



3 New Online Certificates Available!

ONLINE SUPERVISOR DEVELOPMENT CERTIFICATE: SPRING 2021

Complete at least 4 workshops from this list and earn a Digital Certificate



Title	Date	Length
Introduction to Supervision	April 12 & 14, 2021	Two, 3-hour sessions
How to Delegate Virtually for Successful Outcomes	April 29, 2021	3 hours
Supervising Remote Workers	May 11, 2021	3 hours
Motivating Your Workforce	May 26, 2021	3 hours
How to Keep Your Employees Involved and Engaged	June 1, 2021	3 hours



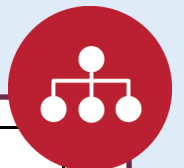
ONLINE LEAD WORKER CERTIFICATE: SPRING 2021

Complete at least 4 workshops from this list and earn a Digital Certificate

Title	Date	Length
Managing Your Change	March 23, 2021	2 hours
Moving from an Operational Manager to a Strategic Leader	March 25, 2021	2.5 hours
Public Service in the Era of COVID-19	April 8, 2021	2 hours
Project Management for the Rest of Us	April 21, 2021	3 hours
Dealing with Difficult People	April 21 & 22, 2021	Two, 2.5-hour sessions
Transitioning from Peer to Leader	June 16, 2021	2 hours

ONLINE LEADERSHIP CERTIFICATE: SPRING 2021

Complete any of these 4 workshops and earn a Digital Certificate



Title	Date	Length
Working with Commissions, Boards, and Councils	February 16, 2021	2 hours
How to Hold Critical Conversations Virtually or Face-to-Face	March 4, 2021	3 hours
Self-Care: Managing Pressure and Maintaining Balance	May 13, 2021	2.5 hours
Managing Remote Teams: Best Practices to Ensure Success	June 7, 2021	3 hours
Resilient Leadership: Best Practices for Leading Change	June 9, 2021	3 hours
Shaping a Positive Work Culture	June 23, 2021	3 hours

Once you've completed the requisite courses, contact Rose San Juan at rsanjuan@smcgov.org for your Digital Certificate.

