

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Town Hall Council Chamber, 1198 El Camino Real  
Colma, CA 94014

**Wednesday, December 11, 2019**

**7:00 PM**

**CALL TO ORDER**

Mayor John Irish Goodwin called the meeting to order at 7:05 p.m.

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

**ADOPTION OF THE AGENDA**

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

**Action:** Vice Mayor Colvin moved to adopt the agenda; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**PRESENTATION**

- Council presented a proclamation in honor of Choco, retiring Parks Police K9. Choco and his handler Neil Woo attended to accept the proclamation and a few treats and toys for Choco.

**PUBLIC COMMENTS**

Mayor Goodwin opened the public comment period at 7:10 p.m. Dustin Chase, General Manager of Lucky Chances made a comment about an upcoming Gambling Control Commission Meeting. The Mayor closed the public comment period at 7:25 p.m.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the November 26, 2019 Special Meeting.
2. Motion to Accept the Minutes from the December 3, 2019 Special Meeting.
3. Motion to Accept the Report of Checks Paid for November 2019.

4. Motion to Introduce the following ordinance by title only with direction to staff to include all noticed publication dates and January 8, 2020 as the public hearing date in Article I, Sections (j) and (k): an Ordinance Amending Chapter 5, Subchapter 4 of the Town of Colma Municipal Code, Adopting by Reference the 2019 Edition of the California Building Standards Code (California Code of Regulations, Title 24), Consisting of the 2019 California Building Code, the 2019 California Residential Code, the 2019 California Electrical Code, the 2019 California Mechanical Code, the 2019 California Plumbing Code, the 2019 California Fire Code, the 2019 California Energy Code, the 2019 California Green Building Standards Code, the 2019 California Historical Building Code, the 2019 California Existing Building Code and the 2019 California Referenced Standards Code; the 1997 Edition of the Uniform Housing Code; and the 2018 International Property Maintenance Code, Together With Certain Additions, Amendments, and Deletions; Waive a further reading of the ordinance; and schedule a public hearing for January 8, 2020.
5. Motion to Adopt a Resolution to Accept Work Performed by Community Playgrounds, Inc., for the Sterling Park Playground Improvement Project and Authorize the Director of Public Works to File a Notice of Completion with the County Recorder's Office and Make the Final Payment to Community Playgrounds, Inc., in Accordance with State Prompt Payment Laws.

**Action:** Council Member Gonzalez moved to approve the Consent Calendar items #1 through #5; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## PUBLIC HEARING

### 6. WILD BIRD AND WILD ANIMAL FEEDING ORDINANCE

City Planner Michael Laughlin presented the staff report. Mayor Goodwin opened the public comment period at 7:32 p.m. Residents Tina Kuehne, Laura Walsh and Prudhvi Dhulipalla made comments in support of the ordinance. The Mayor closed the public comment period at 7:34 p.m. Council discussion followed. Council requested that the last sentence of section b(2) of the ordinance be altered to read: "Feeders are required to be suspended ~~at least four feet~~ off the ground by a chain or other method to prevent potential feeding of wild animals and rodents and shall be filled only with ~~commercially available~~ bird seed and feed."

**Action:** Council Member Fiscaro moved Introduce an Ordinance Amending Colma Municipal Code Subchapter 8.01 Prohibiting the Feeding of Wild Birds or Wild Animals on Public and Private Property Pursuant to CEQA Guideline 15061(b)(3), with requested changes, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## NEW BUSINESS

### 7. COUNCIL COMMITTEE ASSIGNMENTS 2020

City Clerk Caitlin Corley presented the staff report. Mayor Goodwin opened the public comment period at 7:43 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed. Below is the list of 2020 Committee Assignments that the Council discussed and agreed on:

Committee Name	2020 Primary	2020 Secondary
<a href="#">Office of Emergency Services</a> (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 <sup>RD</sup> THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
<a href="#">Colma Creek Flood District</a> (MEETS QUARTERLY, 2 <sup>ND</sup> TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fisicaro	
<a href="#">Peninsula Congestion Relief Alliance - "The Alliance"</a> Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
<a href="#">C/CAG</a> (2 <sup>ND</sup> THURSDAY OF THE MONTH, 7PM)	Colvin	Goodwin
<a href="#">League of California Cities</a> (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
<a href="#">San Mateo County Council of Cities</a> (MONTHLY DINNER AND MEETING)	Goodwin is the voting representative	All Council Members can attend
<a href="#">Mayor/Chamber Walks</a> (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Goodwin	All other Council Members
<a href="#">City Representative at Colma-Daly City Chamber of Commerce</a> (1-2 MEETINGS A YEAR, AS NEEDED)	Goodwin	Goodwin

<a href="#">Legislative Committee (C/CAG)</a> (ONCE PER MONTH, ON 2 <sup>ND</sup> THURSDAYS AT 5PM)	Colvin	
<a href="#">ABAG Representative</a> (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
<a href="#">Grand Boulevard Task Force</a> (MEETS 3 <sup>RD</sup> WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Goodwin	Gonzalez
<a href="#">Peninsula Clean Energy Board of Directors</a> (MEETS 4 <sup>TH</sup> THURSDAY, 6:30PM AT THE COUNTY OFFICE OF EDUCATION BUILDING IN REDWOOD CITY)	Goodwin	del Rosario

**Action:** Council Member Fiscaro moved to Approve Committee Assignments and Grant to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Vice Mayor Colvin.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## 8. COUNCIL OF CITIES AND CITY SELECTION

City Clerk Caitlin Corley presented the staff report. Mayor Goodwin opened the public comment period at 7:50 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member Fiscaro moved to Confirm Designation of the Mayor as the Voting Member for the Council of Cities, Designate an Alternate Voting Member, and Give the Voting Member Discretion on Any and All Matters to be Considered; the motion was seconded by Vice Mayor Colvin.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

9. **FIFTH AMENDMENT TO EMPLOYMENT CONTRACT WITH KIRK STRATTON**

City Manager Brian Dossey presented the staff report and the proposed salary was verbally announced. Mayor Goodwin opened the public comment period at 7:56 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member del Rosario moved to Adopt a Resolution Approving Fifth Amendment to Employment Contract with Kirk Stratton; the motion was seconded by Council Member Fiscaro.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

10. **THIRD AMENDMENT TO EMPLOYMENT CONTRACT WITH BRIAN DOSSEY**

City Attorney Christopher Diaz presented the staff report and the proposed salary was verbally announced. Mayor Goodwin opened the public comment period at 8:01 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Approving Third Amendment to Employment Contract with Brian Dossey; the motion was seconded by Vice Mayor Colvin.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**COUNCIL CALENDARING**

The Regular Council Meeting on Wednesday, December 25, 2019 will be cancelled.

The next Regular Council Meeting will be on Wednesday, January 8, 2020 at 7:00pm at Town Hall.

## **REPORTS**

There were no Council reports.

City Manager Brian Dossey gave a report on the following topics:

- The Town Holiday Party will be on Saturday, December 14, 2019.
- Cocoa with a Cop will be on Monday, December 16 at 2pm at Colma Starbucks.
- The Town will be switching cell carriers to AT&T FirstNet, which offers a dedicated line in an emergency.

## **ADJOURNMENT**

Mayor Goodwin adjourned the meeting at 8:07 p.m. in memory of Emanuel "Midge" Damonte, former mayor of South San Francisco; Pete Galvan, longtime resident of Creekside Villas; and Paul Donald Priolo, Jr., longtime community member and security officer at Lucky Chances.

Respectfully submitted,

Caitlin Corley  
City Clerk