Amending Sections 5.17.020 and 5.17.030 and Adding Subchapter 5.20 to the Colma Municipal Code Relating to the Small Cell Wireless Facilities in the Public Rights-of-Way (second reading).
5. Motion to Approve Acceptance of Work Performed by BHM Construction, Inc. on Phase 4 of the Town Hall Project as Complete and Authorizing the Director of Public Works to File a Notice of Completion with the County Recorder's Office and Make the Final Payment of Withheld Funds to BHM Construction, Inc., in Accordance with State Prompt Payment Laws.
6. Motion to Adopt a Resolution Approving a Contract for Landscape Maintenance Services with Gachina Landscape Management.
7. Motion to Adopt a Resolution Accepting a Public Utility Easement on Mission Road Conveyed to the Town of Colma.

Action: Council Member Fiscaro moved to approve the Consent Calendar items #1 through #7; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
	4	0			

NEW BUSINESS

8. NO PARKING ANYTIME ZONE ON HILLSIDE BOULEVARD

Public Works Director Brad Donohue presented the staff report. Mayor del Rosario opened the public hearing at 7:19 p.m. Resident Thom Taylor made a comment. The Mayor closed the public comment period at 7:19 p.m. Council discussion followed.

Action: Council Member Colvin made a motion to Adopt a Resolution Adding Subsection 3.7.6, No Parking Anytime on the Westerly Side of Hillside Boulevard from Sandhill Road Extending South to Lawndale Boulevard, to the Colma Parking Code Relating to the Stopping, Standing or Parking of Vehicles Within the Town of Colma; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
	4	0			

9. FOURTH AMENDMENT TO EMPLOYMENT CONTRACT FOR CHIEF OF POLICE

City Manager Brian Dossey presented the staff report. Mayor del Rosario opened the public hearing at 7:29 p.m. Resident Thom Taylor made a comment. The Mayor closed the public comment period at 7:30 p.m. Council discussion followed.

Action: Vice Mayor Goodwin made a motion to Adopt a Resolution Approving Fourth Amendment to Employment Contract with Kirk Stratton; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
	4	0			

10. **SECOND AMENDMENT TO EMPLOYMENT CONTRACT FOR CITY MANAGER**

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public comment period at 7:34 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro made a motion to Adopt a Resolution Approving Second Amendment to Employment Contract with Brian Dossey; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
	4	0			

PUBLIC HEARING

11. **ADOPTION OF THE FY 2019-20 ANNUAL BUDGET**

City Manager Brian Dossey and Administrative Services Director Pak Lin presented the staff report. Mayor del Rosario opened the public hearing at 8:06 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fiscaro made a motion to Adopt a Resolution Appropriating Funds and Adopting the Annual Budget for Fiscal Year 2019-20; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				

Helen Fiscaro	✓				
Raquel Gonzalez					✓
	4	0			

STUDY SESSION

12. WASTEWATER COLLECTION SYSTEM MASTER PLAN

City Engineer Cyrus Kianpour and consultants from Water Works Engineers presented the staff report. Mayor del Rosario opened the public hearing at 8:28 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken.

COUNCIL CALENDARING

The next Regular Council Meeting will be on Wednesday, June 26, 2019 at 7:00 p.m.

REPORTS

City Manager Brian Dossey gave a report on the following topics:

- Veteran’s Village temporary occupancy certificate will be issued. Occupants will start to move in July. Grand opening scheduled for October 8th.
- Olivet grand opening on July 6th.
- Golf Tech grand opening on August 3rd.
- Community meeting on the Mission Road project at Molloy’s on June 25th.

ADJOURNMENT

Mayor del Rosario adjourned the meeting at 8:42 p.m. in memory of Lawrence Paul Delucchi, owner of Paul’s Flowers, which is now run by his son Paul Delucchi.

Respectfully submitted,

Darcy De Leon
Administrative Technician



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Pak Lin, Administrative Services Director
 VIA: Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: FY 2018-19 Third Quarter Financial Update

RECOMMENDATION

Staff recommends that the City Council make the following motion:

ACCEPT THE FISCAL YEAR 2018-19 THIRD QUARTER FINANCIAL REPORT THROUGH MARCH 31, 2019 AND AUTHORIZING A COPY TO BE POSTED ON THE TOWN'S WEBSITE

EXECUTIVE SUMMARY

Quarterly financial updates serve as a communication tool on the financial health of the Town and offers warnings of potential financial concerns. In reviewing the Town's finances through March 31, 2019, General Fund revenues and expenditure are trending to meet the 2018-19 budget. A detailed look at the expenditures shows each department is on track to stay within budget.

FISCAL IMPACT

Acceptance of the Third Quarter Financial Reports will not alter the existence of a balanced budget.

BACKGROUND

On June 13, 2018, the City Council adopted a budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019. Since the adoption, the City Council approved certain amendments to the budget, as listed in Attachment B of this report. Amongst the amendments, the implementation of the 2018 Unfunded Liabilities Strategy and Fund Creation generated a significant budgetary change. The 2018 Unfunded Liabilities Strategy transferred \$2.05 million from the Budget Stabilization Reserve to Pension Trust (CalPERS and PARS), \$650,000 to a new reserve for Accrued Leave Payouts, and reduced Budget Stabilization Reserve to \$12.00 million. The creation of the seven new funds, including three Enterprise Funds, required moving budgets from General Fund to the corresponding new funds and transfer of project funding and assets to the corresponding new funds.

This Third Quarter Financial Review accounts for all the budget amendments summarized in Attachment B and assesses the financial health of the Town through March 31, 2019.

ANALYSIS

GENERAL FUND:

Overall, the **General Fund** revenues are expected to meet budget and General Fund expenditures are expected to stay within budget. According to HdL, the Town's tax consultant, the Town should receive \$11.60 million in sales tax revenues for FY 2018-19, roughly \$150,000 less than the 2018-19 budget. All other revenues are expected to meet or exceed budget.

BUDGET TO ACTUAL THRU MARCH 2019	2018-19 Amended Budget	Actuals Through 03/31/19	% of Annual Budget
GENERAL FUND			
REVENUES	17,534,322	12,633,821	72%
EXPENDITURES	(15,476,848)	(10,725,457)	69%
OPERATING SURPLUS (DEFICIT)	2,057,474	1,908,364	93%
NET TRANSFERS IN (OUT)	(1,026,905)	(660,258)	64%
FUND BALANCE			
CHANGE IN FUND BALANCE	1,030,569	1,248,105	121%
BEGINNING BALANCE (7/1/2018)	24,456,213	24,456,213	100%
TRANSFER TO GENERAL FUND RESERVE (12)	(15,600,000)	(15,600,000)	100%
ENDING FUND BALANCE	9,886,782	10,104,318	102%

General Fund expenditures are expected to stay within budget. As part of this third quarter review, Staff projected out to the end of June and found that the overall General Fund expenditures will be within the budget appropriation of \$15.5 million. Salary savings from vacant positions and prudent spending in department operations offset the increase in medical cost due to changes to CalPERS medical insurance coverage and the COLA's and other compensation increases approved by the City Council in April.

CAPITAL PROGRAM:

The Town's **Capital Program** is the other major fund(s). Of the 15 projects listed below, eight are expected to be closed by June 30, 2019 and all projects are expected to be completed within the project budget.

BUDGET TO ACTUAL THROUGH MARCH 2019	CLOSE BY 6/30/19	2018-19 Amended Budget	Actuals Through 03/31/19	% of Annual Budget
CAPITAL PROGRAM				
MISSION ROAD IMPROVEMENTS (903)	No	1,594,900	117,172	7%
SERRAMONTE BOULEVARD BEAUTIFICATION (913)	No	206,754	118,280	57%
EL CAMINO REAL BICYCLE & PEDESTRIAN (914)	No	225,000	6,308	3%
STERLING PARK PLAYGROUND IMPROVEMENTS (944)	Yes	510,630	476,778	93%
TOWN HALL CAMPUS RENOVATION (947)	Yes	4,941,594	4,107,551	83%
SANITARY SEWER SYSTEM ASSESSMENT (971)	Yes	77,217	30,343	39%
ACCESS CONTROL AT TOWN FACILITIES (983)	Yes	246,697	224,373	91%
GEOGRAPHIC INFORMATION SYSTEM (985)	Yes	25,105	-	0%
TOWN'S IT INFRASTRUCTURE UPGRADES (986)	Ongoing	55,000	21,598	39%
AUTO/FLEET REPLACEMENT (987)	Ongoing	145,000	113,433	78%
DISPATCH FURNITURE UPGRADES (988)	Yes	56,371	52,086	92%
RECORDS MANAGEMENT SYSTEM (989)	No	50,000	654	1%
GENERAL PLAN UPDATE (991)	No	399,231	14,013	4%
ROADWAY NETWORK PLAN (SSAR) (993)	Yes	113,180	106,085	94%
CLIMATE ACTION PLAN (994)	Yes	35,000	14,031	40%
CAPITAL PROGRAM TOTAL		8,681,679	5,402,705	62%

GENERAL FUND RESERVES:

General Fund unassigned reserve is \$9.2 million as of March 31, 2019. The table below summarizes the various General Fund reserves for FY 2016-17, FY 2017-18 and projected FY 2018-19. A summary of the reserve balance for all funds can be found in Attachment A.

GENERAL FUND RESERVES FUND 11 & 12	ACTUAL @ 6/30/2017	ACTUAL @ 6/30/2018	ACTUAL @ 3/31/2019	COMMENTS
COMMITTED RESERVES (11&12)				
BUDGET STABILIZATION (Fund 12)	13,627,000	14,900,000	12,000,000	Reduction in Budget Stabilization Reserve is resulted from the implementation of the 2018 Unfunded Liabilities Strategy.
DEBT REDUCTION (Fund 12)	618,000	600,000	600,000	
RETIREE HEALTH CARE COST (Fund 11)	42,000	42,000	-	Reserve was removed on October 24, 2018.
ACCRUED LEAVE PAYOUT (Fund 12)	-	-	650,000	Added on October 24, 2018
COMMITTED RESERVES TOTAL	14,287,000	15,542,000	13,250,000	
ASSIGNED RESERVES (11)				
LITIGATION	100,000	100,000	100,000	
INSURANCE	100,000	100,000	100,000	
DISASTER RESPONSE & RECOVERY	750,000	750,000	750,000	
ASSIGNED RESERVES TOTAL	950,000	950,000	950,000	
UNASSIGNED RESERVE (11)	6,310,836	7,964,213	9,154,318	
TOTAL GENERAL FUND RESERVES	21,547,836	24,456,213	23,354,318	

Reasons For the Recommended Action/Findings

Acceptance of the report provides disclosure of current year revenue and expenditure trends.

Council Adopted Values

Periodic review of the Town's financial condition aligns with the City Council adopted *responsibility* value. It exemplifies financial accountability and ensures reasonable use of public funds. Additionally, publishing the accepted report on the Town's website promotes meaningful public involvement and thereby aligns with the City Council adopted *fairness* value.

CONCLUSION

Staff is requesting that the City Council receive and file the report and direct Staff to post a copy to the Town website.

ATTACHMENTS

- A. 2018-19 Mid-Year Financial Report
- B. Budget Adjustment Summary





FY 2018-19 THIRD QUARTER FINANCIAL REPORT

(JULY 1, 2018 – March 31, 2019)

GENERAL FUND: BUDGET VS ACTUAL

General Fund revenues through March 31, 2019 are \$12.63 million – 72% of budget. **Sales tax** and **cardroom tax** revenues represent 91% of total revenues through March 31, 2019. Due to the complexity of **sales tax** revenues distribution, the Town engaged HdL to ensure **sales tax** revenues are distributed correctly and to understand the various **sales tax** generating sectors. According to HdL, auto sales have reached market saturation and the Town should expect modest growth in **sales tax** revenue in the coming years. As for 2018-19, the Town can anticipate \$11.60 million in sales tax revenues through June 30, 2019.

As shown in Table 1 (RIGHT), **cardroom tax** is 78%. There is no indicator to suggest that **cardroom tax** revenue will decline significantly in the second half of the year. **Use of money and property** has exceeded the budget. This is a result of better than expected performance in investments. A majority of the Town's investments are in the State and County investment pools and both focus more on short-term secured investments, such as treasury notes and agency-backed bonds.

General Fund expenditures are on track to stay within budget. Aside from **insurance (liability / property)**, all other categories are less than 75% of budget. **Insurance (liability / property)** is 99% of budget because insurance premiums represent 62% of the budget and are typically paid in the beginning of the fiscal year. The rest of the budget is for insurance claim deductible. **Salary, wages & benefits** is 73% of budget due to salary savings from vacancies.

The Town's General Fund also supports the capital program, debt services, sewer operations, and city properties. The FY 2018-19 budget includes a \$675,000 transfer for capital projects, \$301,700 transfer for debt services payments and management, \$154,700 transfer for sewer operation, and \$210 to city properties.

GENERAL FUND RESERVES

As show in Table 2 (RIGHT), unassigned General Fund reserves has steadily increased in the most recent three years. Budget Stabilization Reserves reduced because the Town implemented its first Unfunded Liability Strategy. The strategy can be found on the Town's website under the Finance Department.

This report summarizes the Town's financial status through March 31 by providing an analysis of revenues and expenditures for the General Fund and other non-major funds. The intent of this report is to provide a brief update on how these funds are performing in comparison to the adjusted budget. This third quarter financial report is prepared using a "soft-close", an abbreviated closing procedure, for timely reporting. Only major transactions, such as sales tax, property tax, sewer assessment revenues, sewer contracts, and other major contracts were accrued for this mid-year report.

TABLE 1: GENERAL FUND BUDGET TO ACTUAL THRU MARCH 2019

GENERAL FUND	2018-19 Amended Budget	Actuals Through 03/31/19	% of Annual Budget
REVENUES:			
SALES TAX	11,750,000	7,865,365	67%
CARDROOM TAX	4,235,000	3,295,294	78%
PROPERTY AND OTHER TAXES	731,000	722,903	99%
USE OF MONEY AND PROPERTY	317,302	434,735	137%
OTHER REVENUES	501,020	315,524	63%
REVENUES TOTAL	17,534,322	12,633,821	72%
EXPENDITURES (BY CATEGORIES):			
SALARY, WAGES, & BENEFITS	10,036,370	7,282,238	73%
PROFESSIONAL & CONTRACT SERVICES	2,953,228	1,609,191	54%
SUPPLIES & SERVICES	1,099,450	760,127	69%
FACILITY OPERATIONS	598,790	393,033	66%
INSURANCE (LIABILITY / PROPERTY)	652,500	648,579	99%
CAPITAL OUTLAY	136,510	32,289	24%
EXPENDITURES TOTAL	15,476,848	10,725,457	69%
OTHER FINANCING SOURCES IN (OUT):			
TRANSFERS IN	300,000	300,000	100%
TRANSFERS OUT	(1,326,905)	(960,258)	72%
OTHER FINANCING SOURCES TOTAL	(1,026,905)	(660,258)	64%
NET CHANGE IN GENERAL FUND	1,030,569	1,248,105	121%

TABLE 2: GENERAL FUND RESERVES HISTORY

GENERAL FUND RESERVES FUND 11 & 12	Actual @ 6/30/2017	Actual @ 6/30/2018	Actual @ 3/31/2019
COMMITTED RESERVES (12)			
BUDGET STABILIZATION	13,627,000	14,900,000	12,000,000
DEBT REDUCTION	618,000	600,000	600,000
RETIREE HEALTH CARE COST	42,000	42,000	-
ACCRUED LEAVE PAYOUT	-	-	650,000
COMMITTED RESERVES TOTAL	14,287,000	15,542,000	13,250,000
ASSIGNED RESERVES (11)			
LITIGATION	100,000	100,000	100,000
INSURNACE	100,000	100,000	100,000
DISASTER RESPONSE & RECOVERY	750,000	750,000	750,000
ASSIGNED RESERVES TOTAL	950,000	950,000	950,000
UNASSIGNED RESERVE (11)	6,310,836	7,964,213	9,154,318
TOTAL GENERAL FUND RESERVE	21,547,836	24,456,213	23,354,318

CAPITAL PROGRAM:

Of the 15 capital projects, listed in Table 3 (RIGHT), nine projects are expected to close by June 30, 2019. This includes the Town Hall Campus Renovation (947), Access Control at Town Facilities (983), Sterling Park Playground Improvements (944), Dispatch Furniture Upgrades (988), and Roadway Network Plan [SSAR] (993). Two of the projects are ongoing in nature, which means that new funding will be allocated each year to address program needs and unspent and non-encumbered budgets are released back to the capital reserve to be used for other capital projects.

