

**MINUTES  
SPECIAL MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Tuesday, December 8, 2020**  
6:00 p.m.

**CALL TO ORDER**

Mayor Goodwin called the Special Meeting of the City Council to order at 6:00 p.m.

Council Present – Mayor John Irish Goodwin, Vice Mayor Diana Colvin, Council Members Helen Fiscaro, Raquel Gonzalez and Joanne F. del Rosario were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin and City Clerk Caitlin Corley, were in attendance.

**INTRODUCTIONS**

Mayor Goodwin welcomed the audience and acknowledged local dignitaries and elected officials in attendance:

- David Canepa, San Mateo County Supervisor
- Phil Ting, California Assembly Member
- Dennis Fiscaro, Former Colma Mayor
- Mary Brodzin, Former Colma Council Member
- Maureen O'Connor, President of the Colma Historical Association
- Sandie Arnott, San Mateo County Tax Collector
- Virginia Chang Kiraly, San Mateo County Harbor District and Menlo Park Fire Protection District Board Member
- Christine Fuller, San Mateo County Mosquito and Vector Control District Board Member
- Pamela DiGiovanni, Daly City Council Member
- Manufou Anoa'i, Trustee, Jefferson Elementary School District
- John Baker, Trustee, South San Francisco School District
- Theresa Faapuaa, President, Bayshore School Board
- Clayton Koo, Trustee, Jefferson Elementary School District

**ADOPTION OF RESOLUTION DECLARING RESULTS OF NOVEMBER 3, 2020 ELECTION**

Mayor Goodwin announced, "Because the Vice Mayor and myself are among the persons who ran for re-election to the Council, I have asked the Council Member Fiscaro to handle this portion of the agenda."

Council Member Mayor Fiscaro called on City Clerk Caitlin Corley to read the certified results of the election held on November 3, 2020. Council Member Fiscaro opened the public comment period at 6:04 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member del Rosario moved to Adopt a Resolution Declaring the Results of the General Municipal Election Held on November 3, 2020, and Such Other Matters as Provided By Law; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

**ADMINISTRATION OF OATHS OF OFFICE TO RE-ELECTED COUNCIL MEMBERS**

Council Member Fiscaro asks Fernando Paniagua to administer the Oath of Office to re-elected Council Member Raquel Gonzalez.

Council Member Fiscaro asks David Miller to administer the Oath of Office to re-elected Council Member John Irish Goodwin.

Council Member Fiscaro asks Mayor Goodwin to administer the Oath of Office to re-elected Council Member Diana Colvin.

**REMARKS BY OUT-GOING MAYOR**

Mayor Goodwin introduced guests and made remarks as the out-going Mayor. The City Council presented him with a proclamation, a gavel, flowers to thank his family for their support and a donation to the Armenia Fund, which is the largest humanitarian organization serving the needs of the Republic of Armenia and the Artsakh Republic.

The following people made remarks thanking Mayor Goodwin for his service: San Mateo County Supervisor David Canepa, California Assembly member Phil Ting, Colma Historical Association President Maureen O'Connor, San Mateo County Mosquito and Vector Control District Board Member Christine Fuller, and Daly City Council Pamela DiGiovanni.

**NOMINATION AND APPOINTMENT OF MAYOR**

The Mayor called upon the Council for nominations for Mayor. Council Member Fiscaro nominated Diana Colvin for Mayor, and the nomination was seconded by Council Member del Rosario. There were no other nominations, and Mayor Goodwin closed the nominations for Mayor and called for a vote.

**Action:** Council Member Fiscaro moved to select Diana Colvin as Mayor, and the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
John Irish Goodwin, Mayor	✓				
Diana Colvin	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
	5	0			

## ADMINISTRATION OF THE OATH OF OFFICE TO NEW MAYOR

Outgoing Mayor Goodwin administered the Oath of Office to the new Mayor Diana Colvin and announced that the Council sent flowers to her home to celebrate her new term as Mayor. Mayor Colvin gave her remarks as the in-coming Mayor.

## NOMINATION AND APPOINTMENT OF VICE MAYOR

Mayor Colvin called upon the Council to make nominations for Vice Mayor. Council Member Goodwin nominated Helen Fiscaro for Vice Mayor, and the nomination was seconded by Mayor Colvin. There were no other nominations, and Mayor Colvin closed the nominations for Vice Mayor and called for a vote.

**Action:** Council Member Goodwin moved to select Helen Fiscaro as Vice Mayor, and the motion was seconded by Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

## ADMINISTRATION OF THE OATH OF OFFICE TO VICE MAYOR

City Manager Brian Dossey administered the Oath of Office to the new Vice Mayor Helen Fiscaro. Vice Mayor Fiscaro gave her remarks as the in-coming Vice Mayor.

## SIGNING OF THE VALUES BASED CODE OF CONDUCT

Mayor Colvin announced, "In 2009, the City Council adopted the Values Based Code of Conduct to promote and maintain the highest standards of personal and professional conduct in the Town's government. Last year, Council and staff participated in a team building exercise and worked together to revise and update the pledge. The newly updated Code of Conduct includes the longstanding values of fairness, honesty and integrity, responsibility, vision and respect, and focuses on practical ways to live up to these values while highlighting the importance of trust, communication, collaboration and compassion.

Council will now sign this pledge. Town Staff will also sign it and it will be posted on our website as a reminder of our commitment to the public and to each other."

The Mayor and each member of Council signed the pledge.

## ADJOURNMENT

Mayor Colvin adjourned the Special Meeting at 7:01 p.m. and thanked everyone for attending.

Respectfully submitted,

Caitlin Corley  
City Clerk