

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Wednesday, April 14, 2021  
7:00 PM**

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Mayor Diana Colvin called the meeting to order at 7:05 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel Gonzalez, Joanne F. del Rosario, and John Irish Goodwin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email— please email ccorley@colma.ca.gov to submit a public comment. You can also use the chat function to chat directly to our city clerk and she will be able to let us know that you would like to make a comment when your item comes up in the agenda. Thank you.”

**ADOPTION OF THE AGENDA**

Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

**PRESENTATION**

- The Mayor presented a proclamation in honor of the 100th anniversary of V. Fontana & Company. Stephanie Fontana was present to accept the proclamation on behalf of her family and the business. Congratulations to V. Fontana on their success and longevity!

**PUBLIC COMMENTS**

Mayor Colvin opened the public comment period at 7:17 p.m. Daly City Council Member Raymond Buenaventura spoke about the importance of standing in solidarity with the Asian and Asian American Community. The Mayor closed the public comment period.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the March 14, 2021 Regular Meeting.
2. Motion to Approve Report of Checks Paid for March 2021.
3. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the First Quarter of 2021.
4. Motion to Adopt a Resolution Approving Contract for Landscape Maintenance Services with Segale & Cerini, Inc.

**Action:** Council Member Goodwin moved to approve the consent calendar items #1 through 4, with one correction from staff to item #4 to modify the compensation amount in the landscape agreement from \$227,220 per month to the correct number which is \$18,935 per month; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

**NEW BUSINESS**

**5. UNFUNDED LIABILITIES POLICY AND STRATEGY**

Administrative Services Director Pak Lin presented the staff report. Mayor Colvin opened the public comment period at 7:56 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Goodwin moved to Adopt a Resolution Amending the Town's Budget Procedure and Reserve Policies (Administrative Code (CAC) Subchapter 4.01); the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				

John Irish Goodwin	✓			
	5	0		

## STUDY SESSION

### 6. SEWER SERVICE ENTERPRISE FUNDS

Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour and Dennis Diemer of CSG Consulting presented the staff report. Mayor Colvin opened the public comment period at 8:35 p.m. Residents Thomas Taylor and Maureen O'Connor made comments. The Mayor closed the public comment period at 8:48 p.m. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## COUNCIL CALENDARING

The next Regular Meeting will be on Wednesday, April 28, 2021 at 7:00 p.m. and it will be held remotely.

## REPORTS

City Manager Brian Dossey gave an update on the following topics:

- This week is National Public Safety Telecommunicators Week. A huge thank you to our incredible dispatch staff for all that they do to keep our community and our Police Officers safe! Congratulations to Thelma Coffey, Colma's Dispatcher of the Year!
- San Mateo County is still in the Orange tier of the State's Reopening Plan; it may be several more weeks until we are moved in the Yellow tier.
- Colma has a fantastic vaccination rate; the County is reporting Colma as 100% vaccinated!
- Staff is working with Congresswoman Jackie Speier's office to submit grant applications for several road work projects.
- There will be Anti-Harassment Training next week on Thursday, April 22 at 3:00 p.m.

## ADJOURNMENT AND CLOSE IN MEMORY

Mayor Colvin adjourned the meeting at 9:18 p.m. and closed in memory of Gene Mullin, former Assembly Member, Mayor of South San Francisco, and father of current Assembly Speaker pro Tem Kevin Mullin.

Respectfully submitted,

Caitlin Corley  
City Clerk