

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Town Hall Conference Room, 1198 El Camino Real
Colma, CA 94014

Wednesday, March 18, 2020

6:00 PM

This meeting included teleconference participation from a quorum of councilmembers in locations not open to the public in compliance with the Governor's Executive Order N-25-20 issued on March 12, 2020, allowing for deviation of teleconference rules required by the Ralph M. Brown Act.

CALL TO ORDER

Mayor Goodwin called the meeting to order at 6:02 p.m.

Council Present – Mayor John Irish Goodwin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were present. Vice Mayor Diana Colvin was absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Services Director Pak Lin and City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

Action: Council Member Gonzalez moved to adopt the agenda; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin					✓
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

NEW BUSINESS

1. PROCLAIMING AND RATIFYING A LOCAL EMERGENCY RELATED TO COVID-19

Christopher Diaz presented the staff report. Mayor Goodwin opened the public comment period at 6:06 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

Action: Council Member del Rosario moved to Adopt a Resolution Proclaiming a Local Emergency Regarding Novel Coronavirus (COVID-19), and Ratifying the Proclamation of Local Emergency by the City Manager/Director of Emergency Services; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

2. **ADOPTION OF FY 2020-21 BUDGET – ROLOVER FROM FY 2019-20**

City Manager Brian Dossey presented the staff report. Mayor Goodwin opened the public comment period at 6:13 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Appropriating Funds and Adopting the Annual Budget for the Fiscal year 2020-21; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

3. **AUTHORIZATION OF PANDEMIC PAID TIME OFF**

City Attorney Christopher Diaz noted that Council Member Gonzalez would not participate due to a conflict of interest; she muted herself on the teleconference line. City Manager Brian Dossey presented the staff report. Mayor Goodwin opened the public comment period at 6:33 p.m. and seeing no one come forward to speak, he closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Authorizing Pandemic Paid Time Off to Town Employees Impacted by Operational Reductions During the COVID-19 Outbreak; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin					✓
Helen Fiscaro	✓				
Raquel Gonzalez				✓	

Joanne F. del Rosario	✓			
	3	0		

Council Member Gonzalez returned to the teleconference line.

REPORTS

City Manager Brian Dossey gave an update on the COVID-19 situation.

ADJOURNMENT

Mayor Goodwin adjourned the meeting at 6:51 p.m.

Respectfully submitted,

Caitlin Corley
City Clerk