BUDGET TO ACTUAL THROUGH MARCH 2019	CLOSE BY 6/30/19	2018-19 Amended Budget	Actuals Through 03/31/19	% of Annual Budget
CAPITAL PROGRAM				
MISSION ROAD IMPROVEMENTS (903)	No	1,594,900	117,172	7%
SERRAMONTE BOULEVARD BEAUTIFICATION (913)	No	206,754	118,280	57%
EL CAMINO REAL BICYCLE & PEDESTRIAN (914)	No	225,000	6,308	3%
STERLING PARK PLAYGROUND IMPROVEMENTS (944)	Yes	510,630	476,778	93%
TOWN HALL CAMPUS RENOVATION (947)	Yes	4,941,594	4,107,551	83%
SANITARY SEWER SYSTEM ASSESSMENT (971)	Yes	77,217	30,343	39%
ACCESS CONTROL AT TOWN FACILITIES (983)	Yes	246,697	224,373	91%
GEOGRAPHIC INFORMATION SYSTEM (985)	Yes	25,105	-	0%
TOWN'S IT INFRASTRUCTURE UPGRADES (986)	Ongoing	55,000	21,598	39%
AUTO/FLEET REPLACEMENT (987)	Ongoing	145,000	113,433	78%
DISPATCH FURNITURE UPGRADES (988)	Yes	56,371	52,086	92%
RECORDS MANAGEMENT SYSTEM (989)	No	50,000	654	1%
GENERAL PLAN UPDATE (991)	No	399,231	14,013	4%
ROADWAY NETWORK PLAN [SSAR] (993)	Yes	113,180	106,085	94%
CLIMATE ACTION PLAN (994)	Yes	35,000	14,031	40%
CAPITAL PROGRAM TOTAL		8,681,679	5,402,705	62%

FUND BALANCE SUMMARY – ALL FUNDS

Table 4, below, is a summary of fund balances for all Town's funds. The various City Council designated reserve funds are listed within the General Fund (11) and General Fund Reserves (12) below. Total reserve for all funds is \$28.58 million. The Town also has two trust funds (Section 115 Trusts) designated for pension and OPEB reimbursement. The balances in the trust funds are listed below due to the restrictive nature of the funds.

FUND TITLE	Fund	Fund Balance @ 7/1/18	Revenues YTD 03/31/19	Expenditures YTD 03/31/19	Net Transfers In/(Out)	Net Change in Fund Balance	Fund Balance @ 03/31/19
GENERAL FUND							
GENERAL FUND	11						
BUDGET STABILIZATION		14,900,000	0	0	(14,900,000)	(14,900,000)	0
RETIREE HEALTH CARE COST		42,000			0	0	42,000
DEBT REDUCTION		600,000	0	0	(600,000)	(600,000)	0
LITIGATION RESERVE		100,000	0	0	0	0	100,000
INSURANCE RESERVE		100,000	0	0	0	0	100,000
DISASTER RESERVE		750,000	0	0	0	0	750,000
UNASSIGNED		7,964,213	12,633,821	(10,725,457)	(760,258)	1,148,105	9,112,318
GENERAL FUND RESERVE	12				0	0	
BUDGET STABILIZATION		0	0	0	12,000,000	12,000,000	12,000,000
DEBT REDUCTION		0	0	0	600,000	600,000	600,000
ACCRUED LEAVE PAYOUT RESERVE		0	0	0	650,000	650,000	650,000
GENERAL FUND TOTAL		24,456,213	12,633,821	(10,725,457)	(3,660,258)	(1,751,895)	22,704,318
SPECIAL FUNDS							
GAS TAX	21	15,403	42,892	(13,431)	(33,500)	(4,039)	11,364
MEASURE A	22	174,399	45,144	0	(160,000)	(114,856)	59,543
TRANSPORTATION GRANT	23	(11,269)	11,269	0	0	11,269	0
PARK IN-LIEU	24	0	0	0	0	0	0
HOUSING IMPACT FEES	25	0	62,505	0	197,176	259,681	259,681
PUBLIC SAFETY GRANTS	27	18,118	508	(5,792)	0	(5,284)	12,834
COPS GRANT	29	173,934	120,277	(129,734)	0	(9,457)	164,477
SPECIAL FUNDS TOTAL		370,585	282,596	(148,957)	3,676	137,315	507,900
CAPITAL							
CAPITAL IMPROVEMENT	31	8,015,221	98,700	(4,911,084)	(1,374,123)	(6,186,507)	1,828,714
STREET CAPITAL	32	0	118,107	(347,845)	2,165,406	1,935,668	1,935,668
CAPITAL FUNDS TOTAL		8,015,221	216,807	(5,258,929)	791,283	(4,250,839)	3,764,382
DEBT							
COP DEBT SERVICE	43	2,541	55	(96,034)	88,082	(7,897)	(5,356)
DEBT FUND TOTAL		2,541	55	(96,034)	88,082	(7,897)	(5,356)
ISF							
VEHICLE / FLEET REPLACEMENT ISF	61	651,891	10,075	(113,433)	0	(103,358)	548,533
INTERNAL SERVICE FUND (ISF) TOTAL		651,891	10,075	(113,433)	0	(103,358)	548,533
ENTERPRISE							
SEWER OPERATING	81	0	453,643	(932,502)	0	(478,859)	(478,859)
SEWER CAPITAL	82	0	153,056	(30,343)	77,217	199,930	199,930
CITY PROPERTIES	83	0	2,373,310	(65,392)	0	2,307,918	2,307,918
ENTERPRISE FUND TOTAL		0	2,980,009	(1,028,237)	77,217	2,028,989	2,028,989
TOTAL FOR ALL FUNDS (NON TRUST)		33,496,451	16,123,363	(17,371,048)	(2,050,000)	(3,297,685)	30,198,766

ADDITIONAL DETAILS AND INFORMATION

This format was prepared by the Finance Department to highlight in summary fashion key indicators of the Town Financial performance. Additional Financial Reports and Budgets – including earlier Quarterly Financial Reports, Audits and Budgets – are also available on the Town website www.colma.ca.gov. This report will also be posted on the Town website after it has been reviewed by the City Council.

**Town of Colma
Budget Amendment Summary**

Description: Below is a summary of all budget amendments approved by the City Council from July 2018 through March 2019. Due to the complexity of Fund Creation, there may be other necessary budget adjustments in accordance to Generally Accepted Accounting Principles. Such adjustments will be summarized for the City Council in Quarter 4 financial update. The purpose of the summary below is to allow readers to compare the published adopted budget to the final amended budget.

Acct	Acct Title	Description	Amount Inc/(Dec)
01. Council Meeting 07/11/2018. (Reso 2018-31) Amend 2018-19 Capital Program to add El Camino Real Bicycle and Pedestrian Project (914)			
31-600-99009	Transfers Out (To Street Capital Fd)	Transfer capital reserve (Fund 31) for local match portion	25,808
32-39004	Transfers In (From Cap Imprvmt Fund)	Budget for grant portion	25,808
32-35206	Gax Tax SB1 Grant	Budget for grant portion	199,192
32-914-81002	Planning And Design	Total Project Cost	225,000
02. Council Meeting 10/24/2018. (Reso 2018-45) Increase Dispatch Furniture Project cost by \$6,371. Additional project cost will be using capital reserve (Fund			
31-988-71014	Project Management	Increase project budget	126
31-988-80001	Equipment Purchases	Increase project budget	2,923
31-988-80200	Furniture	Increase project budget	3,322
03. Council Meeting 10/24/2018. (Reso 2018-48) Acceptance of Unfunded Liability Strategies and adjusting the committed reserves by transferring \$2.05 million to reduce pension obligations (First to Fund 72 and then to CalPERS and PARS), transferring \$650,000 to Accrued Leave Payout Reserve (Fund 12), and reducing the \$15.0 million Budget Stabilization Reserve (Fund 12) to \$12.0 million, leaving \$300,000 to return to Fund 11 Unassigned. The \$650,000 transfer is a non-budgetary item, since it's a transfer within fund.			
11-39008	Transfers In (From GF Reserves)	Remaining unassigned reserve	300,000
12-600-99001	Transfer Out (To General Fund)	Remaining unassigned reserve	300,000
12-600-99013	Transfers Out (To Trust Fund)	Transfer of \$2.05 million to Trust Fund (72)	2,050,000
72-39008	Transfers In (From GF Reserves)	Transfer of \$2.05 million to Trust Fund (72)	2,050,000
04. Council Meeting 11/14/2018. (Reso 2018-49) Amend 2018-19 Capital Budget to reconcile estimated project budget (part of the 2018-19 adopted budget) to actual unspent project budget (after the 2017-18 financial has been completed).			
23-993-81002	Planning And Design	Correct unspent project budget	7,065
31-913-81002	Planning And Design	Correct unspent project budget	(53,246)
31-944-71010	Professional Consulting Services	Correct unspent project budget	(3,124)
31-944-81002	Planning And Design	Correct unspent project budget	(9,747)
31-947-60005	Special Department Expense	Correct unspent project budget	2,834
31-947-60014	Equipment Rental	Correct unspent project budget	(3,490)
31-947-71010	Professional Consulting Services	Correct unspent project budget	8,109
31-947-71014	Project Management	Correct unspent project budget	(54,604)
31-947-80011	Improvements Other Than Buildings	Correct unspent project budget	713
31-947-80200	Furniture	Correct unspent project budget	(50,000)
31-947-81002	Planning And Design	Correct unspent project budget	9,149
31-947-81003	Construction	Correct unspent project budget	266,387
31-971-81002	Planning And Design	Correct unspent project budget	(783)
31-983-71014	Project Management	Correct unspent project budget	(15,000)
31-983-81002	Planning And Design	Correct unspent project budget	(3,389)
31-983-81003	Construction	Correct unspent project budget	180,086
31-991-71009	Professional Planning Services - Adv	Correct unspent project budget	581
31-993-81002	Planning And Design	Correct unspent project budget	(3,885)

**Town of Colma
Budget Amendment Summary**

Description: Below is a summary of all budget amendments approved by the City Council from July 2018 through December 2018. Due to the complexity of Fund Creation, there may be other necessary budget adjustments in accordance to Generally Accepted Accounting Principles. Such adjustments will be summarized for the City Council in Quarter 3 and Quarter 4 financial update. The purpose of the summary below is to allow readers to compare the published adopted budget to the final amended budget.

Acct	Acct Title	Description	Amount Inc/(Dec)
05. Council Meeting 10/24/2018. (Reso 2018-43)			
Creation of 7 funds and the resulting budget amendments to transfer assets and budget to the appropriate funds.			
Creation of Fund 12: General Fund Reserve. Additional adjustments as a result of #3 above.			
11-600-99006	Transfers Out (To General Fund Reserve)		15,600,000
12-39001	Transfers In (From General Fund)		15,600,000
Creation of Fund 25: Housing Impact Fund. Transfer funding received in 2017-18.			
11-600-99008	Transfers Out (To Housing Impact Fd)		197,176
25-39001	Transfers In (From General Fund)		197,176
Creation of Fund 32: Street Capital Fund. Transfers include project budget, reserve funds, and grant funding			
903: Mission Road Bicycle and Pedestrian Improvement Program			
21-600-99009	Transfers Out (To Street Capital Fd)	Allocated Gas Tax designated for project	33,500
32-39002	Transfers In (From Gas Tax Fund)	Allocated Gas Tax designated for project	33,500
22-600-99009	Transfers Out (To Street Capital Fd)	Allocated Measure A designated for project	160,000
32-39003	Transfers In (From Measure A Fund)	Allocated Measure A designated for project	160,000
23-35005	Federal Transp (Transp Livable Comm)	Reimbursement Grant to be recorded in Fund 32	(525,000)
23-35006	Federal Transp - Local Street Rd (Lsr)	Reimbursement Grant to be recorded in Fund 32	(100,000)
23-35007	County Transp Grant	Reimbursement Grant to be recorded in Fund 32	(200,000)
32-35005	Federal Transp (Transp Livable Comm)	Reimbursement Grant to be recorded in Fund 32	525,000
32-35006	Federal Transp - Local Street Rd (Lsr)	Reimbursement Grant to be recorded in Fund 32	100,000
32-35005	Federal Transp (Transp Livable Comm)	Reimbursement Grant to be recorded in Fund 32	200,000
21-903-81003	Construction	Allocated Gas Tax designated for project	(33,500)
22-903-81003	Construction	Allocated Measure A designated for project	(160,000)
31-600-99009	Transfers Out (To Street Capital Fd)	Unspent Town's portion of grant matching.	576,400
32-39004	Transfers In (From Cap Imprvmt Fund)	Unspent Town's portion of grant matching.	576,400
23-903-71010	Professional Consulting Services	Move Project cost to Fund 32	(25,000)
31-903-71010	Professional Consulting Services	Move Project cost to Fund 32	(41,665)
32-903-71010	Professional Consulting Services	Move Project cost to Fund 32	66,665
31-903-81002	Planning And Design	Move Project cost to Fund 32	(194,735)
32-903-81002	Planning And Design	Move Project cost to Fund 32	194,735
21-903-81003	Construction	Move Project cost to Fund 32	(33,500)
22-903-81003	Construction	Move Project cost to Fund 32	(160,000)
23-903-81003	Construction	Move Project cost to Fund 32	(800,000)
31-903-81003	Construction	Move Project cost to Fund 32	(340,000)
32-903-81003	Construction	Move Project cost to Fund 32	1,333,500
913: Serramonte Blvd Beautification			
31-600-99009	Transfers Out (To Street Capital Fd)	Unspent Town's portion of project funding	206,754
32-39004	Transfers In (From Cap Imprvmt Fund)	Unspent Town's portion of project funding	206,754
31-913-81002	Planning And Design	Move Project cost to Fund 32	(206,754)
32-913-81002	Planning And Design	Move Project cost to Fund 32	206,754

**Town of Colma
Budget Amendment Summary**

Description: Below is a summary of all budget amendments approved by the City Council from July 2018 through December 2018. Due to the complexity of Fund Creation, there may be other necessary budget adjustments in accordance to Generally Accepted Accounting Principles. Such adjustments will be summarized for the City Council in Quarter 3 and Quarter 4 financial update. The purpose of the summary below is to allow readers to compare the published adopted budget to the final amended budget.

