

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Meeting Held Remotely via Zoom.us
**Wednesday, July 14, 2021
7:00 PM**

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Diana Colvin called the meeting to order at 7:02 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Joanne F. del Rosario and John Irish Goodwin were present. Council Member Raquel Gonzalez was absent.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Michael Laughlin, Senior Engineer Nichol Bowersox and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email or the chat function—you can email our City Clerk at ccorley@colma.ca.gov or use the chat function to let her know which item you would like to speak on. Please keep your comments to 3 minutes or less. Thank you.”

ADOPTION OF THE AGENDA

Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel Gonzalez					✓
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	4	0			

PUBLIC COMMENTS

Mayor Colvin opened the public comment period at 7:05 p.m. Resident Liz Taylor made a comment regarding two traffic accidents at Hillside and Lawndale Boulevards. The Mayor closed the public comment period at 7:13 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the June 23, 2021 Special Meeting.
2. Motion to Accept the Minutes from the June 23, 2021 Regular Meeting.
3. Motion to Approve Report of Checks Paid for June 2021.
4. Motion to Adopt an Ordinance Repealing Colma Municipal Code Subchapter 4.13 and Adopting a New Subchapter 4.13 Regulating the Use of Disposable Food Service Ware by Food Facilities Pursuant to CEQA Guideline 15061(b)(3) and 15308 (second reading).
5. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2021.
6. Motion to Adopt a Resolution Accepting the Mission Road Bicycle and Pedestrian Improvement Project as Complete, Directing the Director of Public Works to File a Notice of Completion for the Project with the San Mateo County Recorder’s Office, and Authorizing a Budget Amendment.

Action: Council Member del Rosario moved to approve the consent calendar items #1 through 6; the motion was seconded by Vice Mayor Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel Gonzalez					✓
Joanne F. del Rosario	✓				
John Irish Goodwin	✓			Item #6 Only	
	4	0			

NEW BUSINESS

7. SEWER ENTERPRISE REQUEST FOR PROPOSAL

Director of Public Works Brad Donohue and City Engineer Cyrus Kianpour presented the staff report. Mayor Colvin opened the public comment period at 7:19 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Goodwin moved to Authorize Staff to Release a Request for Proposal for Professional Consulting Services to Prepare a Sewer Service Rate Study; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	4	0			

8. ENGINEER REPORT OF SANITARY SEWER CHARGES FOR FY 2021-22

Director of Public Works Brad Donohue presented the staff report. Mayor Colvin opened the public hearing at 7:31 p.m. and seeing no one request to speak, she closed the public comment hearing. Council discussion followed.

Action: Vice Mayor Fiscaro moved to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year 2021-22, Directing the City Engineer to File a Copy of the Engineer's Report with the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll and Direct the City Attorney to remove alternate provisions in sections 2a, 3a and 3b; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez					✓
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	4	0			

STUDY SESSION

9. F STREET RETAINING WALL REPAIR PROJECT

Director of Public Works Brad Donohue, Senior Engineer/Project Manager Nichol Bowersox and CSG Consultant Tom Walker presented the staff report. Mayor Colvin opened the public hearing at 7:52 p.m. Business owner Yvette Cortes made a comment. The Mayor closed the public comment hearing. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

The next Regular Meeting will be on Wednesday, July 28, 2021 at 7:00 p.m. and it will be held remotely.

REPORTS

City Manager Brian Dossey gave an update on the following topics:

- The Town had a plaque made honoring Madeleine Hur, Daly City Youth Poet Laureate and first ever youth poet laureate in San Mateo County. The plaque features one of Madeleine's poems.
- There will be a Closed Session on Wednesday, July 28, 2021 at 6pm.
- National Night Out will return in person on Tuesday, August 3 from 5:00 – 7:00 p.m. at the Colma Community Center.
- Summer Concerts will return on August 19 and August 26 at the Colma Community Center.
- The Regular Council Meeting on August 11, 2021 will be cancelled.

ADJOURNMENT AND CLOSE IN MEMORY

Mayor Colvin announced, "Before we close the meeting, I do want to mention that we had two special birthdays this month! Council Member Gonzalez had a birthday on July 8 and Council Member del Rosario had a birthday on July 10. Please join me in wishing both of them a very happy birthday!"

Mayor Colvin adjourned the meeting at 8:33 p.m. in memory of: David Pieruccini, brother of Janet Fisicaro; James Nelson, resident of Veterans Village who had been there since the beginning and who spoke often about how happy he was to be a part of that community; and Rea Gogan, longtime Executive Assistant to the Chief of Police. In addition to keeping things at PD running day to day, Rea also coordinated the long running and highly respected county wide training program, Inner Perspectives for many years. She was a joy to work with, always professional, kind, and humble. Rea was the glue that holds the Colma Police Department together, and she will be greatly missed. The Mayor also read a tribute to Rea submitted by former Colma Chief of Police Bob Lotti.

Respectfully submitted,

Caitlin Corley
City Clerk