

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Wednesday, April 22, 2020**  
**7:00 PM**

**CLOSED SESSION**

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Agency Negotiator:	Austris Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association and Colma Communications/Records Association
Unrepresented Employees:	All

**CALL TO ORDER**

Mayor John Irish Goodwin called the meeting to order at 7:00 p.m.

The Mayor announced, "Welcome to our second completely remote Council Meeting—all Council Members, staff and members of the public are attending this meeting from separate locations. A few notes about tonight's meeting: We are accepting public comments through email—please email [ccorley@colma.ca.gov](mailto:ccorley@colma.ca.gov) to submit a public comment. You can also use the chat function to chat directly to our city clerk and she will be able to let us know that you would like to make a comment when your item comes up in the agenda. Also, please note that the city clerk has control over everyone's video and audio, so if you would like to use your video or audio, you will need to chat with her directly to request it. We are new to conducting meetings remotely, so please bear with us through any technical difficulties. We are all still learning how to best make this work. Thank you."

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, Associate Engineer Abdulkader Hashem, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

**REPORT FROM CLOSED SESSION**

The Mayor stated, "No action was taken at tonight's closed session."

**ADOPTION OF THE AGENDA**

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**PUBLIC COMMENTS**

Mayor Goodwin opened the public comment period at 7:20 p.m. and seeing no one request to speak, he closed the public comment period.

**CONSENT CALENDAR**

2. Motion to Accept the Minutes from the April 8, 2020 Regular Meeting.
3. Motion to Adopt a Resolution Approving Designation of Applicant's Agent Resolution for Non-State Agencies (CAL OES 130).
4. Motion to Adopt a Resolution Adopting a Federal Emergency and Federal Grant Procurement Procedures.

**Action:** Council Member del Rosario moved to approve the Consent Calendar items #2 through 4; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**STUDY SESSION**

**5. EL CAMINO REAL BICYCLE AND PEDESTRIAN IMPROVEMENT PLAN**

Director of Public Works Brad Donohue introduced Ingrid Ballús Armet of Fehr & Peers who presented the staff report. Mayor Goodwin opened the public comment period at 7:40 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## **6. STERLING PARK RESIDENTIAL STREETLIGHT REPLACEMENT PLAN**

Director of Public Works Brad Donohue presented the staff report. Mayor Goodwin opened the public comment period at 9:03 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## **COUNCIL CALENDARING**

The next Regular Meeting will be on Wednesday, May 13, 2020 at 7:00 p.m. and it will be conducted remotely.

## **REPORTS**

City Manager Brian Dossey gave an update on the following topics:

- The County's small business loan application process will begin on Monday, April 27, 2020; the Town has sent out this information to Colma businesses via email.
- The Recreation Department has delivered over 100 boxes of groceries. A huge thank you to Rae and Ken Gonzalez for coordinating with Second Harvest to coordinate the donations.
- The owners of the Town's shopping centers are working hard to be flexible and patient with their tenants regarding lease payments.
- The Town has checked in with Peninsula Reflections and has confirmed that they are being extremely cautious and following CDC guidelines
- The Town is hosting Weekly Cemetery Meetings via Zoom.
- The County City Manager Group is working on landscaping issues and how/when landscaping can continue safely.

## **ADJOURNMENT AND CLOSE IN MEMORY**

Mayor Goodwin adjourned the meeting at 9:29 p.m. in memory of Rosa Hubbard, longtime resident of Creekside Villas and Angela Canepa, mother of Michele Zirelli and mother in law of John Zirelli, former manager of Recology and longtime community supporter.