

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us

**Wednesday, May 27, 2020**

**6:30 PM – Closed Session**

**7:00 PM – Regular Session**

**CLOSED SESSION – 6:30 PM**

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Agency Negotiator:	Austris Rungis, IEDA
Employee Organizations:	Colma Peace Officers Association and Colma Communications/Records Association
Unrepresented Employees:	All

**CALL TO ORDER – 7:00 PM**

Mayor John Irish Goodwin called the meeting to order at 7:00 p.m.

The Mayor announced, “Welcome to another completely remote Council Meeting—all Council Members, staff and members of the public are attending this meeting from separate locations. A few notes about tonight’s meeting: We are accepting public comments through email—please email [ccorley@colma.ca.gov](mailto:ccorley@colma.ca.gov) to submit a public comment. You can also use the chat function to chat directly to our city clerk and she will be able to let us know that you would like to make a comment when your item comes up in the agenda. Also, please note that the city clerk has control over everyone’s video and audio, so if you would like to use your video or audio, you will need to chat with her directly to request it. We are new to conducting meetings remotely, so please bear with us through any technical difficulties. We are all still learning how to best make this work. Thank you.”

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Administrative Services Director Pak Lin, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

**REPORT FROM CLOSED SESSION**

The Mayor stated, “No action was taken at tonight’s closed session.”

**ADOPTION OF THE AGENDA**

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## PRESENTATION

- The Mayor presented a proclamation in honor of Public Works Week and thanked our Public Works team for their hard work. Public Works Maintenance Supervisor Louis Gotelli was on the call to accept the proclamation.
- The Mayor thanked the volunteers who help with the mailing of the Town's newsletter, Livewire. In years past, the Council has hosted a lunch as a thank you, however due to COVID-19, all volunteers received flowers and a gift card delivered to their home. The volunteers recognized included:

Amelia Galvan  
 Perla Denina  
 Liz Taylor  
 Dianna Olivas  
 Joanne Jimenez  
 Patricia Simpson  
 Maryann Zapanta  
 Mary Brodzin  
 Mary Healey

## PUBLIC COMMENTS

Mayor Goodwin opened the public comment period at 7:10 p.m. and seeing no one request to speak, he closed the public comment period.

## CONSENT CALENDAR

2. Motion to Accept the Minutes from the May 13, 2020 Regular Meeting.
3. Motion to Adopt an Ordinance Amending Colma Municipal Code Subchapter 4.09 to Comply with State Law Regarding Work Permit and Minimum Age Requirements for Gambling Establishments.
4. Motion to Adopt a Resolution Approving the Amendment to the Agreement Between the County of San Mateo and the Cities in the County for Facilitation and Coordination of Animal Control Services.
5. Motion to Adopt a Resolution Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds.

**Action:** Council Member Gonzalez moved to approve the Consent Calendar items #2 through 5; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## PUBLIC HEARING

### 6. ACCESSORY DWELLING UNIT ORDINANCE

City Planner Michael Laughlin presented the staff report. Mayor Goodwin opened the public comment period at 7:33 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

**Action:** Mayor Goodwin moved to Introduce and Waive a Further Reading of an Ordinance Amending Various Provisions in Chapter 5 and Repealing and Replacing Subchapter 5.19 of the Colma Municipal Code Relating to Accessory and Junior Accessory Dwelling Units and Determining the Ordinance to be Exempt from CEQA; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## NEW BUSINESS

### 7. FINANCIAL PROJECTION BALANCING STRATEGY

Administrative Services Director Pak Lin presented the staff report. Mayor Goodwin opened the public comment period at 8:12 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member Fiscaro moved to Adopt a Resolution Approving the Use of Unassigned Reserve and Reducing the OPEB and Pension Trust Contributions in FY 2019-20 and FY 2020-21; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## COUNCIL CALENDARING

The next Regular Meeting will be on Wednesday, June 10, 2020 at 7:00 p.m. and it will be conducted remotely.

## REPORTS

Mayor Goodwin reported that he has coordinated with other local elected officials to secure a flagpole for Colma Veterans Village.

City Manager Brian Dossey gave an update on the following topics:

- Several businesses in Serra Center are opening back up, including Black Bear Diner and House of Bagels, which will be open for takeout only.
- Auto Row sales are picking up.
- San Mateo County is not yet in line with the State's guidance on gatherings; the County is still prohibiting gatherings of 10 or more.

## ADJOURNMENT

Mayor Goodwin adjourned the meeting at 8:31 p.m.