Acct	Acct Title	Description	Amount Inc/(Dec)
05. Council Meeting 10/24/2018. (Reso 2018-43)			(cont.)
Creation of 7 funds and the resulting budget amendments to transfer assets and budget to the appropriate funds.			
993: Roadway Network Plan (SSAR)			
23-35003	State Transportation Grant	Reimbursement Grant to be recorded in Fund 32	(88,731)
NOTE: Original budget = \$100k but the Town spent \$11,269 more in 2017-18, entirely eligible for grant reimbursement. In creating the new Fund 32, expenditure in 2018-19, and related grant reimbursement, will be recorded in Fund 32. The \$11,269 grant reimbursement is to match 2017-18 expenditure.			
32-35003	State Transportation Grant	Reimbursement Grant to be recorded in Fund 32	107,065
NOTE: \$7,065 difference is from carryover entry. See #4. above			
31-600-99009	Transfers Out (To Street Capital Fd)	Unspent Town's portion of grant matching.	6,115
32-39004	Transfers In (From Cap Imprvmt Fund)	Unspent Town's portion of grant matching.	6,115
23-993-81002	Planning And Design	Move Project cost to Fund 32	(107,065)
31-993-81002	Planning And Design	Move Project cost to Fund 32	(6,115)
32-993-81002	Planning And Design	Move Project cost to Fund 32	113,180
901: Hillside Blvd			
31-600-99009	Transfers Out (To Street Capital Fd)	Unspent Town's portion of project funding	1,068,059
32-39004	Transfers In (From Cap Imprvmt Fund)	Unspent Town's portion of project funding	1,068,059
Other Street Capital Fund Contribution (Money received in 2017-18)			
31-600-99009	Transfers Out (To Street Capital Fd)	Other contribution received in 2017-18	81,705
32-39004	Transfers In (From Cap Imprvmt Fund)	Other contribution received in 2017-18	81,705
Creation of Fund 81: Sewer Operation. Transfer sewer fee revenues and expenditure to Fund 81 from Fund 11. General Fund Subsidy of \$154,650 is required to balance the operating cost.			
11-36221	Sewer Fees	Move budget from Fund 11 to Fund 81	(819,500)
81-36221	Sewer Fees	Move budget from Fund 11 to Fund 81	819,500
11-320-73007	Sanitary Sewers	Move budget from Fund 11 to Fund 81	(899,150)
11-320-73008	Sewer Maintenance	Move budget from Fund 11 to Fund 81	(75,000)
81-320-73007	Sanitary Sewers	Move budget from Fund 11 to Fund 81	899,150
81-320-73008	Sewer Maintenance	Move budget from Fund 11 to Fund 81	75,000
11-600-99011	Transfers Out (To Sewer Ops)	Transfer GF Subsidy	154,650
81-39001	Transfers In (From General Fund)	Transfer GF Subsidy	154,650
Creation of Fund 82: Sewer Capital. Transfer of 2018-19 Sanitary Sewer Assessment project budget and sewer asset value from Governmental Fund to Sewer Fund.			
31-600-99010	Transfers Out (To Sewer CIP)	Unspent Town's portion of project funding	77,217
82-39004	Transfers In (From Cap Imprvmt Fund)	Unspent Town's portion of project funding	77,217
31-971-81002	Planning And Design	Move Project cost to Fund 82	(77,217)
82-971-81002	Planning And Design	Move Project cost to Fund 82	77,217
82-39500	Capital Contribution	Move sewer asset value (accounting entry)	153,056

**Town of Colma
Budget Amendment Summary**

Description: Below is a summary of all budget amendments approved by the City Council from July 2018 through December 2018. Due to the complexity of Fund Creation, there may be other necessary budget adjustments in accordance to Generally Accepted Accounting Principles. Such adjustments will be summarized for the City Council in Quarter 3 and Quarter 4 financial update. The purpose of the summary below is to allow readers to compare the published adopted budget to the final amended budget.

Acct	Acct Title	Description	Amount Inc/(Dec)
05. Council Meeting 10/24/2018. (Reso 2018-43)			(cont.)
Creation of 7 funds and the resulting budget amendments to transfer assets and budget to the appropriate funds.			
Creation of Fund 83: City Properties. Move Verano and Creekside Villa operations to Fund 83 and transfer property asset value from Governmental Fund to City Properties Fund.			
11-34021	Senior Housing Rents	Move budget from Fund 11 to Fund 83	(190,000)
83-34021	Senior Housing Rents	Move budget from Fund 11 to Fund 83	190,000
11-34026	Verano 1065 Mission Rd. Rent	Move budget from Fund 11 to Fund 83	(5,500)
83-34026	Verano 1065 Mission Rd. Rent	Move budget from Fund 11 to Fund 83	5,500
11-600-99012	Transfers Out (To City Facilities)	Transfer GF Subsidy	210
83-39001	Transfers In (From General Fund)	Transfer GF Subsidy	210
11-808-90002	Gas And Electricity	Move budget from Fund 11 to Fund 83	(4,200)
11-808-90003	Water	Move budget from Fund 11 to Fund 83	(8,000)
11-808-90006	Supplies	Move budget from Fund 11 to Fund 83	(200)
11-808-90007	Janitorial Services	Move budget from Fund 11 to Fund 83	(2,200)
11-808-90008	Landscaping	Move budget from Fund 11 to Fund 83	(10,650)
11-808-90009	Pest Control	Move budget from Fund 11 to Fund 83	(2,400)
11-808-90010	Security System	Move budget from Fund 11 to Fund 83	(2,400)
11-808-90011	Heat, Ventilation, & Air Conditioning	Move budget from Fund 11 to Fund 83	(7,250)
11-808-90012	Bldg. Interior Maintenance & Repair	Move budget from Fund 11 to Fund 83	(25,000)
11-808-90013	Bldg. Exterior Maintenance & Repair	Move budget from Fund 11 to Fund 83	(15,000)
11-808-90015	Property Management	Move budget from Fund 11 to Fund 83	(18,000)
83-808-90002	Gas And Electricity	Move budget from Fund 11 to Fund 83	4,200
83-808-90003	Water	Move budget from Fund 11 to Fund 83	8,000
83-808-90006	Supplies	Move budget from Fund 11 to Fund 83	200
83-808-90007	Janitorial Services	Move budget from Fund 11 to Fund 83	2,200
83-808-90008	Landscaping	Move budget from Fund 11 to Fund 83	10,650
83-808-90009	Pest Control	Move budget from Fund 11 to Fund 83	2,400
83-808-90010	Security System	Move budget from Fund 11 to Fund 83	2,400
83-808-90011	Heat, Ventilation, & Air Conditioning	Move budget from Fund 11 to Fund 83	7,250
83-808-90012	Bldg. Interior Maintenance & Repair	Move budget from Fund 11 to Fund 83	25,000
83-808-90013	Bldg. Exterior Maintenance & Repair	Move budget from Fund 11 to Fund 83	15,000
83-808-90015	Property Management	Move budget from Fund 11 to Fund 83	18,000
11-809-90012	Bldg. Interior Maintenance & Repair	Move budget from Fund 11 to Fund 83	(1,500)
11-809-90015	Property Management	Move budget from Fund 11 to Fund 83	(4,210)
83-809-90012	Bldg. Interior Maintenance & Repair	Move budget from Fund 11 to Fund 83	1,500
83-809-90015	Property Management	Move budget from Fund 11 to Fund 83	4,210
83-39500	Capital Contribution	Move sewer asset value (accounting entry)	2,263,040



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Pak Lin, Administrative Services Director
 VIA: Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: Adoption of FY 2019-20 Appropriation (GANN) Limit

RECOMMENDATION

Staff recommends that the City Council adopt the following:

RESOLUTION ADOPTING THE FY 2019-20 APPROPRIATION LIMIT

EXECUTIVE SUMMARY

Each year as part of the annual budget process, the City Council is required by state law to adopt an Appropriations Limit (Limit). The Limit for the Fiscal Year 2019-20 is \$46,137,229.

FISCAL IMPACT

Adoption of the Limit will ensure the Town appropriations are in compliance with State requirements. The FY 2019-20 Appropriations subject to the limit ("Proceeds of Taxes") total \$16,720,279, which means the Town is \$29,416,950 below the authorized limit.

BACKGROUND

California voters approved propositions amending the State Constitution and requiring the annual Town budget include a calculation of the Appropriations Limit, also known as the Gann Limit. This requirement was imposed by Proposition 4 (1979) and later amended by Proposition 111 (1990).

The requirement imposes a restriction on the amount of governmental revenue which may be appropriated in any fiscal year. The Appropriations Limit was first based on actual appropriations during the base year (1986-87), and it can be increased each year based on a specific formula and specified growth factors. The Appropriations Limit does not apply to all funds. It only applies to funds that are "proceeds of taxes."

Each year, the adjustment to the Appropriations Limit takes into consideration two factors: 1) the change in the cost of living, and 2) the change in population. For each of these factors, the Town may select between two optional factors. Additionally, State law requires that the calculation factors must be available to the public for 15 days prior to adoption.

To comply with State law, the FY 2019-20 Appropriation Limit was posted with the FY 2019-20 Proposed Budget on June 6, 2019 and to be adopted at the following City Council meeting.

ANALYSIS

The new FY 2019-20 Appropriations Limit, as calculated and attached to the proposed Resolution, is \$46,137,229. The increased adjustment factor of 1.046 is calculated using the Town of Colma's population change of 0.7 percent and the change in State Per Capita Personal Income of 3.85 percent. These adjustments were published in the Department of Finance's Price and Population Report. The FY 2019-20 Budget includes appropriations subject to the Limit totaling \$16,720,000 that would be categorized as " Proceeds of Taxes". Therefore, the appropriations subject to the Appropriations Limit are below the allowed amount by \$29,416,950.

Reasons For the Recommended Action/Findings

Adoption of the FY 2019-20 Appropriation Limit will comply with State laws.

Council Adopted Values

Approval of the FY 2019-20 Appropriation Limit is a *responsible* action because the Town's FY 2019-20 Budget complied with State laws.

CONCLUSION

Staff recommends that the Council adopt the attached resolution.

ATTACHMENTS

- A. Resolution Adopting the FY 2019-20 Appropriation Limit

**RESOLUTION NO. 2019-##
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

RESOLUTION ADOPTING THE 2019-20 APPROPRIATION LIMIT

The City Council of the Town of Colma does resolve as follows.

1. Background

- (a) Article XIII B of the California Constitution places certain restrictions on annual appropriations by cities;
- (b) The restrictions only apply to those appropriations which meet the definition of "Proceeds of Taxes";
- (c) The FY 2019-20 Proposed Budget which included the Appropriations Limit Calculation has been available to the public for more than fifteen days for review;
- (d) The FY 2019-20 Appropriations Limit Calculation was posted on the Town's website on June 6, 2019;
- (e) The "Proceeds of Taxes" presented in the GANN Limit is consistent with the FY 2019-20 Budget, which was presented and adopted on June 12, 2019;
- (f) The adoption of the Appropriations Limit must identify the optional calculation factors to be used as adjustment factors.

2. Findings

- (a) The first adjustment factor, the Town must select between: (A) the change in Town population, or (B) Countywide population, and the Town has selected the Change in Countywide population; and
- (b) The second adjustment factor the Town must select between: (1) the change in the State per capita income, or, (2) the change in the assessed valuation of local nonresidential construction, and the Town has selected the change in the State per capita income;
- (c) The detailed calculation of the Appropriations Limit for Fiscal Year 2019-20 is described in Exhibit A, attached hereto and by reference made a part hereof, and was published along with the FY 2019-20 Proposed Budget, to comply with the State law requiring the Gann Limit to be available to the public 15 day prior to adoption.
- (d) The City Council finds that the Fiscal Year 2019-20 budget does not exceed the constitutional appropriation limit placed on "Proceeds of Taxes" for Fiscal Year 2019-20 and is \$29,416,950 below the authorized limit.

3. Appropriation Limit

The Appropriation Limit for the Fiscal Year 2019-2020 shall be, and hereby is determined to be \$46,137,229.

Certification of Adoption

I certify that the foregoing Resolution No. 2019-## was duly adopted at a regular meeting of the City Council of the Town of Colma held on June 26, 2019, by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					
John Irish Goodwin					
Raquel "Rae" Gonzalez					
Diana Colvin					
Helen Fisicaro					
<i>Voting Tally</i>					

Dated _____

Joanne F. del Rosario, Mayor

Attest: _____
Caitlin Corley, City Clerk

**EXHIBIT TO RESOLUTION 2019-##
FISCAL YEAR 2019-20 APPROPRIATIONS LIMIT**

Each year, the adjustment to the Appropriations Limit takes into consideration two factors: 1) the change in the cost of living, and 2) the change in population. For each of these factors, the Town may select between two optional factors.

SELECTION OF OPTIONAL FACTORS

1. Change in Population (Town of Colma vs. San Mateo County)

Options	Population 1/1/2018	Population 1/1/2019	% Increase
a. Town of Colma	1,501	1,512	0.7%
b. County of San Mateo	773,994	774,485	0.1%

2. Change in State per capita Personal Income vs. Colma Non-Residential Building Construction

Options	% Increase
a. Change in State Per Capita Personal Income	3.85%
b. Change in Colma Non-Residential Assessed Valuation	N/A*

* Change in non-residential assessed valuation was not available.

For the Fiscal Year 2019-20 calculation, the Town selected the Town's population growth rate of 0.70% and the change in the State Per Capita Income of 3.67%.

Appropriation Limit Calculation 2019-20

Population Change (San Mateo Co.)	0.70%	((0.0070+100)/100 = 1.0070)
State Per Capita Personal Income	3.85%	((0.0385+100)/100 = 1.0385)
Calculation of Factor for FY 2019-20	1.046	1.0070 x 1.0385 = 1.046
Prior Year Appropriation Limit (2018-19)	\$ 44,103,586	
Appropriation Limit (2019-20)	\$ 46,137,229	44,103,586 x 1.046 = 46,137,229

The FY 2019-20 Appropriations subject to the limit ("Proceeds of Taxes") total \$16,720,279, which means the Town is \$29,416,950 below the authorized limit.





STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brad Donohue, Director of Public Works
 Abdulkader Hashem, Associate Engineer
 VIA: Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: Engineer's Report of Sanitary Sewer Service Charges for FY 2019-20

RECOMMENDATION

Staff recommends that the City Council adopt the following:

RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON SEWER SERVICE CHARGES FOR FISCAL YEAR 2019-20, DIRECTING THE CITY ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT WITH THE SAN MATEO COUNTY TAX COLLECTOR, AND AUTHORIZING THE COUNTY TAX COLLECTOR TO PLACE THE CHARGES ON THE PROPERTY TAX ROLL

EXECUTIVE SUMMARY

In order to place the sewer service charges charged by the Town of Colma on the property tax roll for collection by the San Mateo County tax collector, the City Engineer must prepare a written report (the "Engineer's Report") describing each parcel of real property receiving such sewer services, and the amount of the charge for each parcel for the subject year. This public hearing is to consider any protests to the Engineer's Report for FY 2019-20. For protests to be considered, protests must be submitted prior to the close of the public hearing on June 26, 2019. Protests apply only to the parcel for which the protest is made, and the City Council must consider each protest individually and decide whether to sustain or overrule the protest as to each protested parcel. Tabulation of inquiries and protests to the sewer charges, and recommended action is attached as Exhibit C to the Staff Report. If a majority of the owners of separate parcels subject to the sewer service charges files a protest against the Engineer's Report, the City may not place the sewer service charges on the County tax roll and must instead collect such charges by billing customers directly. So long as no majority protest exists, the City Council may overrule any or all protests.

