

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Meeting Held Remotely via Zoom.us
Wednesday, October 28, 2020
7:00 PM

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor John Irish Goodwin called the meeting to order at 7:01 p.m.

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, Administrative Services Director Pak Lin, Assistant City Attorney Martin de los Angeles, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Sustainability Programs Manager Kathleen Gallagher, Associate Planner Jonathan Kwan, and City Clerk Caitlin Corley, were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email— please email ccorley@colma.ca.gov to submit a public comment. You can also use the chat function to chat directly to our city clerk and she will be able to let us know that you would like to make a comment when your item comes up in the agenda. Thank you.”

ADOPTION OF THE AGENDA

Mayor Goodwin asked if there were any changes to the agenda; none were requested. He asked for a motion to adopt the agenda.

Action: Vice Mayor Colvin moved to adopt the agenda; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

PUBLIC COMMENTS

Mayor Goodwin opened the public comment period at 7:04 p.m. and seeing no one come forward to speak, he closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the October 28, 2020 Regular Meeting.
2. Motion Accepting the Fiscal Year 2018-19 Annual Investment Report Through June 30, 2020.

Action: Council Member Gonzalez moved to approve the Consent Calendar item #1 - 2; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

NEW BUSINESS

3. CLIMATE ACTION PLAN 2030 UPDATE

Sustainability Programs Manager Kathleen Gallagher and Associate Planner Jonathan Kwan presented the staff report. Mayor Goodwin opened the public comment period at 7:50 p.m. and seeing no one come forward to speak, closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Accept the Climate Action Plan 2030 Update; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

At 8:11 p.m., the Mayor invited Victoria Magbilang, Executive Director Daly City Public Library Associates, to make a comment as she missed the Public Comment Period due to technical difficulties. She announced the DCPLA's new Youth Poet Laureate program, which is open to Colma youth who attend school in Daly City.

4. **CAPITAL PROJECT UPDATE FOR FY 2019-20 AND AMENDMENT FOR FY 2020-21**

Administrative Services Director Pak Lin presented the staff report. Mayor Goodwin opened the public comment period at 8:38 p.m. and seeing no one come forward to speak, closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Amending the Fiscal Year 2020-21 Capital Improvement Budget to \$3,062,788, Including Closing Out 10 Capital Projects, Transferring \$86,265 to General Plan Update Project, Returning \$86,062 of Unspent Funding Back to Fleet Replacement Fund 61; and Drawing Down On Capital Reserve Fund 31 By \$3,085 to Supplement Budget Shortfall in the General Plan Update Project; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

5. **FY 2019-20 FINANCIAL UPDATE AND FY 2020-21 BUDGET AMENDMENT**

Administrative Services Director Pak Lin presented the staff report. Mayor Goodwin opened the public comment period at 9:15 p.m. and seeing no one come forward to speak, closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Adopt a Resolution Appropriating Funds and Amending Annual Budget for the Fiscal Year 2020-21; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

COUNCIL CALENDARING

Due to the Veterans Day holiday on November 11th, the next Regular City Council Meeting will be on Thursday, November 12, 2020 at 7:00pm and it will be held remotely.

REPORTS

City Manager Brian Dossey gave an update on the following topics:

- There will be a Veteran's Recognition at Veterans Village on Tuesday, November 10th at 11am. There will be 9 new names added to the Town's Veteran Plaque.
- There will be a Closed Session on Thursday, November 12, 2020 at 6:00 p.m.
- There are 40 families registered for the Town's Trick or Treat Drive Thru event.
- Early Voting at the Colma Community Center opens on Saturday, October 31, 2020.
- The November 25, 2020 Council Meeting will be cancelled.

ADJOURNMENT AND CLOSE IN MEMORY

Mayor Goodwin adjourned the meeting at 9:29 p.m. in memory of Alice Masini, longtime community member. She was known for creating many of the colors of primrose plants at the world's largest primrose ranch which was located where Lucky Chances is today. The Masini family were well known in Colma and Daly City. She was very helpful when we were doing Colma's 90th anniversary video and shared many stories and photos with us.