

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Wednesday, July 28, 2021**

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Mayor Diana Colvin called the meeting to order at 7:02 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel Gonzalez, Joanne F. del Rosario and John Irish Goodwin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Senior Engineer Nichol Bowersox and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email or the chat function—you can email our City Clerk at ccorley@colma.ca.gov or use the chat function to let her know which item you would like to speak on. Please keep your comments to 3 minutes or less. Thank you.”

**REPORT FROM CLOSED SESSION**

Mayor Colvin announced, “No action was taken at tonight’s closed session.”

**ADOPTION OF THE AGENDA**

Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

**PUBLIC COMMENTS**

Mayor Colvin opened the public comment period at 7:09 p.m. and seeing no one request to speak, she closed the public comment period.

**CONSENT CALENDAR**

2. Motion to Accept the Minutes from the July 14, 2021 Regular Meeting.
3. Motion Designating a Voting Delegate for the Annual League of California Cities Conference in September 2021.
4. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute a Memorandum of Understanding Between San Mateo County and the Town of Colma and Authorizing San Mateo County to Provide Education and Enforcement Efforts for the Sustainable Food Ware Ordinance Within the Town of Colma.
5. Motion to Adopt a Resolution Approving the Second Revised and Restated Joint Exercise of Powers Agreement for the San Mateo County Operational Area Emergency Services Organization.
6. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute the Agreement with the Archdiocese of San Francisco for the Donation of Land Fronting the Holy Cross Cemetery Property on Mission Road.

**Action:** Council Member del Rosario moved to approve the consent calendar items #2 through 6; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fiscaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓			Item #6 Only	
	5	0			

**PUBLIC HEARING**

**7. F STREET RETAINING WALL IMPROVEMENT PROJECT – BID PACKAGE APPROVAL**

Director of Public Works Brad Donohue and Senior Engineer/Project Manager Nichol Bowersox presented the staff report. Mayor Colvin opened the public hearing at 7:20 p.m. Business owner Yvette Cortes made a comment. The Mayor closed the public hearing at 7:24 p.m. Council discussion followed.

**Action:** Council Member Goodwin moved to Adopt a Resolution Approving Bid Document Package and Authorizing Staff to Advertise Notice Inviting Bids for the F Street Retaining Wall Improvement Project and Authorize the City Manager to Approve Changes to the Plan Documents as Needed or Required; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin, Mayor	✓				
Helen Fisicaro	✓				
Raquel Gonzalez	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
	5	0			

## STUDY SESSION

### 8. SENATE BILL 1383 OVERVIEW

Sustainability Manager Kathleen Gallagher presented the staff report. Mayor Colvin opened the public comment period at 7:50 p.m. Resident Ken Gonzalez made a comment. The Mayor closed the public comment period at 7:56 p.m. Council discussion followed.

*This item was for discussion only; no action was taken at this meeting.*

## COUNCIL CALENDARING

The Regular Meeting on Wednesday, August 11, 2021 at 7:00pm will be cancelled. The next Regular Meeting will be on Wednesday, August 25, 2021 at 7:00pm and it will be held remotely.

## REPORTS

City Manager Brian Dossey gave an update on the following topics:

- National Night Out will return in person on Tuesday, August 3 from 5:00 – 7:00 p.m. at the Colma Community Center. CAPE will be hosting a table to recruit for the new classes in September.
- Summer Concerts will return on August 19 and August 26 at the Colma Community Center.
- The Town Picnic will return in person on Saturday, September 11, 2021.

## ADJOURNMENT

Mayor Colvin adjourned the meeting at 8:26 p.m.

Respectfully submitted,

Caitlin Corley  
City Clerk