At the conclusion of the Public Hearing, if there is no majority protest, the City Council should adopt a Resolution to either: adopt the Engineer's Report as proposed, or as modified to address individual protests, and authorize the County Controller to place the charges on the property tax roll. The City Engineer is then directed to file the Engineer's Report, along with the Resolution and submit it to the County Assessor's Office who will then collect the approved sewer service charges through the property tax rolls.

If no protests are filed, the Council should adopt the proposed resolution with an instruction to the City Attorney to strike the alternative clauses which state that a protest was filed.

If protests are filed, and the City Council chooses to sustain some or all of them, the City Council should ask the City Attorney for advice on how to modify the draft resolution.

FISCAL IMPACT

The Town will be paying out to the City of South San Francisco and the North County San Mateo Sanitation District a total of \$879,145.14. After calculating the water incentive program and sewer charges for Town owned properties, the Town will be reimbursed through the County Tax Rolls \$850,943.00, leaving a net cost of \$68,646.94 to the Town for Town wide annual sanitary sewer charges.

Please see the summary of sewer charges from the Engineer's Report below:

Amounts Payable to SSF and NSMCSD for Sewer Service:

Sewer Charges Payable to SSF:	\$ 750,997.14	
Transfer of Charges for Village Serramonte Condominiums (Daly City Jurisdiction Flows to SSF):	<u>\$ 128,148.00</u>	
Net Sewer Charges Payable to SSF:		\$ 879,145.14
Sewer Charges Payable to NSMCSD:	\$ 168,592.80	
Transfer of Charges for Village Serramonte Condominiums (Daly City Jurisdiction Flows to SSF):	<u>\$- 128,148.00</u>	
Net Sewer Charges Payable to NSMCSD:		\$ 40,444.80

Total Sewer Charges for FY 2019-20: **\$ 919,589.94**

(payable to NSMCSD and SSF)

Cost Summary for the Town of Colma

Total Sewer Charges for FY 2019-20: **\$ 919,589.94**

Amount Town compensates for Water Conservation Incentive: \$ -50,653.90

Sewer Charges for Town Properties: \$ -17,993.04

Net Cost to Town: **\$ -68,646.94**

Revenue from charges posted on Tax Rolls: **\$ 850,943.00**

BACKGROUND

The Town of Colma contracts with the City of South San Francisco ("SSF") and the North San Mateo County Sanitation District ("District") to provide sanitary sewer services to all properties in the Town. The Town assesses sewer service charges against properties within the Town at the same rate that SSF or the District charges the Town for those properties.

The Town levies an annual sewer service charge on each property that utilizes or has access to these sewer systems. Pursuant to section 5473 of the Health and Safety Code of the State of California, the Town has elected to collect the annual sewer service charges through the County of San Mateo Property Tax Rolls. Therefore, in accordance with the Health and Safety Code, the City Engineer has prepared a report describing each parcel that receives sewer service and the amount of the service charge that will be assessed against each parcel for Fiscal Year 2018-19 (the "Engineer's Report" or "Report").

As required, the Engineer's Report has been on file with the office of the City Clerk for public review and comment for at least fifteen days prior to the Public Hearing on June 26, 2019. In addition, the required notice of public hearing and the proposed sewer charges was published in the local newspaper on June 5 and June 12, 2019; a courtesy copy of the notice with individual sewer charge was mailed to all affected property owners, residents, and business owners on May 24, 2019; and a copy of the notice was posted on the three official Town bulletin boards for at least 15 days prior to the Public Hearing.

ANALYSIS

North San Mateo County Sanitation District "District" Sewer Rates

In Fiscal Year 2016-17, the District approved increasing the sewer rates to all customers annually by 8% each year for the next 3 years.

On June 8th, 2016 The Town adopted an Ordinance amending Section 3.04.170 of the Colma Municipal Code "Fees for Sewer Service Provided through NSMCS D Sewer System" to allow for this pass-through rate increase for all properties connected to the District's system.

The District did not increase the sewer rates in Fiscal year 2019-20. The Town was instructed by the NCSMSD to use the fiscal year the sewer rates from the previous year, (FY 2018-19).

South San Francisco "SSF" Sewer Rates

Under the agreement that the Town has with SSF, if sewer rate increases are not forwarded to the Town by April 1st of the current year, the Town will use the previous year's rate schedule. Because the Town did not receive notice of a rate increase by April 1, 2019, the Town will default to SSF's last years' (2018-19) sewer rates. For 2018-19, SSF increased their minimum sewer rate by 9% from the 2017-18 rates. Colma residents and businesses that are serviced by SSF will see a sanitary sewer rate increase of 9% in their base rate over last year rates.

On March 28th, 2018 the Town adopted an Ordinance amending Section 3.04.160 of the Colma Municipal Code "Fees for Sewer Service Provided through SSF Sewer System" to allow for this

pass-through rate increase for all properties connected to SSF’s sewer system for five-year period, effective July 1, 2018, with increases scheduled each July 1 thereafter, though and including July 1, 2022.

Water Conservation Incentive Program

In July 2012, City Council approved a Water Conservation Incentive Program for all sewer service customers in Town. The proposed Program would grant each sewer service user a subsidy if the customer used the same amount of water or less compared to the average of the prior three years.

On May 8th, 2019, the City Council approved \$50,628 for Water Conservation Incentive Program for FY 2019-20. The Authorized Subsidy of \$50,628 would reduce the sewer service charge by 10.00% for each Eligible Customer.

The total incentive for qualified users was calculated to be \$50,653.90, which is only \$25.90 above the amount of the Authorized Subsidy approved by the City Council. A summary of the incentive program is as follows:

User Type	Total Incentive	Percentage of Incentive
NSMCSD Residential Users	\$ 6,924.82	14%
NSMCSD Commercial Users	\$ 359.32	1%
SSF Residential Users	\$ 2,678.80	5%
SSF Commercial Users	\$ 40,690.96	80%
TOTAL	\$50,653.90	100.00%

Hearing on Engineer’s Report to Consider Individual Protests

The purpose of the hearing on the Engineer’s Report is to hear individual protests to the Engineer's Report for each parcel of property within the Town of Colma subject to the sewer service charge. For example, a property owner might protest the classification for their property, or another owner might claim that an error was made in the calculation. However, protests cannot serve to contest the sewer rates, due to the fact that the time for lodging those protests expired when the Proposition 218 hearing was held in June 2016 for property owners served by NSMCSD, and in March 2018 for property owners served by SSF.

Each affected property owner has the right to file a written protest to the Engineer’s Report any time prior to the conclusion of the public hearing on the Report on June 26, 2019. If the Council decides a protest(s) is valid, the Council should sustain the protest, and direct the City Engineer

to amend the Engineer's Report or remove the charge in accordance with the Council's direction. If the Council decides that a protest is invalid, it should overrule the protest, and direct the City Engineer to file the Engineer's Report without change.

If there are any protests to the Engineer's Report submitted after the Council receives this Staff Report, the City Engineer will prepare a supplemental staff report detailing those protests. Written protests can be submitted until the close of the public hearing. If a protest is filed at the public hearing, staff will advise the Council at the meeting of their recommendation and, amend the Engineer's Report as directed by the City Council before submitting it to the County. If the attached Resolution needs to be amended to address any protests submitted at the hearing, the City Attorney will help guide the Council through that process.

If a majority of property owner's protest, then the Town cannot place the charges on the Tax Roll but must collect the charges through an invoice-and-payment process.

To date the City Engineer's Office has received three inquiries and one protest. The inquiries that were received were not of a protest nature but sought an explanation on the classification of property within Town of Colma and or how the charge was paid for. The written protest was received by phone call and then followed up by a letter prior to the Public Hearing, the written protest was in regards to being over charged due to an irrigation break. To date the inquiries and the one letter protest have been resolved. In the case of the protested charge, their water use was recalculated based on the past three-year average water usage. Staff will submit to City Council a copy of the Inquiry and Protest Log along with a copy of the written protest, (Exhibit C), prior to the opening of the Public Hearing for adopting Engineer's Report on sewer service charges for fiscal year 2019-20.

Assessment on County Tax Rolls

On or before July 31st, the City Engineer will send the approved or amended Engineer's Report to the County along with a Resolution requesting that the County Assessor's Office enter the amounts of the charges shown on the Report as assessments against the respective parcels on the roll for fiscal year 2018-19

Values

Before assessing a charge on the county tax rolls against any particular property in the Town of Colma, the City Council will have held a public hearing allowing the public to protest to the City Council the calculation of their annual sanitary sewer charge. Through this process, the City Council is being *fair* by allowing for a protest process where the Council can review and rule on each protest.

Sustainability Impact

The Annual Sanitary Sewer Service Engineers Report provides detail on the results of the Water Conservation Incentive Program. By reviewing the results of the program, City Council can make intelligent decisions regarding future funding and incentive programs to reduce domestic water usage and ensure continued sustainability.

Alternatives

As to each protest against the proposed sewer service charge, the City Council can either sustain or overrule the protest for that parcel. If the City Council sustains the protest, it can modify or remove the proposed charge for that parcel. The Town may also choose to collect the sewer service charges separately from the tax roll. This option will result in increased costs for technology and staff dedicated to billing, as well as a higher risk of errors. Additionally, this option will not allow the Town to place the sewer service charges as a lien against the subject property.

CONCLUSION

Staff recommends the City Council adopt the attached Resolution to sustain or overrule protests to the Engineer's Report for FY 2019-20 and to adopt the Engineer's Report, to direct the City Engineer to file a copy of the Report with the County Tax Collector for collection on the San Mateo County tax rolls, and to authorize the County Tax Collector to place the charges on the property tax roll.

ATTACHMENTS

- A. Resolution
- B. Engineer's Report - Sewer Service Charges FY 2019-20
- C. Tabulation of inquiries and protests

RESOLUTION NO. 2019-___
OF THE CITY COUNCIL OF THE TOWN OF COLMA

**RESOLUTION OVERRULING PROTESTS TO AND ADOPTING ENGINEER'S REPORT ON
SEWER SERVICE CHARGES FOR FISCAL YEAR 2019-2020,
AND DIRECTING THE CITY ENGINEER TO FILE A COPY OF THE ENGINEER'S REPORT
WITH THE SAN MATEO COUNTY TAX COLLECTOR**

The City Council of the Town of Colma does hereby resolve:

1. Background

(a) The City Council has, by Colma Municipal Code, Chapter Three, Subchapter Seven (Section 3.07.010, *et seq.*), otherwise known as the *Colma Sewer Service Charge Code*, provided for the collection of sewer service charges for each fiscal year on the tax rolls of San Mateo County, and has directed the preparation and filing of a written report for each fiscal year containing descriptions of each parcel of real property located in Colma receiving such sewer services and facilities, and the amount of the sewer service charge for each parcel for the fiscal year, computed in conformity with the charges prescribed by ordinance.

(b) Pursuant to Section 5473, *et seq.* of the California Health and Safety Code, the City Engineer prepared and filed a written report ("Report") with the City Clerk at least fifteen (15) days prior to June 26, 2019, which is the date set forth for the public hearing.

(c) Notice of the filing of the Report and the public hearing thereon was published in the San Mateo County Times on June 5, 2019, and June 12, 2019, in accordance with Health and Safety Code Section 5473.1 and Government Code Section 6066, and posted on the Town's three official bulletin boards.

(d) A Public Hearing on the Report was held on June 26, 2019, at which time, the City Council heard and considered all objections or protests, if any, to the Report.

2. Findings

The City Council finds that:

(a) At the public hearing on June 26, 2019, no persons made any comments, objections or protests regarding the Report.

Alternate provision if one or more protests to individual parcels are filed. At the public hearing on June 26, 2019, _____ made and filed objections or protests regarding the Report, and the Council ruled thereon as follows: [specify]

(b) The owners of a majority of the separate parcels of property described in the Report did not file protests, and therefore the City Council is authorized to adopt the Report and to order that the charges set forth in the Report shall be collected on the tax roll of the County of San Mateo and shall constitute a lien against any parcel or parcels of land.

(c) As such, the County Controller is authorized to place the sewer service charges on the

property tax roll.

(d) The lowest and highest rates for for the sewer service charge for the fiscal year commencing July 1, 2019, are \$78.70 and \$196,588.82, respectively.

(e) The sewer service charges were previously adopted pursuant to the Town's police powers and the authority granted under Health and Safety Code section 5470 *et seq.*, in compliance with the provisions of article XIII D, section 6 of the California Constitution.

(f) The sewer service charges collected pursuant to this Resolution are for the fiscal year commencing July 1, 2019.

3. Order

Now, therefore, the City Council does hereby order that:

(a) The City Council hereby adopts the Report without any further revision, change, reduction or modification.

Alternate provision if one or more protests to individual parcels are filed and sustained:
The City Engineer is directed to modify the Report by making any changes to sewer service charges necessary as a result of any protest sustained by the Council during the public hearing on the Report. The City Council hereby adopts the Report, as modified by the directive in Section 3(a) above, without any further revision, change, reduction or modification

(b) The charges set forth in the Report, as adopted, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

Alternate provision if one or more protests to individual parcels are filed and sustained:
The charges set forth in the Report, as so modified, shall be collected on the tax roll of the County of San Mateo in the manner provided by law and shall constitute a lien against each parcel or parcels of land as specified therein.

(c) The City Engineer is directed to file with the County Controller of San Mateo County on or before the July 31, 2019 a copy of the Report upon which shall be endorsed, over the Clerk's signature, a statement that the Report has been finally adopted by the City Council of the Town of Colma.

(d) The County Controller of San Mateo County is hereby authorized to place the charges on the property tax roll. The County Controller shall, upon receipt of the Report, enter the amounts of the charges set forth in the Report against the respective lots or parcels as they appear on the assessment roll for the fiscal year.

