

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber, 1198 El Camino Real
Colma, CA 94014

Wednesday, January 22, 2020

7:00 PM

CALL TO ORDER

Vice Mayor Diana Colvin called the meeting to order at 7:00 p.m.

Council Present – Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were present. Mayor John Irish Goodwin was absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Deputy City Planner Suzanne Avila, Assistant Planner Brandon De Lucas and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Vice Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor					✓
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

PUBLIC COMMENTS

Vice Mayor Colvin opened the public comment period at 7:01 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the January 8, 2020 Regular Meeting.
2. Motion to Adopt a Resolution Directing Town Staff to Fly Various Commemorative Flags in Lieu of the Town of Colma Flag at the Colma Community Center.
3. Motion to Accept the Fiscal Year 2018-19 Unaudited Financial Report Through June 30, 2019 and Authorizing a Copy to be Posted on the Town's Website.

Action: Council Member Gonzalez moved to approve the Consent Calendar items #1 through #3; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor					✓
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

NEW BUSINESS

4. TICKET DISTRIBUTION POLICY

City Attorney Christopher Diaz presented the staff report. Vice Mayor Colvin opened the public comment period at 7:09 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Colvin moved to Adopt a Resolution Amending Subchapter 3.10 of the Colma Administrative Code, Related to the Ticket Distribution Policy; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor					✓
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

STUDY SESSION

5. GENERAL PLAN EXISTING CONDITIONS REPORT

City Planner Michael Laughlin, Deputy City Planner Suzanne Avila, and Assistant Planner Brandon De Lucas presented the staff report. Vice Mayor Colvin invited the public to make comments throughout. Resident Thom Taylor made a comment. Council discussion followed.

This item was for discussion only; no action will be taken at this meeting.

COUNCIL CALENDARING

Due to the Town holiday on February 12, 2020 (President Lincoln's Birthday), our Regular City Council Meeting will be moved to Thursday, February 13, 2020. We will begin at 6:00pm with the State of the City Address. The Regular Meeting will follow at 7:00pm.

REPORTS

There were no Council reports.

City Manager Brian Dossey gave a report on the following topics:

- Staff is meeting with Commute.org regarding a possible shuttle program application.
- We recently updated our investment policy and in accordance with that policy, the Town has now purchased certificates of deposit. Staff will be sending a memo with a full list of the certificates of deposit that were purchased.
- Colma Police, in coordination Broadmoor Police, took over on short notice for a major funeral procession of over 400 people and 150 cars; they provided an excellent, organized police escort and receive commendation from the family of the deceased. Hats off to the Police Department for a job well done.

ADJOURNMENT

Vice Mayor Colvin adjourned the meeting at 7:56 p.m. in memory of Frank Clyne, father of former Colma Police Officer Brett Clyne.

Respectfully submitted,

Caitlin Corley
City Clerk