

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us

**Wednesday, May 26, 2021**

**Closed Session - 5:30 PM**

**Regular Session - 7:00 PM**

**CLOSED SESSION – 5:30PM**

1. **In Closed Session under Government Code § 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: City Manager

**PLEDGE OF ALLEGIANCE AND ROLL CALL – 7:00 PM**

Mayor Diana Colvin called the meeting to order at 7:00 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel Gonzalez, Joanne F. del Rosario and John Irish Goodwin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Planner Michael Laughlin and City Clerk Caitlin Corley were in attendance.

The Mayor announced, "Welcome to another of our completely remote Council Meeting. A few notes about tonight's meeting: We are accepting public comments through email or the chat function—you can email our City Clerk at [ccorley@colma.ca.gov](mailto:ccorley@colma.ca.gov) or use the chat function to let her know which item you would like to speak on. Please keep your comments to 3 minutes or less. Thank you."

**REPORT FROM CLOSED SESSION**

Mayor Colvin announced, "Direction was given to staff at the end of the closed session this evening."

**ADOPTION OF THE AGENDA**

Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

## PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:14 p.m. and seeing no one request to make a comment, she closed the public comment period.

## CONSENT CALENDAR

2. Motion to Accept the Minutes from the May 12, 2021 Regular Meeting.
3. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute an Agreement with the County of San Mateo for Continued Provision of Animal Control Services for a Five-Year Term Beginning on July 1, 2021.

**Action:** Council Member Fiscaro moved to approve the consent calendar items #2 and 3; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

## STUDY SESSION

### 4. FY 2021-2022 BUDGET

City Manager Brian Dossy and Administrative Services Director Pak Lin presented the staff report. Mayor Colvin opened the public comment period at 7:49 p.m. and seeing no one come forward, the Mayor closed the public comment period. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## **5. SANITARY SEWER ENTERPRISE FUND**

Director of Public Works Brad Donohue and City Engineer Cyrus Kianpour presented the staff report. Mayor Colvin opened the public comment period at 8:29 p.m. and seeing no one come forward, the Mayor closed the public comment period. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## **COUNCIL CALENDARING**

The next Regular Meeting will be on Wednesday, June 9, 2021 at 7:00 p.m. and it will be held remotely.

## **REPORTS**

City Manager Brian Dossey gave an update on the following topics:

- On June 9, 2021 at 5:00 p.m., we will raise the Philippine Flag in honor of Philippine Independence Day; we will be joined by Mr. Neil Frank R. Ferrer, Consul General of the Republic of the Philippines in San Francisco.
- There will be a Closed Session at 6:00 p.m. on June 9, 2021.
- Congratulations to Administrative Technician III Darcy De Leon on graduating from her Master's in Public Administration at San Francisco State University.
- Town Facilities will be closed on Monday, May 31 in observance of Memorial Day.
- City Manager and Chief of Police will be attending a conference in San Luis Obispo from June 2-4, 2021.
- Rental assistance is available to San Mateo County residents who have experienced financial hardship due to COVID-19. Staff is publicizing this program via the Town's newsletter and social media channels.
- Supervisor David Canepa is hosting a "Reopening of the State Celebration" on June 15, 2021 at 11:00 at Mike Nevin Way in unincorporated Colma, between 7684 and 7800 El Camino Real.

## **ADJOURNMENT**

Mayor Colvin adjourned the meeting at 8:51 p.m.

Respectfully submitted,

Caitlin Corley  
City Clerk