Certification of Adoption

I certify that the foregoing Resolution No. 2019-__ was duly adopted at a special meeting of the City Council of the Town of Colma held on June 26, 2019, by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					
Raquel "Rae" Gonzalez					
Helen Fisicaro					
John Irish Goodwin					
Diana Colvin					
<i>Voting Tally</i>					

Dated _____

Joanne F. del Rosario, Mayor

Attest: _____
Caitlin Corley, City Clerk



**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
103-190-040	401	B ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
103-190-030	403	B ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
103-190-020	405	B ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
103-190-010	407	B ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
008-125-320	409	B ST	\$520.08	\$0.00	\$520.08	\$0.00	\$520.08
008-125-330	411	B ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
008-125-340	413	B ST	\$945.60	\$0.00	\$945.60	\$94.56	\$851.04
008-125-350	415	B ST	\$709.20	\$0.00	\$709.20	\$70.92	\$638.28
008-126-240	416	B ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-125-360	417	B ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
008-126-250	418	B ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
008-125-370	419	B ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
008-126-260	420	B ST	\$2,553.12	\$0.00	\$2,553.12	\$0.00	\$2,553.12
008-126-220	424	B ST	\$614.64	\$0.00	\$614.64	\$61.46	\$553.18
008-126-230	426	B ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
008-125-420	429	B ST	\$756.48	\$0.00	\$756.48	\$75.64	\$680.84
008-126-320	430	B ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
008-125-430	431	B ST	\$94.56	\$0.00	\$94.56	\$0.00	\$94.56
008-125-440	433	B ST	\$992.88	\$0.00	\$992.88	\$0.00	\$992.88
008-125-400	435	B ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-126-330	436	B ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-125-390	437	B ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
008-126-340	438	B ST	\$567.36	\$0.00	\$567.36	\$0.00	\$567.36
008-125-380	439	B ST	\$472.80	\$0.00	\$472.80	\$0.00	\$472.80
008-126-350	446	B ST	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
008-126-360	448	B ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68
008-125-220	451	B ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68
008-125-210	453	B ST	\$1,040.16	\$0.00	\$1,040.16	\$104.02	\$936.14
008-125-200	455	B ST	\$945.60	\$0.00	\$945.60	\$0.00	\$945.60
008-126-370	456	B ST	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
008-126-380	460	B ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-125-190	461	B ST	\$756.48	\$0.00	\$756.48	\$0.00	\$756.48
008-126-390	462	B ST	\$189.12	\$0.00	\$189.12	\$0.00	\$189.12
008-126-410	468	B ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
008-125-260	469	B ST	\$1,040.16	\$0.00	\$1,040.16	\$0.00	\$1,040.16
008-126-420	470	B ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
006-413-110	471	B ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
006-411-010	472	B ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
006-413-100	475	B ST	\$614.64	\$0.00	\$614.64	\$0.00	\$614.64
006-411-020	476	B ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-413-090	479	B ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
006-411-030	480	B ST	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
006-413-080	483	B ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
006-411-040	484	B ST	\$472.80	\$0.00	\$472.80	\$0.00	\$472.80
006-411-050	488	B ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-411-060	492	B ST	\$756.48	\$0.00	\$756.48	\$0.00	\$756.48
006-414-140	503	B ST	\$236.40	\$0.00	\$236.40	\$0.00	\$236.40
006-412-010	504	B ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-414-130	507	B ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
006-412-020	508	B ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
006-414-120	511	B ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
006-412-030	512	B ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
006-414-110	515	B ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
006-412-040	516	B ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-414-100	519	B ST	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
006-412-050	520	B ST	\$520.08	\$0.00	\$520.08	\$52.00	\$468.08
006-414-090	523	B ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
006-412-060	524	B ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-414-080	527	B ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-412-070	528	B ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
006-414-070	531	B ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
006-412-080	532	B ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
006-412-090	536	B ST	\$2,269.44	\$0.00	\$2,269.44	\$0.00	\$2,269.44

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
006-412-100	540	B ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
008-126-270	401	C ST	\$1,182.00	\$0.00	\$1,182.00	\$0.00	\$1,182.00
008-126-280	409	C ST	\$898.32	\$0.00	\$898.32	\$89.84	\$808.48
008-126-280	411	C ST	\$1,087.44	\$0.00	\$1,087.44	\$108.74	\$978.70
008-126-280	413	C ST	\$945.60	\$0.00	\$945.60	\$94.56	\$851.04
008-126-300	417	C ST	\$709.20	\$0.00	\$709.20	\$70.92	\$638.28
008-126-110	435	C ST	\$3,025.92	\$0.00	\$3,025.92	\$0.00	\$3,025.92
008-127-050	438	C ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-126-100	439	C ST	\$94.56	\$0.00	\$94.56	\$0.00	\$94.56
008-127-050	440	C ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
008-126-090	441	C ST	\$1,087.44	\$0.00	\$1,087.44	\$108.74	\$978.70
008-127-200	442	C ST	\$945.60	\$0.00	\$945.60	\$0.00	\$945.60
008-126-080	445	C ST	\$1,418.40	\$0.00	\$1,418.40	\$141.84	\$1,276.56
008-127-210	446	C ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
008-126-070	449	C ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-126-060	455	C ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
008-127-070	464	C ST	\$756.48	\$0.00	\$756.48	\$75.64	\$680.84
008-127-080	466	C ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-126-050	467	C ST	\$803.76	\$0.00	\$803.76	\$0.00	\$803.76
006-411-120	471	C ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
006-387-130	472	C ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
006-411-110	475	C ST	\$520.08	\$0.00	\$520.08	\$52.00	\$468.08
006-387-020	476	C ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
006-411-100	479	C ST	\$992.88	\$0.00	\$992.88	\$0.00	\$992.88
006-387-030	480	C ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-411-090	483	C ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-387-040	484	C ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
006-411-080	487	C ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
006-411-070	491	C ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
006-387-050	492	C ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
006-412-230	503	C ST	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
006-388-010	504	C ST	\$236.40	\$0.00	\$236.40	\$0.00	\$236.40

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
006-412-220	507	C ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-388-020	508	C ST	\$189.12	\$0.00	\$189.12	\$0.00	\$189.12
006-412-210	511	C ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
006-388-030	512	C ST	\$1,087.44	\$0.00	\$1,087.44	\$0.00	\$1,087.44
006-412-200	515	C ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
006-388-040	516	C ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
006-412-190	519	C ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
006-388-050	520	C ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-412-180	523	C ST	\$614.64	\$0.00	\$614.64	\$0.00	\$614.64
006-388-060	524	C ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
006-412-170	527	C ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
006-388-070	528	C ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
006-412-160	531	C ST	\$756.48	\$0.00	\$756.48	\$0.00	\$756.48
006-388-080	532	C ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-412-150	535	C ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
006-388-090	536	C ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
006-412-140	539	C ST	\$94.56	\$0.00	\$94.56	\$0.00	\$94.56
006-388-100	540	C ST	\$189.12	\$0.00	\$189.12	\$0.00	\$189.12
006-412-130	543	C ST	\$472.80	\$0.00	\$472.80	\$0.00	\$472.80
006-388-110	544	C ST	\$520.08	\$0.00	\$520.08	\$52.00	\$468.08
006-412-120	547	C ST	\$236.40	\$0.00	\$236.40	\$0.00	\$236.40
006-388-120	548	C ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
006-412-110	551	C ST	\$189.12	\$0.00	\$189.12	\$0.00	\$189.12
006-388-130	552	C ST	\$709.20	\$0.00	\$709.20	\$70.92	\$638.28
006-388-140	556	C ST	\$803.76	\$0.00	\$803.76	\$80.38	\$723.38
006-388-150	560	C ST	\$803.76	\$0.00	\$803.76	\$0.00	\$803.76
006-388-160	564	C ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
008-126-130	421-423	C ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
008-126-120	427-431	C ST	\$520.08	\$0.00	\$520.08	\$52.00	\$468.08
008-126-290	415	C ST A	\$1,182.00	\$0.00	\$1,182.00	\$0.00	\$1,182.00
008-126-300	417	C ST A	\$520.08	\$0.00	\$520.08	\$0.00	\$520.08
008-126-310	419	C ST A	\$992.88	\$0.00	\$992.88	\$99.28	\$893.60

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-127-280	420	C ST A	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
008-127-270	422	C ST A	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
008-127-260	424	C ST A	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
008-127-250	426	C ST A	\$1,087.44	\$0.00	\$1,087.44	\$108.74	\$978.70
008-126-290	415	C ST B	\$1,040.16	\$0.00	\$1,040.16	\$104.02	\$936.14
008-126-310	419	C ST B	\$898.32	\$0.00	\$898.32	\$89.84	\$808.48
008-127-280	420	C ST B	\$1,465.68	\$0.00	\$1,465.68	\$0.00	\$1,465.68
008-127-270	422	C ST B	\$1,512.96	\$0.00	\$1,512.96	\$0.00	\$1,512.96
008-127-260	424	C ST B	\$472.80	\$0.00	\$472.80	\$0.00	\$472.80
008-127-250	426	C ST B	\$1,087.44	\$0.00	\$1,087.44	\$108.74	\$978.70
006-381-070	CLARK	& F ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
006-413-070	350	CLARK AVE	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-384-060	450	CLARK AVE	\$756.48	\$0.00	\$756.48	\$0.00	\$756.48
006-384-070	550	CLARK AVE	\$1,182.00	\$0.00	\$1,182.00	\$118.20	\$1,063.80
006-381-040	560	CLARK AVE	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
006-381-050	570	CLARK AVE	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
006-381-060	580	CLARK AVE	\$803.76	\$0.00	\$803.76	\$80.38	\$723.38
008-421-180	205	COLLINS AVE	\$0.00	\$1,110.26	\$1,110.26	\$0.00	\$1,110.26
008-421-190	207	COLLINS AVE	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-421-150	245	COLLINS AVE	\$0.00	\$8,742.28	\$8,742.28	\$874.22	\$7,868.06
010-421-180	248	COLLINS AVE	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-421-160	480	COLLINS AVE	\$0.00	\$1,934.46	\$1,934.46	\$193.44	\$1,741.02
010-421-200	500	COLLINS AVE	\$0.00	\$1,513.66	\$1,513.66	\$151.36	\$1,362.30
010-421-190	530	COLLINS AVE	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
008-403-040	1000	COLLINS AVE	\$0.00	\$2,157.66	\$2,157.66	\$0.00	\$2,157.66
008-403-020	1500	COLLINS AVE	\$0.00	\$5,749.02	\$5,749.02	\$574.90	\$5,174.12
008-322-550	2	COLMA BLVD	\$0.00	\$11,829.98	\$11,829.98	\$1,183.00	\$10,646.98
008-322-550	2	COLMA BLVD	\$0.00	\$1,297.16	\$1,297.16	\$129.72	\$1,167.44
008-322-470	19	COLMA BLVD	\$0.00	\$1,050.94	\$1,050.94	\$0.00	\$1,050.94
008-322-290	65	COLMA BLVD	\$0.00	\$3,645.72	\$3,645.72	\$0.00	\$3,645.72
008-322-490	75	COLMA BLVD	\$0.00	\$855.62	\$855.62	\$85.56	\$770.06
008-322-270	81	COLMA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-322-500	91	COLMA BLVD	\$0.00	\$5,412.78	\$5,412.78	\$541.28	\$4,871.50
008-322-500	91	COLMA BLVD	\$0.00	\$5,698.96	\$5,698.96	\$0.00	\$5,698.96
008-322-330	101	COLMA BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
008-322-340	111	COLMA BLVD	\$0.00	\$11,568.06	\$11,568.06	\$1,156.80	\$10,411.26
008-322-560	200	COLMA BLVD	\$0.00	\$1,887.96	\$1,887.96	\$188.80	\$1,699.16
008-322-320	1-17	COLMA BLVD	\$0.00	\$5,831.28	\$5,831.28	\$0.00	\$5,831.28
008-322-340	115-119	COLMA BLVD	\$0.00	\$1,525.24	\$1,525.24	\$152.52	\$1,372.72
008-322-510	121-123	COLMA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-322-480	27-39	COLMA BLVD	\$0.00	\$1,320.64	\$1,320.64	\$132.06	\$1,188.58
008-322-480	41-53	COLMA BLVD	\$0.00	\$7,086.82	\$7,086.82	\$0.00	\$7,086.82
008-322-480	55-63	COLMA BLVD	\$0.00	\$725.42	\$725.42	\$72.54	\$652.88
008-127-300	429	D ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
008-143-020	430	D ST	\$756.48	\$0.00	\$756.48	\$75.64	\$680.84
008-127-290	431	D ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
008-127-160	433	D ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
008-143-030	434	D ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
008-127-150	435	D ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-143-060	436	D ST	\$709.20	\$0.00	\$709.20	\$70.92	\$638.28
008-143-040	438	D ST	\$661.92	\$0.00	\$661.92	\$66.20	\$595.72
008-127-140	439	D ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
008-143-050	442	D ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
008-127-240	443	D ST	\$803.76	\$0.00	\$803.76	\$80.38	\$723.38
008-143-070	448	D ST	\$945.60	\$0.00	\$945.60	\$94.56	\$851.04
008-143-080	452	D ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
008-127-230	455	D ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
008-143-090	456	D ST	\$614.64	\$0.00	\$614.64	\$0.00	\$614.64
008-127-220	459	D ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-143-100	460	D ST	\$992.88	\$0.00	\$992.88	\$0.00	\$992.88
008-127-110	463	D ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
008-143-110	464	D ST	\$1,276.56	\$0.00	\$1,276.56	\$0.00	\$1,276.56
008-127-100	467	D ST	\$851.04	\$0.00	\$851.04	\$0.00	\$851.04
008-143-450	468	D ST	\$1,040.16	\$0.00	\$1,040.16	\$104.02	\$936.14

