

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Wednesday, June 24, 2020  
7:00 PM**

**CALL TO ORDER**

Mayor John Irish Goodwin called the meeting to order at 7:00 p.m.

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Commander Sherwin Lum, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email— please email [ccorley@colma.ca.gov](mailto:ccorley@colma.ca.gov) to submit a public comment. You can also use the chat function to chat directly to our city clerk and she will be able to let us know that you would like to make a comment when your item comes up in the agenda. Also, please note that the city clerk has control over everyone’s video and audio, so if you would like to use your video or audio, you will need to chat with her directly to request it. Thank you.”

**ADOPTION OF THE AGENDA**

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

**Action:** Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**PRESENTATION**

- Commander Sherwin Lum introduced Reserve Police Officer Ricardo Escobar and new Police Officer Marcos Perez. Because our meetings are currently being conducted remotely, both Officer Escobar and Officer Perez were officially sworn in by Chief Stratton on their first days at work.

- Recognition of Retiring Police Chief Kirk Stratton: Mayor Goodwin read a proclamation in honor of Chief Stratton’s 27 years of service and made remarks congratulating him. He then invited Council to make remarks and present a few tokens of the Town’s appreciation. Vice Mayor Colvin presented a commemorative plaque. Council Member Fisicaro shared that the Town sent flowers to the Chief’s wife as a thank you for her and their children sharing him and his time with the Town these many years. Council Member Gonzalez shared that a donation has been made in the Chief’s name to the One Hundred Club of San Mateo County. Council Member del Rosario presented a “It’s great to be alive in Colma! T-shirt, to serve as a reminder of his many years in Colma. Maureen O’Connor of the Colma Historical presented a certificate in honor of the Chief’s retirement.

**PUBLIC COMMENTS**

Mayor Goodwin opened the public comment period at 7:23 p.m. and seeing no one request to speak, he closed the public comment period.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the June 10, 2020 Regular Meeting.
2. Motion to Adopt a Resolution Adopting the FY 2020-21 Appropriation Limit.

**Action:** Council Member del Rosario moved to approve the Consent Calendar items #1 and 2; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**PUBLIC HEARING**

**3. APPROVAL OF ENGINEER’S REPORT FOR FY2020-21**

Director of Public Works Brad Donohue presented the staff report. Mayor Goodwin opened the public hearing at 7:32 p.m. and seeing no one request to speak, he closed the public hearing. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Overruling Protests to and Adopting Engineer’s Report on Sewer Service Charges for Fiscal Year 2020-21, Directing the City Engineer to File a Copy of the Engineer’s Report with the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll and Direct the City Attorney to remove alternate provisions in sections 2a, 3a and 3b; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## NEW BUSINESS

### 4. APPOINTMENT OF INTERIM CHIEF OF POLICE

City Manager Brian Dossey presented the staff report. Mayor Goodwin opened the public comment period at 7:38 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Appointing Robert Lotti as Interim Police Chief; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

### 5. MISSION ROAD PROJECT AWARD

Mayor Goodwin announced, "Because I own property in close proximity to this project, I will not be participating in this item to avoid a conflict of interest. I will hand the meeting over to Vice Mayor Colvin, and the city clerk will remove my video and audio capabilities." The clerk removed his audio and video capabilities and Vice Mayor Colvin took over the meeting.

Director of Public Works Brad Donohue and City Engineer Cyrus Kianpour presented the staff report. Vice Mayor Colvin opened the public comment period at 7:58 p.m. Business owner Olga Garcia made a comment. The Vice Mayor closed the public comment period at 8:04 p.m. Council discussion followed.

**Action:** Council Member Fisicaro moved to Adopt a Resolution Awarding a Construction Contract to and Directing the City Manager to Execute the Construction Contract with RK Engineering, Inc. for Mission Road Bicycle and Pedestrian Improvement (CIP 903), Amend Project Budget to be \$2,800,000 and Release and Transfer a Total of \$1,138,000 Funding to

Mission Road Project; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor				✓	
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	4	0			

Vice Mayor Colvin asked the Clerk to bring Mayor Goodwin back into the meeting.

## 6. GENERAL PLAN EIR SCOPING

City Planner Michael Laughlin and CSG Consultant Anna Choudhuri presented the staff report. Mayor Goodwin opened the public comment period at 8:40 p.m. and seeing no one request to speak, he closed the public comment period. Council discussion followed.

**Action:** Council Member Gonzalez moved to Receive a Presentation From Staff Regarding the Scope of the Environmental Impact Report (EIR) for Town of Colma General Plan Update; Take Testimony from Members of the Public; and Direct Staff to Include Environmental Issues to be Potentially Addressed in the EIR; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## 7. RAISING THE NATIONAL FLAG OF THE PHILIPPINES

City Clerk Caitlin Corley presented the staff report. Mayor Goodwin opened the public comment period at 8:47 p.m. Resident Maureen O'Connor asked a question, which staff addressed. The Mayor closed the public comment period at 8:51 p.m. Council discussion followed.

**Action:** Council Member del Rosario moved to Adopt a Resolution Directing Town Staff to Fly the National Flag of the Philippines at the Community Center in Lieu of the Town Flag From June 25, 2020 to July 1, 2020, in Honor of Philippine Independence Day; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## **COUNCIL CALENDARING**

The next Regular Meeting will be on Wednesday, July 8, 2020 at 7:00 p.m. and it will be conducted remotely.

## **REPORTS**

City Manager Brian Dossey gave an update on the following topics:

- Along with Council Member Gonzalez, the City Manager presented Pacific Islands Together with a proclamation in honor of the amazing work they have done to help feed the community in this challenging time.
- Chief Stratton’s retirement farewell will be on Friday from 1pm to 2pm. Masks and social distance required.

## **ADJOURNMENT**

Mayor Goodwin adjourned the meeting at 8:58 p.m.