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
006-387-120	471	D ST	\$520.08	\$0.00	\$520.08	\$0.00	\$520.08
008-143-460	472	D ST	\$1,182.00	\$0.00	\$1,182.00	\$118.20	\$1,063.80
006-387-110	475	D ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-143-440	476	D ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68
006-387-100	479	D ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-384-020	480	D ST	\$851.04	\$0.00	\$851.04	\$85.10	\$765.94
006-387-090	483	D ST	\$567.36	\$0.00	\$567.36	\$0.00	\$567.36
006-384-030	484	D ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
006-387-140	487	D ST	\$614.64	\$0.00	\$614.64	\$61.46	\$553.18
006-384-040	488	D ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68
006-384-050	490	D ST	\$520.08	\$0.00	\$520.08	\$0.00	\$520.08
006-387-060	491	D ST	\$1,938.48	\$0.00	\$1,938.48	\$0.00	\$1,938.48
006-388-360	503	D ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
006-388-350	507	D ST	\$1,560.24	\$0.00	\$1,560.24	\$0.00	\$1,560.24
006-388-340	511	D ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-388-330	515	D ST	\$567.36	\$0.00	\$567.36	\$0.00	\$567.36
006-388-320	519	D ST	\$189.12	\$0.00	\$189.12	\$0.00	\$189.12
006-388-310	523	D ST	\$236.40	\$0.00	\$236.40	\$0.00	\$236.40
006-388-300	527	D ST	\$803.76	\$0.00	\$803.76	\$0.00	\$803.76
006-388-290	531	D ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
006-388-280	535	D ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
006-388-270	539	D ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
006-388-260	543	D ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-388-250	547	D ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
006-388-240	551	D ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
006-388-230	555	D ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
006-388-220	559	D ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
006-388-210	563	D ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
006-388-200	567	D ST	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
006-388-190	571	D ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
006-388-180	575	D ST	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
006-388-170	579	D ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-143-310	401	E ST	\$3,120.48	\$0.00	\$3,120.48	\$0.00	\$3,120.48
008-143-320	415	E ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
008-143-320	417	E ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
008-143-340	419	E ST	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
008-143-340	421	E ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
008-143-350	423	E ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-143-350	425	E ST	\$189.12	\$0.00	\$189.12	\$18.92	\$170.20
008-143-360	427	E ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
008-143-360	429	E ST	\$661.92	\$0.00	\$661.92	\$66.20	\$595.72
008-143-180	435	E ST	\$330.96	\$0.00	\$330.96	\$0.00	\$330.96
008-143-160	441	E ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-144-120	444	E ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
008-143-250	445	E ST	\$992.88	\$0.00	\$992.88	\$0.00	\$992.88
008-144-110	446	E ST	\$992.88	\$0.00	\$992.88	\$0.00	\$992.88
008-144-100	448	E ST	\$1,276.56	\$0.00	\$1,276.56	\$0.00	\$1,276.56
008-143-280	449	E ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
008-143-270	455	E ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
008-144-090	460	E ST	\$851.04	\$0.00	\$851.04	\$0.00	\$851.04
008-143-140	461	E ST	\$756.48	\$0.00	\$756.48	\$75.64	\$680.84
008-144-240	462	E ST	\$614.64	\$0.00	\$614.64	\$0.00	\$614.64
008-143-390	463	E ST	\$709.20	\$0.00	\$709.20	\$70.92	\$638.28
008-144-230	464	E ST	\$1,134.72	\$0.00	\$1,134.72	\$113.48	\$1,021.24
008-143-400	465	E ST	\$236.40	\$0.00	\$236.40	\$23.64	\$212.76
008-144-220	466	E ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
008-143-470	467	E ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
008-143-480	469	E ST	\$520.08	\$0.00	\$520.08	\$52.00	\$468.08
008-143-420	471	E ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
006-381-030	478	E ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
006-384-080	483	E ST	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
006-381-040	490	E ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
008-144-290	412-416	E ST	\$2,222.16	\$0.00	\$2,222.16	\$0.00	\$2,222.16
008-143-400	465	E ST A	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-144-220	466	E ST A	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
008-322-520	1000	EL CAMINO REAL	\$1,040.16	\$0.00	\$1,040.16	\$104.02	\$936.14
008-392-190	1150	EL CAMINO REAL	\$0.00	\$846.32	\$846.32	\$0.00	\$846.32
011-341-720	1171	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-392-240	1174	EL CAMINO REAL	\$0.00	\$1,441.54	\$1,441.54	\$144.16	\$1,297.38
008-392-290	1180	EL CAMINO REAL	\$0.00	\$11,700.00	\$0.00	\$0.00	\$0.00
008-392-300	1190	EL CAMINO REAL	\$0.00	\$724.00	\$0.00	\$0.00	\$0.00
008-392-320	1198	EL CAMINO REAL	\$0.00	\$724.00	\$0.00	\$0.00	\$0.00
011-341-940	1199	EL CAMINO REAL	\$0.00	\$724.00	\$0.00	\$0.00	\$0.00
008-421-120	1200	EL CAMINO REAL	\$0.00	\$4,147.94	\$4,147.94	\$0.00	\$4,147.94
011-341-810	1201	EL CAMINO REAL	\$0.00	\$762.62	\$762.62	\$76.26	\$686.36
008-421-040	1222	EL CAMINO REAL	\$0.00	\$1,822.86	\$1,822.86	\$182.28	\$1,640.58
008-421-040	1232	EL CAMINO REAL	\$0.00	\$1,302.04	\$1,302.04	\$0.00	\$1,302.04
008-421-050	1242	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-341-590	1299	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-341-850	1299	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-422-040	1300	EL CAMINO REAL	\$0.00	\$3,180.70	\$3,180.70	\$0.00	\$3,180.70
011-341-500	1361	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-422-020	1370	EL CAMINO REAL	\$0.00	\$2,464.58	\$2,464.58	\$0.00	\$2,464.58
010-422-020	1370	EL CAMINO REAL	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-422-020	1370	EL CAMINO REAL	\$0.00	\$8,463.28	\$8,463.28	\$846.32	\$7,616.96
008-127-010	7701	EL CAMINO REAL	\$1,182.00	\$0.00	\$1,182.00	\$118.20	\$1,063.80
008-144-140	7801	EL CAMINO REAL	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
008-144-150	417	F ST	\$1,702.08	\$0.00	\$1,702.08	\$170.20	\$1,531.88
008-144-270	419	F ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
008-144-260	421	F ST	\$898.32	\$0.00	\$898.32	\$0.00	\$898.32
008-144-300	429	F ST	\$709.20	\$0.00	\$0.00	\$0.00	\$0.00
008-144-190	433	F ST	\$661.92	\$0.00	\$661.92	\$66.20	\$595.72
008-144-200	435	F ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
008-144-200	437	F ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
008-144-210	439	F ST	\$87.44	\$0.00	\$87.44	\$8.74	\$78.70
008-144-210	441	F ST	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
011-341-110	540	F ST	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
006-388-540	601	F ST	\$1,512.96	\$0.00	\$0.00	\$0.00	\$0.00
006-388-400	609	F ST	\$614.64	\$0.00	\$614.64	\$61.46	\$553.18
006-388-410	611	F ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
006-388-420	613	F ST	\$141.84	\$0.00	\$141.84	\$0.00	\$141.84
006-388-430	615	F ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
006-388-530	619	F ST	\$472.80	\$0.00	\$472.80	\$47.28	\$425.52
006-388-450	621	F ST	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
006-388-460	623	F ST	\$803.76	\$0.00	\$803.76	\$80.38	\$723.38
006-388-460	625	F ST	\$283.68	\$0.00	\$283.68	\$0.00	\$283.68
006-388-580	627	F ST	\$283.68	\$0.00	\$283.68	\$28.36	\$255.32
006-388-600	629	F ST	\$1,985.76	\$0.00	\$1,985.76	\$0.00	\$1,985.76
006-388-580	627	F ST A	\$378.24	\$0.00	\$378.24	\$0.00	\$378.24
011-014-110	1903-05	HILLSIDE BLVD	\$709.20	\$0.00	\$709.20	\$0.00	\$709.20
006-388-610	1450	HILLSIDE BLVD	\$3,640.56	\$0.00	\$3,640.56	\$0.00	\$3,640.56
011-341-950	1500	HILLSIDE BLVD	\$87.44	\$0.00	\$0.00	\$0.00	\$0.00
011-341-950	1520	HILLSIDE BLVD	\$1,087.44	\$0.00	\$0.00	\$0.00	\$0.00
011-331-260	1601	HILLSIDE BLVD	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
011-341-400	1700	HILLSIDE BLVD	\$0.00	\$218,432.02	\$218,432.02	\$21,843.20	\$196,588.82
011-440-060	1701	HILLSIDE BLVD	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
011-015-010	1801	HILLSIDE BLVD	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
011-341-140	1900	HILLSIDE BLVD	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
011-014-080	1901	HILLSIDE BLVD	\$803.76	\$0.00	\$803.76	\$0.00	\$803.76
011-440-040	2003	HILLSIDE BLVD	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
011-440-040	2005	HILLSIDE BLVD	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44
011-154-090	2700	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
011-154-090	2702	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-154-100	2704	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-154-100	2706	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-154-110	2708	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-154-110	2710	HILLSIDE BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
011-440-030	2101	HILLSIDE BLVD.	\$87.44	\$0.00	\$87.44	\$0.00	\$87.44

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
011-420-030	305	HOFFMAN CT	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
011-420-010	301	HOFFMAN ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86
011-420-020	303	HOFFMAN ST	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
011-420-040	307	HOFFMAN ST	\$472.80	\$0.00	\$472.80	\$0.00	\$472.80
011-420-050	309	HOFFMAN ST	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
011-420-060	311	HOFFMAN ST	\$567.36	\$0.00	\$567.36	\$0.00	\$567.36
011-420-150	302	HOFFMAN STREET	\$756.48	\$0.00	\$756.48	\$0.00	\$756.48
011-420-160	304	HOFFMAN STREET	\$756.48	\$0.00	\$756.48	\$75.64	\$680.84
011-420-170	306	HOFFMAN STREET	\$1,418.40	\$0.00	\$1,418.40	\$141.84	\$1,276.56
011-420-180	308	HOFFMAN STREET	\$803.76	\$0.00	\$803.76	\$80.38	\$723.38
011-420-070	313	HOFFMAN STREET	\$425.52	\$0.00	\$425.52	\$42.56	\$382.96
011-420-080	315	HOFFMAN STREET	\$1,040.16	\$0.00	\$1,040.16	\$0.00	\$1,040.16
011-420-120	316	HOFFMAN STREET	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
011-420-090	317	HOFFMAN STREET	\$567.36	\$0.00	\$567.36	\$56.74	\$510.62
011-420-130	318	HOFFMAN STREET	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
011-420-100	319	HOFFMAN STREET	\$851.04	\$0.00	\$851.04	\$85.10	\$765.94
011-420-140	320	HOFFMAN STREET	\$851.04	\$0.00	\$851.04	\$85.10	\$765.94
011-420-110	321	HOFFMAN STREET	\$520.08	\$0.00	\$520.08	\$0.00	\$520.08
010-460-560	1221	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-570	1223	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-580	1225	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-590	1227	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-520	1229	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-530	1231	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-540	1233	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-550	1235	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-420	1237	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-430	1239	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-440	1241	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-450	1243	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-380	1245	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-390	1247	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
010-460-400	1249	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-410	1251	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-330	1321	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-340	1323	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-350	1325	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-360	1327	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-370	1329	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-280	1331	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-290	1333	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-300	1335	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-310	1337	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-320	1339	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-120	1341	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-130	1343	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-140	1345	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-150	1347	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-160	1349	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-070	1351	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-080	1353	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-090	1355	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-100	1357	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-110	1359	ISABELLE CIR	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-373-520	4931	JUNIPERO SERRA	\$0.00	\$7,102.44	\$7,102.44	\$710.24	\$6,392.20
008-373-510	4939/4943	JUNIPERO SERRA	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-322-080	3601	JUNIPERO SERRA BLVD	\$1,229.28	\$0.00	\$1,229.28	\$122.92	\$1,106.36
008-373-240	4915	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
008-373-210	4925	JUNIPERO SERRA BLVD	\$0.00	\$1,209.04	\$1,209.04	\$120.90	\$1,088.14
008-373-500	4927	JUNIPERO SERRA BLVD	\$0.00	\$25,581.56	\$25,581.56	\$0.00	\$25,581.56
008-373-520	4929	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
008-373-520	4933	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
008-373-520	4933	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-373-520	4935	JUNIPERO SERRA BLVD	\$0.00	\$3,997.78	\$3,997.78	\$399.78	\$3,598.00

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-373-520	4937	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-373-530	5001	JUNIPERO SERRA BLVD	\$0.00	\$26,431.46	\$26,431.46	\$2,643.14	\$23,788.32
008-373-440	5025	JUNIPERO SERRA BLVD	\$0.00	\$24,326.94	\$24,326.94	\$2,432.70	\$21,894.24
008-373-380	5045	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-373-180	5075	JUNIPERO SERRA BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-630	1263	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-620	1267	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-610	1271	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-600	1275	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-510	1279	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-500	1283	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-490	1287	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-480	1291	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-470	1295	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-460	1299	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-270	1303	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-260	1307	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-250	1311	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-240	1315	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-230	1319	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-220	1323	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-210	1327	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-200	1341	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-190	1345	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-180	1349	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-170	1353	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-060	1357	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-050	1361	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-460-040	1365	MISSION RD	\$0.00	\$724.00	\$0.00	\$0.00	\$0.00
010-460-030	1369	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-020	1373	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-460-010	1377	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
010-182-110	1427	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-182-130	1433	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-182-040	1439	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-182-100	1445	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-100	1451	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-182-090	1455	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-100	1457	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-142-080	1635	MISSION RD	\$0.00	\$3,543.42	\$3,543.42	\$0.00	\$3,543.42
010-142-080	1655	MISSION RD	\$0.00	\$2,343.68	\$2,343.68	\$0.00	\$2,343.68
010-142-070	1675	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-142-110	1681	MISSION RD	\$0.00	\$725.42	\$725.42	\$72.54	\$652.88
010-142-050	1685	MISSION RD	\$0.00	\$790.52	\$790.52	\$0.00	\$790.52
010-142-040	1707	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-142-030	1711	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-142-020	1715	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-142-100	1725	MISSION RD	\$0.00	\$6,986.16	\$6,986.16	\$0.00	\$6,986.16
010-423-050	1755	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-423-040	1773	MISSION RD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-423-030	1787	MISSION RD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-080	1537	MISSION RD A	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-142-080	1655	MISSION RD A	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-182-080	1537	MISSION RD B	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-142-080	1655	MISSION RD B	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-080	1537	MISSION RD C	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-080	1537	MISSION RD D	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
010-142-080	1655	MISSION RD D	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
010-182-130	1431	MISSION RD R	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
011-370-180	1500	MISSION RD.	\$0.00	\$2,827.32	\$2,827.32	\$282.74	\$2,544.58
103-190-080	7621	MISSION ST	\$378.24	\$0.00	\$378.24	\$37.82	\$340.42
103-190-070	7623	MISSION ST	\$661.92	\$0.00	\$661.92	\$0.00	\$661.92
103-190-060	7625	MISSION ST	\$94.56	\$0.00	\$94.56	\$9.46	\$85.10
103-190-050	7627	MISSION ST	\$330.96	\$0.00	\$330.96	\$33.10	\$297.86

**TOWN OF COLMA
ANNUAL SEWER SERVICE CHARGES
FISCAL YEAR 2019-20**

APN	St. No.	St. Name	Town Pays NSMCSD	Town Pays SSF	Parcel Charge before Water Conservation Incentive (1)	Water Conservation Incentive (2)	Final Charge to Property after Water Conservation Incentive (1)-(2)
008-126-190	7651	MISSION ST	\$94.56	\$0.00	\$94.56	\$0.00	\$94.56
008-126-150	7685/7687	MISSION ST	\$141.84	\$0.00	\$141.84	\$14.18	\$127.66
008-143-010	7741-7751	MISSION ST	\$2,411.28	\$0.00	\$2,411.28	\$0.00	\$2,411.28
008-413-030	707-711	SERRAMONTE BLVD	\$0.00	\$19,110.06	\$19,110.06	\$0.00	\$19,110.06
011-341-830	475-485	SERRAMONTE B	\$0.00	\$6,680.52	\$6,680.52	\$668.06	\$6,012.46
011-341-960	445	SERRAMONTE BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
011-341-330	475	SERRAMONTE BLVD	\$0.00	\$45,060.74	\$45,060.74	\$0.00	\$45,060.74
008-392-140	600	SERRAMONTE BLVD	\$0.00	\$724.00	\$724.00	\$72.40	\$651.60
008-392-260	650	SERRAMONTE BLVD	\$0.00	\$16,024.50	\$16,024.50	\$0.00	\$16,024.50
008-373-200	700	SERRAMONTE BLVD	\$0.00	\$70,953.18	\$70,953.18	\$0.00	\$70,953.18
008-374-040	775	SERRAMONTE BLVD	\$0.00	\$1,032.34	\$1,032.34	\$103.24	\$929.10
008-373-190	780	SERRAMONTE BLVD	\$0.00	\$7,248.14	\$7,248.14	\$0.00	\$7,248.14
008-374-050	785	SERRAMONTE BLVD	\$0.00	\$8,639.98	\$8,639.98	\$0.00	\$8,639.98
008-373-550	990	SERRAMONTE BLVD	\$0.00	\$9,313.98	\$9,313.98	\$931.40	\$8,382.58
008-373-550	990	SERRAMONTE BLVD	\$0.00	\$7,198.44	\$7,198.44	\$0.00	\$7,198.44
008-373-550	990	SERRAMONTE BLVD	\$0.00	\$1,841.46	\$1,841.46	\$0.00	\$1,841.46
008-373-550	990	SERRAMONTE BLVD	\$0.00	\$9,533.20	\$9,533.20	\$953.32	\$8,579.88
008-374-020	999	SERRAMONTE BLVD	\$0.00	\$9,038.34	\$9,038.34	\$0.00	\$9,038.34
008-374-020	999	SERRAMONTE BLVD	\$0.00	\$1,906.56	\$1,906.56	\$190.66	\$1,715.90
008-373-340	970-A	SERRAMONTE BLVD	\$0.00	\$11,334.14	\$11,334.14	\$1,133.42	\$10,200.72
008-373-340	970-B	SERRAMONTE BLVD	\$0.00	\$724.00	\$724.00	\$0.00	\$724.00
			NSMCSD	SSF		Water Conservation Incentive	Final Parcel Charges
			\$168,592.80	\$750,997.14	\$901,596.90	\$50,653.90	\$850,943.00
Page Serramonte (Daly City Sub-Division Flows to SSF through Coli							
177 Units \$724/unit			-\$128,148.00	\$128,148.00			
TOTAL			NSMCSD	SSF	Final Parcel Charges		
			\$40,444.80	\$879,145.14			\$850,943.00



ATTACHMENT C

ATTACHMENT C - INQUIRIES AND PROTESTS LOG FY19-20						
No.	Inquiry/Protest	Date	Address	Reason for Inquiry	Response	Resolved/Pending
1	Phone Inquiry	5/28/2019	611 F St	Need to know what to do with the Sewer Charge Notice	This is informational notice not a bill. Payment will be made through the tax roll of San Mateo County	Resolved
2	Phone Inquiry	5/28/2019	317 Hoffman St	Owner sold the property last year and he doesn't own it anymore	Updated the Notice with the information from San Mateo County. Sewer Charge will not be on the ex-owner tax roll	Resolved
3	Phone Inquiry / Letter	5/29/2019 5/31/2019	460 E St	Had a major leak in the sprinkler system in February 2019. The sewer bill is too high this year more than what they usually pay in an average for each year	Sewer charges are based on Calwater data for Jan & Feb water usages. Sewer charge was adjusted based on January water usage of this year and average February water usage for the previous three years.	Resolved
4	Phone Inquiry	5/31/2019	75 Colma Blvd	Need to know when to pay for the sewer charge bill	Through the Tax Roll of San Mateo County	Resolved
5						





STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Christopher J. Diaz, City Attorney
 VIA: Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: Colma Administrative Code Amendment – Flag Policy

RECOMMENDATION

Staff recommends that the City Council adopt:

RESOLUTION ADDING SUBCHAPTER 1.18 TO THE COLMA ADMINISTRATIVE CODE, RELATING TO THE DISPLAY OF FLAGS ON TOWN PROPERTY

RESOLUTION DIRECTING TOWN STAFF TO FLY THE LGBT/PRIDE COMMEMORATIVE FLAG AT [SPECIFY LOCATION] ON [SPECIFY DATE/DURATION]

EXECUTIVE SUMMARY

The proposed resolution would add new subchapter 1.18 to the Colma Administrative Code regarding the flying of flags on Town property. In particular, the proposed resolution would ensure the Town's flag poles are a non public forum and that only flags approved by the City Council through this subchapter or subsequent Council action can be flown.

FISCAL IMPACT

Adopting the proposed resolutions to implement a flag policy is not anticipated to cause any fiscal impact as this policy merely memorializes the nonpublic forum aspect of the Town's existing flag poles.

ANALYSIS

The proposed resolution would add a new subchapter 1.18 to the Colma Administrative Code relating to the display of flags on Town property. The proposed resolution would clarify that the Town's existing flag poles are a nonpublic forum under First Amendment principles. The second resolution would allow for the flying of the LGBT flag for the month of June.

First Amendment Analysis

The Town's level of control over what flags may be flown on the Town's flag poles will turn upon what type of "forum" exists. The First Amendment does not dictate that a governmental entity must allow speech equally at all places and at all times.¹ The extent to which a city may constitutionally control access to City-owned property for speech purposes depends upon the nature of the property at issue. The Supreme Court and Federal Circuit Courts have adopted a "forum analysis" which prescribes how and when the City may regulate speech. Those various forums include the following:

- Traditional Public Forum/Designated Public Forum
- Non-Public Forum
- Limited Public Forum

In a *traditional public forum*, such as the streets and sidewalks, a government's authority to restrict speech of private citizens is most limited. Because this space has long been "devoted to assembly and debate,"² a government may only restrict private speech in this space if its regulation is "narrowly drawn" to "serve a compelling state interest."³ Few restrictions survive this test. A government may also create a *designated public forum* in less traditional space if it intentionally designates that property for public speech (e.g. a "speaker's corner" in a public park). If a government does so, the same strict rules will apply.

At the other end of the spectrum is a *nonpublic forum*, a space that is not by tradition or designation a forum for free speech by private citizens. Examples include City office buildings, yards/repair facilities, City newsletters/websites, etc. In this space, governmental restrictions are permitted if they are "reasonable." Cities have the widest latitude to regulate speech here, including editorial control over content.

Lastly, Courts have also recognized an intermediate category – the limited public forum. This is an otherwise nonpublic forum that the government has intentionally opened only to certain groups or for the discussion of certain topics.⁴ In this space, a government may regulate so long as it does so reasonably and without targeting one viewpoint on a particular issue.⁵ A good example of this is a City Council meeting where speech is allowed but restricted in regards to time limits and agenda topics through a City Council agenda.

Proposed Subchapter 1.18

The proposed subchapter 1.18 would memorialize the Town's existing flag poles as a nonpublic forum. This means that the Town can control the speech in this forum. The Town has existing flag poles at Town Hall (1 pole), the Police Station property (1 pole), the Colma Community Center (3 poles) and Sterling Park Recreation Center (1 pole).

¹ *Cornelius v. NAACP Legal Def. & Educ. Fund, Inc.* (1985) 473 U.S. 788.

² *Perry Edu. Ass'n v. Perry Local Educ. Ass'n*, 460 U.S. 37, 45 (1983).

³ *Id.* at 45.

⁴ *Hopper v. City of Pasco*, 241 F. 3d 1067, 1074 (9th Cir. 2001)

⁵ *Id.*

As noted in the proposed policy, the Town's flag poles are limited to specific flags including the United States flag, State of California flag, and the Town of Colma flag. With the adoption of the proposed policy, the City Council could also approve the flying of any Commemorative Flag. A Commemorative Flag is any flag associated with a specific date, historical event, cause, nation or group of people, whereby the Town honors or commemorates the date, event, cause, nation, or people by flying the flag. If the City Council was so inclined to allow the flying of a Commemorative Flag, any single councilmember could make a request to the City Manager to allow for the Council to consider the flying of the Commemorative Flag. The Council could then discuss the issue at a Council meeting and decide whether to authorize the flying of the Commemorative Flag. No outside group would be allowed to make a request to the Town for the flying of a flag unless any one councilmember brings the request forward to the City Council.

In short, the Town, through the City Council, will control all speech on the Town's flag poles.

Proposed LGBT Flag Resolution

The proposed LGBT flag resolution would authorize the flying of the rainbow or pride flag for the remaining days in the month of June as an expression of the Town's official sentiments, consistent with the Town's vision, mission, and guiding principles, incorporating themes of diversity, equity, social justice, and inclusion.

Council Adopted Values

The City Council's adoption of the resolutions is *responsible* and *visionary*. The Council's adoption of a new flag policy is *responsible* by clearly noting for the public that all Town flag poles are nonpublic forums where the Town controls the speech. The Council's adoption of the LGBT flag resolution is *visionary* as it celebrates a month of pride for the LGBT community.

Alternatives

The City Council could choose not to adopt the resolutions. As an alternative to the flying of flags, the City Council could choose to celebrate dates, events, causes, nations, or people in a different manner. For example, the City Council could choose to host an event, issue a proclamation or resolution, or celebrate in any other appropriate manner. The Town also adopted a resolution in 2016 regarding inclusiveness and the City Council could cite to that resolution in any celebration.

CONCLUSION

The City Council should consider the resolutions and adopt them or provide alternative direction to staff.

ATTACHMENTS

- A. Resolution adding subchapter to Colma Administrative Code
- B. Resolution directing staff to fly flag in honor of Pride Month



RESOLUTION NO. 2019-___
OF THE CITY COUNCIL OF THE TOWN OF COLMA
RESOLUTION ADDING SUBCHAPTER 1.18 TO THE
COLMA ADMINISTRATIVE CODE,
RELATING TO THE DISPLAY OF FLAGS ON TOWN
PROPERTY

The City Council of the Town of Colma hereby resolves:

ARTICLE 1. CAC SUBCHAPTER 1.18 ADDED.

Subchapter 1.18, Display of Flags, is added to the Colma Administrative Code to state as follows:

SUBCHAPTER 1.18: DISPLAY OF FLAGS

1.18.010: Purpose and Scope

(a) The purpose of this subchapter is to regulate the Town Flag Poles on Town property which are not intended to serve as a forum for free expression by the public, but rather for the display of the Flags of the United States, State of California and Town of Colma, and any Commemorative Flags as may be authorized by the City Council by resolution as an expression of the Town's official sentiments.

1.18.020 Definitions

(a) "Town Flag Poles" shall mean those flag poles situated at the following locations:

- (1) Town Hall (1 pole)
- (2) Police Department (1 pole)
- (3) Colma Community Center (3 poles)
- (4) Sterling Park Recreation (1 pole)

(b) The Town Flag Poles are not intended to serve as a forum for free expression by the public, but rather for the display of the Flags of the United States, State of California and Town of Colma, and any Commemorative Flags as may be authorized by the City Council by resolution as an expression of the Town's official sentiments.

(b) "Commemorative Flag" shall mean any flag which identifies with a specific date, historical event, cause, nation, or group of people, whereby the Town honors or commemorates the date, event, cause, nation, or people by flying the flag. Commemorative Flags shall be displayed at Town facilities identified herein only upon City Council direction, consistent with the Town's vision, mission, and guiding principles, incorporating themes of diversity, equity, social justice, and inclusion.

1.18.030 Display of Other Flags

(a) The display of flags other than the flags of the United States of America, State of California, and Town of Colma on Town Flag Poles is not permitted except as follows.

- (1) The City Council may, by resolution, direct Town staff to display Commemorative Flags as an expression of the Town's official sentiments by any of the following means:

[The City Council should choose either option below and indicate the specific location for commemorative flags.]

Option 1

Display in lieu of the Town of Colma flag on the flag pole located at _____.

OR

Option 2

Display in addition to the United States flag, State of California flag, and Town of Colma flag on the flag pole located at _____.

- (2) Commemorative Flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than 30 continuous days.

ARTICLE 2. SEVERABILITY.

Each of the provisions of this resolution is severable from all other provisions. If any article, section, subsection, paragraph, sentence, clause or phrase of this resolution is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

ARTICLE 3. NOT A CEQA PROJECT.

The City Council finds that adoption of this resolution is not a "project," as defined in the California Environmental Quality Act because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and concerns general policy and procedure making.

ARTICLE 4. EFFECTIVE DATE.

This resolution shall take effect immediately upon adoption.

/

/

/

Certification of Adoption

I certify that the foregoing Resolution No. 2019-__ was adopted at a regular meeting of said City Council held on June 26, 2019 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					
John Irish Goodwin					
Diana Colvin					
Helen Fisicaro					
Raquel Gonzalez					
<i>Voting Tally</i>					

Dated _____

Joanne F. del Rosario, Mayor

Attest: _____
Caitlin Corley, City Clerk



**RESOLUTION NO. 2019-__
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

**RESOLUTION DIRECTING TOWN STAFF TO FLY THE
LGBT/PRIDE COMMEMORATIVE FLAG AT [SPECIFY
LOCATION] ON [SPECIFY DATE/DURATION]**

The City Council of the Town of Colma hereby resolves:

1. Recitals and Background.

(a) On June 26, 2019, the City Council of the Town of Colma adopted a new flag policy codified at Subchapter 1.18 of the Colma Administrative Code to memorialize the fact that the Town’s flag poles are a nonpublic forum.

(b) Pursuant to Subchapter 1.18 of the Colma Administrative Code, the City Council may by resolution direct Town staff to fly commemorative flags at specified locations for specified durations as an expression of the Town's official sentiments, consistent with the Town's vision, mission, and guiding principles, incorporating themes of diversity, equity, social justice, and inclusion.

(c) The Town will be proclaiming June as Pride month and as part of honoring that month, the Town intends to fly the LGBT/Pride Commemorative Flag at [specify location] on [specify date/duration].

2. Order.

(a) The City Council has considered the full record before and finds the recitals set forth above true and correct and hereby incorporates them by reference.

(b) Pursuant to Subchapter 1.18 of the Colma Administrative Code, the City Council hereby directs Town staff to fly the LGBT/Pride Commemorative Flag at [specify location] on [specify date/duration].

3. Effective Date.

(a) This resolution shall take effect immediately upon adoption.

/

/

/

/

/

/

/

Certification of Adoption

I certify that the foregoing Resolution No. 2019-__ was adopted at a regular meeting of said City Council held on June 26, 2019 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					
John Irish Goodwin					
Diana Colvin					
Helen Fisicaro					
Raquel Gonzalez					
<i>Voting Tally</i>					

Dated _____

Joanne F. del Rosario, Mayor

Attest: _____
Caitlin Corley, City Clerk



STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brad Donohue, Director of Public Works
 Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: Parking along Junipero Serra Boulevard

RECOMMENDATION

Staff recommends that the City Council make the following motion:

DIRECT STAFF TO ANALYZE AND STUDY THE FEASIBILITY OF PROVIDING ON-STREET PARKING ALONG JUNIPERO SERRA BOULEVARD (JSB) NORTHBOUND FROM 990 SERRAMONTE TO THE FIRST DRIVEWAY ENTERING THE SERRA CENTER

EXECUTIVE SUMMARY

The success of the food establishments at Vivana Faire (990 Serramonte) and those at Serra Center, has created a need for short term parking. The lack of short-term parking does have a traffic impact on the Town's streets in the immediate area of 990 Serramonte Boulevard and Serra Center. As part of the Serramonte Boulevard and Collins Avenue Master Plan, the Town's Consultant, Dyatt and Bhatia, was asked to review the potential of installing additional on-street parking spaces along JSB to assist in alleviating traffic congestion along the Serramonte Boulevard and the JSB corridor near the 990 Serramonte shopping center. Upon first look at the possibility of parking along JSB, Dyatt and Bhatia identified approximately 11-12 parking spaces northbound on JSB from 990 Serramonte to the first driveway at the Serra Center (see attachment A).

Staff sees a benefit in conducting a feasibility study to analyze the need and the potential for additional parking spaces along JSB. The study would require a traffic and safety analysis (vehicle, pedestrian and bicycle impacts), coordination with neighboring property owners and public transit input and cooperation.

Upon conclusion of the study, staff will bring back the findings to the City Council for consideration. If the parking along JSB is found to be feasible, staff will recommend that City Council approve a project to work with businesses, outside agencies and designers to provide parking along JSB. If the parking is not feasible, staff will report out as to what the barriers are and why the parking would not be feasible.

FISCAL IMPACT

Staff estimates that the costs to perform the feasibility study for additional parking on JSB not to exceed \$5,000. This cost can be absorbed in the FY2019-20 budget.

BACKGROUND

As part of the Serramonte Boulevard and Collins Avenue Master Plan, Dyatt and Bhatia was asked to review the possibility of additional parking opportunities along JSB to assist in alleviating traffic congestion along the Serramonte Boulevard and the JSB corridor near and around the 990 Serramonte/Serra Center shopping centers. Due to the popularity of the shopping centers at 990 Serramonte and the Serra Center, traffic can be impacted to the ingress and egress around the driveways at 990 Serramonte. By adding parking along JSB, staff believes some of the traffic issues on the above-mentioned roadways may be partially mitigated.

The property owner at 990 Serramonte has approached staff in the past regarding exploring additional parking along JSB in an effort to address the traffic concerns.

With Council approval, staff would like to further analyze the feasibility of providing parking along JSB.

ANALYSIS

The initial design for parking along JSB from 990 Serramonte to the first driveway to the Serra Center shows the removal of the number three northbound traffic lane from just north of the driveway at 990 Serramonte to the first driveway to the Serra Center.

The proposed feasibility study would include:

- Traffic analysis either substantiating or not substantiating the removal of the northbound traffic lane along JSB from Serramonte Boulevard along the full frontage of Serra Center. The removal of the lane would assist in proper ingress/egress into the Shopping Center along with installing parking on street parking spaces.
- Safety analysis for ingress and egress for vehicles parking in the proposed area as well as analysis to the affected driveways at 990 Serramonte and the Serra Center,
- General safety to vehicles, pedestrians, and cyclists that travel through the affected area of the JSB corridor,
- Coordination with the surrounding property owners, and businesses;
- Coordination with Public Transportation – may have to eliminate or relocate SamTrans Bus stop.

Upon conclusion of the study, staff will bring back their findings for Council consideration. If the parking along JSB is found to be feasible, staff will recommend that City Council approve a project for parking long JSB. If the parking is not feasible, staff will report out as to what the barriers are and why the parking would not be feasible.

Also, if the additional parking is found to be feasible, the property owner at 990 Serramonte has agreed to contribute resources to the installation/construction of the parking spaces.

Council Adopted Values

The City Council would be acting *responsibly* by directing staff to further explore the feasibility of increasing street parking along JSB, potentially mitigating traffic around the 990 Serramonte shopping center.

Alternatives

The City Council could choose not to direct staff to explore additional parking scenarios along JSB; however, this is not the recommended action. The cost of the study can be absorbed in the FY 2019-20 budget and if additional parking is found to be feasible, the Town could possibly alleviate traffic in the area, which could also provide future economic benefits.

CONCLUSION

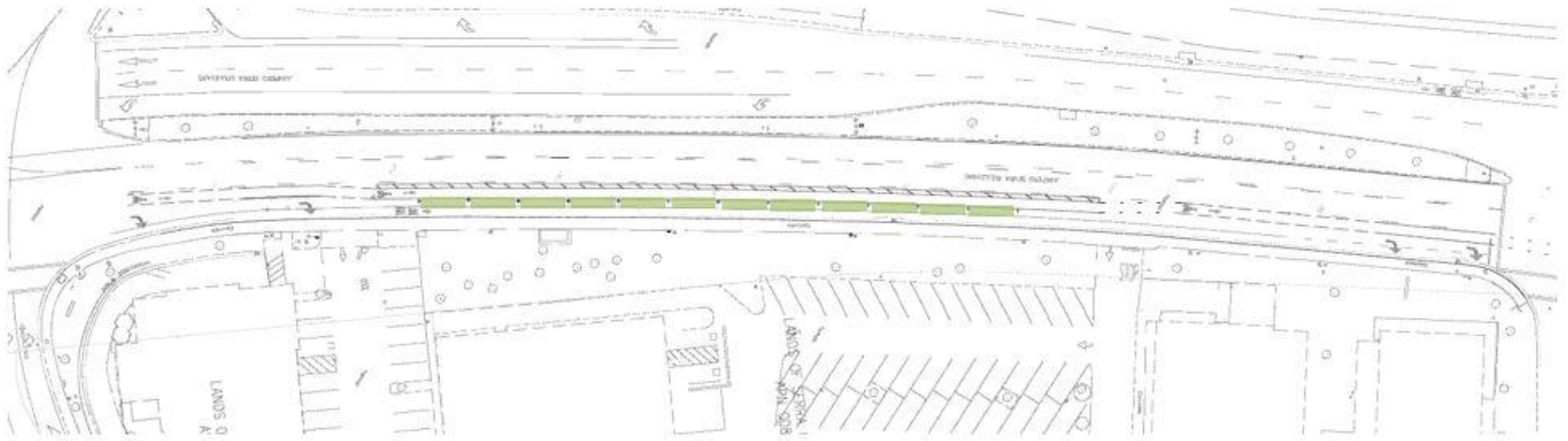
Staff recommends that the City Council move to direct staff to further study the feasibility of parking along JSB.

ATTACHMENTS

- A. Dyatt & Bhatia Diagram of proposed parking



Junipero Serra Boulevard: On-Street Parking Feasibility Analysis



- Existing lane configuration/ capacity allows for a lane reduction between the Serramonte and JSB intersection and the Serra Center driveway
- Net parking gain of 12 spaces





STAFF REPORT

TO: Mayor and Members of the City Council
 FROM: Brad Donohue, Public Works Director
 Kirk Stratton, Chief of Police
 VIA: Brian Dossey, City Manager
 MEETING DATE: June 26, 2019
 SUBJECT: Loading Zone on Hillside Boulevard

RECOMMENDATION

Staff recommends that the City Council adopt the following:

RESOLUTION ADDING SUBSECTION 6.2.2 LOADING ZONE ON THE WESTERLY SIDE OF HILLSIDE BOULEVARD FROM SANDHILL ROAD EXTENDING SOUTH 150 FEET, TO THE COLMA PARKING CODE AS IT RELATES TO THE STOPPING, STANDING OR PARKING OF VEHICLES WITHIN THE TOWN OF COLMA

EXECUTIVE SUMMARY

The area of land that used to be the Colma Landfill is currently being used to harbor new vehicles for various car dealerships in the Town of Colma. Car transports will haul new vehicles up to Hillside Boulevard, (in the vicinity of Hillside Boulevard and Sand Hill Road) to off load the new vehicles so they can be stored up on what was once the Colma Landfill area. At the June 12, 2019 City Council Meeting, City Council approved a No Parking Zone on the westside of Hillside Boulevard that stretches from Sand Hill Road to Lawndale Boulevard. Staff is now recommending that a portion of the No Parking Zone on the westside of Hillside Boulevard be reserved for a loading zone starting from Sand Hill Road travelling south 150 feet. This loading zone would assist the car carriers in vehicle delivery to the area. The intent of this zone is to be restricted to car carriers only and would be operational from 6:00 AM to 6:00 PM every day.

FISCAL IMPACT

Cost associated with purchasing the loading zone signage and street/curb markings will be funded through the Public Works Operation Budget.

BACKGROUND/ANALYSIS

On the westside of Hillside Boulevard between Sandhill Road and Lawndale Boulevard, that area of roadway shoulder has been used from time to time to load and unload new vehicles that are

being stored up on what was once the Colma Landfill. The roadway shoulder on the westside of Hillside Boulevard from Sand Hill Road to Lawndale Avenue is currently designated as a No Parking Zone. The No Parking Zone along the westside of Hillside Boulevard adjacent to the roadway to the now closed landfill, has impacted the dealerships and car transport carriers from being able to off load their new vehicles, so they can be stored up in the old landfill area.

Staff is proposing a loading/unloading zone adjacent to Sand Hill Road on the westside of Hillside Boulevard. The proposed loading zone would start at Sand Hill Road and travel south 150 feet. The zone would be designated for car carriers only and would be operational from 6:00 AM to 6:00 PM every day. The proposed 150-foot length gives the car carrier adequate space to park and safely unload the vehicles for delivery up to the car storage area. Both Pavement markings and signage would be installed to clearly delineate the area as a loading zone.

Staff is proposing that City Council amend the Colma Parking Code to add Subsection 6.2.2 to state:

"A loading zone on the westerly side of Hillside Boulevard from Sand Hill Road extending south 150 feet" from 6:00 AM to 6:00 PM Every Day"

Council Adopted Values

Modifying the existing Parking Code to address the needs of Colma's local businesses is consistent with the Council's value of being *visionary*. City Council is considering the impacts of a No Parking Zone as it relates to the local car dealerships and their day to day business activity and creating a parking zone to assist car carriers in their transport and offloading and loading needs.

ALTERNATIVES

City Council could choose not to approve the proposed loading zone, this is not recommended as it will bring a hardship to the car dealerships and create new challenges of getting vehicles to the offsite car storage area off Hillside Boulevard.

CONCLUSION

Staff recommends that City Council adopt a resolution to amend the Colma Parking Code and add Subsection 6.2.2 that would state the following:

"A loading zone on the westerly side of Hillside Boulevard from Sand Hill road extending south 150 feet" from 6:00 am to 6:00 pm every day".

ATTACHMENTS

- A. Resolution
- B. Map – Loading Zone on Hillside Blvd.

**RESOLUTION NO. 2019-30
OF THE CITY COUNCIL OF THE TOWN OF COLMA**

RESOLUTION ADDING SUBSECTION 6.2.2, LOADING ZONE ON THE WESTERLY SIDE OF HILLSIDE BOULEVARD FROM SANDHILL ROAD EXTENDING SOUTH 150 FEET, TO THE COLMA PARKING CODE, RELATING TO THE STOPPING, STANDING OR PARKING OF VEHICLES WITHIN THE TOWN OF COLMA

The City Council of the Town of Colma does hereby resolve as follows:

ARTICLE 1. ADDING SUBSECTION 6.2.2 TO THE COLMA PARKING CODE

Section 6.2, "Loading Zones" is hereby amended by adding subsection 6.2.2 to the Colma Parking Code to read as follows:

"6.2.2. A loading zone on the westerly side of Hillside Boulevard from Sand Hill Road extending south 150 feet from 6:00 AM to 6:00 PM Every Day"

ARTICLE 3. SEVERABILITY

Each of the provisions of this resolution is severable from all other provisions. If any article, section, subsection, paragraph, sentence, clause or phrase of this resolution is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this resolution.

ARTICLE 4. NOT A CEQA PROJECT

The City Council finds that adoption of this resolution is not a "project," as defined in the California Environmental Quality Act because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and concerns general policy and procedure making.

ARTICLE 5. EFFECTIVE DATE

This resolution shall take effect immediately, with the stopping, standing and parking regulations contained herein to take effect when signs or markings are installed giving adequate notice to the public consistent with California Vehicle Code Section 22507.

/

/

/

/

Certification of Adoption

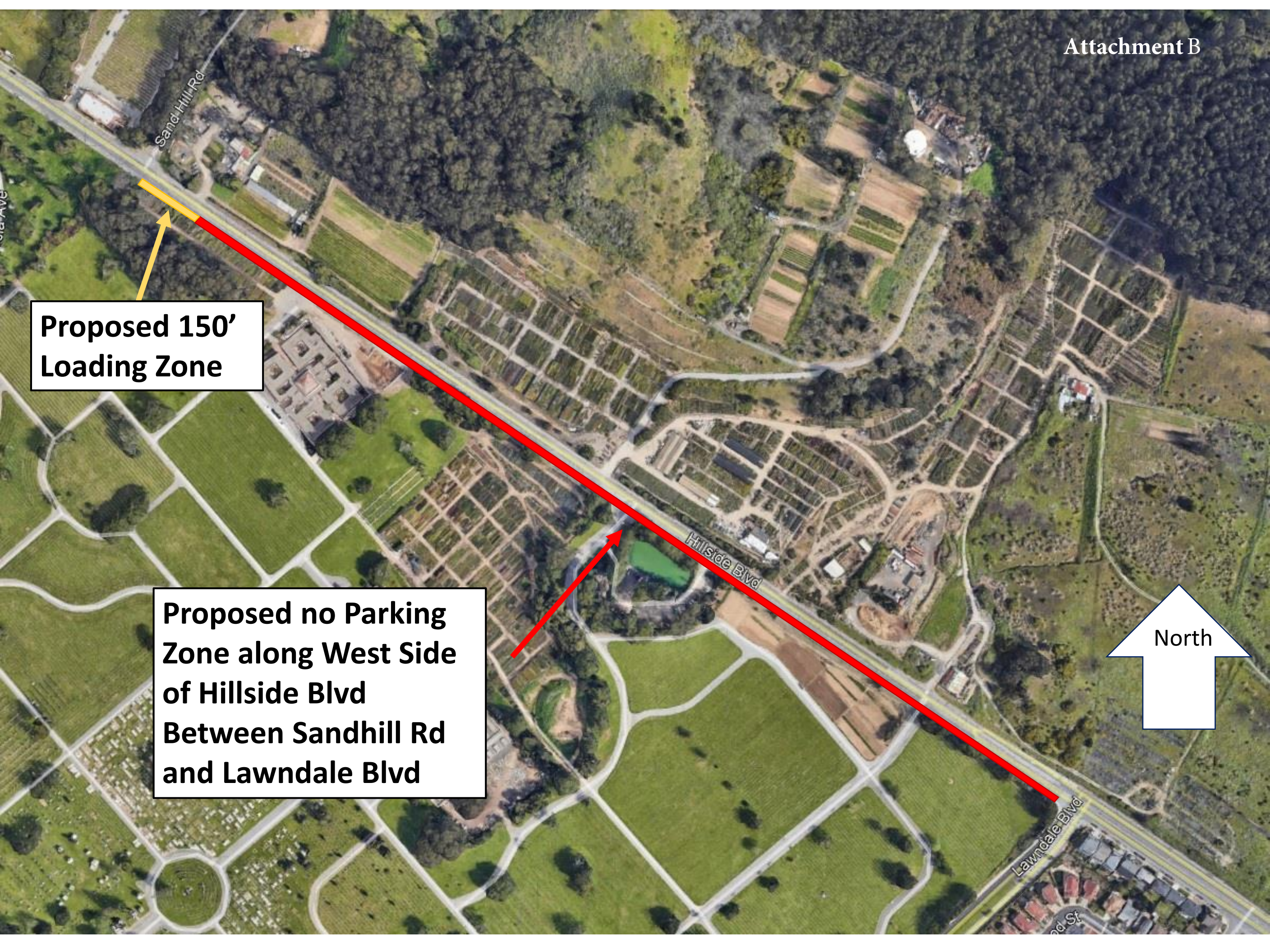
I certify that the foregoing Resolution No. 2019-__ was duly adopted at a regular meeting of said City Council held on June 26, 2019 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor					
John Irish Goodwin					
Diana Colvin					
Helen Fisicaro					
Raquel Gonzalez					
<i>Voting Tally</i>					

Dated _____

Joanne F. del Rosario, Mayor

Attest: _____
Caitlin Corley, City Clerk



**Proposed 150'
Loading Zone**

**Proposed no Parking
Zone along West Side
of Hillside Blvd
Between Sandhill Rd
and Lawndale Blvd**



